



AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors
January 18, 2021
2:00 PM

1. Call to Order
2. Approval of the Agenda [MOTION]
3. Consent Agenda [MOTION]
 - a. Approval of Minutes from the December 21, 2021 Board Meeting
 - b. Receipt of Bank Reconciliation Report – December 2021
 - c. Receipt of Financial Reports – December 2021
 - d. Receipt of Building Report – December 2021
 - e. Receipt of Permit Lists – December 2021
 - f. Motion Log – 2021
4. Citizen Comments on Agenda and Non-Agenda Items
 - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
 - a. Conflict of Interest Policy
6. Board Member Comments
7. Staff Member Comments
8. Adjournment

Consent Agenda

**MINUTES OF THE VIRTUAL REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
December 21, 2021**

Chairperson, Randy Thompson called the Virtual Regular Meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., Virtual Meeting Via Zoom.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Don Smith / Representative from Pine Grove Township
Lysanne Harma, Secretary / Representative from Richland Township
Kim Lewis / Representative from Village of Richland

Late Arrival: Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger and Office Coordinator/Board Liaison, Penny Cassidy.

Chairperson asked the Board Members to state their name and location for the minutes:

Randy Thompson in Comstock Township
Steve Leuty in Kalamazoo Township
Robin Madaras in City of Parchment
Don Smith in Pine Grove Township
Lysanne Harma in Richland Township
Kim Lewis in Village of Richland

Approval of Agenda – A motion was made by Ms. Lewis to approve the agenda as presented, seconded by Ms. Harma, and motion carried.

Approval of Consent Agenda – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Ms. Lewis, and motion carried.

Citizen Comments – There were no citizen comments.

At approximately 2:05pm, Mr. Bawa joined the virtual meeting.

BUSINESS:

5. a. Meeting Venue – The board members agreed to return to in-person meetings, beginning January 18th, 2022.

Mr. Alwine introduced Mr. Bawa to the Board Members.

5. b. KABA 401(a) Plan – Resolution – Mr. Leuty moved to the adoption of the resolution for accepting the reinstated 401(a) plan, seconded by Ms. Harma, and carried with a roll call vote 7-0

Roll Call Vote: Ayes: Thompson, Leuty, Madaras, Smith, Harma, Lewis and Bawa.
Nays: None

KABA Board Member Comments – Ms. Lewis thanked Mr. Alwine for the recent informative meeting regarding ZBA roles & responsibilities. The board members offered holiday wishes to all.

KABA Staff Comments – Mr. Alwine conveyed he will be creating a narrative for the municipalities on the construction code & permitting process. Holiday wishes were offered by the staff members.

There was no further business. Ms. Harma motioned to adjourn the board meeting, seconded by Ms. Lewis and Mr. Thompson adjourned the meeting. The meeting was adjourned at approximately 2:25 P.M.

Drafted: December 21, 2021

Approved:

DRAFT

10:27 AM

01/07/22

Kalamazoo Area Building Authority
Reconciliation Summary
1050 - Checking / SMBT, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	193,942.47
Cleared Transactions	
Checks and Payments - 47 items	-41,520.64
Deposits and Credits - 99 items	57,879.75
Total Cleared Transactions	<u>16,359.11</u>
Cleared Balance	<u><u>210,301.58</u></u>
Uncleared Transactions	
Checks and Payments - 14 items	-4,907.42
Deposits and Credits - 7 items	1,799.00
Total Uncleared Transactions	<u>-3,108.42</u>
Register Balance as of 12/31/2021	<u><u>207,193.16</u></u>
New Transactions	
Checks and Payments - 15 items	-28,069.92
Deposits and Credits - 1 item	766.00
Total New Transactions	<u>-27,303.92</u>
Ending Balance	<u><u>179,889.24</u></u>

Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							193,942.47
Cleared Transactions							
Checks and Payments - 47 items							
Bill Pmt -Check	11/24/2021	5942	Scott Paddock	11/14-11/20/21 (11 Inspections)	√	-550.00	
Check	11/24/2021	5946	Ohio Bath Solutions	Refund - PP21-06-140 (canceled permit)	√	-50.00	
Liability Check	11/29/2021	5948	State of Michigan/Withhold	Nov 2021	√	-750.24	
Bill Pmt -Check	12/02/2021	5962	Terry Thatcher/MP Services	11/21-11/27/21 (10 Mech / 10 Plumb Inspections)	√	-1,000.00	
Bill Pmt -Check	12/02/2021	5951	Doug Scott	11/21-11/27/21 (16 Inspections + Plan Review)	√	-860.00	
Check	12/02/2021	5961	Roy, Stephen A	Reimbursement - Mileage (534.24)	√	-534.24	
Check	12/02/2021	5959	Alwine, Michael R	Reimbursement - Phone (88.41) & Mileage (309.12)	√	-397.53	
Bill Pmt -Check	12/02/2021	5952	JM Lawn Maintenance	fall cleanup, trim hydrangeas & plow & salt: 11/29 & 11/30	√	-325.00	
Bill Pmt -Check	12/02/2021	5950	Consumers Energy	10/22-11/21/21	√	-299.75	
Check	12/02/2021	5857	Homeowner	Refund - PB21-07-236 & PE21-07-230 & (job canceled)	√	-231.00	
Bill Pmt -Check	12/02/2021	5949	Charter Comm	11/20-12/19/21	√	-189.97	
Bill Pmt -Check	12/02/2021	5953	Knight Watch Inc	December - February	√	-119.85	
Bill Pmt -Check	12/02/2021	5955	Scott Paddock	11/21-11/27/21 (2 Inspections)	√	-100.00	
Bill Pmt -Check	12/02/2021	5960	Republic Services	12/01-12/31/21	√	-45.72	
Check	12/02/2021	5956	Petro Plumbing & Mechanical	Refund - PP21-06-296 (over payment)	√	-10.00	
Liability Check	12/07/2021	ACH	QuickBooks Payroll Service	Payroll (W/E 12/05/21)	√	-6,981.40	
Liability Check	12/08/2021	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/05/21)	√	-2,526.46	
Liability Check	12/08/2021	ACH	Great-West	Payroll (W/E 12/05/21)	√	-550.38	
Bill Pmt -Check	12/09/2021	5966	Terry Thatcher/MP Services	11/28-11/30/21 (4 Mech / 1 Plumb Inspections) & 12/01-12/04/21 (8 Mech / 11 Plumb Inspections)	√	-1,200.00	
Bill Pmt -Check	12/09/2021	5964	Doug Scott	11/28-11/30/21 (4 Inspections) & 12/01-12/04/21 (6 Inspections + (2) Plan Reviews)	√	-800.00	
Bill Pmt -Check	12/09/2021	5965	Scott Paddock	11/28-11/30/21 (2 Inspections) & 12/01-12/04/21 (4 Inspections)	√	-300.00	
Check	12/09/2021	5967	Dehaan Heating & Cooling	Refund - PM21-07-703 (over payment)	√	-20.00	
Bill Pmt -Check	12/16/2021	5971	Doug Scott	12/05-12/11/21 (20 Inspections)	√	-1,000.00	
Bill Pmt -Check	12/16/2021	5972	EMC Insurance	Jan 2022	√	-964.58	
Bill Pmt -Check	12/16/2021	5976	TelNet	12/08-01/07/22	√	-728.40	
Bill Pmt -Check	12/16/2021	5977	Terry Thatcher/MP Services	12/05-12/11/21 (7 Mech / 7 Plumb Inspections)	√	-700.00	
Bill Pmt -Check	12/16/2021	5974	Scott Paddock	12/05-12/11/21 (14 Inspections)	√	-700.00	
Bill Pmt -Check	12/16/2021	5969	Butch Hayes/State Approved Insp Srvs	12/05-12/11/21 (2 Mech / 5 Plumb Inspections + (3) Plan Reviews)	√	-470.00	
Bill Pmt -Check	12/16/2021	5973	Kreis, Enderle, Hudgins & Borsos	General through 11/30/21	√	-420.00	
Bill Pmt -Check	12/16/2021	5975	Sun Life Assurance	01/01-01/31/22	√	-371.46	
Bill Pmt -Check	12/16/2021	5970	CCU - Mastercard	5590 7020 0000 7886	√	-264.25	
Bill Pmt -Check	12/16/2021	5968	Allied Mechanical Services, Inc	Bi-annual PM - 11/15/21	√	-97.00	
Liability Check	12/21/2021	ACH	QuickBooks Payroll Service	Payroll (W/E 12/20/21)	√	-6,981.39	
Bill Pmt -Check	12/22/2021	ACH	Blue Cross Blue Shield	01/01-01/31/2022	√	-3,756.44	
Liability Check	12/22/2021	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/19/21)	√	-2,526.48	
Bill Pmt -Check	12/22/2021	5984	Terry Thatcher/MP Services	12/12-12/18/21 (4 Plumb / 12 Plumb Inspections)	√	-800.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	12/22/2021	5981	Doug Scott	12/12-12/18/21 (15 Inspections)	√	-750.00	
Liability Check	12/22/2021	ACH	Great-West	Payroll (W/E 12/19/21)	√	-550.38	
Bill Pmt -Check	12/22/2021	5979	Adams Remco	12/20/21-03/19/2022 & copies overage - 09/20-12/19/21	√	-466.62	
Bill Pmt -Check	12/22/2021	5980	Butch Hayes/State Approved Insp Srvs	12/12-12/18/21 (1 Mech / Plumb Inspections + (1) Plan Review)	√	-330.00	
Bill Pmt -Check	12/22/2021	5982	Great America Financial	Payroll (W/E 12/20/21)	√	-275.07	
Bill Pmt -Check	12/22/2021	5985	Zemlick	laminating pouches, batteries, paper towel & cleaning supplies	√	-149.54	
Liability Check	12/22/2021	ACH	QuickBooks Payroll Service	Payroll (10/01-12/31/21)	√	-71.01	
Liability Check	12/23/2021	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (10/01-12/31/21)	√	-11.48	
Bill Pmt -Check	12/29/2021	5987	Doug Scott	12/19-12/25/21 (13 Inspections)	√	-650.00	
Bill Pmt -Check	12/29/2021	5990	Terry Thatcher/MP Services	12/19-12/25/21 (4 Mech / 8 Plumb Inspections)	√	-600.00	
Check	12/31/2021	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	
Total Checks and Payments							-41,520.64
Deposits and Credits - 99 items							
Deposit	11/29/2021			Deposit ID # 104307460	√	35.00	
Deposit	11/29/2021			Deposit ID # 104300982	√	125.00	
Deposit	11/29/2021			Deposit ID # 104287300	√	250.00	
Deposit	11/29/2021			Deposit ID # 104323305	√	526.00	
Deposit	11/30/2021			Deposit ID # 104382185	√	75.00	
Deposit	11/30/2021			Deposit ID # 104374967	√	165.00	
Deposit	11/30/2021			Deposit ID # 104400326	√	270.00	
Deposit	12/01/2021			Deposit ID # 104482757	√	150.00	
Deposit	12/01/2021			Deposit ID # 104467931	√	200.00	
Bill Pmt -Check	12/02/2021	5954	Republic Services	VOID: incorrect amount	√	0.00	
Deposit	12/02/2021			Deposit ID # 104526476	√	270.00	
Deposit	12/03/2021			Deposit ID # 104599283	√	90.00	
Deposit	12/06/2021			Deposit	√	42.00	
Deposit	12/06/2021			Deposit ID # 104721630	√	171.00	
Deposit	12/06/2021			Deposit ID # 104757800	√	225.00	
Deposit	12/06/2021			Deposit	√	3,180.00	
Deposit	12/06/2021			Deposit	√	8,403.00	
Deposit	12/07/2021			Deposit ID # 104804379	√	90.00	
Deposit	12/07/2021			Deposit ID # 104802078	√	100.00	
Deposit	12/07/2021			Deposit ID # 104803471	√	125.00	
Deposit	12/07/2021			Deposit ID # 104797834	√	126.00	
Deposit	12/07/2021			Deposit ID # 104795726	√	165.00	
Paycheck	12/08/2021	DD30573	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	12/08/2021	DD30574	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	12/08/2021	DD30571	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	12/08/2021	DD30572	Cassidy, Penny M	Direct Deposit	√	0.00	
Deposit	12/08/2021			Deposit ID # 104872021	√	55.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	12/08/2021			Deposit ID # 104864351	√	521.00	
Deposit	12/08/2021			Deposit ID # 104874067	√	978.00	
Deposit	12/09/2021			Deposit ID # 104932603	√	100.00	
Deposit	12/09/2021			Deposit ID # 104953982	√	170.00	
Deposit	12/09/2021			Deposit ID # 104945006	√	305.00	
Deposit	12/09/2021			Deposit ID # 104957390	√	645.00	
Deposit	12/10/2021			Deposit ID # 105004872	√	215.00	
Deposit	12/10/2021			Deposit ID # 105005413	√	227.00	
Deposit	12/13/2021			Deposit ID # 105135871	√	55.00	
Deposit	12/13/2021			Deposit ID # 105126215	√	268.00	
Deposit	12/13/2021			Deposit ID # 105156326	√	282.00	
Deposit	12/13/2021			Deposit	√	1,256.25	
Deposit	12/13/2021			Deposit	√	1,397.00	
Deposit	12/13/2021			Deposit	√	2,508.00	
Deposit	12/14/2021			Deposit ID # 105224748	√	115.00	
Deposit	12/14/2021			Deposit ID # 105232178	√	151.00	
Deposit	12/14/2021			Deposit ID # 105196041	√	178.00	
Deposit	12/14/2021			Deposit ID # 105221778	√	206.00	
Deposit	12/14/2021			Deposit ID # 105200097	√	250.00	
Deposit	12/14/2021			Deposit ID # 105196278	√	256.00	
Deposit	12/15/2021			Deposit ID # 105279245	√	100.00	
Deposit	12/15/2021			Deposit ID # 105278254	√	110.00	
Deposit	12/15/2021			Deposit ID # 105293374	√	110.00	
Deposit	12/16/2021			Deposit ID # 105346985	√	45.00	
Deposit	12/16/2021			Deposit ID # 105370753	√	100.00	
Deposit	12/16/2021			Deposit ID # 105343171	√	250.00	
Deposit	12/17/2021			Deposit ID # 105419037	√	100.00	
Deposit	12/17/2021			Deposit ID # 105435538	√	250.00	
Deposit	12/17/2021			Deposit ID # 105434225	√	347.00	
Deposit	12/20/2021			Deposit ID # 105565404	√	45.00	
Deposit	12/20/2021			Deposit ID # 105531378	√	100.00	
Deposit	12/20/2021			Deposit ID # 105528238	√	150.00	
Deposit	12/20/2021			Deposit ID # 105564900	√	176.00	
Deposit	12/20/2021			Deposit ID # 105553630	√	270.00	
Deposit	12/20/2021			Deposit	√	2,669.00	
Deposit	12/20/2021			Deposit	√	13,382.00	
Deposit	12/21/2021			Deposit ID # 105636694	√	100.00	
Deposit	12/21/2021			Deposit ID # 105622757	√	131.00	
Deposit	12/21/2021			Deposit ID # 105619820	√	175.00	
Paycheck	12/22/2021	DD30576	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	12/22/2021	DD30575	Alwine, Michael R	Direct Deposit	√	0.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Paycheck	12/22/2021	DD30578	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	12/22/2021	DD30577	Feist, Erin L	Direct Deposit	√	0.00	
Deposit	12/22/2021			Deposit ID # 105702026	√	175.00	
Deposit	12/22/2021			Deposit ID # 105692411	√	356.00	
Paycheck	12/23/2021	DD30579	Bawa, Vikrant S	Direct Deposit	√	0.00	
Deposit	12/23/2021			Deposit ID # 105724988	√	55.00	
Deposit	12/23/2021			Deposit ID # 105733818	√	125.00	
Deposit	12/23/2021			Deposit ID # 105724694	√	222.00	
Deposit	12/23/2021			Deposit ID # 105738039	√	260.00	
Deposit	12/28/2021			Deposit ID # 105890645	√	105.00	
Deposit	12/28/2021			Deposit ID # 105911871	√	120.00	
Deposit	12/28/2021			Deposit ID # 105891540	√	125.00	
Deposit	12/28/2021			Deposit ID # 105896554	√	130.00	
Deposit	12/28/2021			Deposit ID # 105922618	√	176.00	
Deposit	12/28/2021			Deposit ID # 105889915	√	206.00	
Deposit	12/28/2021			Deposit ID # 105888059	√	291.00	
Deposit	12/28/2021			Deposit ID # 105888480	√	375.00	
Deposit	12/28/2021			Deposit	√	705.00	
Deposit	12/28/2021			Deposit	√	4,425.00	
Deposit	12/29/2021			Deposit	√	390.00	
Deposit	12/29/2021			Deposit	√	4,758.00	
Deposit	12/30/2021			Deposit	√	105.00	
Deposit	12/30/2021			Deposit - Cash	√	150.00	
Deposit	12/30/2021			Deposit - Cash	√	150.00	
Deposit	12/30/2021			Deposit	√	416.00	
Deposit	12/30/2021			Deposit - Cash	√	520.00	
Deposit	12/31/2021			Interest	√	8.50	
Paycheck	01/05/2022	DD30582	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/05/2022	DD30580	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	01/05/2022	DD30581	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/05/2022	DD30583	Roy, Stephen A	Direct Deposit	√	0.00	
Total Deposits and Credits							57,879.75
Total Cleared Transactions							16,359.11
Cleared Balance							210,301.58
Uncleared Transactions							
Checks and Payments - 14 items							
Check	11/04/2021	5921	Climax Solar	Refund - PE21-07-124 (permit canceled)		-56.00	
Bill Pmt -Check	11/10/2021	5927	Scott Paddock	11/01-11/06/21 (5 inspections)		-250.00	
Check	11/24/2021	5945	Hi-Tech Electric	Refund - PE21-07-521 (overpayment)		-45.00	
Check	12/02/2021	5958	Bel-Aire Heating & Air Conditioning	Refund - PM21-07-289 (job canceled)		-75.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance	
Bill Pmt -Check	12/09/2021	5963	Bear Priest	(Z20) 11/01-11/30/21 (16.75 hrs + (1) ZCP)		-1,050.00		
Check	12/16/2021	5978	Homeowner	Refund - PE21-07-217 (canceled)		-55.00		
Bill Pmt -Check	12/22/2021	5983	Scott Paddock	12/12-12/18/21 (9 Inspections)		-450.00		
Bill Pmt -Check	12/29/2021	5988	Redmond Engineering & Design	Plan Review - 8938 Krum Ave (Bell's Brewery) & 2612 Kresten Court (Poly-Tek)		-750.00		
Bill Pmt -Check	12/29/2021	5989	Scott Paddock	12/19-12/25/21 (12 Inspections)		-600.00		
Bill Pmt -Check	12/29/2021	5986	Consumers Energy	11/22-12/21/21		-388.52		
Check	12/29/2021	5994	Post Office	(500) .58 Stamps		-290.00		
Check	12/29/2021	5992	Hi-Tech Electric	Refund - PE21-06-582 (job canceled)		-105.00		
Bill Pmt -Check	12/29/2021	5991	Zemlick	post-it-notes, green card stock		-45.26		
Liability Check	12/31/2021	5993	State of Michigan/Withhold	Dec 2021		-747.64		
Total Checks and Payments								-4,907.42
Deposits and Credits - 7 items								
Deposit	12/29/2021			Deposit ID # 105991890		100.00		
Deposit	12/29/2021			Deposit ID # 105954677		111.00		
Deposit	12/29/2021			Deposit ID # 105961392		150.00		
Deposit	12/29/2021			Deposit ID # 105956150		385.00		
Deposit	12/29/2021			Deposit ID # 105965270		462.00		
Deposit	12/30/2021			Deposit ID # 106017351		101.00		
Deposit	12/30/2021			Deposit ID # 106033781		490.00		
Total Deposits and Credits								1,799.00
Total Uncleared Transactions								-3,108.42
Register Balance as of 12/31/2021								207,193.16
New Transactions								
Checks and Payments - 15 items								
Bill Pmt -Check	01/03/2022	Online	SMBT	Jan 2022		-1,565.29		
Check	01/03/2022	5997	Roy, Stephen A	Reimbursement - Mileage (608.72) & Phone (221.11)		-829.83		
Check	01/03/2022	5998	Alwine, Michael R	Reimbursement - Mileage (273.28) & Phone (88.41)		-361.69		
Check	01/03/2022	5996	Cassidy, Penny M	Reimbursement - Mileage (139.44)		-139.44		
Bill Pmt -Check	01/04/2022	5999	VC3 (Formally I.T. Right)	Annual contract		-7,285.00		
Liability Check	01/04/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 01/02/22)		-6,993.19		
Liability Check	01/05/2022	5995	LMCU	HSA Seeding 2022		-5,468.64		
Liability Check	01/05/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/02/22)		-2,492.10		
Bill Pmt -Check	01/05/2022	6001	Doug Scott	12/26-12/31/21 (21 Inspections)		-1,050.00		
Liability Check	01/05/2022	ACH	Great-West	Payroll (W/E 01/02/22)		-549.07		
Bill Pmt -Check	01/05/2022	6004	Scott Paddock	12/26-12/31/21 (9 Inspections)		-450.00		
Bill Pmt -Check	01/05/2022	6000	Bear Priest	(Z20) 12/01-12/31/21 (5 hrs + (3) ZCP)		-435.00		
Bill Pmt -Check	01/05/2022	6002	JM Lawn Maintenance	plow & salt: 12/07, 12/27, 12/28 & 12/29		-210.00		
Bill Pmt -Check	01/05/2022	6005	Charter Comm	12/20-01/19/22		-189.97		
Bill Pmt -Check	01/05/2022	6003	Republic Services	01/01-01/31/2022		-50.70		
Total Checks and Payments								-28,069.92

