

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
August 13, 2020**

Chairperson, Michelle Mohney called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Michelle Mohney, Chairperson / Representative from Comstock Township
Steve Leuty / Alternate Representative from Kalamazoo Township
Chester Emmons, Secretary / Representative from City of Parchment
Scott Hess, Representative from Pine Grove Township
Lysanne Harma / Representative from Richland Township
Denise Barrons, At Large Ex-Officio Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Krueger and Office Coordinator/Recording Secretary, Penny Cassidy.

Approval of Agenda – A motion was made by Ms. Harma to approve the agenda as presented, seconded by Ms. Mohney, and carried with a vote of 5-0.

Approval of Consent Agenda - A motion was made by Mr. Emmons to approve the minutes from the July 9, 2020 Board Meeting as presented, seconded by Mr. Leuty, and carried with a vote of 5-0.

Citizen Comments – There were no citizen comments.

BUSINESS:

- a. **Inter-local Agreement** – Mr. Alwine informed the Board Members the inter-local agreement has been approved by all the member jurisdiction's Boards and the document is circulating for signatures at each jurisdiction.
- b. **Office Security** – Mr. Alwine provided an update on the progress for the office security.
- c. **Approval of New Member Application** – Discussion on the City of Galesburg's New Member Application to join KABA commenced. Ms. Mohney motioned to withdraw the recommendation to accept City of Galesburg's New Member Application to join KABA, based on new information presented by the Mr. Alwine, seconded by Mr. Leuty and carried with a vote of 5-0.

Financial and Building Reports – Ms. Mohney inquired on the Blue Cross Blue Shield's July payment from the Reconciliation Detail, that reflects August 2020 & Covid Relief (May 2020) in the description. Ms. Cassidy offered the details regarding the reduction to the monthly BCBS premium in May because of COVID-19.

KABA Board Member Comments – Mr. Hess & Ms. Mohney informed the Board to foresee selecting a replacement representative for Pine Grove Township and Comstock Township, as they will not be running for re-election in their respectful jurisdictions.

KABA Staff Comments – Mr. Alwine provided an update on the overall operations since re-opening from COVID shut down and the upcoming commercial projects.

There was no further business and the meeting was adjourned at approximately 3:00 PM.

Drafted: August 13, 2020
Approved: September 10, 2020