

**MINUTES OF THE REGULAR MEETING OF THE  
KALAMAZOO AREA BUILDING AUTHORITY  
KALAMAZOO, MI  
MAY 10, 2018**

Chairperson, Michelle Mohney called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Michelle Mohney, Chairperson / Representative from Comstock Township  
Sherine Miller, Treasurer / Representative from Kalamazoo Township  
Denise Barrons, At-Large Board Member  
Scott Turner, Comstock Resident Member  
Eric Cronin, Parchment Resident Member

Absent: Jon Schurr, Secretary / Kalamazoo Resident Member  
Chester Emmons, Representative from City of Parchment

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Krueger; and Office Coordinator/Recording Secretary, Penny Cassidy.

**Approval of Agenda** – Mr. Alwine requested to amend the Agenda by adding 5(B) Review of Contract for Temporary Services under Operational Decisions. A motion was made by Ms. Barrons to approve the agenda as amended, seconded by Mr. Cronin and carried with a vote of 5-0.

**Approval of Consent Agenda** – Ms. Mohney pointed out a grammatical error. A motion was made by Mr. Cronin to approve the consent agenda with corrections, seconded by Ms. Miller and carried with a vote of 5-0.

**Citizen Comments** – There were no citizen comments.

**5 (A) ISO Building Code Enforcement Evaluation Reports (Discussion)** - Mr. Alwine provided informational details of the background & process of the ISO Building Code Enforcement Survey. The 2018 Survey was the first evaluation for KABA and was given a rating of 4 (four) – (out of 1-10; 1 being excellent).

**5 (B) Review of Contract Temporary Services/Texas Township (Discussion)** – A handout of a draft contract was presented to the Board Members. Discussion commenced and a decision was made to schedule a Special Meeting tentatively for Wednesday, May 16<sup>th</sup> at 2:30pm for the KABA Board of Directors to vote upon the Contract; after both KABA & Texas Township attorneys had reviewed/revise the contract.

**Financial Statements and Reports** – Mr. Alwine commented on how the financial reports are now in the black and several commercial projects are under plan review.

**KABA Board Member Comments** – Ms. Mohney offered congratulates to the KABA staff on doing a amazing job and the hard work is showing.

**KABA Staff Comments** – Mr. Alwine commented that KABA would not be where it is today without the current staff. He also informed that the current property owner of KABA offices is looking forward to meeting for discussion of purchasing the office building. It was also announced Pine Grove Township will be a KABA Member approximately 30 days after Kalamazoo Township's approval for joining.

There was no further business and the meeting was adjourned at approximately 2:55 PM.

Next Meeting – June 14, 2018 at 2:00pm at the KABA Offices.

Drafted: May 15, 2018  
Approved: