

**MINUTES OF THE VIRTUAL REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
September 21, 2021**

Secretary, Lysanne Harma called the Virtual Regular Meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., Virtual Meeting Via Zoom.

Present: Terry McIver, Alternate Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Lysanne Harma, Secretary / Representative from Richland Township

Late Arrival: Don Smith / Representative from Pine Grove Township

Absent: Kim Lewis / Representative from Village of Richland

Also present were Building Official, Mike Alwine and Office Coordinator/Board Liaison, Penny Cassidy.

Secretary asked the Board Members to state their name and location for the minutes:

Lysanne Harma in Richland Township
Terry McIver in Comstock Township (at home)
Steve Leuty in Kalamazoo Township (at home)
Robin Madaras in City of Parchment (at home)

Approval of Agenda – A motion was made by Mr. McIver to approve the agenda as presented, seconded by Ms. Madaras, and carried with a roll call vote 4-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, and Harma.
Nays: None

Approval of Consent Agenda – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Mr. McIver, and carried with a roll call vote 4-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, and Harma.
Nays: None

Citizen Comments – There were no citizen comments.

BUSINESS:

5. a. Medical/Dental/vision Insurance Renewal – Mr. McIver motioned to approve the Medical/Dental/Vision Insurance Renewal as stated, seconded by Mr. Leuty, and carried with a roll call vote 4-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, and Harma.
Nays: None

At approximately 2:12, Mr. McIver lost connection to the virtual meeting and rejoined the meeting at approximately 2:18pm.

Mr. Smith joined the virtual meeting at approximately 2:13pm.

5. b. Resolution to Opt Out of PA 152 – Mr. Leuty motioned to accept the Resolution to Opt Out of the PA 152, seconded by Mr. McIver and carried with a roll call vote 5-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, Harma, and Smith.
Nays: None

5. c. Permit Fee Schedule – Mr. Alwine presented the suggested changes to the Permit Fee Schedule. Mr. Leuty motioned to approve the Permit Fee Schedule with the increase of Property Maintenance Inspections at \$100/inspection and Court Appearances at \$100/hour, seconded by Mr. Smith, and carried with a vote 5-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, Harma, and Smith.
Nays: None

5. d. KABA 2022 Budget – Mr. McIver motioned to approve the KABA 2022 Budget as presented, and seconded by Ms. Madaras, and carried with a vote 5-0.

Roll Call Vote: Ayes: McIver, Leuty, Madaras, Harma, and Smith.
Nays: None

KABA Board Member Comments – Ms. Harma inquired on seeking another At-Large Board Member. Mr. Alwine stated that the By-Laws indicate the At-Large Board Member must be a resident of Kalamazoo County. With Pine Grove Township as a KABA member, an amendment should reflect Van Buren County also.

KABA Staff Comments – Mr. Alwine thanked the Board Members for their contributions to the KABA Board.

There was no further business. Mr. Smith motioned to adjourn the board meeting, seconded by Mr. McIver and Ms. Harma adjourned the meeting. The meeting was adjourned at approximately 2:45 P.M.

Drafted: September 23, 2021
Approved: October 19, 2021