



AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors
February 13, 2020
2:00 PM

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
 - a. Approval of Minutes from the January 9, 2020 Board Meeting
4. Citizen Comments on Agenda and Non-Agenda Items
 - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
 - a. Inter-local Agreement (amendment)
 - b. Capital Outlay / Capital Improvements
 - c. Office Security (discussion)
6. Financial and Building Reports
 - a. Bank Reconciliation Reports
 - b. Financial Reports
 - c. Building Report
 - d. Permit Lists
7. Board Member Comments
8. Staff Member Comments
9. Adjournment

Minutes
From
January 9, 2020
KABA Board of Directors
Meeting

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
January 09, 2020**

Alternate Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M. at the KABA offices, 2322 Nazareth Road.

Present: Randy Thompson, Alternate Chairperson / Representative from Comstock Township
Sherine Miller, Treasurer / Representative from Kalamazoo Township
Scott Hess, Representative from Pine Grove Township
Chester Emmons, Secretary / Representative from City of Parchment
Denise Barrons, At Large Ex-Officio Board Member

Absent: Lysanne Harma, Representative from Richland Township

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Krueger; and Office Coordinator/Recording Secretary, Penny Cassidy.

Approval of Agenda – Mr. Alwine requested to move Item 5. e. 2020 Engagement Letter/Legal Counsel as item f. under 6. Financial and Building Reports and replace 5. e. with Contracted Inspector Appointment. A motion was made by Ms. Miller to approve the agenda with adjustments, seconded by Mr. Emmons, and carried with a vote of 4-0.

Approval of Consent Agenda – A motion was made by Mr. Hess to approve the Minutes from the December 12, 2019 Board Meeting as presented, seconded by Ms. Miller, and carried with a vote of 4-0.

Citizen Comments – There were no citizen comments.

BUSINESS:

5. a. KABA Office Purchase (update) – Mr. Alwine provided an update to the Board Members of purchasing of the office dwelling; KABA has officially closed on the real estate transfer.

5. b. Inter-local Agreement – Mr. Alwine and Mr. Krueger iterated on the discussion from the September 12, 2019 Board Meeting on the Inter-local Agreement regarding moving back the deadline for the Budget (Item 3 on page 5). Mr. Alwine & Mr. Krueger will meet to create the revision before February 13th, 2020 Board Meeting.

5. c. 2020 Budget Amendment – Mr. Alwine suggested to modify the 2020 Budget to allocate for some improvements to the office dwelling. Mr. Hess motioned to amend the Budget by adding a Capital Improvement (Asset), seconded by Mr. Emmons, and carried with a vote of 4-0.

5. d. Holiday Schedule – Ms. Miller motioned to add Christmas Eve as a paid holiday and to continue with having the floating holiday as a paid holiday, seconded by Mr. Emmons, and carried with a vote of 4-0.

Mr. Krueger exited the meeting at approximately 2:30 and returned to the meeting at approximately 2:32pm.

5. e. Contracted Inspector Appointment – Mr. Alwine requested the Board to appoint a contracted building inspector. Mr. Hess motioned to appoint Scott Turner as a contracted building inspector, seconded by Ms. Miller, and carried with a vote 4-0.

5. f. Conflict of Interest (annual) – This is an annual item in which the Board Members acknowledge the policy. Acknowledgement documents were distributed to Board Members for signature.

Mr. Krueger excused himself from the remainder of the meeting.

6. Financial Statements and Reports – Ms. Cassidy announced that the reconciliations for the primary accounts with CCU were not included in the packet; statements were not available. Once statements are posted, the reconciliations will be disbursed via email to the Board Members for review.

6. f. 2020 Engagement Letter/Legal Counsel – Presented in the Board Meeting Packet was the 2020 Engagement Letter from Kreis, Enderle, Hudgins & Borsos. P.C. Ms. Miller motioned to approve the engagement letter and authorize Mr. Alwine to sign, seconded by Mr. Hess, and carried with a vote 4-0.

KABA Board Member Comments – Mr. Emmons apologized for missing so many meetings and will try to be in attendance more.

KABA Staff Comments – Mr. Alwine provided an update on the Pine Grove Township wedding barn. Ms. Cassidy informed the Board of the Insurance Audit results and March 26th & 27th are the dates scheduled for the 2019 financial audit prep by Siegfried Crandall.

There was no further business and the meeting was adjourned at approximately 2:40 PM.

Drafted: January 13, 2020

Approved:

DRAFT

Inter-Local Agreement



Kalamazoo Area Building Authority

www.kaba-mi.org

2322 Nazareth Road, Kalamazoo, MI 49048

Phone: 269-216-9511 Fax: 269-250-9078

PROPOSED AMENDMENT TO INTERLOCAL AGREEMENT

The KABA board is seeking an amendment to the current deadlines for budget proposals to allow KABA and the building official to obtain information related to insurance premiums and other related costs which normally occur in September. Below are highlighted proposed date changes to the language of the Interlocal Agreement of 2018 which added Richland. Note that the “Joint Budget Meeting” provisions which follow allow for emergency meeting to allow for Local Units to come to an agreement outside the KABA board. It is important that we stick to the deadline of December 1 because I cannot imagine having enough time in the month of December to rectify this if we put the ultimate date and later.

3. Budget.

On or before **October** 1 (**Previously September 1**) of each calendar year, the KABA Board shall prepare a proposed budget of estimated expenses covering the period of the next fiscal year of KABA, together with anticipated revenues during said period, and shall submit the same to the Clerk of each participating Local Unit for the review of each of the governing bodies of said Local Units.

The governing body of each Local Unit shall either approve or disapprove said budget on or before **December** 1 (**Previously November 1**) of each year. If such proposed budget is not

approved by all Local Units on or before **December 1** (Previously November 1) as provided herein, a representative of the governing body of each participating Local Unit, who is not then on the KABA Board, and the KABA Board shall meet jointly (hereinafter the "Joint Budget Meeting") for the purpose of attempting to develop a budget acceptable to all Local Units which shall be submitted for approval by each Local Unit. If the budget resulting from the Joint Budget Meeting is approved by less than all of the Local Units, but by more than fifty percent (50%) of the Local Units, then it shall become the approved budget and all units shall be bound. If the budget is not approved by more than fifty percent (50%) of the Local Units by December 30th, the prior years' budget shall, on the following January 1, become and be deemed the "Default Approved Budget" for the next fiscal year, and KABA shall be dissolved at the end of the next fiscal year unless at least two (2) Local Units that voted in favor of the budget shall vote to remain as members of KABA. In the event that at least two (2) Local Units vote to remain members of KABA as provided for above, those Local Units who do not vote in favor of remaining in KABA and those Local Units who voted against the budget, shall be deemed to have voluntarily withdrawn from KABA, effective as of the end of the next fiscal year. Each Local Unit, upon being notified that KABA has an approved budget, shall thereupon each be liable to contribute its proportionate share of said budget which is not covered by fees collected by KABA. Such proportionate share shall be determined by the ratio of the dollar value of permits administered by KABA, issued by each participating Local Unit to the total dollar value of permits, administered by KABA, issued in all participating Local Units for the fiscal year preceding that covered by said budget.

After the budget has been approved or is deemed approved as provided for above, each Local Unit shall pay to the Treasurer of KABA, at the beginning of each quarter, their allocated portions of such budget.

Capital Outlay / Capital Improvements

Per Steve / Siegfried Crandall:

- KABA's Chart of Accounts has #1900 – Capital Assets (Asset Account) and #7920 Capital Outlay (Expense Account)
 - These accounts have activity – see attached reports
- For budget purposes: add amount to #7920 Capital Outlay
- When funds are paid to vendor for improvement: expense is allocated to #7920 Capital Outlay
- For a dwelling improvement to be classed to Capital Asset #1900, it must be \$2,000 or greater (adds value to dwelling)
- At month-end/year-end, amounts in #7920 Capital Outlay will be re-allocated to #1900 – Capital Assets

**Kalamazoo Area Building Authority
Account QuickReport
All Transactions**

1:12 PM
01/14/20
Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1900 - Capital Assets							
General Journal	10/05/2016	183				56,482.60	56,482.60
General Journal	12/31/2016	AJE12				70,648.00	127,130.60
General Journal	12/31/2017	AJE06		To capitalize cost of improvements		-18,687.60	108,443.00
General Journal	12/13/2019	277		To correct original 2017 Depreciation Expense and disposal of capital assets		140,000.00	248,443.00
General Journal	12/13/2019	277		To record purchase of office dwelling		40,500.00	288,943.00
				To record purchase of office dwelling	1001 - Cash on Hand (Register) 7990 - Relocation Expense 1600 - Accumulated Depreciation -SPLIT- 1900 - Capital Assets		
Total 1900 - Capital Assets						288,943.00	288,943.00
TOTAL						288,943.00	288,943.00

**Kalamazoo Area Building Authority
Account QuickReport**

All Transactions

1:13 PM
01/14/20
Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
7920 · Capital Outlay						
Check	12/12/2019	Cashier Ck	Devon Title	Down payment & closing costs	1020 · Checking / Consumers CU	42,837.76
General Journal	12/13/2019	277		To record purchase of office dwelling	1900 · Capital Assets	-40,500.00
Total 7920 · Capital Outlay						2,337.76
TOTAL						2,337.76

Financial and Building Reports

Kalamazoo Area Building Authority
Reconciliation Summary
 1020 - Checking / Consumers CU, Period Ending 01/31/2020

