

**Kalamazoo Area Building Authority**

www.kaba-mi.org

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**KABA Board of Directors Meeting**

Apr, 7, 2016

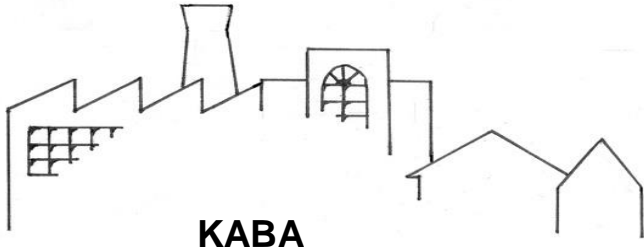
2:00 PM

**AGENDA**

Oshtemo Township Hall  
7275 W. Main St  
Kalamazoo, MI 49009

**Business:**

1. Call to Order
2. Approval of Agenda
3. Consent Agenda
  - a. Approval of Minutes from Feb 11, 2016 meeting
  - b. Receipts and Disbursements Report
  - c. Administrative Report
  - d. Executive Director Report
  - e. Building Official Report
  - f. Revenue / Permit Report
4. Citizen Comments on Non-Agenda Items
5. Employee Personnel Adjustments
  - a. Jerry Reitenour to become Part Time Building Inspector (3 days / Week) starting April 18, 2016
  - b. Consideration of Steven Roy, our current Contracted Inspector to become a Full Time KABA Building Inspector Employee at a salary (as indicated in attachment) with Medical Benefits, 401A, etal. To ensure the smooth transition of KABA Building Inspection services for now and in the future.
6. KABA Board Considerations of
  - a. Purchasing another Company Vehicle for Building Inspections
    - i. 2012 Toyota Rav4 - 36,953 Miles – Suggested Retail Price \$19,133
  - b. Consideration of Adding Contracted Inspector Personnel to KABA's Liability Insurance Policy
    - i. Jim Porter to Discuss Reason for this proposed Action



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### 7. Strategic Plan Draft and Discussion

#### a. Review and Discussion of Draft KABA Strategic Plan Outline as Presented

- i. Update / Path Forward on KABA Operations Short Term and Long Term Housing
- ii. Consideration of FTCH Proposal for KABA off Oshtemo Campus Housing
- iii. KABA Reserve Fund Determination and Discussion
- iv. Discussion of KABA Operations Management Team's Proposal to Reduce KABA Building and Trade Fees
- v. Additional Strategic Plan Discussion Points

### 8. KABA Board Member Comments

### 9. KABA Staff Member Comments

### 10. Adjournment