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking / SMBT, Period Ending 12/31/2021

Type	Date	Num	Name	Memo	Clr	Amount	Balance	
Deposits and Credits - 1 item								
Deposit	01/03/2022		Deposit			766.00		
Total Deposits and Credits							<u>766.00</u>	
Total New Transactions								<u>-27,303.92</u>
Ending Balance								<u><u>179,889.24</u></u>

10:26 AM

01/07/22

Kalamazoo Area Building Authority
Reconciliation Summary
1022 - Savings / Consumers CU, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 12/31/2021	25.00
Ending Balance	25.00

Kalamazoo Area Building Authority
Profit & Loss YTD Comparison
December 2021

	Dec 21	Jan - Dec 21
Income		
4010 · Building Permits	25,641.00	323,089.00
4015 · Special Permits	1,310.00	8,515.00
4020 · Electrical Permits	9,481.00	115,413.00
4030 · Mechanical Permits	12,891.00	141,407.50
4040 · Plumbing Permits	7,784.00	59,629.00
4100 · Zoning Administration	650.00	17,652.75
4600 · Investment Income	8.50	90.79
4700 · Other Income	0.00	259.19
4710 · FOIA Income	0.00	19.40
Total Income	57,765.50	666,075.63
Expense		
6010 · Advertising and Marketing	0.00	583.49
6200 · Bank Fees	45.00	813.55
6500 · Payroll Expenses		
6501 · Salary - Building Official	9,375.00	81,562.68
6503 · Salary - Building Inspector	7,500.00	65,250.00
6505 · Wages - Administrative	10,016.97	88,017.38
6510 · Payroll Taxes	1,409.21	18,299.76
6511 · LTD / STD / AD&D / Life	371.46	4,457.52
6512 · 401A (KABA)	1,100.76	14,348.26
6513 · Health Insurance	4,361.51	54,197.57
6500 · Payroll Expenses - Other	0.00	0.00
Total 6500 · Payroll Expenses	34,134.91	326,133.17
6700 · Insurance - General	964.58	11,626.18
6800 · Legal Fees	420.00	4,773.00
6810 · Computer Support (External)	205.86	9,357.94
6820 · Accounting Services	15.75	11,449.58
7100 · Office Equipment	489.03	5,247.69
7110 · Office Supplies	270.04	2,548.86
7115 · Postage	290.00	1,550.35
7125 · Computer (Hardware/Software)	0.00	5,015.77
7130 · Resource Materials	-42.00	596.10
7420 · Lawn Care/Snow Removal	210.00	2,129.00
7450 · Maintenance & Repairs - Office	0.00	2,572.56
7500 · Utilities	388.52	3,717.19
7550 · Trash Removal	45.72	543.56
7600 · Security (Office)	39.95	479.40
7610 · Telephone - Office	728.40	7,601.64
7611 · Telephone - Cellular	198.73	1,590.69
7701 · At-Large/Alternate Board Member	75.00	375.00
7711 · Contracted Electrical Inspector	4,050.00	55,180.00
7712 · Contracted Mechanical Inspector	4,630.00	58,345.20
7713 · Contracted Plumbing Inspector	2,770.00	30,445.00
7715 · Contracted Zoning Administrator	435.00	13,835.00
7800 · Mileage Reimbursement	1,021.44	11,819.92
7810 · Training Expense	0.00	1,606.20
7830 · Interest Expense	402.28	7,627.38
7999 · Misc Expense	0.00	0.00
Total Expense	51,788.21	577,563.42
Net Income	5,977.29	88,512.21

Kalamazoo Area Building Authority
Profit & Loss Prev Year Comparison
January through December 2021

	Jan 21	Jan 20	\$ Change	% Change	Feb 21	Feb 20	\$ Change	% Change
Income								
4010 · Building Permits	58,008.00	11,072.00	46,936.00	423.9%	18,414.00	10,375.00	8,039.00	77.5%
4015 · Special Permits	385.00	385.00	0.00	0.0%	495.00	330.00	165.00	50.0%
4020 · Electrical Permits	11,233.00	11,610.00	-377.00	-3.3%	9,257.00	6,154.00	3,103.00	50.4%
4030 · Mechanical Permits	16,834.00	10,641.00	6,193.00	58.2%	11,571.60	6,508.00	5,063.60	77.8%
4040 · Plumbing Permits	5,640.00	4,276.00	1,364.00	31.9%	2,472.00	5,534.00	-3,062.00	-55.3%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	137.50	-137.50	-100.0%
4100 · Zoning Administration	930.00	2,005.00	-1,075.00	-53.6%	1,347.50	1,666.25	-318.75	-19.1%
4600 · Investment Income	5.57	23.63	-18.06	-76.4%	6.40	17.75	-11.35	-63.9%
4700 · Other Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	93,035.57	40,012.63	53,022.94	132.5%	43,563.50	30,722.50	12,841.00	41.8%
Expense								
6010 · Advertising and Marketing	0.00	0.00	0.00	0.0%	0.00	516.15	-516.15	-100.0%
6200 · Bank Fees	74.93	0.00	74.93	100.0%	80.00	0.00	80.00	100.0%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	3,437.68	4,062.64	-624.96	-15.4%	6,250.00	6,250.00	0.00	0.0%
6503 · Salary - Building Inspector	2,750.00	3,250.00	-500.00	-15.4%	5,000.00	5,000.00	0.00	0.0%
6505 · Wages - Administrative	3,691.68	4,307.00	-615.32	-14.3%	6,753.60	6,531.40	222.20	3.4%
6510 · Payroll Taxes	1,384.32	1,368.44	15.88	1.2%	1,400.48	1,368.19	32.29	2.4%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,097.73	1,091.28	6.45	0.6%	1,104.42	1,091.08	13.34	1.2%
6513 · Health Insurance	5,480.45	4,700.68	779.77	16.6%	4,105.24	4,372.15	-266.91	-6.1%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	18,213.32	19,151.50	-938.18	-4.9%	24,985.20	24,984.28	0.92	0.0%
6700 · Insurance - General	947.40	889.29	58.11	6.5%	947.41	889.31	58.10	6.5%
6800 · Legal Fees	1,140.00	860.00	280.00	32.6%	210.00	940.00	-730.00	-77.7%
6810 · Computer Support (External)	6,365.86	6,324.98	40.88	0.7%	198.55	154.98	43.57	28.1%
6820 · Accounting Services	1,048.58	14.00	1,034.58	7,389.9%	14.00	14.00	0.00	0.0%
7100 · Office Equipment	619.94	437.18	182.76	41.8%	275.07	437.18	-162.11	-37.1%
7110 · Office Supplies	30.93	240.70	-209.77	-87.2%	174.35	44.26	130.09	293.9%
7115 · Postage	185.00	0.00	185.00	100.0%	14.40	185.00	-170.60	-92.2%
7125 · Computer (Hardware/Software)	3,153.17	3,557.60	-404.43	-11.4%	1,420.00	2,932.95	-1,512.95	-51.6%
7130 · Resource Materials	0.00	-109.25	109.25	100.0%	-21.00	0.00	-21.00	-100.0%
7420 · Lawn Care/Snow Removal	837.00	35.00	802.00	2,291.4%	0.00	208.86	-208.86	-100.0%
7450 · Maintenance & Repairs - Office	329.90	334.41	-4.51	-1.4%	66.74	0.00	66.74	100.0%
7500 · Utilities	360.13	314.44	45.69	14.5%	444.81	417.26	27.55	6.6%
7550 · Trash Removal	48.85	45.24	3.61	8.0%	49.04	45.15	3.89	8.6%
7600 · Security (Office)	79.90	44.99	34.91	77.6%	0.00	44.99	-44.99	-100.0%
7610 · Telephone - Office	606.08	603.05	3.03	0.5%	611.75	602.26	9.49	1.6%
7611 · Telephone - Cellular	124.74	125.18	-0.44	-0.4%	124.74	125.18	-0.44	-0.4%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7711 · Contracted Electrical Inspector	3,160.00	4,600.00	-1,440.00	-31.3%	4,710.00	4,460.00	250.00	5.6%
7712 · Contracted Mechanical Inspector	4,950.00	6,145.00	-1,195.00	-19.5%	6,777.60	3,730.00	3,047.60	81.7%
7713 · Contracted Plumbing Inspector	2,450.00	2,895.00	-445.00	-15.4%	2,250.00	3,300.00	-1,050.00	-31.8%
7714 · Contracted Ord Enforcement	0.00	67.50	-67.50	-100.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	795.00	1,605.00	-810.00	-50.5%	1,080.00	1,335.00	-255.00	-19.1%
7800 · Mileage Reimbursement	783.44	920.00	-136.56	-14.8%	760.48	862.50	-102.02	-11.8%
7810 · Training Expense	1,231.20	0.00	1,231.20	100.0%	0.00	0.00	0.00	0.0%
7830 · Interest Expense	588.04	-390.00	978.04	250.8%	799.82	1,049.99	-250.17	-23.8%
7920 · Capital Outlay	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	48,123.41	48,710.81	-587.40	-1.2%	45,972.96	47,279.30	-1,306.34	-2.8%
Net Income	44,912.16	-8,698.18	53,610.34	616.3%	-2,409.46	-16,556.80	14,147.34	85.5%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through December 2021

	Mar 21	Mar 20	\$ Change	% Change	Apr 21	Apr 20	\$ Change	% Change
Income								
4010 · Building Permits	46,709.00	9,620.00	37,089.00	385.5%	22,720.00	0.00	22,720.00	100.0%
4015 · Special Permits	550.00	715.00	-165.00	-23.1%	1,045.00	0.00	1,045.00	100.0%
4020 · Electrical Permits	7,932.00	6,815.00	1,117.00	16.4%	8,447.00	0.00	8,447.00	100.0%
4030 · Mechanical Permits	12,589.00	9,130.00	3,459.00	37.9%	12,641.20	-20.00	12,661.20	63,306.0%
4040 · Plumbing Permits	6,805.00	2,248.00	4,557.00	202.7%	5,987.00	0.00	5,987.00	100.0%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4100 · Zoning Administration	1,361.25	1,253.75	107.50	8.6%	1,881.25	387.50	1,493.75	385.5%
4600 · Investment Income	6.93	10.23	-3.30	-32.3%	7.57	4.37	3.20	73.2%
4700 · Other Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	75,953.18	29,791.98	46,161.20	155.0%	52,729.02	371.87	52,357.15	14,079.4%
Expense								
6010 · Advertising and Marketing	197.90	0.00	197.90	100.0%	61.90	0.00	61.90	100.0%
6200 · Bank Fees	183.62	45.00	138.62	308.0%	45.00	115.00	-70.00	-60.9%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	9,375.00	6,250.00	3,125.00	50.0%	6,250.00	9,375.00	-3,125.00	-33.3%
6503 · Salary - Building Inspector	7,500.00	5,000.00	2,500.00	50.0%	5,000.00	7,500.00	-2,500.00	-33.3%
6505 · Wages - Administrative	10,104.23	6,522.92	3,581.31	54.9%	6,856.30	9,835.20	-2,978.90	-30.3%
6510 · Payroll Taxes	2,121.68	1,379.01	742.67	53.9%	1,415.98	2,055.18	-639.20	-31.1%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,655.06	1,090.57	564.49	51.8%	1,110.58	1,638.90	-528.32	-32.2%
6513 · Health Insurance	7,206.76	4,372.15	2,834.61	64.8%	4,105.24	4,573.84	-468.60	-10.3%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	38,334.19	24,986.11	13,348.08	53.4%	25,109.56	35,349.58	-10,240.02	-29.0%
6700 · Insurance - General	947.35	904.13	43.22	4.8%	947.41	904.18	43.23	4.8%
6800 · Legal Fees	693.00	416.10	276.90	66.6%	0.00	0.00	0.00	0.0%
6810 · Computer Support (External)	195.86	288.75	-92.89	-32.2%	195.86	154.98	40.88	26.4%
6820 · Accounting Services	3,198.75	255.75	2,943.00	1,150.7%	4,014.00	589.00	3,425.00	581.5%
7100 · Office Equipment	654.05	398.22	255.83	64.2%	275.07	354.57	-79.50	-22.4%
7110 · Office Supplies	201.64	140.36	61.28	43.7%	149.65	0.00	149.65	100.0%
7115 · Postage	193.00	0.00	193.00	100.0%	0.00	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	0.00	-33.00	33.00	100.0%	0.00	0.00	0.00	0.0%
7130 · Resource Materials	61.70	-42.00	103.70	246.9%	383.00	0.00	383.00	100.0%
7420 · Lawn Care/Snow Removal	145.00	0.00	145.00	100.0%	42.00	41.00	1.00	2.4%
7450 · Maintenance & Repairs - Office	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7500 · Utilities	274.49	310.07	-35.58	-11.5%	238.15	182.17	55.98	30.7%
7550 · Trash Removal	49.68	44.94	4.74	10.6%	0.00	46.23	-46.23	-100.0%
7600 · Security (Office)	119.85	44.99	74.86	166.4%	0.00	44.99	-44.99	-100.0%
7610 · Telephone - Office	605.24	607.69	-2.45	-0.4%	606.59	603.82	2.77	0.5%
7611 · Telephone - Cellular	123.97	125.18	-1.21	-1.0%	123.89	125.12	-1.23	-1.0%
7701 · At-Large/Alternate Board Member	150.00	150.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7711 · Contracted Electrical Inspector	5,120.00	3,940.00	1,180.00	30.0%	4,260.00	340.00	3,920.00	1,152.9%
7712 · Contracted Mechanical Inspector	8,087.60	4,130.00	3,957.60	95.8%	4,000.00	225.00	3,775.00	1,677.8%
7713 · Contracted Plumbing Inspector	2,500.00	1,950.00	550.00	28.2%	2,600.00	235.00	2,365.00	1,006.4%
7714 · Contracted Ord Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	1,230.00	1,050.00	180.00	17.1%	1,425.00	270.00	1,155.00	427.8%
7800 · Mileage Reimbursement	1,088.64	633.65	454.99	71.8%	861.28	48.30	812.98	1,683.2%
7810 · Training Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7830 · Interest Expense	601.69	720.68	-118.99	-16.5%	746.49	670.09	76.40	11.4%
7920 · Capital Outlay	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	64,957.22	41,066.62	23,890.60	58.2%	46,084.85	40,299.03	5,785.82	14.4%
Net Income	10,995.96	-11,274.64	22,270.60	197.5%	6,644.17	-39,927.16	46,571.33	116.6%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through December 2021

	May 21	May 20	\$ Change	% Change	Jun 21	Jun 20	\$ Change	% Change
Income								
4010 · Building Permits	29,471.00	15,128.00	14,343.00	94.8%	15,624.00	124,245.00	-108,621.00	-87.4%
4015 · Special Permits	275.00	375.00	-100.00	-26.7%	1,045.00	825.00	220.00	26.7%
4020 · Electrical Permits	8,770.00	13,400.00	-4,630.00	-34.6%	7,255.00	10,085.00	-2,830.00	-28.1%
4030 · Mechanical Permits	9,061.50	8,715.20	346.30	4.0%	10,723.00	13,725.00	-3,002.00	-21.9%
4040 · Plumbing Permits	4,607.00	5,987.00	-1,380.00	-23.1%	3,537.00	5,032.00	-1,495.00	-29.7%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4100 · Zoning Administration	1,755.00	1,586.25	168.75	10.6%	1,830.00	2,092.50	-262.50	-12.5%
4600 · Investment Income	8.00	3.00	5.00	166.7%	7.67	7.41	0.26	3.5%
4700 · Other Income	0.00	0.00	0.00	0.0%	72.80	0.00	72.80	100.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	19.40	0.00	19.40	100.0%
Total Income	53,947.50	45,194.45	8,753.05	19.4%	40,113.87	156,011.91	-115,898.04	-74.3%
Expense								
6010 · Advertising and Marketing	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6200 · Bank Fees	80.00	45.00	35.00	77.8%	45.00	45.00	0.00	0.0%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	6,250.00	6,250.00	0.00	0.0%	6,250.00	6,250.00	0.00	0.0%
6503 · Salary - Building Inspector	5,000.00	5,000.00	0.00	0.0%	5,000.00	5,000.00	0.00	0.0%
6505 · Wages - Administrative	6,730.67	6,548.33	182.34	2.8%	6,736.15	6,535.63	200.52	3.1%
6510 · Payroll Taxes	1,406.39	1,369.50	36.89	2.7%	1,412.53	1,374.22	38.31	2.8%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,103.04	1,092.09	10.95	1.0%	1,103.37	1,091.33	12.04	1.1%
6513 · Health Insurance	4,105.24	4,372.15	-266.91	-6.1%	4,105.24	4,372.15	-266.91	-6.1%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	24,966.80	25,003.53	-36.73	-0.2%	24,978.75	24,994.79	-16.04	-0.1%
6700 · Insurance - General	947.35	919.91	27.44	3.0%	947.41	919.99	27.42	3.0%
6800 · Legal Fees	630.00	0.00	630.00	100.0%	420.00	1,920.00	-1,500.00	-78.1%
6810 · Computer Support (External)	195.86	154.98	40.88	26.4%	195.86	654.98	-459.12	-70.1%
6820 · Accounting Services	14.00	3,145.25	-3,131.25	-99.6%	940.75	4,640.75	-3,700.00	-79.7%
7100 · Office Equipment	275.07	275.07	0.00	0.0%	737.16	619.94	117.22	18.9%
7110 · Office Supplies	186.84	393.47	-206.63	-52.5%	120.65	125.59	-4.94	-3.9%
7115 · Postage	203.00	183.20	19.80	10.8%	7.95	191.00	-183.05	-95.8%
7125 · Computer (Hardware/Software)	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7130 · Resource Materials	-42.00	110.00	-152.00	-138.2%	82.70	0.00	82.70	100.0%
7420 · Lawn Care/Snow Removal	84.00	84.00	0.00	0.0%	84.00	195.00	-111.00	-56.9%
7450 · Maintenance & Repairs - Office	0.00	31.78	-31.78	-100.0%	1,200.33	141.00	1,059.33	751.3%
7500 · Utilities	302.02	234.05	67.97	29.0%	255.58	204.92	50.66	24.7%
7550 · Trash Removal	50.25	45.29	4.96	11.0%	50.25	47.91	2.34	4.9%
7600 · Security (Office)	0.00	392.65	-392.65	-100.0%	119.85	44.99	74.86	166.4%
7610 · Telephone - Office	605.37	600.76	4.61	0.8%	605.57	608.24	-2.67	-0.4%
7611 · Telephone - Cellular	123.89	125.11	-1.22	-1.0%	123.89	125.11	-1.22	-1.0%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.00	0.0%	75.00	75.00	0.00	0.0%
7711 · Contracted Electrical Inspector	4,090.00	4,140.00	-50.00	-1.2%	4,560.00	4,820.00	-260.00	-5.4%
7712 · Contracted Mechanical Inspector	4,100.00	3,530.00	570.00	16.2%	3,700.00	4,810.00	-1,110.00	-23.1%
7713 · Contracted Plumbing Inspector	2,650.00	2,150.00	500.00	23.3%	2,600.00	3,010.00	-410.00	-13.6%
7714 · Contracted Ord Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	1,320.00	1,365.00	-45.00	-3.3%	1,385.00	1,020.00	365.00	35.8%
7800 · Mileage Reimbursement	1,101.52	610.08	491.44	80.6%	1,150.80	1,052.26	98.54	9.4%
7810 · Training Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7830 · Interest Expense	593.37	711.68	-118.31	-16.6%	588.84	707.27	-118.43	-16.7%
7920 · Capital Outlay	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	42,477.34	44,250.81	-1,773.47	-4.0%	44,975.34	50,973.74	-5,998.40	-11.8%
Net Income	11,470.16	943.64	10,526.52	1,115.5%	-4,861.47	105,038.17	-109,899.64	-104.6%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through December 2021