8:37 AM
 02/07/20

Beginning Balance	38,260.38
Cleared Transactions	
Checks and Payments - 53 items	-51,230.68
Deposits and Credits - 51 items	38,769.48
Total Cleared Transactions	-12,461.20
Cleared Balance	25,799.18
Uncleared Transactions	
Checks and Payments - 11 items	-5,924.00
Total Uncleared Transactions	-5,924.00
Register Balance as of 01/31/2020	19,875.18
New Transactions	
Checks and Payments - 5 items	-9,964.49
Deposits and Credits - 4 items	0.00
Total New Transactions	-9,964.49
Ending Balance	9,910.69

Kalamazoo Area Building Authority
Reconciliation Detail
1020 - Checking / Consumers CU, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							
Cleared Transactions							
Checks and Payments - 53 items							
Bill Pmt-Check	12/19/2019	4887	Redmond Engineering & Design	Plan Review - 5700 N 28th (Zoetis)	√	-500.00	-500.00
Bill Pmt-Check	12/19/2019	4884	Denise Hurd / Snow Removal	Plowing - 11/12	√	-35.00	-535.00
Bill Pmt-Check	12/26/2019	4887	Terry Thatcher/MP Services	12/16-12/22/19 (8 Mech / 12 Plumb Inspections)	√	-900.00	-1,435.00
Liability Check	12/26/2019	4899	State of Michigan/Withhold	Dec 2019	√	-709.28	-2,144.28
Bill Pmt-Check	12/26/2019	4893	Butch Hayes/State Approved Insp Svcs	12/16-12/22/19 (4 Mech / 4 Plumb Inspections)	√	-360.00	-2,504.28
Bill Pmt-Check	12/26/2019	4896	Scott Paddock	12/16-12/22/19 (7 Inspections)	√	-315.00	-2,819.28
Bill Pmt-Check	12/26/2019	4898	Zemlick	heavy duty stapler	√	-46.38	-2,865.66
Bill Pmt-Check	12/31/2019	4904	Terry Thatcher/MP Services	12/23-12/29/19 (8 Mech / 14 Plumb Inspections)	√	-990.00	-3,855.66
Bill Pmt-Check	12/31/2019	4900	Bear Priest	(Z) 12/08-12/31/19	√	-480.00	-4,335.66
Bill Pmt-Check	12/31/2019	4903	Doug Scott	12/23-12/29/19 (9 Inspections)	√	-405.00	-4,740.66
Bill Pmt-Check	12/31/2019	4902	Consumers Energy	11/23-12/22/19	√	-305.63	-5,046.29
Bill Pmt-Check	12/31/2019	4901	Charter Comm	12/20/19-01/19/20	√	-154.98	-5,201.27
Check	12/31/2019	4905	Cassidy, Penny M	Reimbursement - Mileage 07/01-12/31/19	√	-133.98	-5,335.25
Bill Pmt-Check	01/02/2020	4906	I.T. Right	Annual Support Contract (01/09/20-01/08/21)	√	-6,170.00	-11,505.25
Check	01/02/2020	4909	Roy, Stephen A	Reimbursement - Phone (35.43) & Mileage (495.32)	√	-530.75	-12,036.00
Check	01/02/2020	4907	Alwine, Michael R	Reimbursement - Phone (89.16) & Mileage (386.28)	√	-475.44	-12,511.44
Check	01/02/2020	4908	Nieboer Heating & Cooling, Inc.	Refund - PM19-03-592 (In Village)	√	-125.00	-12,636.44
Liability Check	01/07/2020	ACH	QuickBooks Payroll Service	Payroll (W/E 01/05/20)	√	-6,832.93	-19,469.37
Liability Check	01/08/2020	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/05/20)	√	-2,242.84	-21,712.21
Bill Pmt-Check	01/08/2020	4914	Terry Thatcher/MP Services	12/30-12/31/19 (9 Mech / 5 Plumb Inspections) & 01/02-01/05/20 (4 Mech / 6 Plumb Inspections)	√	-1,130.00	-22,842.21
Liability Check	01/08/2020	ACH	Great-West	Payroll (W/E 01/05/20)	√	-542.27	-23,384.48
Bill Pmt-Check	01/08/2020	4911	Doug Scott	12/30-12/31/19 (11 Inspections)	√	-495.00	-23,879.48
Liability Check	01/08/2020	ACH	Basic	KABA 2020 seeding H.S.A	√	-489.71	-24,349.19
Bill Pmt-Check	01/08/2020	4913	Scott Paddock	01/02-01/05/20 (7 Inspections)	√	-350.00	-24,699.19
Liability Check	01/08/2020	ACH	Basic	Payroll (W/E 01/05/20)	√	-150.00	-24,849.19
Liability Check	01/08/2020	4910	MISDU	Payroll (W/E 01/05/20)	√	-144.60	-24,993.79
Bill Pmt-Check	01/08/2020	4912	Republic Services	02/01-02/29/20	√	-45.24	-25,039.03
Check	01/10/2020	4916	Steensma Lawn & Power Equipment	Refund PE19-07-582 & PM19-07-707	√	-240.00	-25,279.03
Bill Pmt-Check	01/16/2020	4918	Blue Cross Blue Shield	02/01-02/29/20	√	-3,988.77	-29,247.80
Bill Pmt-Check	01/16/2020	4928	Terry Thatcher/MP Services	01/06-01/12/20 (12 Mech / 12 Plumb Inspections)	√	-1,200.00	-30,447.80
Bill Pmt-Check	01/16/2020	4922	Doug Scott	01/06-01/12/20 (22 Inspections)	√	-1,100.00	-31,547.80
Bill Pmt-Check	01/16/2020	4925	Redmond Engineering & Design	Plan Review - 8689 Krum (Forman Glass) & 7025 E K Ave (CLM)	√	-1,000.00	-32,547.80
Bill Pmt-Check	01/16/2020	4919	Butch Hayes/State Approved Insp Svcs	01/06-01/12/20 (6 Mech / 9 Plumb Inspections + Plan Review)	√	-780.00	-33,327.80
Bill Pmt-Check	01/16/2020	4920	CCU - Mastercard	XXXX-XXXX-XXXX-7886	√	-616.44	-33,944.24
Bill Pmt-Check	01/16/2020	4927	TelNet	01/08-02/07/20	√	-603.05	-34,547.29

Kalamazoo Area Building Authority
Reconciliation Detail
1020 - Checking / Consumers CU, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt-Check	01/16/2020	4926	Scott Paddock	01/06-01/12/20 (12 Inspections)	√	-600.00	-35,147.29
Bill Pmt-Check	01/16/2020	4924	Great America Financial	Toshiba Copier	√	-287.61	-35,434.90
Bill Pmt-Check	01/16/2020	4917	Adams Remco	01/18-02/17/20	√	-149.57	-35,584.47
Bill Pmt-Check	01/16/2020	4923	Great-West	Fee Maintenance 10/01-12/31/19	√	-125.00	-35,709.47
Bill Pmt-Check	01/16/2020	4921	Denise Hurd / Snow Removal	Plowing - 12/17 & 12/31	√	-70.00	-35,779.47
Liability Check	01/21/2020	ACH	QuickBooks Payroll Service	Payroll (W/E 01/19/20)	√	-6,705.07	-42,484.54
Liability Check	01/22/2020	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/19/20)	√	-2,479.04	-44,963.58
Liability Check	01/22/2020	ACH	Great-West	Payroll (W/E 01/19/20)	√	-549.01	-45,512.59
Liability Check	01/22/2020	HSA	Basic	Payroll (W/E 01/19/20)	√	-150.00	-45,662.59
Liability Check	01/22/2020	4929	MISDU	Payroll (W/E 01/19/20)	√	-144.60	-45,807.19
Bill Pmt-Check	01/23/2020	4933	SMBT	Feb 2020	√	-1,565.29	-47,372.48
Bill Pmt-Check	01/23/2020	4935	Terry Thatcher/MP Services	01/13-01/19/20 (12 Mech / 11 Plumb Inspections)	√	-1,150.00	-48,522.48
Bill Pmt-Check	01/23/2020	4930	Doug Scott	01/13-01/19/20 (22 Inspections)	√	-1,100.00	-49,622.48
Bill Pmt-Check	01/23/2020	4931	EMC Insurance	Feb 2020	√	-889.31	-50,511.79
Bill Pmt-Check	01/23/2020	4934	Sun Life Assurance	02/01-02/29/20	√	-371.46	-50,883.25
Bill Pmt-Check	01/23/2020	4932	Scott Paddock	01/13-01/19/20 (4 Inspections)	√	-200.00	-51,083.25
Check	01/23/2020	4938	Steensma Lawn & Power Equipment	Ck#35839 overwritten	√	-130.00	-51,213.25
Bill Pmt-Check	01/23/2020	4936	Zemlick	binder, laminating pouches	√	-17.43	-51,230.68
Total Checks and Payments							-51,230.68
Deposits and Credits - 51 items							
Deposit	12/30/2019			Deposit ID # 68908503	√	126.00	126.00
Deposit	12/30/2019			Deposit ID # 68877254	√	260.00	386.00
Deposit	01/03/2020			Deposit ID # 69157848	√	125.00	511.00
Deposit	01/06/2020			Deposit ID # 69233528	√	170.00	681.00
Deposit	01/06/2020			Deposit ID # 69267657	√	251.00	932.00
Deposit	01/06/2020			Deposit	√	693.00	1,625.00
Deposit	01/07/2020			Deposit ID # 69346757	√	250.00	1,875.00
Deposit	01/07/2020			Deposit ID # 69317898	√	320.00	2,195.00
Deposit	01/09/2020			Deposit ID # 69423523	√	105.00	2,300.00
Deposit	01/10/2020			Deposit ID # 69507139	√	100.00	2,400.00
Deposit	01/10/2020			Deposit ID # 69484368	√	245.00	2,645.00
Deposit	01/13/2020			Deposit ID # 69609448	√	125.00	2,770.00
Deposit	01/13/2020			Deposit	√	191.95	2,961.95
Deposit	01/13/2020			Deposit ID # 69587731	√	255.00	3,216.95
Deposit	01/13/2020			Deposit	√	1,928.00	5,144.95
Deposit	01/13/2020			Deposit	√	2,448.00	7,592.95
Deposit	01/14/2020			Deposit ID # 69646184	√	101.00	7,693.95

