

**MINUTES OF THE VIRTUAL REGULAR MEETING OF THE  
KALAMAZOO AREA BUILDING AUTHORITY  
KALAMAZOO, MI  
December 21, 2021**

Chairperson, Randy Thompson called the Virtual Regular Meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., Virtual Meeting Via Zoom.

Present: Randy Thompson, Chairperson / Representative from Comstock Township  
Steve Leuty, Treasurer / Representative from Kalamazoo Township  
Robin Madaras / Representative from City of Parchment  
Don Smith / Representative from Pine Grove Township  
Lysanne Harma, Secretary / Representative from Richland Township  
Kim Lewis / Representative from Village of Richland

Late Arrival: Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger and Office Coordinator/Board Liaison, Penny Cassidy.

Chairperson asked the Board Members to state their name and location for the minutes:

Randy Thompson in Comstock Township  
Steve Leuty in Kalamazoo Township  
Robin Madaras in City of Parchment  
Don Smith in Pine Grove Township  
Lysanne Harma in Richland Township  
Kim Lewis in Village of Richland

**Approval of Agenda** – A motion was made by Ms. Lewis to approve the agenda as presented, seconded by Ms. Harma, and motion carried.

**Approval of Consent Agenda** – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Ms. Lewis, and motion carried.

**Citizen Comments** – There were no citizen comments.

At approximately 2:05pm, Mr. Bawa joined the virtual meeting.

**BUSINESS:**

**5. a. Meeting Venue** – The board members agreed to return to in-person meetings, beginning January 18<sup>th</sup>, 2022.

Mr. Alwine introduced Mr. Bawa to the Board Members.

**5. b. KABA 401(a) Plan – Resolution** – Mr. Leuty moved to the adoption of the resolution for accepting the reinstated 401(a) plan, seconded by Ms. Harma, and carried with a roll call vote 7-0

Roll Call Vote: Ayes: Thompson, Leuty, Madaras, Smith, Harma, Lewis and Bawa.  
Nays: None

**KABA Board Member Comments** – Ms. Lewis thanked Mr. Alwine for the recent informative meeting regarding ZBA roles & responsibilities. The board members offered holiday wishes to all.

**KABA Staff Comments** – Mr. Alwine conveyed he will be creating a narrative for the municipalities on the construction code & permitting process. Holiday wishes were offered by the staff members.

There was no further business. Ms. Harma motioned to adjourn the board meeting, seconded by Ms. Lewis and Mr. Thompson adjourned the meeting. The meeting was adjourned at approximately 2:25 P.M.

Drafted: December 21, 2021

Approved: January 18, 2022