	Jul 21	Jul 20	\$ Change	% Change	Aug 21	Aug 20	\$ Change	% Change
Income								
4010 · Building Permits	25,813.00	11,142.00	14,671.00	131.7%	17,673.00	11,007.00	6,666.00	60.6%
4015 · Special Permits	880.00	550.00	330.00	60.0%	495.00	577.50	-82.50	-14.3%
4020 · Electrical Permits	12,288.00	8,184.00	4,104.00	50.2%	11,313.00	10,141.00	1,172.00	11.6%
4030 · Mechanical Permits	13,433.50	15,604.00	-2,170.50	-13.9%	10,203.00	14,748.40	-4,545.40	-30.8%
4040 · Plumbing Permits	4,931.00	4,484.00	447.00	10.0%	5,728.00	3,041.00	2,687.00	88.4%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4100 · Zoning Administration	1,382.50	2,792.50	-1,410.00	-50.5%	1,233.75	1,760.00	-526.25	-29.9%
4600 · Investment Income	7.92	22.31	-14.39	-64.5%	8.22	21.64	-13.42	-62.0%
4700 · Other Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	58,735.92	42,778.81	15,957.11	37.3%	46,653.97	41,296.54	5,357.43	13.0%
Expense								
6010 · Advertising and Marketing	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6200 · Bank Fees	45.00	45.00	0.00	0.0%	45.00	45.00	0.00	0.0%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	6,250.00	6,250.00	0.00	0.0%	6,250.00	6,250.00	0.00	0.0%
6503 · Salary - Building Inspector	5,000.00	5,000.00	0.00	0.0%	5,000.00	5,000.00	0.00	0.0%
6505 · Wages - Administrative	6,744.88	6,533.85	211.03	3.2%	6,738.69	6,548.33	190.36	2.9%
6510 · Payroll Taxes	1,407.47	1,376.04	31.43	2.3%	1,412.73	1,377.13	35.60	2.6%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,103.90	1,091.23	12.67	1.2%	1,103.53	1,092.09	11.44	1.1%
6513 · Health Insurance	4,105.24	4,372.15	-266.91	-6.1%	4,105.24	2,938.19	1,167.05	39.7%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	24,982.95	24,994.73	-11.78	-0.1%	24,981.65	23,577.20	1,404.45	6.0%
6700 · Insurance - General	947.35	919.91	27.44	3.0%	1,084.91	1,069.99	14.92	1.4%
6800 · Legal Fees	420.00	440.00	-20.00	-4.6%	0.00	2,220.00	-2,220.00	-100.0%
6810 · Computer Support (External)	195.86	154.98	40.88	26.4%	990.79	182.38	808.41	443.3%
6820 · Accounting Services	1,364.00	14.00	1,350.00	9,642.9%	22.75	14.00	8.75	62.5%
7100 · Office Equipment	275.07	275.07	0.00	0.0%	275.07	275.07	0.00	0.0%
7110 · Office Supplies	0.00	536.05	-536.05	-100.0%	225.10	89.82	135.28	150.6%
7115 · Postage	165.00	0.00	165.00	100.0%	240.00	165.00	75.00	45.5%
7125 · Computer (Hardware/Software)	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7130 · Resource Materials	-42.00	0.00	-42.00	-100.0%	-63.00	0.00	-63.00	-100.0%
7420 · Lawn Care/Snow Removal	174.00	84.00	90.00	107.1%	105.00	84.00	21.00	25.0%
7450 · Maintenance & Repairs - Office	0.00	0.00	0.00	0.0%	0.00	510.47	-510.47	-100.0%
7500 · Utilities	267.86	253.13	14.73	5.8%	371.83	345.31	26.52	7.7%
7550 · Trash Removal	50.55	48.28	2.27	4.7%	50.69	48.79	1.90	3.9%
7600 · Security (Office)	0.00	44.99	-44.99	-100.0%	0.00	44.99	-44.99	-100.0%
7610 · Telephone - Office	606.09	605.83	0.26	0.0%	631.91	609.75	22.16	3.6%
7611 · Telephone - Cellular	111.67	125.61	-13.94	-11.1%	112.05	124.49	-12.44	-10.0%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.00	0.0%	75.00	0.00	75.00	100.0%
7711 · Contracted Electrical Inspector	5,290.00	5,160.00	130.00	2.5%	5,400.00	4,950.00	450.00	9.1%
7712 · Contracted Mechanical Inspector	4,065.00	5,050.00	-985.00	-19.5%	4,060.00	8,878.00	-4,818.00	-54.3%
7713 · Contracted Plumbing Inspector	2,815.00	2,500.00	315.00	12.6%	2,910.00	2,350.00	560.00	23.8%
7714 · Contracted Ord Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	1,155.00	2,195.00	-1,040.00	-47.4%	900.00	1,410.00	-510.00	-36.2%
7800 · Mileage Reimbursement	1,053.36	1,045.93	7.43	0.7%	1,166.48	998.78	167.70	16.8%
7810 · Training Expense	0.00	0.00	0.00	0.0%	375.00	0.00	375.00	100.0%
7830 · Interest Expense	584.28	634.83	-50.55	-8.0%	703.93	765.58	-61.65	-8.1%
7920 · Capital Outlay	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	75.00	-75.00	-100.0%	0.00	0.00	0.00	0.0%
Total Expense	44,526.04	45,202.34	-676.30	-1.5%	44,664.16	48,758.62	-4,094.46	-8.4%
Net Income	14,209.88	-2,423.53	16,633.41	686.3%	1,989.81	-7,462.08	9,451.89	126.7%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through December 2021

	Sep 21	Sep 20	\$ Change	% Change	Oct 21	Oct 20	\$ Change	% Change
Income								
4010 · Building Permits	23,925.00	23,811.00	114.00	0.5%	25,989.00	23,497.00	2,492.00	10.6%
4015 · Special Permits	220.00	495.00	-275.00	-55.6%	995.00	990.00	5.00	0.5%
4020 · Electrical Permits	7,488.00	7,808.00	-320.00	-4.1%	9,013.00	10,435.00	-1,422.00	-13.6%
4030 · Mechanical Permits	10,783.00	8,733.00	2,050.00	23.5%	9,884.70	11,399.90	-1,515.20	-13.3%
4040 · Plumbing Permits	2,706.00	5,031.00	-2,325.00	-46.2%	5,015.00	4,247.00	768.00	18.1%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4100 · Zoning Administration	1,963.50	1,310.00	653.50	49.9%	1,951.75	1,586.25	365.50	23.0%
4600 · Investment Income	7.83	19.49	-11.66	-59.8%	8.31	20.31	-12.00	-59.1%
4700 · Other Income	186.39	0.00	186.39	100.0%	0.00	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	47,279.72	47,207.49	72.23	0.2%	52,856.76	52,175.46	681.30	1.3%
Expense								
6010 · Advertising and Marketing	0.00	54.47	-54.47	-100.0%	323.69	0.00	323.69	100.0%
6200 · Bank Fees	45.00	45.00	0.00	0.0%	80.00	80.00	0.00	0.0%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	9,375.00	9,375.00	0.00	0.0%	6,250.00	6,250.00	0.00	0.0%
6503 · Salary - Building Inspector	7,500.00	7,500.00	0.00	0.0%	5,000.00	5,000.00	0.00	0.0%
6505 · Wages - Administrative	10,145.73	9,822.50	323.23	3.3%	6,744.88	6,548.33	196.55	3.0%
6510 · Payroll Taxes	2,113.37	2,082.92	30.45	1.5%	1,407.48	1,377.14	30.34	2.2%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,657.55	1,638.14	19.41	1.2%	1,103.90	1,092.09	11.81	1.1%
6513 · Health Insurance	4,306.93	4,573.84	-266.91	-5.8%	4,105.24	4,372.15	-266.91	-6.1%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	35,470.04	35,363.86	106.18	0.3%	24,982.96	25,011.17	-28.21	-0.1%
6700 · Insurance - General	934.85	919.91	14.94	1.6%	1,045.58	927.76	117.82	12.7%
6800 · Legal Fees	0.00	2,020.00	-2,020.00	-100.0%	420.00	600.00	-180.00	-30.0%
6810 · Computer Support (External)	205.86	179.97	25.89	14.4%	205.86	179.97	25.89	14.4%
6820 · Accounting Services	789.00	797.75	-8.75	-1.1%	14.00	14.00	0.00	0.0%
7100 · Office Equipment	822.02	630.83	191.19	30.3%	275.07	275.07	0.00	0.0%
7110 · Office Supplies	202.02	184.33	17.69	9.6%	922.48	210.72	711.76	337.8%
7115 · Postage	0.00	199.30	-199.30	-100.0%	252.00	0.00	252.00	100.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7130 · Resource Materials	64.70	0.00	64.70	100.0%	235.00	0.00	235.00	100.0%
7420 · Lawn Care/Snow Removal	60.00	84.00	-24.00	-28.6%	63.00	621.00	-558.00	-89.9%
7450 · Maintenance & Repairs - Office	655.13	92.63	562.50	607.3%	20.08	167.03	-146.95	-88.0%
7500 · Utilities	249.79	188.92	60.87	32.2%	184.36	189.48	-5.12	-2.7%
7550 · Trash Removal	49.31	48.64	0.67	1.4%	49.31	48.68	0.63	1.3%
7600 · Security (Office)	119.85	44.99	74.86	166.4%	0.00	44.99	-44.99	-100.0%
7610 · Telephone - Office	629.44	610.01	19.43	3.2%	632.37	605.85	26.52	4.4%
7611 · Telephone - Cellular	112.00	124.49	-12.49	-10.0%	111.92	123.72	-11.80	-9.5%
7701 · At-Large/Alternate Board Member	0.00	225.00	-225.00	-100.0%	0.00	0.00	0.00	0.0%
7711 · Contracted Electrical Inspector	5,250.00	4,430.00	820.00	18.5%	4,910.00	4,870.00	40.00	0.8%
7712 · Contracted Mechanical Inspector	5,050.00	4,100.00	950.00	23.2%	5,125.00	4,380.00	745.00	17.0%
7713 · Contracted Plumbing Inspector	2,650.00	2,100.00	550.00	26.2%	2,200.00	2,480.00	-280.00	-11.3%
7714 · Contracted Ord Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	1,500.00	945.00	555.00	58.7%	1,560.00	1,365.00	195.00	14.3%
7800 · Mileage Reimbursement	915.04	815.93	99.11	12.2%	1,074.08	1,091.93	-17.85	-1.6%
7810 · Training Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7830 · Interest Expense	596.24	626.75	-30.51	-4.9%	673.15	644.59	28.56	4.4%
7920 · Capital Outlay	0.00	3,420.00	-3,420.00	-100.0%	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	56,370.29	58,251.78	-1,881.49	-3.2%	45,359.91	43,930.96	1,428.95	3.3%
Net Income	-9,090.57	-11,044.29	1,953.72	17.7%	7,496.85	8,244.50	-747.65	-9.1%

Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through December 2021

	Nov 21	Nov 20	\$ Change	% Change	Dec 21	Dec 20	\$ Change	% Change
Income								
4010 · Building Permits	13,102.00	32,181.00	-19,079.00	-59.3%	25,641.00	16,355.00	9,286.00	56.8%
4015 · Special Permits	820.00	770.00	50.00	6.5%	1,310.00	220.00	1,090.00	495.5%
4020 · Electrical Permits	12,936.00	10,231.00	2,705.00	26.4%	9,481.00	8,704.00	777.00	8.9%
4030 · Mechanical Permits	10,792.00	16,619.50	-5,827.50	-35.1%	12,891.00	8,540.00	4,351.00	51.0%
4040 · Plumbing Permits	4,417.00	4,502.00	-85.00	-1.9%	7,784.00	4,884.00	2,900.00	59.4%
4090 · Ordinance Enforcement	0.00	0.00	0.00	0.0%	0.00	28.00	-28.00	-100.0%
4100 · Zoning Administration	1,366.25	800.00	566.25	70.8%	650.00	707.50	-57.50	-8.1%
4600 · Investment Income	7.87	6.65	1.22	18.4%	8.50	5.53	2.97	53.7%
4700 · Other Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	43,441.12	65,110.15	-21,669.03	-33.3%	57,765.50	39,444.03	18,321.47	46.5%
Expense								
6010 · Advertising and Marketing	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6200 · Bank Fees	45.00	45.00	0.00	0.0%	45.00	45.00	0.00	0.0%
6400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	6,770.69	-6,770.69	-100.0%
6500 · Payroll Expenses								
6501 · Salary - Building Official	6,250.00	6,250.00	0.00	0.0%	9,375.00	8,940.49	434.51	4.9%
6503 · Salary - Building Inspector	5,000.00	5,000.00	0.00	0.0%	7,500.00	6,444.16	1,055.84	16.4%
6505 · Wages - Administrative	6,753.60	6,538.77	214.83	3.3%	10,016.97	9,234.53	782.44	8.5%
6510 · Payroll Taxes	1,408.12	1,376.39	31.73	2.3%	1,409.21	1,388.79	20.42	1.5%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,104.42	1,091.52	12.90	1.2%	1,100.76	1,092.24	8.52	0.8%
6513 · Health Insurance	4,105.24	4,372.15	-266.91	-6.1%	4,361.51	4,577.90	-216.39	-4.7%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	24,992.84	25,000.29	-7.45	0.0%	34,134.91	32,049.57	2,085.34	6.5%
6700 · Insurance - General	964.58	947.40	17.18	1.8%	964.58	947.40	17.18	1.8%
6800 · Legal Fees	420.00	240.00	180.00	75.0%	420.00	0.00	420.00	100.0%
6810 · Computer Support (External)	205.86	179.97	25.89	14.4%	205.86	195.86	10.00	5.1%
6820 · Accounting Services	14.00	14.00	0.00	0.0%	15.75	156.17	-140.42	-89.9%
7100 · Office Equipment	275.07	275.07	0.00	0.0%	489.03	275.07	213.96	77.8%
7110 · Office Supplies	65.16	177.92	-112.76	-63.4%	270.04	269.75	0.29	0.1%
7115 · Postage	0.00	184.00	-184.00	-100.0%	290.00	0.00	290.00	100.0%
7125 · Computer (Hardware/Software)	442.60	436.50	6.10	1.4%	0.00	0.00	0.00	0.0%
7130 · Resource Materials	-21.00	0.00	-21.00	-100.0%	-42.00	0.00	-42.00	-100.0%
7420 · Lawn Care/Snow Removal	325.00	376.00	-51.00	-13.6%	210.00	38.10	171.90	451.2%
7450 · Maintenance & Repairs - Office	300.38	163.04	137.34	84.2%	0.00	0.00	0.00	0.0%
7500 · Utilities	379.65	218.95	160.70	73.4%	388.52	294.36	94.16	32.0%
7550 · Trash Removal	49.91	48.57	1.34	2.8%	45.72	48.52	-2.80	-5.8%
7600 · Security (Office)	0.00	44.99	-44.99	-100.0%	39.95	84.94	-44.99	-53.0%
7610 · Telephone - Office	732.83	605.81	127.02	21.0%	728.40	607.25	121.15	20.0%
7611 · Telephone - Cellular	199.20	124.54	74.66	60.0%	198.73	124.54	74.19	59.6%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.00	0.0%	75.00	150.00	-75.00	-50.0%
7711 · Contracted Electrical Inspector	4,380.00	4,940.00	-560.00	-11.3%	4,050.00	4,800.00	-750.00	-15.6%
7712 · Contracted Mechanical Inspector	3,800.00	4,640.00	-840.00	-18.1%	4,630.00	5,187.50	-557.50	-10.8%
7713 · Contracted Plumbing Inspector	2,050.00	2,740.00	-690.00	-25.2%	2,770.00	2,887.50	-117.50	-4.1%
7714 · Contracted Ord Enforcement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7715 · Contracted Zoning Administrator	1,050.00	555.00	495.00	89.2%	435.00	350.00	85.00	24.3%
7800 · Mileage Reimbursement	843.36	788.33	55.03	7.0%	1,021.44	1,135.63	-114.19	-10.1%
7810 · Training Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
7830 · Interest Expense	749.25	618.07	131.18	21.2%	402.28	1,333.19	-930.91	-69.8%
7920 · Capital Outlay	0.00	4,905.20	-4,905.20	-100.0%	0.00	-8,325.20	8,325.20	100.0%
7999 · Misc Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Expense	42,263.69	48,268.65	-6,004.96	-12.4%	51,788.21	49,425.84	2,362.37	4.8%
Net Income	1,177.43	16,841.50	-15,664.07	-93.0%	5,977.29	-9,981.81	15,959.10	159.9%

Kalamazoo Area Building Authority
Profit & Loss Prev Year Comparison
January through December 2021

	TOTAL			
	Jan - Dec 21	Jan - Dec 20	\$ Change	% Change
Income				
4010 · Building Permits	323,089.00	288,433.00	34,656.00	12.0%
4015 · Special Permits	8,515.00	6,232.50	2,282.50	36.6%
4020 · Electrical Permits	115,413.00	103,567.00	11,846.00	11.4%
4030 · Mechanical Permits	141,407.50	124,344.00	17,063.50	13.7%
4040 · Plumbing Permits	59,629.00	49,266.00	10,363.00	21.0%
4090 · Ordinance Enforcement	0.00	165.50	-165.50	-100.0%
4100 · Zoning Administration	17,652.75	17,947.50	-294.75	-1.6%
4600 · Investment Income	90.79	162.32	-71.53	-44.1%
4700 · Other Income	259.19	0.00	259.19	100.0%
4710 · FOIA Income	19.40	0.00	19.40	100.0%
Total Income	666,075.63	590,117.82	75,957.81	12.9%
Expense				
6010 · Advertising and Marketing	583.49	570.62	12.87	2.3%
6200 · Bank Fees	813.55	555.00	258.55	46.6%
6400 · Depreciation Expense	0.00	6,770.69	-6,770.69	-100.0%
6500 · Payroll Expenses				
6501 · Salary - Building Official	81,562.68	81,753.13	-190.45	-0.2%
6503 · Salary - Building Inspector	65,250.00	64,694.16	555.84	0.9%
6505 · Wages - Administrative	88,017.38	85,506.79	2,510.59	2.9%
6510 · Payroll Taxes	18,299.76	17,892.95	406.81	2.3%
6511 · LTD / STD / AD&D / Life	4,457.52	4,457.52	0.00	0.0%
6512 · 401A (KABA)	14,348.26	14,192.56	155.70	1.1%
6513 · Health Insurance	54,197.57	51,969.50	2,228.07	4.3%
6500 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total 6500 · Payroll Expenses	326,133.17	320,466.61	5,666.56	1.8%
6700 · Insurance - General	11,626.18	11,159.18	467.00	4.2%
6800 · Legal Fees	4,773.00	9,656.10	-4,883.10	-50.6%
6810 · Computer Support (External)	9,357.94	8,806.78	551.16	6.3%
6820 · Accounting Services	11,449.58	9,668.67	1,780.91	18.4%
7100 · Office Equipment	5,247.69	4,528.34	719.35	15.9%
7110 · Office Supplies	2,548.86	2,412.97	135.89	5.6%
7115 · Postage	1,550.35	1,107.50	442.85	40.0%
7125 · Computer (Hardware/Software)	5,015.77	6,894.05	-1,878.28	-27.2%
7130 · Resource Materials	596.10	-41.25	637.35	1,545.1%
7420 · Lawn Care/Snow Removal	2,129.00	1,850.96	278.04	15.0%
7450 · Maintenance & Repairs - Office	2,572.56	1,440.36	1,132.20	78.6%
7500 · Utilities	3,717.19	3,153.06	564.13	17.9%
7550 · Trash Removal	543.56	566.24	-22.68	-4.0%
7600 · Security (Office)	479.40	927.49	-448.09	-48.3%
7610 · Telephone - Office	7,601.64	7,270.32	331.32	4.6%
7611 · Telephone - Cellular	1,590.69	1,498.27	92.42	6.2%
7701 · At-Large/Alternate Board Member	375.00	600.00	-225.00	-37.5%
7711 · Contracted Electrical Inspector	55,180.00	51,450.00	3,730.00	7.3%
7712 · Contracted Mechanical Inspector	58,345.20	54,805.50	3,539.70	6.5%
7713 · Contracted Plumbing Inspector	30,445.00	28,597.50	1,847.50	6.5%
7714 · Contracted Ord Enforcement	0.00	67.50	-67.50	-100.0%
7715 · Contracted Zoning Administrator	13,835.00	13,465.00	370.00	2.8%
7800 · Mileage Reimbursement	11,819.92	10,003.32	1,816.60	18.2%
7810 · Training Expense	1,606.20	0.00	1,606.20	100.0%
7830 · Interest Expense	7,627.38	8,092.72	-465.34	-5.8%
7920 · Capital Outlay	0.00	0.00	0.00	0.0%
7999 · Misc Expense	0.00	75.00	-75.00	-100.0%
Total Expense	577,563.42	566,418.50	11,144.92	2.0%
Net Income	88,512.21	23,699.32	64,812.89	273.5%

Kalamazoo Area Building Authority Profit & Loss Budget Performance December 2021

	Dec 21	Budget	Jan - Dec 21	YTD Budget	Annual Budget
Income					
4010 · Building Permits	25,641.00	22,131.00	323,089.00	310,725.00	310,725.00
4015 · Special Permits	1,310.00	1,507.00	8,515.00	7,926.00	7,926.00
4020 · Electrical Permits	9,481.00	9,214.00	115,413.00	110,867.00	110,867.00
4030 · Mechanical Permits	12,891.00	10,640.00	141,407.50	116,004.00	116,004.00
4040 · Plumbing Permits	7,784.00	5,743.00	59,629.00	63,190.00	63,190.00
4100 · Zoning Administration	650.00		17,652.75		
4600 · Investment Income	8.50	10.00	90.79	120.00	120.00
4700 · Other Income	0.00		259.19		
4710 · FOIA Income	0.00		19.40		
Total Income	57,765.50	49,245.00	666,075.63	608,832.00	608,832.00
Expense					
6010 · Advertising and Marketing	0.00	475.00	583.49	2,000.00	2,000.00
6200 · Bank Fees	45.00	45.00	813.55	540.00	540.00
6450 · Dues & Subscriptions	0.00	575.00	0.00	575.00	575.00
6500 · Payroll Expenses					
6501 · Salary - Building Official	9,375.00	6,250.00	81,562.88	81,250.00	81,250.00
6503 · Salary - Building Inspector	7,500.00	5,000.00	65,250.00	65,000.00	65,000.00
6505 · Wages - Administrative	10,016.97	6,753.60	88,017.38	87,796.80	87,796.80
6510 · Payroll Taxes	1,409.21	1,425.38	18,299.76	18,374.59	18,374.59
6511 · LTD / STD / AD&D / Life	371.46	371.46	4,457.52	4,457.52	4,457.52
6512 · 401A (KABA)	1,100.76	1,104.42	14,348.26	14,357.44	14,357.44
6513 · Health Insurance	4,361.51	4,743.38	54,197.57	54,945.41	54,945.41
6500 · Payroll Expenses - Other	0.00		0.00		
Total 6500 · Payroll Expenses	34,134.91	25,648.24	326,133.17	326,181.76	326,181.76
6700 · Insurance - General	964.58	1,830.50	11,626.18	12,433.00	12,433.00
6800 · Legal Fees	420.00	12,080.00	4,773.00	20,000.00	20,000.00
6810 · Computer Support (External)	205.86	1,106.18	9,357.94	10,588.56	10,588.56
6820 · Accounting Services	15.75	1,139.00	11,449.58	12,582.00	12,582.00
7100 · Office Equipment	489.03	275.07	5,247.69	4,980.32	4,980.32
7110 · Office Supplies	270.04	50.00	2,548.86	3,800.00	3,800.00
7115 · Postage	290.00	0.00	1,550.35	1,000.00	1,000.00
7125 · Computer (Hardware/Software)	0.00	917.00	5,015.77	5,987.00	5,987.00
7130 · Resource Materials	-42.00	365.00	596.10	1,000.00	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.00	19,200.00	19,200.00
7420 · Lawn Care/Snow Removal	210.00	405.00	2,129.00	2,484.00	2,484.00
7450 · Maintenance & Repairs - Office	0.00	2,600.00	2,572.56	5,000.00	5,000.00
7500 · Utilities	388.52	326.00	3,717.19	3,424.00	3,424.00
7550 · Trash Removal	45.72	50.00	543.56	600.00	600.00
7600 · Security (Office)	39.95	45.00	479.40	540.00	540.00
7610 · Telephone - Office	728.40	610.00	7,601.64	7,320.00	7,320.00
7611 · Telephone - Cellular	198.73	150.00	1,590.69	1,800.00	1,800.00
7700 · Building Board of Appeals	0.00	375.00	0.00	375.00	375.00
7701 · At-Large/Alternate Board Member	75.00	675.00	375.00	1,200.00	1,200.00
7710 · Contracted Building Inspector	0.00	10,000.00	0.00	10,000.00	10,000.00
7711 · Contracted Electrical Inspector	4,050.00	3,661.00	55,180.00	53,400.00	53,400.00
7712 · Contracted Mechanical Inspector	4,630.00	3,337.00	58,345.20	45,600.00	45,600.00
7713 · Contracted Plumbing Inspector	2,770.00	2,184.00	30,445.00	31,200.00	31,200.00
7715 · Contracted Zoning Administrator	435.00		13,835.00		
7800 · Mileage Reimbursement	1,021.44	1,145.00	11,819.92	12,740.00	12,740.00
7810 · Training Expense	0.00	0.00	1,606.20	1,600.00	1,600.00
7830 · Interest Expense	402.28		7,627.38		
7920 · Capital Outlay	0.00	7,000.00	0.00	7,000.00	7,000.00
7999 · Misc Expense	0.00	2,000.00	0.00	2,000.00	2,000.00
Total Expense	51,788.21	80,668.99	577,563.42	607,150.64	607,150.64
Net Income	5,977.29	-31,423.99	88,512.21	1,681.36	1,681.36