Kalamazoo Area Building Authority
Reconciliation Detail
1020 - Checking / Consumers CU, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/14/2020			Deposit ID # 69650237	√	695.00	8,388.95
Deposit	01/15/2020			Deposit ID # 69731681	√	173.00	8,561.95
Deposit	01/15/2020			Deposit ID # 69703214	√	270.00	8,831.95
Deposit	01/17/2020			Deposit ID # 69832529	√	110.00	8,941.95
Deposit	01/17/2020			Deposit ID # 69827537	√	156.00	9,097.95
Deposit	01/21/2020			Deposit	√	21.00	9,118.95
Deposit	01/21/2020			Deposit ID # 69871543	√	125.00	9,243.95
Deposit	01/21/2020			Deposit ID # 69989814	√	125.00	9,368.95
Deposit	01/21/2020			Deposit ID # 69971543	√	125.00	9,493.95
Deposit	01/21/2020			Deposit ID # 69995437	√	130.00	9,623.95
Deposit	01/21/2020			Deposit ID # 69973269	√	157.00	9,780.95
Deposit	01/21/2020			Deposit	√	375.00	10,155.95
Deposit	01/21/2020			Deposit	√	1,012.50	11,168.45
Deposit	01/21/2020			Deposit	√	2,956.00	14,124.45
Deposit	01/21/2020			Deposit	√	6,886.00	21,010.45
Paycheck	01/22/2020	DD30366	Feist, Erin L	Direct Deposit	√	0.00	21,010.45
Paycheck	01/22/2020	DD30365	Cassidy, Penny M	Direct Deposit	√	0.00	21,010.45
Paycheck	01/22/2020	DD30364	Alwine, Michael R	Direct Deposit	√	0.00	21,010.45
Paycheck	01/22/2020	DD30367	Roy, Stephen A	Direct Deposit	√	0.00	21,010.45
Deposit	01/22/2020			Deposit ID # 70062611	√	55.00	21,065.45
Deposit	01/22/2020			Deposit ID # 70036088	√	75.00	21,140.45
Deposit	01/22/2020			Deposit ID # 70040005	√	125.00	21,265.45
Deposit	01/22/2020			Deposit ID # 70053108	√	975.00	22,240.45
Check	01/23/2020	4937	Steensma Lawn & Power Equipment	VOID: printer out of ink	√	0.00	22,240.45
Deposit	01/23/2020			Deposit ID # 70091975	√	165.00	22,405.45
Deposit	01/24/2020			Deposit ID # 70139917	√	170.00	22,575.45
Deposit	01/27/2020			Deposit ID # 70247930	√	45.00	22,620.45
Deposit	01/27/2020			Deposit ID # 70269051	√	165.00	22,785.45
Deposit	01/27/2020			Deposit ID # 70238166	√	170.00	22,955.45
Deposit	01/27/2020			Deposit	√	836.00	23,791.45
Deposit	01/27/2020			Deposit	√	7,210.00	31,001.45
Deposit	01/31/2020			Interest	√	3.03	31,004.48
Deposit	01/31/2020			Deposit	√	339.00	31,343.48
Deposit	01/31/2020			Deposit	√	7,426.00	38,769.48

Total Deposits and Credits

Total Cleared Transactions

Cleared Balance

38,769.48	38,769.48
-12,461.20	-12,461.20
-12,461.20	25,799.18

Kalamazoo Area Building Authority
Reconciliation Detail
1020 - Checking / Consumers CU, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Uncleared Transactions							
Checks and Payments - 11 Items							
Check	01/10/2020	4915	Bruce Bosier Electric	Refund PE19-06-576		-110.00	-110.00
Check	01/23/2020	4939	Rapid Fire Protection	Refund - PM19-07-121 (job canceled)		-115.00	-225.00
Bill Pmt-Check	01/30/2020	4944	I. T. Right	Annual Office 365 Business, Exchange Online & Pro Plus (02/15/20-02/14/21)		-1,416.00	-1,641.00
Bill Pmt-Check	01/30/2020	4943	Doug Scott	01/20-01/26/20 (20 Inspections + 3 Plan Reviews)		-1,150.00	-2,791.00
Bill Pmt-Check	01/30/2020	4940	Bear Priest	(Z) 01/01-01/24/20 (15 hrs)		-900.00	-3,691.00
Bill Pmt-Check	01/30/2020	4946	Terry Thatcher/MP Services	01/20-01/26/20 (10 Mech / 8 Plumb Inspections)		-900.00	-4,591.00
Bill Pmt-Check	01/30/2020	4945	Scott Paddock	01/20-01/26/20 (5 Inspections)		-250.00	-4,841.00
Bill Pmt-Check	01/30/2020	4942	Charter Comm	01/20-02/19/20		-154.98	-4,995.98
Bill Pmt-Check	01/30/2020	4947	West Michigan Business Forms	sticker labels - green & red		-146.60	-5,142.58
Bill Pmt-Check	01/30/2020	4941	Butch Hayes/State Approved Insp Svcs	Plan Review - 2309 N Burdick & 3713 W Main		-60.00	-5,202.58
Liability Check	01/31/2020	4948	State of Michigan/Withhold	Jan 2020		-721.42	-5,924.00
Total Checks and Payments							
						-5,924.00	-5,924.00
Total Uncleared Transactions							
Register Balance as of 01/31/2020						-5,924.00	-5,924.00
New Transactions							
Checks and Payments - 5 items							
Liability Check	02/04/2020	ACH	QuickBooks Payroll Service	Payroll (W/E 02/02/20)		-6,663.19	-6,663.19
Liability Check	02/05/2020	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 02/02/20)		-2,461.16	-9,124.35
Liability Check	02/05/2020	ACH	Great-West	Payroll (W/E 02/02/20)		-545.54	-9,669.89
Liability Check	02/05/2020	ACH	Basic	Payroll (W/E 02/02/20)		-150.00	-9,819.89
Liability Check	02/05/2020	4949	MISDU	Payroll (W/E 02/02/20)		-144.60	-9,964.49
Total Checks and Payments							
						-9,964.49	-9,964.49
Deposits and Credits - 4 items							
Paycheck	02/05/2020	DD30368	Alwine, Michael R	Direct Deposit		0.00	0.00
Paycheck	02/05/2020	DD30371	Roy, Stephen A	Direct Deposit		0.00	0.00
Paycheck	02/05/2020	DD30370	Feist, Erin L	Direct Deposit		0.00	0.00
Paycheck	02/05/2020	DD30369	Cassidy, Penny M	Direct Deposit		0.00	0.00
Total Deposits and Credits							
						0.00	0.00
Total New Transactions							
						-9,964.49	-9,964.49
Ending Balance						-28,349.69	9,910.69

**Kalamazoo Area Building Authority
Reconciliation Detail**

8:37 AM
02/07/20

1022 - Savings / Consumers CU, Period Ending 01/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25.00
Cleared Balance						25.00
Register Balance as of 01/31/2020						25.00
Ending Balance						25.00

Kalamazoo Area Building Authority
 Reconciliation Detail

8:41 AM
 02/07/20

1030 - Checking / Mercantile Bank, Period Ending 01/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						80,851.54
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	01/31/2020			X	20.60	20.60
Total Deposits and Credits					20.60	20.60
Total Cleared Transactions					20.60	20.60
Cleared Balance						80,872.14
Register Balance as of 01/31/2020					20.60	80,872.14
New Transactions						
Checks and Payments - 1 item						
Transfer	02/06/2020				-80,875.46	-80,875.46
Total Checks and Payments					-80,875.46	-80,875.46
Deposits and Credits - 1 item						
Deposit	02/06/2020				3.32	3.32
Total Deposits and Credits					3.32	3.32
Total New Transactions					-80,872.14	-80,872.14
Ending Balance					-80,851.54	0.00

Kalamazoo Area Building Authority
Reconciliation Summary
 1050 - Checking / SMBT, Period Ending 01/31/2020

8:42 AM
 02/07/20

Beginning Balance	Jan 31, 20
Cleared Transactions	50.00
Deposits and Credits - 2 items	170.00
Total Cleared Transactions	170.00
Cleared Balance	<u>220.00</u>
Uncleared Transactions	
Deposits and Credits - 9 Items	1,830.00
Total Uncleared Transactions	1,830.00
Register Balance as of 01/31/2020	<u>2,050.00</u>
New Transactions	
Checks and Payments - 14 items	-6,380.57
Deposits and Credits - 1 item	80,875.46
Total New Transactions	74,494.89
Ending Balance	<u>76,544.89</u>

