



AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors
December 13, 2018
2:00 PM

Business

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
 - a. Approval of Minutes from the November 8, 2018 Board Meeting
4. Citizen Comments on Agenda and Non-Agenda Items
 - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Operational Decisions
 - a. 2019 Holiday Schedule (postponed from Nov. 8th)
 - b. Board of Appeals Procedure
 - c. Engagement Letter/ Siegfried Crandall
 - d. Letter From Landlord Regarding Purchase (Discussion)
 - e. Make-Up Time Policy
6. Financial and Building Reports
 - a. Bank Reconciliation Reports
 - b. Financial Reports
 - c. Building Report
 - d. Permit Lists
7. Board Member Comments
8. Staff Member Comments
9. Adjournment