Kalamazoo Area Building Authority

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash on Hand (Cash Bags)	300.00
1022 · Savings / Consumers CU	25.00
1050 · Checking / SMBT	207,193.16
Total Checking/Savings	<u>207,518.16</u>
Accounts Receivable	
1200 · Accounts Receivable	375.00
Total Accounts Receivable	<u>375.00</u>
Other Current Assets	
1250 · Accounts Receivables / ADJ	766.00
1400 · Prepaid Items	7,305.88
Total Other Current Assets	<u>8,071.88</u>
Total Current Assets	<u>215,965.04</u>
Other Assets	
1600 · Accumulated Depreciation	-46,437.48
1900 · Capital Assets	231,006.20
Total Other Assets	<u>184,568.72</u>
TOTAL ASSETS	<u><u>400,533.76</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	3,154.97
Total Accounts Payable	<u>3,154.97</u>
Credit Cards	
2010 · CCU - Mastercard	91.13
Total Credit Cards	<u>91.13</u>
Other Current Liabilities	
2070 · Notes Payable - SMBT	118,543.14
2100 · Accrued Items	9,640.18
2300 · Accounts Payables / ADJ	2,279.69
Total Other Current Liabilities	<u>130,463.01</u>
Total Current Liabilities	<u>133,709.11</u>
Total Liabilities	133,709.11
Equity	
3010 · Net Position	178,312.44
Net Income	88,512.21
Total Equity	<u>266,824.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>400,533.76</u></u>

2021 MONTHLY PERMITS BY JURISDICTION

MONTH OF DECEMBER 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	13	\$ 9,476
COMSTOCK	ELECTRICAL	11	\$ 2,008
COMSTOCK	MECHANICAL	19	\$ 7,280
COMSTOCK	PLUMBING	15	\$ 4,121
COMSTOCK	SPECIAL - JURISDICTION	1	\$ 100
COMSTOCK	SPECIAL - HOMEOWNER	-	\$ -
TOTAL COMSTOCK		59	\$ 22,985
KALAMAZOO	BUILDING	11	\$ 3,012
KALAMAZOO	ELECTRICAL	16	\$ 2,401
KALAMAZOO	MECHANICAL	12	\$ 1,648
KALAMAZOO	PLUMBING	7	\$ 775
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 400
KALAMAZOO	SPECIAL - HOMEOWNER	2	\$ 110
TOTAL KALAMAZOO		52	\$ 8,346
PARCHMENT	BUILDING	-	\$ -
PARCHMENT	ELECTRICAL	-	\$ -
PARCHMENT	MECHANICAL	-	\$ -
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PARCHMENT		-	\$ -
PINE GROVE	BUILDING	7	\$ 4,873
PINE GROVE	ELECTRICAL	10	\$ 2,164
PINE GROVE	MECHANICAL	11	\$ 2,007
PINE GROVE	PLUMBING	1	\$ 100
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PINE GROVE		29	\$ 9,144
RICHLAND	BUILDING	11	\$ 8,001
RICHLAND	ELECTRICAL	15	\$ 2,568
RICHLAND	MECHANICAL	10	\$ 1,551
RICHLAND	PLUMBING	10	\$ 2,333
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND		46	\$ 14,453
RICHLAND VILLAGE	BUILDING	1	\$ 279
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	-	\$ -
RICHLAND VILLAGE	PLUMBING	1	\$ 165
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND VILLAGE		2	\$ 444
TOTAL		188	\$ 55,372.00

REVENUE	REVENUE
DECEMBER 2020	% PREV YEAR MONTH
\$ 38,669	143.2%

PERMITS	PERMITS
DECEMBER 2020	% 2020 - YTD
167	113%



2021 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: DECEMBER 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	174	\$ 111,114
COMSTOCK	ELECTRICAL	191	\$ 35,038
COMSTOCK	MECHANICAL	187	\$ 36,841
COMSTOCK	PLUMBING	110	\$ 20,664
COMSTOCK	SPECIAL - JURISDICTION	22	\$ 1,435
COMSTOCK	SPECIAL - HOMEOWNER	11	\$ 605
TOTAL COMSTOCK		695	\$ 205,697
KALAMAZOO	BUILDING	184	\$ 37,811
KALAMAZOO	ELECTRICAL	181	\$ 31,560
KALAMAZOO	MECHANICAL	268	\$ 43,526
KALAMAZOO	PLUMBING	106	\$ 13,101
KALAMAZOO	SPECIAL - JURISDICTION	61	\$ 4,130
KALAMAZOO	SPECIAL - HOMEOWNER	14	\$ 770
TOTAL KALAMAZOO		814	\$ 130,898
PARCHMENT	BUILDING	15	\$ 5,233
PARCHMENT	ELECTRICAL	22	\$ 3,567
PARCHMENT	MECHANICAL	20	\$ 8,535
PARCHMENT	PLUMBING	9	\$ 1,562
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 630
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		75	\$ 19,527
PINE GROVE	BUILDING	56	\$ 32,319
PINE GROVE	ELECTRICAL	63	\$ 11,432
PINE GROVE	MECHANICAL	67	\$ 10,878
PINE GROVE	PLUMBING	27	\$ 5,435
PINE GROVE	SPECIAL - JURISDICTION	3	\$ 165
PINE GROVE	SPECIAL - HOMEOWNER	3	\$ 165
TOTAL PINE GROVE		219	\$ 60,394
RICHLAND	BUILDING	134	\$ 133,059
RICHLAND	ELECTRICAL	144	\$ 30,392
RICHLAND	MECHANICAL	184	\$ 34,751
RICHLAND	PLUMBING	78	\$ 16,709
RICHLAND	SPECIAL - JURISDICTION	2	\$ 110
RICHLAND	SPECIAL - HOMEOWNER	4	\$ 220
TOTAL RICHLAND		546	\$ 215,241
RICHLAND VILLAGE	BUILDING	10	\$ 3,061
RICHLAND VILLAGE	ELECTRICAL	12	\$ 1,937
RICHLAND VILLAGE	MECHANICAL	28	\$ 4,655
RICHLAND VILLAGE	PLUMBING	10	\$ 1,483
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		60	\$ 11,136
TOTAL KABA	YTD	2409	642,893

REVENUE	REVENUE
YTD - DECEMBER 2020	% 2020 - YTD
\$ 566,324	113.5%

REVENUE
% 2021 YTD BUDGET
1.06%

PERMITS	PERMITS
YTD - DECEMBER 2020	% 2020 - YTD
2009	119.9%

2021 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
185	\$ 91,435		JAN
157	\$ 41,412		FEB
201	\$ 73,173		MAR
227	\$ 51,524		APRIL
188	\$ 52,360		MAY
179	\$ 37,231		JUNE
256	\$ 57,046		JULY
214	\$ 44,937		AUG
209	\$ 44,877		SEPT
202	\$ 50,799		OCT
203	\$ 42,728		NOV
188	\$ 55,372		DEC
2,409	\$ 642,893		2021

BUILDING REPORT

DECEMBER 2021

Residential / Commercial Building Permits and Construction Values

- A. Total Number of Commercial & Agricultural Permits Issued – 12
- B. Total Construction Value for Commercial & Agricultural Permits - \$1,260,973
- C. Total Number of New Residential Construction Permits Issued – 9
- D. Total Construction Value for New Residential Permits – \$2,225,231
- E. Total Number of All Other Residential Permits Issued – 22
- F. Total Construction Value for All Other Residential Permits – \$182,824

Revenue / Permit Summary YTD

- A. Total KABA Revenue in December 2021 - \$55,372 vs. Total KABA Revenue in December 2020 - \$38,669. **This is an increase of 43.2%.**
- B. Total Number of Permits Issued in December 2021 – 188 vs. Total Number of Permits issued in December 2020 – 167. **This is an increase of 12.6%.**
- C. Total KABA YTD Revenue in December 2021 - \$642,893 vs. Total KABA YTD Revenue in December 2020 - \$566,324. **This is an increase of 13.5%.**
- D. Total Number of Permits Issued YTD 2021 – 2409 vs. Total Number of Permits Issued this time in 2020 – 2009. **This is an increase of 19.9%.**
- E. The December 2021 Revenue of \$55,372 is **8.6%** of the forecast for December YTD 2021 Revenue (\$642,893).
- F. The YTD 2021 Revenue of \$642,893 is **105.6%** of the forecast for the entire 2021 Projected Budget of \$608,832.

Monthly Building Permits Issued

01/04/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB21-03-544	6100 MEDINAH LN	New 1839 1 story single family dwelling 3	Carla Ruelas	12/03/2021	247,064.00	\$1,488.00
PB21-03-552	6134 MEDINAH LN	New 1970 s/f single story home with 4	Carla Ruelas	12/03/2021	296,873.00	\$1,692.00
PB21-03-555	8154 ENGELWOOD AVE	Install 8 roof mounted solar panels, 3.2	Palmetto Solar	12/17/2021	0.00	\$100.00
PB21-03-562	5165 N 36TH ST	Framing for a new fireplace with stone	LOVELAND, MATTHEW A & BA	12/08/2021	0.00	\$170.00
PB21-03-566	E CD AVE	New 1868 s.f. 2 story slab on grade 4 bed,	Allen Edwin Homes	12/16/2021	133,365.00	\$760.00
PB21-03-567	7153 N SPRINKLE RD	Alteration to 2 bathrooms per plans.	Wolfs Custom Construction	12/09/2021	0.00	\$170.00
PB21-03-569	E CD AVE	New 1818 s/f two story walkout home	Allen Edwin Homes	12/16/2021	222,148.00	\$1,266.00
PB21-03-572	8106 GULL RD	Structure fire repair, remove roofing and	Always Reliable Building Contractors	12/15/2021	0.00	\$215.00
PB21-03-573	8071 ENGELWOOD AVE	New 14 panel roof mounted solar array per	Michigan Solar and Roofing	12/14/2021	0.00	\$100.00
PB21-03-575	5892 HIDDEN OAK AVE	New 1 story 3585 s.f. single family home,	Brausch Builders	12/21/2021	340,370.00	\$1,940.00
PB21-03-589	10580 GREER DR	New 12 panel roof mounted solar array per	Brenton Rugg	12/23/2021	0.00	\$100.00
PB21-06-472	1310 BAKER DR	10 PV module roof mounted solar array	Climax Solar	12/10/2021	0.00	\$100.00
PB21-06-539	722 COOLIDGE AVE	12' x 18' slab on grade 1 story addition for	Warren Construction	12/03/2021	22,880.00	\$350.00
PB21-06-549	3024 RAVINE RD	Demo house	BALKEMA SERVICES LLC	12/01/2021	0.00	\$150.00
PB21-06-553	727 CAMPBELL AVE	Install 7 wall stabilizers and sub floor	Ayers Basement Systems	12/02/2021	16,264.00	\$170.00
PB21-06-556	2810 NICHOLS RD	New 1822 s/f home with 4 bedrooms, 2,5	Allen Edwin Homes	12/16/2021	221,476.00	\$1,262.00
PB21-06-559	2415 N BURDICK ST	Demolition of 18' x 93'	Asbestos Abatement	12/15/2021	0.00	\$250.00
PB21-06-560	521 E MOSEL AVE	Interior alteration to existing provisioning	Construction Simplified	12/10/2021	0.00	\$215.00
PB21-06-570	4274 RAVINE RD	Replace 9 antennas with 6 new antennas	Haley Law Firm, PLC	12/23/2021	0.00	\$100.00
PB21-06-571	3407 ENTERPRISE DR	remove interior wall covering to bare	SINGLETON, JEANNE H.	12/13/2021	0.00	\$215.00
PB21-06-574	1809 Humphrey	Concrete repair of steps walk and ramp	KZ1 HUMPHREY WOODS L.L.C	12/16/2021	0.00	\$100.00
PB21-06-592	2226 KENWOOD ST	remove and reshingle - partial decking	Worthy Construction	12/29/2021	0.00	\$100.00
PB21-07-453	10350 MILLER DR	Construction of 4800 s.f. unheated storage	Cornerstone Construction Managem	12/20/2021	72,000.00	\$410.00
PB21-07-487	5800 GULL RD	Construct 2 new entry additions, relocate	Rockford Construction	12/03/2021	1,107,719.00	\$6,314.00
PB21-07-508	6565 E K AVE	New 30' x 45' steel building per plans for	Joe Cornelius	12/29/2021	72,981.00	\$416.00
PB21-07-511	6452 ENOLA AVE	Install a new 21 panel, 8.4 KW roof	Palmetto Solar	12/17/2021	21,000.00	\$100.00
PB21-07-521	5800 GULL RD	380 s.f.addition to 2 bathrooms, remove	Rockford Construction	12/03/2021	37,073.00	\$350.00
PB21-07-561	N 30TH ST	New 40' x 72' post frame unheated storage	Mallory Pole Building Inc	12/17/2021	43,200.00	\$246.00