Kalamazoo Area Building Authority
Reconciliation Detail

1050 - Checking / SMBT, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							
Cleared Transactions							
Deposits and Credits - 2 items							
Deposit	01/28/2020			Deposit ID # 70299496	✓	45.00	
Deposit	01/28/2020			Deposit ID # 70302848	✓	125.00	
Total Deposits and Credits							170.00
Total Cleared Transactions							170.00
Cleared Balance							220.00
Uncleared Transactions							
Deposits and Credits - 9 items							
Deposit	01/29/2020			Deposit ID # 70377044		55.00	
Deposit	01/29/2020			Deposit ID # 70348807		170.00	
Deposit	01/29/2020			Deposit ID # 70382927		325.00	
Deposit	01/29/2020			Deposit ID # 70349613		490.00	
Deposit	01/30/2020			Deposit ID # 70412335		90.00	
Deposit	01/30/2020			Deposit ID # 70412335		115.00	
Deposit	01/31/2020			Deposit ID # 70466534		125.00	
Deposit	01/31/2020			Deposit ID # 70494395		135.00	
Deposit	01/31/2020			Deposit ID # 70516883		325.00	
Total Deposits and Credits							1,830.00
Total Uncleared Transactions							1,830.00
Register Balance as of 01/31/2020							2,050.00
New Transactions							
Checks and Payments - 14 items							
Bill Pmt -Check	02/06/2020	5005	Doug Scott	01/27-01/31/20 (25 Inspections)		-1,250.00	
Bill Pmt -Check	02/06/2020	5010	Terry Thatcher/MP Services	01/27-01/31/20 (11 Plumb / 11 Mech Inspections)		-1,100.00	
Bill Pmt -Check	02/06/2020	5002	Bear Pfriest	(Z) 01/25-01/31/20 (11 hrs + 1 ZCP) & 01/01-01/31/20 (2.5 hrs/training)		-772.50	
Bill Pmt -Check	02/06/2020	5003	Butch Hayes/State Approved Insp Svcs	01/27-01/31/20 (13 Inspections)		-650.00	
Check	02/06/2020	5013	Alwine, Michael R	Reimbursement - Mileage (455.40) & Phone (89.87)		-545.27	
Check	02/06/2020	5014	Roy, Stephen A	Reimbursement - Mileage (464.60) & Phone (35.31)		-499.91	
Bill Pmt -Check	02/06/2020	5001	Allied Mechanical Services, Inc	Preventative Maint on (2) furnaces		-334.41	
Bill Pmt -Check	02/06/2020	5004	Consumers Energy	12/23/19-01/22/20		-314.44	

Kalamazoo Area Building Authority
Reconciliation Detail

1050 - Checking / SMBT, Period Ending 01/31/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	02/06/2020	5009	Scott Paddock	01/27-01/31/20 (6 Inspections)		-300.00	
Check	02/06/2020	5012	B&A Mechanical	Refund - PM20-07-012		-200.00	
Check	02/06/2020	5011	B&A Mechanical	Refund - PM20-07-011		-200.00	
Bill Pmt -Check	02/06/2020	5006	ICC - International Code Council	(6) code check books		-124.70	
Bill Pmt -Check	02/06/2020	5008	Republic Services	02/01-02/29/20		-45.15	
Bill Pmt -Check	02/06/2020	5007	Kal-Blue	(1) 36" roll paper		-44.19	
Total Checks and Payments							-6,380.57
Deposits and Credits - 1 item							
Transfer	02/06/2020			Funds Transfer - Closed Mercantile Account		80,875.46	80,875.46
Total Deposits and Credits							80,875.46
Total New Transactions							74,494.89
Ending Balance							76,544.89

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January 2020

	Jan 20	Jan 19	% Change
Income			
4010 · Building Permits	11,072.00	7,747.00	42.9%
4015 · Special Permits	385.00	605.00	-36.4%
4020 · Electrical Permits	11,610.00	5,620.00	106.6%
4030 · Mechanical Permits	10,641.00	6,780.60	56.9%
4040 · Plumbing Permits	4,276.00	2,262.00	89.0%
4090 · Ordinance Enforcement	0.00	495.00	-100.0%
4100 · Zoning Administration	2,005.00	1,236.25	62.2%
4600 · Investment Income	23.63	7.68	207.7%
Total Income	40,012.63	24,753.53	61.6%
Expense			
6010 · Advertising and Marketing	0.00	15.88	-100.0%
6500 · Payroll Expenses			
6501 · Salary - Building Official	4,062.64	4,375.00	-7.1%
6503 · Salary - Building Inspector	3,250.00	3,500.00	-7.1%
6505 · Wages - Administrative	4,307.00	4,409.61	-2.3%
6510 · Payroll Taxes	1,368.44	1,332.85	2.7%
6511 · LTD / STD / AD&D / Life	371.46	370.22	0.3%
6512 · 401A (KABA)	1,091.28	1,057.36	3.2%
6513 · Health Insurance	4,700.68	6,751.47	-30.4%
Total 6500 · Payroll Expenses	19,151.50	21,796.51	-12.1%
6700 · Insurance - General	889.29	692.68	28.4%
6800 · Legal Fees	0.00	1,420.00	-100.0%
6810 · Computer Support (External)	6,324.98	6,962.98	-9.2%
6820 · Accounting Services	14.00	183.58	-92.4%
7100 · Office Equipment	437.18	437.18	0.0%
7110 · Office Supplies	240.70	109.98	118.9%
7115 · Postage	0.00	165.00	-100.0%
7125 · Computer (Hardware/Software)	3,557.60	2,091.70	70.1%
7130 · Resource Materials	-109.25	172.40	-163.4%
7400 · Rent/Lease Expense	0.00	2,215.00	-100.0%
7420 · Lawn Care/Snow Removal	0.00	208.86	-100.0%
7450 · Maintenance & Repairs - Office	334.41	25.94	1,189.2%
7500 · Utilities	314.44	359.95	-12.6%
7550 · Trash Removal	90.39	38.88	132.5%
7600 · Security (Office)	44.99	44.99	0.0%
7610 · Telephone - Office	603.05	533.99	12.9%
7611 · Telephone - Cellular	125.18	60.24	107.8%
7711 · Contracted Electrical Inspector	4,600.00	2,025.00	127.2%
7712 · Contracted Mechanical Inspector	6,145.00	2,160.00	184.5%
7713 · Contracted Plumbing Inspector	2,895.00	630.00	359.5%
7714 · Contracted Ord Enforcement	67.50	67.50	0.0%
7715 · Contracted Zoning Administrator	1,605.00	665.00	141.4%
7800 · Mileage Reimbursement	920.00	853.18	7.8%
7810 · Training Expense	0.00	55.00	-100.0%
7999 · Misc Expense	0.00	-110.28	100.0%
Total Expense	48,250.96	43,881.14	10.0%
Net Income	-8,238.33	-19,127.61	56.9%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January 2020

	Jan 20	Jan 19	\$ Change	% Change
Income				
4010 · Building Permits	11,072.00	7,747.00	3,325.00	42.9%
4015 · Special Permits	385.00	605.00	-220.00	-36.4%
4020 · Electrical Permits	11,610.00	5,620.00	5,990.00	106.6%
4030 · Mechanical Permits	10,641.00	6,780.60	3,860.40	56.9%
4040 · Plumbing Permits	4,276.00	2,262.00	2,014.00	89.0%
4090 · Ordinance Enforcement	0.00	495.00	-495.00	-100.0%
4100 · Zoning Administration	2,005.00	1,236.25	768.75	62.2%
4600 · Investment Income	23.63	7.68	15.95	207.7%
Total Income	40,012.63	24,753.53	15,259.10	61.6%
Expense				
6010 · Advertising and Marketing	0.00	15.88	-15.88	-100.0%
6500 · Payroll Expenses				
6501 · Salary - Building Official	4,062.64	4,375.00	-312.36	-7.1%
6503 · Salary - Building Inspector	3,250.00	3,500.00	-250.00	-7.1%
6505 · Wages - Administrative	4,307.00	4,409.61	-102.61	-2.3%
6510 · Payroll Taxes	1,368.44	1,332.85	35.59	2.7%
6511 · LTD / STD / AD&D / Life	371.46	370.22	1.24	0.3%
6512 · 401A (KABA)	1,091.28	1,057.36	33.92	3.2%
6513 · Health Insurance	4,700.66	6,751.47	-2,050.79	-30.4%
Total 6500 · Payroll Expenses	19,151.50	21,796.51	-2,645.01	-12.1%
6700 · Insurance - General	889.29	692.88	196.61	28.4%
6800 · Legal Fees	0.00	1,420.00	-1,420.00	-100.0%
6810 · Computer Support (External)	6,324.98	6,962.98	-638.00	-9.2%
6820 · Accounting Services	14.00	183.58	-169.58	-92.4%
7100 · Office Equipment	437.18	437.18	0.00	0.0%
7110 · Office Supplies	240.70	109.98	130.72	118.9%
7115 · Postage	0.00	165.00	-165.00	-100.0%
7125 · Computer (Hardware/Software)	3,557.60	2,091.70	1,465.90	70.1%
7130 · Resource Materials	-109.25	172.40	-281.65	-163.4%
7400 · Rent/Lease Expense	0.00	2,215.00	-2,215.00	-100.0%
7420 · Lawn Care/Snow Removal	0.00	208.86	-208.86	-100.0%
7450 · Maintenance & Repairs - Office	334.41	25.94	308.47	1,189.2%
7500 · Utilities	314.44	359.95	-45.51	-12.6%
7550 · Trash Removal	90.39	38.88	51.51	132.5%
7600 · Security (Office)	44.99	44.99	0.00	0.0%
7610 · Telephone - Office	603.05	533.99	69.06	12.9%
7611 · Telephone - Cellular	125.18	60.24	64.94	107.8%
7711 · Contracted Electrical Inspector	4,600.00	2,025.00	2,575.00	127.2%
7712 · Contracted Mechanical Inspector	6,145.00	2,160.00	3,985.00	184.5%
7713 · Contracted Plumbing Inspector	2,895.00	630.00	2,265.00	359.5%
7714 · Contracted Ord Enforcement	67.50	67.50	0.00	0.0%
7715 · Contracted Zoning Administrator	1,605.00	665.00	940.00	141.4%
7800 · Mileage Reimbursement	920.00	853.18	66.82	7.8%
7810 · Training Expense	0.00	55.00	-55.00	-100.0%
7999 · Misc Expense	0.00	-110.28	110.28	100.0%
Total Expense	48,250.96	43,881.14	4,369.82	10.0%
Net Income	-8,238.33	-19,127.61	10,889.28	56.9%

