

**MINUTES OF THE VIRTUAL REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
August 17, 2021**

Chairperson, Randy Thompson called the Virtual Regular Meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., Virtual Meeting Via Zoom.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Lysanne Harma, Secretary / Representative from Richland Township
Kim Lewis / Representative from Village of Richland

Absent: Don Smith / Representative from Pine Grove Township

Also present were Building Official, Mike Alwine; KABA Attorney's Associate, Morgan Rogalke and Office Coordinator/Board Liaison, Penny Cassidy.

Chairperson asked the Board Members to state their name and location for the minutes:

Randy Thompson in Comstock Township
Steve Leuty in Kalamazoo Township (at home)
Robin Madaras in Dimondale
Lysanne Harma in Richland Township
Kim Lewis in the Village of Richland (at home)

Approval of Agenda – Mr. Alwine requested to add under 5. Business: Item D. Current At-Large Board Member Resignation; Item E. Seeking New At-Large Board Member; and Item F. Signatory of KABA Primary Account. Mr. Leuty requested to add under 5. Business: Item G. Previous Motion on Meeting Venue. A motion was made by Ms. Lewis to approve the agenda with additions, seconded by Ms. Harma, and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
Nays: None

Approval of Consent Agenda – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Ms. Madaras, and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
Nays: None

Citizen Comments – There were no citizen comments.

BUSINESS:

5. a. General Insurance Renewal – Ms. Harma motioned to approve the General Insurance Renewal as stated, seconded by Ms. Madaras, and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
Nays: None

5. b. KABA 401(a) Rewritten/Reinstated – Mr. Leuty motioned to approve the reinstatement of the KABA 401(a) Plan, seconded by Ms. Lewis and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
Nays: None

5. c. STD/LTD/Life Insurance – Ms. Harma motioned to approve the renewal of the STD/LTD/Life Insurance, seconded by Ms. Madaras, and carried with a vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
 Nays: None

5. d. Current At-Large Board Member Resignation – Mr. Alwine announced Ms. Barrons has submitted her resignation from the KABA Board, as she will be pursuing a new endeavor.

5. e. Seeking New At-Large Board Member – Mr. Alwine explained the process to obtain an individual to serve as the At-Large Board Member.

Ms. Lewis exited the meeting at approximately 2:18 and returned at approximately 2:22pm.

5. f. Signatories on KABA Primary Account – Ms. Lewis motioned to remove Ms. Barrons and add Ms. Harma as signatory on the Southwest Michigan Bank & Trust Account, seconded by Mr. Leuty, and carried with a roll call vote 4-0.

Roll Call Vote: Ayes: Lewis, Madaras, Leuty and Thompson.
 Nays: None
 Abstained: Harma

5. g. Previous Motion on Meeting Venue – Ms. Harma motioned to convert back to virtual meetings until December 31, 2021, seconded by Mr. Leuty and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: Lewis, Madaras, Harma, Leuty and Thompson.
 Nays: None

KABA Board Member Comments – Ms. Harma expressed sadness of Ms. Barrons' resignation and wished her all the best. Mr. Leuty thanked the Board for reconsidering the in-person meeting venues. Ms. Lewis announced she will not be in attendance for the September Board Meeting, however, her alternate, Mr. Brenner will be present. Mr. Thompson wished to thank Ms. Barrons for her time serving on the KABA Board.

KABA Staff Comments – Mr. Alwine wished to thank Ms. Barrons for her service on the KABA Board.

There was no further business. Ms. Harma motioned to adjourn the board meeting, seconded by Ms. Lewis, and Mr. Thompson adjourned the meeting. The meeting was adjourned at approximately 2:35 P.M.

Drafted: August 17, 2021
Approved: September 21, 2021