PB21-07-564	2612 KERSTEN CT	Interior alteration to existing office area	Olech Construction Inc.	12/29/2021	0.00	\$520.00
PB21-07-565	8938 KRUM AVE	Cut opening in existing precast wall and	Cornerstone Construction Managem	12/10/2021	0.00	\$170.00
PB21-07-568	9906 SHADOWLANE AVE	Install 11 panel roof mounted solar array	Palmetto Solar	12/17/2021	0.00	\$100.00
PB21-07-578	696 SARAH ST	Bathroom addition in the basement per	Tyler Home Improvements	12/20/2021	1,680.00	\$170.00
PB21-07-580	5242 GULL RD	Demo of onsite structure	Tipton Enterprises	12/17/2021	0.00	\$250.00
PB21-07-585	9656 DAYLILY LN	Bathroom remodel per plans	Straight Arrow Construction	12/29/2021	0.00	\$170.00
PB21-07-591	7029 LIGGETT ST	Complete gutting of first and second floor	VanDam & Krusinga	12/23/2021	0.00	\$260.00
PB21-19-554	9142 RICHLAND WOODS	1400 s/f basement remodel that includes a	Mills Design & Management LLC	12/13/2021	49,000.00	\$279.00
PB21-20-513	33169 BASELINE RD	New 200' monopole cell tower and	Parallel Towers LLC	12/06/2021	0.00	\$170.00
PB21-20-558	9860 26TH ST	Install 21 panel 7.6kW roof mounted solar	Power Home Solar	12/07/2021	0.00	\$100.00
PB21-20-563		New 2382 s.f. 3 bed, 2.5 bath single	Lutz Construction	12/16/2021	314,342.00	\$1,791.00
PB21-20-577	16772 32ND ST	Relocate existing kitchen to unused living	Tyler Home Improvements	12/20/2021	0.00	\$100.00
PB21-20-579	32555 PINEDALE LN	New 2 story 1818 s.f. 4 bed, 2.5 bath	Allen Edwin Homes	12/28/2021	225,891.00	\$1,287.00
PB21-20-580	33322 PINEDALE LN	New 2 story 1822 s.f. 4 bed, 2.5 bath	Allen Edwin Homes	12/28/2021	223,702.00	\$1,275.00
PB21-20-581	18870 E BRANDYWINE D	Demo & removal of 900sq ft dwelling	DUNN MICHAEL L & MARIAN F	12/20/2021	0.00	\$150.00

Number of Permits: 43

Total Billed: \$25,641.00

Total Construction Value

\$3,669,028.00

Population: All Records

Permit.DateIssued in <Previous month> [12/01/21 - 12/31/21]

AND

Permit.PermitType = Building

Monthly Trade Permits Issued

01/04/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<u>Electrical</u>					
PE21-03-565	7628 PRAIRIE CROSSINGS I	Generator install	Steensma Lawn & Power	12/06/2021	\$110.00
PE21-03-569	10901 M-43 HWY	Pole barn	MDM Electric Inc	12/07/2021	\$126.00
PE21-03-570	6550 E E	New home	Lamplighter Electric	12/07/2021	\$351.00
PE21-03-572	5165 N 36TH ST	Installing new direct vent propane fireplace in sunroom	LOVELAND, MATTHEW A & BA	12/08/2021	\$151.00
PE21-03-580	8340 N 27TH ST	Addition	Bright Ideas Electric	12/13/2021	\$268.00
PE21-03-581	7153 N SPRINKLE RD	2 bath remodels	Shock Tech Electric	12/14/2021	\$151.00
PE21-03-586	8071 ENGELWOOD AVE	Solar array	Michigan Solar and Roofing	12/14/2021	\$106.00
PE21-03-588	8154 ENGELWOOD AVE	Solar array	Palmetto Solar	12/17/2021	\$111.00
PE21-03-589	10007 WILDWOOD CT	Generator install	Motor Shop Electric	12/15/2021	\$110.00
PE21-03-597	N 28TH ST	Temp serviceAddress: 6531 E Hidden Lake	Lamplighter Electric	12/20/2021	\$110.00
PE21-03-601	5460 E AB AVE	New home	W.A. Wilcox Electric LLC.	12/22/2021	\$342.00
PE21-03-602	7115 N 28TH ST	New home	Country Lane Electric	12/23/2021	\$295.00
PE21-03-603	10580 GREER DR	Solar array	Climax Solar	12/23/2021	\$122.00
PE21-03-610	9240 COTTAGE BND	Generator install	Steensma Lawn & Power	12/29/2021	\$110.00
PE21-03-611	5411 E DE AVE	Service on garage (branch circuit existing)ER #	Webster Electric Co	12/30/2021	\$105.00
PE21-06-499	1928 COLGROVE AVE Bldg	BLDG # 3Replace existng fire alarm system with	Summit Fire	12/09/2021	\$645.00
PE21-06-561	3518 LAUREL HILL ST	New furnace branch circuit	Manne Electric	12/01/2021	\$100.00
PE21-06-566	809 JENKS BLVD	Upgrade service riser & panel in basement	Electrical Zone Enterprises, Inc.	12/06/2021	\$105.00
PE21-06-567	2408 TAMRACK ST	Install 50 AMP outlet for portable car chargerInstall	Electrical Zone Enterprises, Inc.	12/06/2021	\$115.00
PE21-06-571	3103 LAKE ST	Replacing sign face and bulbs with LED	Burkett Signs Inc.	12/07/2021	\$105.00
PE21-06-573	1586 GRAND PRE AVE	Addition	Kolosar Electric	12/08/2021	\$239.00
PE21-06-579	1310 BAKER DR	Solar array	Climax Solar	12/10/2021	\$172.00
PE21-06-582	2811 HILLTOP ST	100 AMP service upgrade, relocate meterER# 1060536525	Hi-Tech Electric	12/13/2021	\$0.00
PE21-06-583	3407 ENTERPRISE DR	Replacing wiring	SINGLETON, JEANNE H.	12/13/2021	\$176.00
PE21-06-590	2434 BROOK DR	New central air branch circuit	Manne Electric	12/15/2021	\$101.00
PE21-06-591	2221 RED CHERRY LN	New home and attached garage	RW Electrical, LLC	12/15/2021	\$161.00
PE21-06-593	128 E WESTWOOD DR	200Amp service upgrade - Relocate some circuits to sub	Martell Electric	12/28/2021	\$125.00
PE21-06-595	1541 W G AVE	Move service and wire existing garage	BROWN, ANDREW J. & PATRICI	12/17/2021	\$231.00
PE21-06-598	2811 HILLTOP ST	Relocating meter from inside to outside the home.	Power Home Solar	12/20/2021	\$0.00
PE21-06-604	3720 GRACE RD	Service upgradeER #1060738466New owner: Ryan	Meulman Electric	12/28/2021	\$105.00
PE21-06-609	528 PINEHURST BLVD	New AC condensor	Martell Electric	12/29/2021	\$111.00
PE21-07-577	9906 SHADOWLANE AVE	Solar array	Palmetto Solar	12/17/2021	\$101.00

PE21-07-584	2612 KERSTEN CT	Interior renovations for Polytek	Tom Shuster Electrical Inc	12/29/2021	\$462.00
PE21-07-585	6452 ENOLA AVE	Solar array	Palmetto Solar	12/17/2021	\$111.00
PE21-07-587	6770 E ML AVE	Install utility pole with power panel, meter socket, mast	Conti Corporation	12/14/2021	\$115.00
PE21-07-596	5200 E CORK	Install power to various machining equipment, install	Shouldice Brothers	12/17/2021	\$347.00
PE21-07-599	8857 E N	Service upgrade to 200amp undergroundER#1058489754	Webster Electric Co	12/20/2021	\$105.00
PE21-07-600	9656 DAYLILY LN	Rewire 2 vanity light boxes and hang new lightsAdd 2	Sims Electric Service Inc	12/29/2021	\$150.00
PE21-07-605	7029 LIGGETT ST	Rewiring house after fire	Laws Electric	12/28/2021	\$291.00
PE21-07-606	953 N 35TH ST	Generator install and sub panel	Sims Electric Service Inc	12/28/2021	\$120.00
PE21-07-607	3938 BROKEN RIDGE CIR	Move outlets, install 2 lights and 1 bath fan	Consolidated Electrical Contractors	12/28/2021	\$106.00
PE21-07-608	528 CYNTHIA ST	New fan and switch in bathroom	Consolidated Electrical Contractors	12/28/2021	\$100.00
PE21-20-562	27905 8th Avenue	New home	SKELTON PATRICK J & TONI M	12/30/2021	\$394.00
PE21-20-563	29300 CR 388	Generator install	Steensma Lawn & Power	12/06/2021	\$110.00
PE21-20-564	12963 32ND ST	Generator install	Steensma Lawn & Power	12/06/2021	\$110.00
PE21-20-568	9860 26TH ST	Solar array	Power Home Solar	12/07/2021	\$141.00
PE21-20-574	32238 PINEDALE LN	New home	Consolidated Electrical Contractors	12/08/2021	\$326.00
PE21-20-575	32143 VALEWOOD LN	New home	Consolidated Electrical Contractors	12/08/2021	\$326.00
PE21-20-576	32877 PINEDALE LN	New home	Consolidated Electrical Contractors	12/08/2021	\$326.00
PE21-20-578	25128 2ND AVE	New furnace branch circuit	Manne Electric	12/10/2021	\$100.00
PE21-20-592	26808 2ND AVE	Generator install	KGT Renewables	12/15/2021	\$110.00
PE21-20-594	16772 32ND ST	Remodel (moving kitchen): adding 100 AMP disconnect to	Trevor Wolff	12/20/2021	\$221.00

Number of Permits: 52

Total Billed: \$9,231.00

Mechanical

PM21-03-708	10917 M-43 HWY	Water heater replacement	CTI Mechanical	12/02/2021	\$101.00
PM21-03-711	6091 E AB AVE	installation of new propane furnace (from fuel oil)	MORGAN, COURTNEY	12/03/2021	\$150.00
PM21-03-715	7628 PRAIRIE CROSSINGS I	Generator install	Steensma Lawn & Power	12/06/2021	\$130.00
PM21-03-720	9876 W GULL LAKE DR	Furnace replacement	Bel Aire Heating & Air	12/07/2021	\$125.00
PM21-03-721	5165 N 36TH ST	Installing direct vent propane fireplace in sunroom	LOVELAND, MATTHEW A & BA	12/08/2021	\$200.00
PM21-03-725	7657 COTTONWOOD ST	Furnace, AC, & humidifier replacement	Eric Dale Heating & AC	12/14/2021	\$165.00
PM21-03-730	8340 N 27TH ST	Addition	Twin City Heating & AC	12/16/2021	\$250.00
PM21-03-736	E DE AVE	Fireplace	Williams Distributing	12/21/2021	\$175.00
PM21-03-744	10258 DOUBLEDAY DR	Furnace replacement	Rogers Refrigeration	12/28/2021	\$125.00
PM21-03-756	9240 COTTAGE BND	Generator install	Steensma Lawn & Power	12/29/2021	\$130.00
PM21-06-716	3228 W Main 103	Water heater replacement	Royal Comfort Mechanical	12/06/2021	\$101.00
PM21-06-717	3324 W MAIN 302	Water heater replacement	Royal Comfort Mechanical	12/06/2021	\$101.00
PM21-06-723	4301 W MAIN ST	Hood and Pizza vent installation	RW LaPine Inc	12/13/2021	\$282.00
PM21-06-728	2434 BROOK DR	Furnace & AC replacement	Vredevoogd Heating & Cooling	12/15/2021	\$155.00