Kalamazoo Area Building Authority

Profit & Loss Budget Performance

January 2020

9:35 AM
02/07/20
Accrual Basis

	Jan 20	Budget	% of Budget	Jan 20	YTD Budget	% of Budget	Annual Budget
Income							
4010 - Building Permits	11,072.00	16,706.00	66.3%	11,072.00	16,706.00	66.3%	310,725.00
4015 - Special Permits	385.00	323.00	119.2%	385.00	323.00	119.2%	7,926.00
4020 - Electrical Permits	11,610.00	7,306.00	158.9%	11,610.00	7,306.00	158.9%	110,867.00
4030 - Mechanical Permits	10,641.00	8,147.00	130.6%	10,641.00	8,147.00	130.6%	116,004.00
4040 - Plumbing Permits	4,276.00	3,842.00	111.3%	4,276.00	3,842.00	111.3%	63,190.00
4100 - Zoning Administration	2,005.00	10.00	236.3%	2,005.00	10.00	236.3%	120.00
4600 - Investment Income	23.63			23.63			
Total Income	40,012.63	36,334.00	110.1%	40,012.63	36,334.00	110.1%	608,832.00
Expense							
6010 - Advertising and Marketing	0.00	100.00	0.0%	0.00	100.00	0.0%	2,000.00
6200 - Bank Fees	0.00	25.00	0.0%	0.00	25.00	0.0%	200.00
6450 - Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	575.00
6500 - Payroll Expenses							
6501 - Salary - Building Official	4,062.64	6,250.00	65.0%	4,062.64	6,250.00	65.0%	81,250.00
6503 - Salary - Building Inspector	3,250.00	5,000.00	65.0%	3,250.00	5,000.00	65.0%	65,000.00
6505 - Wages - Administrative	4,307.00	6,556.80	65.7%	4,307.00	6,556.80	65.7%	85,238.40
6510 - Payroll Taxes	1,368.44	1,393.08	98.2%	1,368.44	1,393.08	98.2%	18,178.88
6511 - LTD / STD / AD&D / Life	371.46	370.22	100.3%	371.46	370.22	100.3%	4,442.64
6512 - 401A (KABA)	1,091.28	1,092.61	99.9%	1,091.28	1,092.61	99.9%	14,203.94
6513 - Health Insurance	4,700.68	4,887.92	96.2%	4,700.68	4,887.92	96.2%	54,251.78
Total 6500 - Payroll Expenses	19,151.50	25,550.63	75.0%	19,151.50	25,550.63	75.0%	322,565.64
6700 - Insurance - General	889.29	871.50	102.0%	889.29	871.50	102.0%	11,650.00
6800 - Legal Fees	0.00	720.00	0.0%	0.00	720.00	0.0%	20,000.00
6810 - Computer Support (External)	6,324.98	6,634.98	95.3%	6,324.98	6,634.98	95.3%	10,259.76
6820 - Accounting Services	14.00	14.00	100.0%	14.00	14.00	100.0%	12,572.00
7100 - Office Equipment	437.18	441.66	99.0%	437.18	441.66	99.0%	5,599.92
7110 - Office Supplies	240.70	300.00	80.2%	240.70	300.00	80.2%	3,800.00
7115 - Postage	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
7125 - Computer (Hardware/Software)	3,557.60	0.00	100.0%	3,557.60	0.00	100.0%	5,219.00
7130 - Resource Materials	-109.25	0.00	100.0%	-109.25	0.00	100.0%	1,000.00
7400 - Rent/Lease Expense	0.00	2,215.00	0.0%	0.00	2,215.00	0.0%	26,580.00
7420 - Lawn Care/Snow Removal	0.00	280.00	0.0%	0.00	280.00	0.0%	2,484.00
7450 - Maintenance & Repairs - Office	334.41	0.00	100.0%	334.41	0.00	100.0%	5,000.00
7500 - Utilities	314.44	265.00	118.7%	314.44	265.00	118.7%	3,424.00
7550 - Trash Removal	90.39	47.25	191.3%	90.39	47.25	191.3%	567.00
7600 - Security (Office)	44.99	44.99	100.0%	44.99	44.99	100.0%	539.88
7610 - Telephone - Office	603.05	550.00	109.6%	603.05	550.00	109.6%	6,600.00
7611 - Telephone - Cellular	125.18	150.00	83.5%	125.18	150.00	83.5%	1,800.00
7700 - Building Board of Appeals	0.00	0.00	0.0%	0.00	0.00	0.0%	375.00
7701 - At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	1,200.00
7710 - Contracted Building Inspector	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
7711 - Contracted Electrical Inspector	4,600.00	3,983.00	115.5%	4,600.00	3,983.00	115.5%	53,400.00
7712 - Contracted Mechanical Inspector	6,145.00	3,685.00	166.8%	6,145.00	3,685.00	166.8%	45,600.00
7713 - Contracted Plumbing Inspector	2,895.00	2,134.00	135.7%	2,895.00	2,134.00	135.7%	31,200.00
7714 - Contracted Ord Enforcement	67.50			67.50			
7715 - Contracted Zoning Administrator	1,605.00			1,605.00			
7800 - Mileage Reimbursement	920.00	1,045.00	88.0%	920.00	1,045.00	88.0%	12,740.00
7810 - Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	1,600.00
7999 - Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
Total Expense	48,250.96	49,057.01	98.4%	48,250.96	49,057.01	98.4%	601,551.20
Net Income	-8,238.33	-12,723.01	64.8%	-8,238.33	-12,723.01	64.8%	7,280.80

Balance Sheet

As of February 7, 2020

	Feb 7, 20
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash on Hand (Register)	300.00
1020 · Checking / Consumers CU	9,910.69
1022 · Savings / Consumers CU	25.00
1050 · Checking / SMBT	76,544.89
Total Checking/Savings	86,780.58
Accounts Receivable	
1200 · Accounts Receivable	1,575.00
Total Accounts Receivable	1,575.00
Total Current Assets	88,355.58
Other Assets	
1600 · Accumulated Depreciation	-45,958.61
1900 · Capital Assets	288,943.00
Total Other Assets	242,984.39
TOTAL ASSETS	331,339.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	77.47
Total Accounts Payable	77.47
Credit Cards	
2010 · CCU - Mastercard	16.93
Total Credit Cards	16.93
Other Current Liabilities	
2070 · Notes Payable - SMBT	139,601.38
2200 · Payroll Liabilities	
2202 · State Withholding	364.52
Total 2200 · Payroll Liabilities	364.52
2300 · Accounts Payables / ADJ	59.30
Total Other Current Liabilities	140,025.20
Total Current Liabilities	140,119.60
Total Liabilities	140,119.60
Equity	
3010 · Net Position	216,597.53
Net Income	-25,377.16
Total Equity	191,220.37
TOTAL LIABILITIES & EQUITY	331,339.97

BUILDING REPORT

January 2020 Residential / Commercial Building Permits and Construction Values

- A. Total Number of Commercial & Agricultural Permits Issued – 8
- B. Total Construction Value for Commercial & Agricultural Permits - \$209,279
- C. Total Number of New Residential Construction Permits Issued – 5
- D. Total Construction Value for New Residential Permits – \$1,170,969
- E. Total Number of All Other Residential Permits Issued – 8
- F. Total Construction Value for All Other Residential Permits – \$69,840

Revenue / Permit Summary YTD

- A. Total KABA Revenue in January 2020 - \$37,096 vs. Total KABA Revenue in January 2019 - \$22,393. **This is an increase of 65.7%.**
- B. Total Number of Permits Issued in January 2020 - 168 vs. Total Number of Permits issued in January 2019 - 111. **This is an increase of 51.4%.**
- C. Total KABA YTD Revenue in January 2020 - \$37,096 vs. Total KABA YTD Revenue in January 2019 - \$22,393. **This is an increase of 65.7%.**
- D. Total Number of Permits Issued YTD 2020 – 168 vs. Total Number of Permits Issued this time in 2019 –111. **This is an increase of 51.4%.**
- E. The January 2020 Revenue of \$37,096 is **73.1%** of the forecast for January YTD 2020 Revenue (\$50,736).
- F. The YTD 2020 Revenue of \$37,096 is **6.1%** of the forecast for the entire 2020 Projected Budget of \$608,832.

