

KABA Board of Directors Meeting  
Thursday, July 7, 2016  
2:00 PM – Oshtemo Township

AGENDA

Oshtemo Township Hall  
7275 West Main Street  
Kalamazoo, MI 49009

Business:

1. Call to Order
2. Approval of Agenda
3. Consent Agenda
  - a. Approval of Minutes from the June 23, 2016 KABA Board Meeting
  - b. Building Report
  - c. Administrative Report
  - d. Financial Reports
4. Citizen Comments on Non-Agenda Items
5. Report from BS&A Conference Call
6. Status Report from the June 27, 2016 Supervisor's Meeting
7. Discussion of Deleted Share Point Files
8. Audit Presentation from Aaron Stevens of Abraham & Gaffney, P.C.
  - a. Approval of Audit Corrections
  - b. Acceptance of Audit
9. Discussion of KABA Petty Cash Fund
10. Operational Decisions
  - a. Status of Lease Agreement – Draft Lease Agreement (Under Attorney Review)
  - b. Personnel Policy – Return to Work
  - c. Attorney Review of KABA Handbook
  - d. Presentation of Office Manager Responsibilities
  - e. KABA FOIA Request Response
  - f. Executive Director Position
11. KABA Board Member Comments
12. KABA Staff Member Comments
13. Adjournment

NEXT KABA BOARD MEETING: THURSDAY, JULY 21, 2016 AT 2:00 PM  
OSHTEMO TOWNSHIP HALL