



# AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors

**Virtual Meeting via Zoom**

ID: 259 690 0630 Passcode: cujw2Q

January 19, 2020

2:00 PM

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
  - a. Approval of Minutes from the December 10, 2020 Board Meeting
  - b. Bank Reconciliation Report – December 2020
  - c. Financial Reports – December 2020
  - d. Building Report – December 2020
  - e. Permit Lists – December 2020
  - f. Motion Log - 2020
4. Citizen Comments on Agenda and Non-Agenda Items
  - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
  - a. KABA Construction Board of Appeals Procedure
  - b. Appointment of Board of Appeals Members
  - c. Discussion of Financial Reports on Agenda location
  - d. Appointment of Signatories for KABA Financial Accounts
  - e. KABA Conflict of Interest Policy (annual)
  - f. Engagement Letter from Siegfried Crandall (annual)
  - g. Engagement Letter for KABA Legal Counsel (annual)
6. Board Member Comments
7. Staff Member Comments
8. Adjournment