2020 MONTHLY PERMITS BY JURISDICTION

MONTH OF JANUARY 2020			
JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	4	\$ 891
COMSTOCK	ELECTRICAL	17	\$ 4,264
COMSTOCK	MECHANICAL	22	\$ 5,586
COMSTOCK	PLUMBING	5	\$ 1,130
COMSTOCK	SPECIAL - JURISDICTION	2	\$ 110
COMSTOCK	SPECIAL - HOMEOWNER	0	\$ -
TOTAL COMSTOCK		50	\$ 11,981
KALAMAZOO	BUILDING	10	\$ 3,970
KALAMAZOO	ELECTRICAL	19	\$ 3,876
KALAMAZOO	MECHANICAL	15	\$ 1,992
KALAMAZOO	PLUMBING	13	\$ 1,702
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 220
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL KALAMAZOO		62	\$ 11,815
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	1	\$ 150
PARCHMENT	MECHANICAL	2	\$ 226
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	3	\$ 165
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		6	\$ 541
PINE GROVE	BUILDING	1	\$ 246
PINE GROVE	ELECTRICAL	2	\$ 214
PINE GROVE	MECHANICAL	3	\$ 425
PINE GROVE	PLUMBING	0	\$ -
PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL PINE GROVE		7	\$ 940
RICHLAND	BUILDING	6	\$ 5,611
RICHLAND	ELECTRICAL	13	\$ 2,453
RICHLAND	MECHANICAL	15	\$ 2,471
RICHLAND	PLUMBING	8	\$ 1,229
RICHLAND	SPECIAL - JURISDICTION	0	\$ -
RICHLAND	SPECIAL - HOMEOWNER	1	\$ 55
RICHLAND		43	\$ 11,819
TOTAL KABA		168	\$ 37,096

REVENUE	REVENUE
JANUARY 2019	% PREV YEAR MONTH
\$ 22,393	165.7%

PERMITS	PERMITS
JANUARY 2019	% 2019 - YTD
111	151.4%

2019 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: JANUARY 2020

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	4	\$ 891
COMSTOCK	ELECTRICAL	17	\$ 4,264
COMSTOCK	MECHANICAL	22	\$ 5,586
COMSTOCK	PLUMBING	5	\$ 1,130
COMSTOCK	SPECIAL - JURISDICTION	2	\$ 110
COMSTOCK	SPECIAL - HOMEOWNER	0	\$ -
TOTAL COMSTOCK		50	\$ 11,981
KALAMAZOO	BUILDING	10	\$ 3,970
KALAMAZOO	ELECTRICAL	19	\$ 3,876
KALAMAZOO	MECHANICAL	15	\$ 1,992
KALAMAZOO	PLUMBING	13	\$ 1,702
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 220
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL KALAMAZOO		62	\$ 11,815
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	1	\$ 150
PARCHMENT	MECHANICAL	2	\$ 226
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	3	\$ 165
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PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL PINE GROVE		7	\$ 940
RICHLAND	BUILDING	6	\$ 5,611
RICHLAND	ELECTRICAL	13	\$ 2,453
RICHLAND	MECHANICAL	15	\$ 2,471
RICHLAND	PLUMBING	8	\$ 1,229
RICHLAND	SPECIAL - JURISDICTION	0	\$ -
RICHLAND	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL RICHLAND		43	\$ 11,819
TOTAL	YTD	168	\$ 37,096

REVENUE	REVENUE
YTD - JANUARY 2019	% 2019 - YTD
\$ 22,393	165.7%

REVENUE
% 2020 YTD BUDGET
73.1%

PERMITS	PERMITS
YTD - JANUARY 2019	% 2019 - YTD
111	151.4%

2019 MONTHLY CUMULATIVE TOTALS	2019 MONTHLY CUMULATIVE TOTALS	
# PERMITS	REVENUE	
168	\$ 37,096	JAN
-	\$ -	FEB
-	\$ -	MAR
-	\$ -	APRIL
-	\$ -	MAY
-	\$ -	JUNE
-	\$ -	JULY
-	\$ -	AUG
-	\$ -	SEPT
-	\$ -	OCT
-	\$ -	NOV
-	\$ -	DEC
168	\$ 37,096	2019

Monthly Building Permits Issued

02/07/2020

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB19-06-579	2309 N BURDICK ST	Alteration to existing building to a mixed	Homegrown Builders LLC	01/14/2020	0.00	\$1,127.00
PB19-06-582	1921 W MAIN ST	Change of Occupancy to existing 885 s.f. "	P & L COMPANY, L.L.C. #52R	01/29/2020	0.00	\$170.00
PB19-06-601	1713 BARNEY RD	new 30' x 40' post frame detached accessor	Mallory Pole Buildings INC	01/08/2020	18,000.00	\$170.00
PB19-20-603	23470 40 HWY # M	New 30' x96' post frame mini storage build	KILLEEN KEVIN	01/06/2020	43,200.00	\$246.00
PB20-03-001	8042 Lausen Ln	New 1750 s/f home with 3 bedrooms, 2 ba	Allen Edwin Homes	01/24/2020	200,512.00	\$1,143.00
PB20-03-003	8906 M-89 Hwy	Monument sign per plans.	Sign Art, Inc.	01/15/2020	0.00	\$100.00
PB20-03-005	10441 E DE AVE	Add 56 s.f. laundry room in existing attac	Hickory Builders	01/08/2020	13,800.00	\$215.00
PB20-03-006	8167 Lausen Ln	New 2 story 3606 sf 5 bed 3.5 bath home.	Allen Edwin Homes	01/24/2020	353,288.00	\$2,013.00
PB20-03-011	N 30TH ST	8161 STURTEVANTNes 1 story 2059 sf 3	Allen Edwin Homes	01/29/2020	171,550.00	\$997.00
PB20-03-013	8112 Lausen Ln	New 1750 s/f home with 3 bedrooms, 2 ful	Allen Edwin Homes	01/29/2020	200,512.00	\$1,143.00
PB20-06-004	2105 N BURDICK ST	Change of Occupancy from S group to F-1	Total Plumbing	01/07/2020	56,153.00	\$320.00
PB20-06-007	2912 MANDARIN GROV	New 50 s/f full bathroom in the basement.	Kalamazoo Contractors Inc	01/10/2020	8,300.00	\$170.00
PB20-06-008	3620 GRAND PRAIRIE R	Permit to issue Certificate of Occupancy f	CHARTER TOWNSHIP OF KAL	01/10/2020	0.00	\$0.00
PB20-06-009	3415 GLENGARRY AVE	New 2 story 2023 s.f. 4 bed, 2.5 bath home	Allen Edwin Homes	01/16/2020	245,107.00	\$1,397.00
PB20-06-012	4023 DOUGLAS AVE	Interior alteration for Restaurant per plans.	Bishop Construction LLC	01/22/2020	60,758.00	\$346.00
PB20-06-014	3320 CANTERBURY AVE	Install sub floor drain tile and sump pump.	Ayers Basement Systems	01/24/2020	0.00	\$170.00
PB20-06-015	2345 SUNSPRITE DR.	IN stall 13 roof mounted PV modules per p	Power Home Solar	01/28/2020	0.00	\$100.00
PB20-07-002	6211 WOODLEA DR	Installing 12 new roof mounted solar panel	Harvest Energy Solutions	01/09/2020	0.00	\$100.00
PB20-07-010	2560 HUNTERS POND	Basement finish of appx 824 s/f that includ	JOYCE & DON LLC	01/15/2020	29,470.00	\$170.00
PB20-07-016	2847 N 26TH ST	Demolition of existing collapsed addition	VAIR ROBERT & VIVIAN	01/30/2020	0.00	\$170.00
PB20-07-019	6044 GULL RD	Interior alteration to include strip and fram	TYCASU HOLDINGS LLC	01/28/2020	49,168.00	\$451.00
Number of Permits:				21	Total Billed:	\$10,718.00
Total Construction Value						\$1,449,818.00

Permit.DateIssued in <Previous month> [01/01/20 - 01/31/20]
AND
Permit.PermitType = Building

Monthly Trade Permits Issued

02/07/2020

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
Electrical					
PE19-03-579	5592 N 32ND ST	Generator install	Waggoner Inc	01/02/2020	\$110.00
PE19-03-580	10876 E D AVE	Generator install	Waggoner Inc	01/02/2020	\$110.00
PE19-06-578	3303 W MAIN ST	Changing from 100 AMP service to dual 100 AMP	Ronald E Williams III (Master)	01/09/2020	\$105.00
PE19-07-497	10230 E MICHIGAN AVE	Disconnect existing electrical, change face from Valero to	Aver Sign Company	01/22/2020	\$125.00
PE20-03-006	8311 E D AVE	Underground from house to utility building	SJ Wood Electric	01/06/2020	\$150.00
PE20-03-010	9175 COTTAGE TRL	Finishing basement family room	Country Lane Electric	01/09/2020	\$151.00
PE20-03-011	8045 E DE AVE	New constructionER# 1048474505	Hammond Electric Co	01/09/2020	\$323.00
PE20-03-014	6484 Medinah Ln	New homeER#1050899624	Country Lane Electric	01/13/2020	\$333.00
PE20-03-017	6290 E BAY LN	Generator install	Steensma Lawn & Power	01/13/2020	\$110.00
PE20-03-022	8906 M-89 Hwy	Installation of 1 illuminated monument sign ad 2 internally	Sign Art, Inc.	01/17/2020	\$125.00
PE20-03-023	8089 ENGELWOOD AVE	Generator install	Steensma Lawn & Power	01/17/2020	\$110.00
PE20-03-038	6437 N SHORE CV	New home	Lamplighter Electric	01/24/2020	\$346.00
PE20-03-042	10441 E DE AVE	Remodel	ROC Electric LLC	01/27/2020	\$160.00
PE20-03-046	8416 ENGELWOOD AVE	New furnace branch circuit	Manne Electric	01/29/2020	\$100.00
PE20-03-052	8020 Lausen Ln	new home	Consolidated Electric Contractors	01/31/2020	\$325.00
PE20-06-002	110 NELSON AVE	Addition	Lamplighter Electric	01/02/2020	\$213.00
PE20-06-004	1405 RICHLAND AVE	3 season porch	Lamplighter Electric	01/02/2020	\$110.00
PE20-06-012	3729 BORGESS DR	Replacing service panelDisconnect: ER# 1051411358Reco	PUTTI, CHRISTOPHER & LAPE	01/09/2020	\$105.00
PE20-06-013	3320 CANTERBURY AVE	Install dedicated outlet	Ayers Basement Systems	01/10/2020	\$100.00
PE20-06-015	1804 NAZARETH RD	Wire kitchen & misc. items in residence. Per Jodi at Hickey	Hickey Electric Inc	01/13/2020	\$190.00
PE20-06-016	3610 HURON AVE	Generator install	Steensma Lawn & Power	01/13/2020	\$110.00
PE20-06-019	328 N SAGE	Fire repairs	Elgin Electric	01/14/2020	\$261.00
PE20-06-025	521 E MOSEL AVE	Addition - 4 new rooms	Lumen Electric Inc	01/21/2020	\$544.00
PE20-06-026	2325 N BURDICK ST	Facility lights, controls, and equipment	Tishhouse Electric	01/24/2020	\$818.00
PE20-06-027	206 S LAUDERDALE DR	Provide disconnect for electric water heater	Tishhouse Electric	01/24/2020	\$104.00
PE20-06-029	2912 MANDARIN GROVE	Basement bath	Jason Fitch	01/21/2020	\$157.00
PE20-06-031	1921 W MAIN ST	Relocation of existing suite service panel/suite buildout	Hersh Service Co	01/29/2020	\$186.00
PE20-06-035	3320 RAVINE RD	Replacing sumps under 6 gas dispensers. Replacing 5 dispe	J & L Electric	01/22/2020	\$170.00
PE20-06-036	3212 KENILWORTH AVE	Change out push button panel to new service box. Change	FOLLOWELL, SUSAN & DREN	01/22/2020	\$105.00
PE20-06-040	2345 SUNSPRITE DR.	13 roof mounted solar modules, 3.9 kw grid tied	Power Home Solar	01/28/2020	\$188.00
PE20-06-041	309 N LAUDERDALE DR	New circuits	RW Electrical, LLC	01/27/2020	\$170.00
PE20-06-044	517 WEALTHY AVE	Panel change, correct bonding, grounding, Outside cable o	AA Electric	01/28/2020	\$105.00

