

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
March 12, 2020**

Chairperson, Michelle Mohney called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Michelle Mohney, Chairperson / Representative from Comstock Township
Sherine Miller, Treasurer / Representative from Kalamazoo Township
Scott Hess, Representative from Pine Grove Township
Lysanne Harma, Representative from Richland Township
Chester Emmons, Secretary / Representative from City of Parchment

Absent: Denise Barrons, At Large Ex-Officio Board Member

Also present were Building Official, Mike Alwine; Alternate KABA Attorney, Charles Bogren, and Office Coordinator/Recording Secretary, Penny Cassidy.

Approval of Agenda – A motion was made by Ms. Harma to approve the agenda as presented, seconded by Mr. Emmons, and carried with a vote of 5-0.

Approval of Consent Agenda - A motion was made by Mr. Emmons to approve the minutes from the February 13, 2020 Board Meeting as presented, seconded by Ms. Harma, and carried with a vote of 5-0.

Citizen Comments – There were no citizen comments.

BUSINESS:

- a. **Office Security** – Mr. Alwine provided an update for office security. Ms. Harma motioned to authorize Mr. Alwine to obtain auto door locking system, up to \$2500 without an estimate, seconded by Mr. Hess and carried with a vote 5-0.

- b. **Appointment of Contracted Inspector** – Mr. Alwine requested the Board to appoint a contracted electrical inspector. Ms. Miller motioned to appoint Steve Wood as a backup contracted electrical inspector, seconded by Mr. Emmons and carried with a vote 5-0.

Financial and Building Reports – There were no comments.

KABA Board Member Comments – Mr. Hess stated he supplied Mr. Alwine the call number regarding the Coronavirus that provides weekly updates for smaller entities with general public interaction.

KABA Staff Comments – Mr. Alwine updated the board members that KABA has experienced a typical slow period and activity is beginning to increase.

There was no further business and the meeting was adjourned at approximately 2:20 PM.

Drafted: March 13, 2020
Approved: June 11, 2020