

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
August 8, 2019**

Chairperson, Michelle Mohney called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Michelle Mohney, Chairperson / Representative from Comstock Township
Sherine Miller, Treasurer / Representative from Kalamazoo Township
Lysanne Harma, Representative from Richland Township
Denise Barrons, At Large Ex-Officio Board Member

Absent: Chester Emmons, Secretary / Representative from City of Parchment
Scott Hess, Representative from Pine Grove Township

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Krueger; and Office Coordinator/Recording Secretary, Penny Cassidy.

Approval of Agenda – A motion was made by Ms. Harma to approve the agenda as presented, seconded by Ms. Mohney, and carried with a vote of 3-0.

Approval of Consent Agenda – A motion was made by Ms. Harma to approve the consent agenda as presented, seconded by Ms. Miller, and carried with a vote of 3-0.

Citizen Comments – There were no citizen comments.

KABA Office Purchase (update) – Mr. Alwine provided an update for receipt of a revised Buy/Sell Agreement from the seller and requested the Board's approval of obtaining a property survey prior to purchasing. Ms. Mohney motioned to approve Mr. Alwine to obtain a property survey, not to exceed \$1000, seconded by Ms. Miller and carried with a vote 3-0.

By Laws (update) – A draft copy of the By-Laws was handed out. Mr. Krueger indicated the changes to be made. Ms. Mohney motioned to add the Amended By-Laws to the next scheduled Board Meeting of September 12th Agenda for approval, seconded by Ms. Harma and carried with a vote 3-0.

Financial Statements and Reports – Ms. Mohney inquired for clarification on the Profit & Loss Budget Performance Report.

KABA Board Member Comments – Ms. Miller announced she will be presenting to the Kalamazoo Township Board on Monday, August 12th the implementation of the inspections (performed by KABA) of the rental property for the Township Rental Ordinance/Registry. Ms. Barrons commented on the financials of showing good numbers.

KABA Staff Comments – There were no staff comments.

There was no further business and the meeting was adjourned at approximately 2:35 PM.

Next Meeting: September 12, 2019 at 2:00pm at the KABA Offices.

Drafted: August 9, 2019
Approved: September 12, 2019