PE20-06-051	2602 E MAIN	Fish new outlets in walls for receptacles, remove old wiring	JG Services Company LLC	01/31/2020	\$135.00
PE20-07-003	6211 WOODLEA DR	3-924 roof mounted solar	Harvest Energy Solutions	01/09/2020	\$183.00
PE20-07-007	2453 S 35TH ST	Remodel bathroom	Winchester Electric	01/07/2020	\$177.00
PE20-07-008	2650 WILD COYOTE TRL	New home	Engbers Electrical	01/08/2020	\$428.00
PE20-07-018	3607 Midlink DR	Install illuminated channel letters to wall	Postema Sign & Graphics	01/13/2020	\$105.00
PE20-07-020	4263 BUTTERCUP ST	Adding circuits for bedrooms, bathroom, and common area	WASHBURN KYLE & KAITLYN	01/14/2020	\$177.00
PE20-07-021	5585 GULL RD	Installation of 1 illuminated wall sign	Sign Art, Inc.	01/15/2020	\$105.00
PE20-07-024	8202 E H AVE	Generator install	Signature Wiring	01/17/2020	\$110.00
PE20-07-030	2560 HUNTERS POND	Basement finish	Country Lane Electric	01/21/2020	\$151.00
PE20-07-032	233 DEPOT CIR	New home	Consolidated Electric Contractors	01/22/2020	\$325.00
PE20-07-033	243 DEPOT CIR	New home	Consolidated Electric Contractors	01/22/2020	\$325.00
PE20-07-034	245 DEPOT CIR	New home	Consolidated Electric Contractors	01/22/2020	\$325.00
PE20-07-037	10310 MILLER DR	New construction - Doctors office/PharmaceER# 10512657	Bright Ideas Electric	01/30/2020	\$586.00
PE20-07-039	6350 WRIGHT ST	Generator install	Steensma Lawn & Power	01/24/2020	\$110.00
PE20-07-045	6044 GULL RD	Remodel	ROC Electric LLC	01/28/2020	\$300.00
PE20-07-047	213 STATION HILL ST	New home	Consolidated Electric Contractors	01/29/2020	\$325.00
PE20-07-049	2921 N 33RD ST	New home	Webster Electric Co	01/30/2020	\$407.00
PE20-18-001	618 N RIVERVIEW DR	Wire hood system in deli	Arcadia Electric	01/02/2020	\$150.00
PE20-20-005	24837 BASELINE RD	Existing well - well head connection	Foune Well Drilling	01/06/2020	\$104.00
PE20-20-009	26853 LAKE ST	Generator install	Steensma Lawn & Power	01/09/2020	\$110.00

Number of Permits: 52

Total Billed: \$10,957.00

Mechanical

PM19-06-602	309 N LAUDERDALE DR	Install mini split	I Know A Guy HVAC	01/21/2020	\$125.00
PM19-07-649	8937 KRUM AVE	Add fire protection to new addition	Total Fire Protection	01/14/2020	\$889.00
PM20-03-010	9975 E M-89 HWY	Installation of new UL 300 kitchen hood fire suppression	Summit Companies	01/10/2020	\$245.00
PM20-03-015	6290 E BAY LN	Generator install	Steensma Lawn & Power	01/13/2020	\$130.00
PM20-03-016	8467 N 30TH ST	Furnace replacement	Bel Aire Heating & Air	01/13/2020	\$125.00
PM20-03-019	8045 E DE AVE	New home	Bel Aire Heating & Air	01/15/2020	\$270.00
PM20-03-021	6484 Medinah Ln	New home includes fireplace	JP Heating & Air Conditioning Inc	01/15/2020	\$275.00
PM20-03-028	6801 WALDEN PARK LN	Furnace replacement	Bel Aire Heating & Air	01/21/2020	\$125.00
PM20-03-030	8429 N 28TH ST	Water heater install	CTI Mechanical	01/30/2020	\$101.00
PM20-03-031	9230 COTTERS RIDGE RD	Replace furnace and AC. AC condenser will not be installed	RW LaPine Inc	01/24/2020	\$165.00
PM20-03-033	8020 Lausen Ln	New home	A-1 Mechanical	01/21/2020	\$245.00
PM20-03-036	7957 N 30TH ST	Furnace replacement	Petro Plumbing	01/21/2020	\$130.00
PM20-03-038	10119 N 28TH ST	Generator install	S & F Propane LLC	01/29/2020	\$130.00
PM20-03-039	8909 E B AVE	Providing propane to new home	S & F Propane LLC	01/29/2020	\$115.00

PM20-03-042	8416 ENGELWOOD AVE	Furnace replacement	Vredevoogd Heating & Cooling	01/24/2020	\$125.00
PM20-03-046	7696 N 30TH ST	Furnace replacement	Rogers Refrigeration	01/27/2020	\$125.00
PM20-03-049	6346 WHITNEY WOODS L	HVAC replacement	Bel Aire Heating & Air	01/27/2020	\$165.00
PM20-06-001	203 N ARLINGTON ST	Furnace replacement	Roman Air	01/03/2020	\$125.00
PM20-06-002	110 NELSON AVE	Addition: vent (1) bath fan, install ductwork to addition, a	Bel Aire Heating & Air	01/06/2020	\$170.00
PM20-06-003	3413 RED CLOVER RD	Gas piping for generator	Custom Heating	01/06/2020	\$125.00
PM20-06-006	3025 KENILWORTH AVE	Furnace replacement	Bel Aire Heating & Air	01/08/2020	\$125.00
PM20-06-007	1241 FOSTER AVE	Furnace replacement, closed coil	Benjamin Farrer	01/13/2020	\$160.00
PM20-06-014	3610 HURON AVE	Generator install	Steensma Lawn & Power	01/13/2020	\$130.00
PM20-06-017	1114 WARREN PL	Water heater replacement - attached to existing chimney lin	Lenardson Mechanical	01/14/2020	\$101.00
PM20-06-026	2404 CHAPARRAL ST	Furnace replacement	Dan Wood Co	01/17/2020	\$125.00
PM20-06-029	4770 WESTON AVE	Furnace replacement	Bel Aire Heating & Air	01/21/2020	\$125.00
PM20-06-037	3515 CANTERBURY AVE	HVAC replacement	Bel Aire Heating & Air	01/23/2020	\$165.00
PM20-06-041	3420 NORTHVIEW DR	Replace furnace, AC, and humidifier	Eric Dale Heating & AC	01/23/2020	\$165.00
PM20-06-043	3328 DEARBORN AVE	Water heater replacement	Vredevoogd Heating & Cooling	01/24/2020	\$101.00
PM20-06-050	2411 SONORA DR	Furnace replacement	Boss Services	01/28/2020	\$125.00
PM20-06-055	529 FLETCHER AVE	Furnace replacement	Vredevoogd Heating & Cooling	01/29/2020	\$125.00
PM20-07-004	3318 N 26TH ST	Furnace replacement	Vredevoogd Heating & Cooling	01/06/2020	\$125.00
PM20-07-005	239 DEPOT CIR	new construction HVAC	B & A Mechanical	01/07/2020	\$250.00
PM20-07-008	7025 E K AVE	Installation of a new dry chemical spray booth industrial fir	CertaSite	01/13/2020	\$790.00
PM20-07-011	241 DEPOT CIR	New home	B & A Mechanical	01/13/2020	\$50.00
PM20-07-012	243 DEPOT CIR	New home	B & A Mechanical	01/13/2020	\$50.00
PM20-07-013	233 DEPOT CIR	New home	B & A Mechanical	01/13/2020	\$255.00
PM20-07-018	4263 BUTTERCUP ST	Basement finish/adding supplies and returns to bedrooms,	WASHBURN KYLE & KAITLYN	01/14/2020	\$165.00
PM20-07-020	10308 E G AVE	New LP tank	Crystal Flash	01/15/2020	\$115.00
PM20-07-022	8236 BUCK AVE	New home	JP Heating & Air Conditioning Inc	01/15/2020	\$235.00
PM20-07-023	8689 KRUM AVE	New fire suppression	Shambaugh & Son	01/16/2020	\$835.00
PM20-07-024	400 N 33RD ST	New mechanical install for residence with (1) gas connecti	Great Lakes Mechanical	01/17/2020	\$255.00
PM20-07-025	5441 E ML AVE	replace A/c unit, water heater & added 1 heat duct	HAYES DUSTIN L	01/17/2020	\$156.00
PM20-07-027	8202 E H AVE	run gas piping for generator	DC Plumbing	01/17/2020	\$130.00
PM20-07-032	8936 E K AVE	Install (2) unit heaters	Hoyle Construction & HVAC	01/21/2020	\$135.00
PM20-07-035	6358 PLAINFIELD AVE	Boiler Replacement	Nieboer Heating & Cooling	01/21/2020	\$125.00
PM20-07-044	6350 WRIGHT ST	Generator install	Steensma Lawn & Power	01/24/2020	\$130.00
PM20-07-048	5250 LUCERNE AVE	Water heater replacement	Dan Wood Co	01/27/2020	\$101.00
PM20-07-051	9266 MILLER DR	Propane tank set	E M Sergeant	01/30/2020	\$115.00
PM20-07-052	9266 MILLER DR	Furnace and AC replacement	Brown Heating & Cooling	01/28/2020	\$190.00
PM20-07-053	241 DEPOT CIR	New home	Mark Woodman Plumbing & Heati	01/29/2020	\$245.00
PM20-07-054	243 DEPOT CIR	New home	Mark Woodman Plumbing & Heati	01/29/2020	\$245.00

