

KABA Board of Directors Meeting  
Thursday, March 9, 2017  
2:00 PM

AGENDA

KABA Offices  
2232 Nazareth Road  
Kalamazoo, MI 49048

Business:

1. Call to Order
2. Approval of Agenda
3. Consent Agenda
  - a. Approval of Minutes from the February 9, 2017 KABA Board Meeting
  - b. Building Report
  - c. Financial Reports
4. Citizen Comments on Non-Agenda Items
5. Operational Decisions
  - a. Appointment of Board Secretary
  - b. Discussion of Stipend Payment Process & Distribution of Forms
  - c. Discussion of New Member Application & Information Packet
  - d. Discussion and Approval of KABA Permit Fee Policy
  - e. Discussion of Request for Quotes for Auditing Services
  - f. Discussion and Approval of Change to KABA Employee Handbook
    1. Approval of Absent / Tardy Occurrence Grid
    2. Discussion of Gifts & Gratuities to KABA Staff
  - g. Discussion of resumes for Ordinance Enforcement & Zoning Admin/Planner
6. KABA Board Member Comments
7. KABA Staff Member Comments
8. Adjournment

NEXT KABA BOARD MEETING: THURSDAY, APRIL 20, 2017  
2:00 PM  
KALAMAZOO AREA BUILDING AUTHORITY OFFICES