PM21-06-729	1116 SURPRISE AVE	Furnace installation	Metzger's Heating & Cooling	12/17/2021	\$125.00
PM21-06-734	2918 NICHOLS RD	Water heater replacement	Dan Wood Co	12/20/2021	\$101.00
PM21-06-735	4944 BLACK OAK LANE	Water heater replacement	Dan Wood Co	12/20/2021	\$101.00
PM21-06-743	3505 STONEGATE RD	Furnace replacement	Rogers Refrigeration	12/28/2021	\$125.00
PM21-06-747	1015 DAYTON AVE	AC replacement	Bel Aire Heating & Air	12/28/2021	\$125.00
PM21-06-753	1411 WOODROW DR	Furnace, AC, humidifier, water heater, and chimney liner	Bel Aire Heating & Air	12/28/2021	\$176.00
PM21-06-757	2609 CHAPARRAL ST	Furnace & AC replacement	Vredevoogd Heating & Cooling	12/29/2021	\$155.00
PM21-06-758	2327 HILLSDALE AVE	Water heater replacement	Bel Aire Heating & Air	12/30/2021	\$101.00
PM21-07-710	312 CYNTHIA ST	Furnace, AC, and humidifier replacement	Vredevoogd Heating & Cooling	12/03/2021	\$165.00
PM21-07-713	3087 LYON AVE	Furnace, AC, humidifier, and water heater replacements	Bel Aire Heating & Air	12/06/2021	\$171.00
PM21-07-719	2050 N 26TH ST	Furnace, AC, humidifier, and filter rack replacement	DeHaan Heating & Cooling	12/07/2021	\$165.00
PM21-07-722	4222 DURANGO ST	Furnace, AC, and humidifier replacement	Nieboer Heating & Cooling	12/13/2021	\$165.00
PM21-07-726	4495 Gull Rd Bldg 6	Replacing 30 furnaces and AC's in corridors:5773 - 1A,	Grimes Mechanical Services	12/15/2021	\$2,075.00
PM21-07-727	4495 Gull Rd Bldg 7	Replacing 30 furnaces & AC's in corridors:5805 - 1A, 1B,	Grimes Mechanical Services	12/15/2021	\$2,075.00
PM21-07-731	5800 GULL RD	Meijer store remodel: Adding 2 radiant panels and 1 RTU	Godwin Plumbing	12/20/2021	\$200.00
PM21-07-732	2612 KERSTEN CT	Polytek renovation	A-1 Refrigeration	12/29/2021	\$216.00
PM21-07-733	6362 MEADOWVIEW AVE	Water heater replacement	Dan Wood Co	12/20/2021	\$101.00
PM21-07-737	3063 CASPER ST	Furnace & water heater replacement	Home Energy Solutions	12/21/2021	\$131.00
PM21-07-738	6310 WILLOW BROOK DR	Gas fireplace	Sackett's Fireplace LLC	12/22/2021	\$170.00
PM21-07-739	8938 KRUM AVE	Sprinkler system in addition	Mainline Fire Sprinkler	12/28/2021	\$751.00
PM21-07-740	4385 AUTUMN JOY ST	Fireplace	Rogers Refrigeration	12/23/2021	\$125.00
PM21-07-741	5010 E G AVE	Furnace replacement	Service Professor	12/23/2021	\$125.00
PM21-07-742	3779 N 28TH ST	Water heater replacement	Dan Wood Co	12/28/2021	\$101.00
PM21-07-745	8938 KRUM AVE	Move supply and exhaust ductwork for remodel	Pro Services	12/28/2021	\$124.00
PM21-07-746	3580 BUCKSKIN ST	Furnace replacement	Bel Aire Heating & Air	12/28/2021	\$125.00
PM21-07-751	4575 HIDDEN SHORE DR	Mini split install	Metzger's Heating & Cooling	12/28/2021	\$170.00
PM21-07-755	6500 WOODLEA DR	Furnace replacement	Dale W Hubbard Inc	12/29/2021	\$125.00
PM21-20-707	16391 32ND ST	New LP set	Crystal Flash	12/01/2021	\$115.00
PM21-20-709	13932 29TH ST	Furnace & AC replacement	Vredevoogd Heating & Cooling	12/02/2021	\$155.00
PM21-20-712	31395 CR 388	LP tank setTenant: Nancy Marvin	Crystal Flash	12/03/2021	\$115.00
PM21-20-714	12963 32ND ST	Generator install	Steensma Lawn & Power	12/06/2021	\$130.00
PM21-20-718	25128 2ND AVE	Furnace replacement	Vredevoogd Heating & Cooling	12/06/2021	\$125.00
PM21-20-724	13643 LINDEN LN	New home	B & A Mechanical	12/14/2021	\$250.00
PM21-20-748	19814 E BRANDYWINE DR	Furnace replacement	Bel Aire Heating & Air	12/28/2021	\$125.00
PM21-20-750	27905 8th Avenue	New home	SKELTON PATRICK J & TONI M	12/30/2021	\$372.00
PM21-20-752	31127 10TH AVE	Furnace replacement	Temperature Pro	12/28/2021	\$130.00
PM21-20-759	32143 VALEWOOD LN	New home	B & A Mechanical	12/30/2021	\$245.00
PM21-20-760	32511 PINEDALE LN	New home	B & A Mechanical	12/30/2021	\$245.00

Number of Permits: 52**Total Billed:** \$12,486.00**Plumbing**

PP21-03-309	5887 HIDDEN OAK AVE	New home	Nederveld Plumbing Services	12/03/2021	\$307.00
PP21-03-311	6409 MEDINAH LN	New home	Custom Plumbing	12/02/2021	\$286.00
PP21-03-312	6392 MEDINAH LN	New home	Custom Plumbing	12/06/2021	\$311.00
PP21-03-314	6734 E E	New home	Elite Plumbing	12/08/2021	\$263.00
PP21-03-315	6760 E E	New home	Elite Plumbing	12/08/2021	\$248.00
PP21-03-316	E CD AVE	Sewer connection8480 W Sturtevant	Allen Edwin Homes	12/16/2021	\$100.00
PP21-03-321	E CD AVE	Sewer connection 8688 Geiser Grove	Allen Edwin Homes	12/16/2021	\$100.00
PP21-03-327	7153 N SPRINKLE RD	(2) bathroom remodels	Tipton Plumbing	12/14/2021	\$178.00
PP21-03-335	E CD AVE	New homeAddress: 8480 E Sturtevant	Superior Plumbing Services	12/22/2021	\$262.00
PP21-03-336	E CD AVE	New homeAddress: 8688 Geiser Grove	Superior Plumbing Services	12/22/2021	\$278.00
PP21-06-310	727 CAMPBELL AVE	Install ground water pump	East End Plumbing	12/02/2021	\$100.00
PP21-06-313	803 W MOSEL AVE	Sewer connection	Ron Meyer & Associates Excavating,	12/07/2021	\$100.00
PP21-06-320	3324 CANTERBURY AVE	Water heater replacement	Woodhouse Plumbing & Heating Inc	12/09/2021	\$100.00
PP21-06-323	2810 NICHOLS RD	Sewer connection	Allen Edwin Homes	12/16/2021	\$100.00
PP21-06-325	3407 ENTERPRISE DR	New tub/shower faucet, kitchen sink and faucet, vanity and	SINGLETON, JEANNE H.	12/13/2021	\$175.00
PP21-06-329	534 GAYLE AVE	Water heater replacement	Dale W Hubbard Inc	12/16/2021	\$100.00
PP21-06-333	1349 FERNDAL AVE	Water heater replacementOwner/Land Contract: Thomas	Woodhouse Plumbing & Heating Inc	12/17/2021	\$100.00
PP21-07-305	6904 HUNTERS STRM	Water heater replacement	Woodhouse Plumbing & Heating Inc	12/01/2021	\$100.00
PP21-07-306	5448 PERCY AVE	Water heater replacement	Woodhouse Plumbing & Heating Inc	12/01/2021	\$100.00
PP21-07-308	1264 MERRY BROOK ST	Tub replacement & tub to shower conversion	Ohio Bath Solutions	12/09/2021	\$105.00
PP21-07-317	3337 SENNE ST	Tub replacement	Sir Home Improvements	12/09/2021	\$100.00
PP21-07-318	528 CYNTHIA ST	Shower replacement	Sir Home Improvements	12/09/2021	\$100.00
PP21-07-319	3178 CASPER ST	Shower & vanity replacement	Sir Home Improvements	12/09/2021	\$105.00
PP21-07-324	1226 MERRY BROOK ST	Water heater replacement	Bergsma Plumbing	12/13/2021	\$100.00
PP21-07-326	146 GRANDVIEW ST	New home	Patterson Plumbing	12/14/2021	\$306.00
PP21-07-328	5117 E H AVE	Replace 160 ft of sewer main and connect to city sewer	Whitney Holdings	12/15/2021	\$100.00
PP21-07-331	5800 GULL RD	Meijer store remodel: Refreshing finishes, adjusting	Godwin Plumbing	12/20/2021	\$2,015.00
PP21-07-332	5800 GULL RD	Meijer gas station remodel: restroom addition, refresh	Godwin Plumbing	12/20/2021	\$240.00
PP21-07-334	3784 JENNINGS DR	Sewer connectionNew owner: Sean Houser	Vic's Septic Tank	12/20/2021	\$100.00
PP21-07-337	2612 KERSTEN CT	Polytek renovation	A-1 Refrigeration	12/29/2021	\$169.00
PP21-07-338	696 SARAH ST	Adding bathroom in basement	West's Plumbing	12/22/2021	\$175.00
PP21-07-339	148 GRANDVIEW ST	New home	Patterson Plumbing	12/22/2021	\$306.00
PP21-19-322	9142 RICHLAND WOODS D	Basement bath	Pride Plumbing & Mechanical	12/13/2021	\$165.00
PP21-20-330	16772 32ND ST	Moving kitchen	West's Plumbing	12/21/2021	\$100.00

Number of Permits: 34

Total Billed: \$7,494.00

Number of Permits: 138

Total Billed: \$29,211.00

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [12/01/21 - 12/31/21]

Monthly Property Maintenance Requests

01/04/2022

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS21-06-114	503 IRA AVE	06-13-111-540	STRONG, SCOTT R.	12/01/2021	\$200.00
Work Description:	Property Maintenance request from KTFD				
Inspections:	12/08/2021	Property Maintenance Inspectio	Disapproved		
Inspections:	12/02/2021	Property Maintenance Inspectio	Disapproved		
PS21-06-117	1116 SURPRISE AVE	06-24-306-750	ROME ESTATES, LLC	12/14/2021	\$100.00
Work Description:	Property Maintenance request from Kalamazoo				
Inspections:	12/15/2021	Property Maintenance Inspectio	Disapproved		
PS21-06-119	303 N Kendall	06-17-305-043	HASAN, SYED M.	12/16/2021	\$100.00
Work Description:	Property Maintenance request from Kalamazoo Twp FD				
Inspections:	12/16/2021	Property Maintenance Inspectio	Disapproved		
PS21-07-118	436 BARTON ST	07-19-180-090	STRONG RAYMOND LE	12/16/2021	\$100.00
Work Description:	Property Maintenance request from Comstock				
Inspections:	12/16/2021	Property Maintenance Inspectio	Disapproved		

Total Permits For Type: 4

Total Fees For Type: \$500.00

Report Summary

Grand Total Fees: \$500.00

Permit.Status = HOLD (FEE)
AND
Permit.PermitType = Special
Permit AND
Permit.Category = Jurisdiction
Request AND
Inspection.DateTimeScheduled in
<Previous month> [12/01/21 -
12/31/21]

Grand Total Permits:

4

Monthly Special Permit - Owner Request

01/04/2022

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS21-06-116	2225 WOODWARD AVE	06-09-255-081	GOODWIN, MARJORIE I	12/13/2021	\$110.00
Work Description:	Meter socket inspection				
Inspections:	12/29/2021	Meter Socket Inspection	Approved		
Inspections:	12/15/2021	Meter Socket Inspection	Disapproved		

Total Permits For Type: 1

Total Fees For Type: \$110.00

Report Summary

Grand Total Fees: \$110.00

Grand Total Permits: 1

Population: All Records
Permit.DateIssued Between
12/1/2021 12:00:00 AM AND
12/31/2021 11:59:59 PM
AND
Permit.Category = Meter Socket
Inspection OR
Permit.Category = Hood
Suppression OR
Permit.Category = Special Permit
OR
Permit.Category = Owner Request

Conflict of Interest Policy

KALAMAZOO AREA BUILDING AUTHORITY
CONFLICT OF INTEREST POLICY

Approved by Board on June 8, 2017

Article I

Purpose

Board Members and Officers of the Kalamazoo Area Building Authority (“KABA”), a governmental nonprofit authority and tax-exempt organization, owe KABA the duty of loyalty. This duty requires Board Members and Officers to act in the best interest of the KABA. The Board Members and Officers shall avoid any conflict, or the appearance of conflict, between their own interest and the interests of the KABA.

The purpose of this Conflict of Interest Policy (“Policy”) is to protect KABA’s interest and integrity when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an Officer or Board Member of the KABA or might result in a possible excess benefit transaction. This Policy is intended to supplement, but not replace (i) the KABA Bylaws and (ii) any applicable state and federal laws governing conflict of interest applicable to governmental nonprofit organizations. If any conflict exists between this Policy and the KABA Bylaws, the Bylaws shall control.

Article II

Definitions

1. Interested Person.

Any Board Member, Officer, or member of a committee with governing board-delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Excess Benefit Transaction.

An excess benefit transaction is a transaction in which an economic benefit is provided to an applicable tax-exempt organization, directly or indirectly, to or for the use of a disqualified person, and the value of the economic benefit provided by the organization exceeds the value of the consideration received by the organization.

3. Financial Interest.

- a. An ownership or investment interest in any entity with which KABA has a transaction or arrangement;
- b. A compensation arrangement with KABA or with any entity or individual with

which KABA has a transaction or arrangement; or

c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which KABA is negotiating a transaction or arrangement.

Compensation includes direct or indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the disinterested Board Members or designated committee determines that a conflict of interest exists.

Article III

Procedures

1. Duty to Disclose.

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board Members and members of committees with governing board-delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists.

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedure for Addressing the Conflict of Interest.

a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the governing board or committee shall determine whether KABA can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

d If a more advantageous transaction or arrangement is not reasonably possible under circumstances which would not produce a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested Board Members whether the transaction or arrangement is in KABA's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy.

a If the governing board or committee has reasonable cause to believe a Board Member or Officer has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

b If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV

Records of Proceedings

The minutes of the governing board and all committees with board-delegated powers shall contain:

a the names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.

b the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V

Compensation

a A voting member of the governing board who receives compensation, directly or indirectly, from KABA for services is precluded from voting on matters pertaining to that member's compensation.

b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from an organization for services is precluded from voting on matters pertaining to that member's compensation.

c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who received compensation, directly or indirectly, from KABA, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI

Annual Statements

Each Board Member, Officer, and member of a committee with governing board-delegated powers shall annually sign a statement which affirms that such person:

- a. has received a copy of this Conflict of Interest Policy;
- b. has read and understands the Policy;
- c. has agreed to comply with the Policy; and
- d. understands that KABA is a governmental nonprofit authority and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII

Periodic Reviews

To ensure KABA operates in a manner consistent with its governmental nonprofit purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- b. whether partnerships, joint ventures, and arrangements with management organizations conform to KABA's written policies are properly recorded, reflect reasonable investment or payments for goods and services, further governmental nonprofit purposes, and do not result in inurement, impermissible private benefit, or in an excess benefit transaction.

Article VIII

Use of Outside Experts

When conducting the periodic reviews as provided under Article VII, KABA may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.



ACKNOWLEDGEMENT OF RECEIPT

CONFLICT OF INTEREST POLICY

I have received a copy of KABA's Conflict of Interest Policy and have read and understood the contents of that policy. I am hereby agreeing to comply with the policy in its entirety. I will sign the two copies of this Acknowledgement of Receipt, retain one copy for myself, and return one copy to the KABA Building Official for retention.

Signature: _____ Date: _____

Printed Name: _____