PM20-18-047	615 KEYES DR	Water heater replacement	Dan Wood Co	01/27/2020	\$101.00
PM20-18-056	212 E GLENGUILE	Furnace replacement	Bel Aire Heating & Air	01/31/2020	\$125.00
PM20-20-009	24837 BASELINE RD	Gas piping to AC for manufacturer home	Portage Heating & Air	01/13/2020	\$195.00
PM20-20-034	12951 32ND ST	Install propane tank	Midwest Propane LLC	01/21/2020	\$115.00
PM20-20-040	27573 6TH AVE	Setting new LP tank	Crystal Flash	01/23/2020	\$115.00

Number of Permits: 57

Total Billed: \$10,700.00

Plumbing

PP19-06-305	1913 W MAIN ST	Replacing vanity in 1/2 bath, water heater (electric in ceiling)	William Gothard	01/14/2020	\$115.00
PP20-03-003	9226 COTTAGE BND	Basement finish	Portage Plumbing	01/08/2020	\$155.00
PP20-03-007	10441 E DE AVE	Laundry Box	Petro Plumbing	01/13/2020	\$100.00
PP20-03-014	8167 Lausen Ln	Sewer connection	Allen Edwin Homes	01/24/2020	\$100.00
PP20-03-015	8042 Lausen Ln	Sewer connection	Allen Edwin Homes	01/24/2020	\$100.00
PP20-03-017	8042 Lausen Ln	New home	Superior Plumbing Services	01/27/2020	\$268.00
PP20-03-018	8167 Lausen Ln	New home	Superior Plumbing Services	01/27/2020	\$306.00
PP20-03-019	8112 Lausen Ln	Sewer connection	Allen Edwin Homes	01/29/2020	\$100.00
PP20-03-020	N 30TH ST	Sewer connection	Allen Edwin Homes	01/29/2020	\$100.00
PP20-06-001	1825 RAVINE RD	new office building	Preferred Plumbing	01/06/2020	\$251.00
PP20-06-002	2905 ELLAMARIE DR	Water heater install	Lakeshore Plumbing	01/08/2020	\$100.00
PP20-06-005	1715 GROVE ST	Sewer connection	SWT Excavating Inc	01/10/2020	\$100.00
PP20-06-006	1425 CLIMAX AVE	Water heater replacement	Dale W Hubbard Inc	01/13/2020	\$100.00
PP20-06-008	3415 GLENGARRY AVE	Sewer connection	Allen Edwin Homes	01/16/2020	\$100.00
PP20-06-009	1228 WOODROW DR	Sewer connection	Matt Rogers Plumbing	01/14/2020	\$100.00
PP20-06-010	2510 SAGEBRUSH ST	Water heater replacement & replace faucets	Matt Rogers Plumbing	01/14/2020	\$155.00
PP20-06-012	2602 E MAIN	Plumbing for kitchen, bath & laundry remodel	Sandord's Plumbing Inc	01/15/2020	\$173.00
PP20-06-013	2912 MANDARIN GROVE	Basement bathroom	TR Mechanical	01/16/2020	\$208.00
PP20-06-016	630 PINEHURST BLVD	Insert acrylic tub liner, replace bathtub wall surround & val	Ohio Bath Solutions	01/21/2020	\$100.00
PP20-06-023	4210 LEISURE LN M928	Water heater replacement	Dale W Hubbard Inc	01/30/2020	\$100.00
PP20-06-024	4220 LEISURE LN E437	Water heater replacement	Dale W Hubbard Inc	01/30/2020	\$100.00
PP20-07-004	8236 BUCK AVE	New construction	Pride Plumbing & Mechanical	01/09/2020	\$258.00
PP20-07-011	4263 BUTTERCUP ST	Basement finish/adding bathtub, sink, and toilet in full bath	WASHBURN KYLE & KAITLYN	01/14/2020	\$168.00
PP20-07-021	6044 GULL RD	Remodel	RW LaPine Inc	01/28/2020	\$250.00
PP20-07-022	2560 HUNTERS POND	Basement finish	Portage Plumbing	01/29/2020	\$115.00
PP20-07-025	10310 MILLER DR	New construction	Krusinga Plumbing	01/30/2020	\$339.00

Number of Permits: 26

Total Billed: \$4,061.00

Number of Permits: 135

Total Billed: \$25,718.00

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [01/01/20 - 01/31/20]

Monthly Property Maintenance Requests

02/07/2020

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS19-06-109	3320 W Main # 102	06-18-280-010	TRILLIUM LANDING O	12/30/2019	\$55.00
Work Description:	Property Maintenance request from Kalamazoo				
Inspections:	01/02/2020	Property Maintenance Inspectio	Disapproved		
PS20-06-003	1809 Humphrey Apt #5	06-11-470-030	KALAMAZOO PROPER	01/08/2020	\$55.00
Work Description:	Property Maintenance request from Kalamazoo				
Inspections:	01/10/2020	Property Maintenance Inspectio	Disapproved		
PS20-06-005	244 W DUNKLEY ST	06-10-165-080	SMITH, MINGNON	01/17/2020	\$55.00
Work Description:	Property Maintenance request from Kalamazoo Twp. Police Dept.				
Inspections:	01/21/2020	Property Maintenance Inspectio	Disapproved		
PS20-06-009	220 N Kendall	06-17-305-370	KALAMAZOO PROPER	01/27/2020	\$55.00
Work Description:	Property Maintenance request from Kalamazoo				
Inspections:	01/28/2020	Property Maintenance Inspectio	Disapproved		
PS20-07-002	778 CASS ST	07-19-253-441	WESTRA MARNIUS C &	01/07/2020	\$55.00
Work Description:	Jurisdiction request. Structure fire, total loss.				
Inspections:	01/07/2020	Property Maintenance Inspectio	Disapproved		
PS20-07-008	767 METZGER ST	07-20-171-640	BLETT VIOLET M TRUS	01/23/2020	\$55.00
Work Description:	Property Maintenance request from Comstock Township				
Inspections:	01/23/2020	Property Maintenance Inspectio	Disapproved		
PS20-18-001	120 OAK GRV	06-02-154-140	120 OAK GROVE LLC	01/06/2020	\$110.00
Work Description:	Property maintenance inspection per jurisdiction request.				
Inspections:	01/29/2020	Property Maint. Re-inspection	Approved		
Inspections:	01/06/2020	Property Maintenance Inspectio	Disapproved		

Work Description: Property Maintenance request from Parchment

Inspections: 02/07/2020 Property Maint. Re-inspection

Inspections: 01/27/2020 Property Maintenance Inspectio Disapproved

Total Permits For Type: 8

Total Fees For Type: \$495.00

Report Summary

Population: All Records
Permit.Category = Jurisdiction Request AND
Permit.PermitType = Special Permit AND
Permit.Status = HOLD (FEE) AND
Inspection.DateTimeScheduled Between 01/01/2020 AND 01/31/2020

Grand Total Fees: \$495.00

Grand Total Permits: 8

Monthly Special Permit - Owner Request

02/07/2020

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS20-06-007	3016 SANTOS ST	06-17-320-250	U.S. BANK, N.A.	01/22/2020	\$55.00
Work Description: Meter socket inspection request from Kalamazoo Holdings LLC (new owner)					
Inspections:	01/27/2020	Meter Socket Inspection	Disapproved		
PS20-20-011	23718 LAKE SHORE DR	80-15-055-046-00	FULLER KATHLYN A	01/29/2020	\$55.00
Work Description: Meter socket inspection on the pole barn across the street from the house					
Inspections:	02/03/2020	Meter Socket Inspection	Disapproved		

Total Permits For Type: 2

Total Fees For Type: \$110.00

Report Summary

Grand Total Fees: \$110.00
Grand Total Permits: 2

Population: All Records
 Permit.DateIssued in <Previous month> [01/01/20 - 01/31/20]
 AND
 Permit.Category = Special Permit
 OR
 Permit.Category = Hood
 Suppression OR
 Permit.Category = Meter Socket
 Inspection OR
 Permit.Category = Owner Request