

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
September 10, 2020**

Chairperson, Michelle Mohney called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Michelle Mohney, Chairperson / Representative from Comstock Township
Sherine Miller, Treasurer / Representative from Kalamazoo Township
Chester Emmons, Secretary / Representative from City of Parchment
Scott Hess, Representative from Pine Grove Township
Lysanne Harma / Representative from Richland Township
Denise Barrons, At Large Ex-Officio Board Member

Also present were Building Official, Mike Alwine and KABA Attorney, Robb Krueger.

Approval of Agenda – A motion was made by Ms. Harma to approve the agenda as presented, seconded by Ms. Miller, and carried with a vote of 5-0.

Approval of Consent Agenda - A motion was made by Ms. Harma to approve the minutes from the August 13, 2020 Board Meeting and August 27, 2020 Special Board Meeting as presented, seconded by Mr. Hess, and carried with a vote of 5-0.

Citizen Comments – There were no citizen comments.

BUSINESS:

- a. **Inter-local Agreement (update)** – Mr. Alwine informed the Board Members the signature page of the inter-local agreement is close to obtaining all signatures, with three signatures remaining.
- b. **Office Security (update)** – Mr. Alwine updated the Board Members that the new security system is on the schedule to be installed.
- c. **New Member Application (update)** – Mr. Alwine indicated the Resolution to admit Village of Richland to KABA will be voted on by all member jurisdiction Boards by September 21st.
- d. **General Insurance Renewal** – The annual renewal for General Insurance policy was included in the packet. Ms. Harma motioned to approve the General Insurance Renewal, seconded by Ms. Miller, and carried with a vote 5-0.
- e. **Medical/Dental/Vision Insurance Renewal / In Lieu of Medical** – The BCBS annual renewal was included in the packet. Mr. Emmons motioned to approve the Medical/Dental/Vision Insurance Renewal and the current In Lieu of Medical stipend, seconded by Mr. Hess, and carried with a vote 5-0.
- f. **Resolution to Opt Out of PA 152** – Mr. Hess motioned to approve the Resolution to Opt Out of PA 152, seconded by Ms. Miller and carried with a roll call vote 5-0.
- g. **STD/LTD/Life Insurance (informational)** – The 2019-2021 Premium had a rate lock.
- h. **Permit Fee Schedule – Electrical** – A KABA electrical permit application was included in the packet. Mr. Hess motioned to remove Per PV Module for Item #10, #11 & #12 on the electrical fee chart, seconded by Mr. Emmons and carried with a vote 5-0.
- i. **Budget 2021** – The proposed 2021 Budget was handed out at the board meeting. Ms. Miller motioned to approve the 2021 Budget as presented, seconded by Ms. Mohney, and carried with a vote 5-0.

- j. KABA Board Positions (discussion)** – As this year is an election year, discussion commenced regarding appointing new board members.

Financial and Building Reports – There were no comments/questions on the Financial and Building Reports.

KABA Board Member Comments – Ms. Harma wished the very best for a couple of the board members that will be leaving the KABA Board.

KABA Staff Comments – Mr. Alwine thanked the Chairperson for all her support on the KABA Board.

There was no further business and the meeting was adjourned at approximately 2:55 PM.

Prepared By: Penny Cassidy, Office Coordinator/Board Liaison
Drafted: September 15, 2020
Approved: October 8, 2020