

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
January 18, 2022**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:05 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Don Smith / Representative from Pine Grove Township
Lysanne Harma, Secretary / Representative from Richland Township
Vik Bawa, At-Large Board Member

Absent: Kim Lewis / Representative from Village of Richland

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – Mr. Thompson noted the date for the agenda is January 18, 2022, instead of 2021. Mr. Alwine requested to have Engagement Letter from Siegfried Crandall added as 5. b. under Business. A motion was made by Mr. Smith to approve the agenda as amended, seconded by Ms. Harma, and motion carried.

Approval of Consent Agenda – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Mr. Smith, and motion carried.

Citizen Comments – There were no citizen comments.

BUSINESS:

5. a. Conflict of Interest Policy - The Conflict-of-Interest Policy is an annual function of the KABA Board. All KABA Board Members and their alternates are required to sign the acknowledgment of receipt for the policy.

5. b. Engagement Letter from Siegfried Crandall (annual) – The Engagement Letter was presented as a handout. Mr. Leuty motioned to accept and authorize Mr. Alwine to sign engagement letter from Siegfried Crandall, seconded by Ms. Madaras and carried with a vote 6-0.

KABA Board Member Comments – The board members offered gratefulness for returning to in-person board meetings. Mr. Leuty commented on how amazing the December Financials reflect. Mr. Thompson informed he would not be in attendance of the February Board Meeting.

Robb Krueger arrived at approximately 2:17pm.

KABA Staff Comments – Mr. Alwine reflected on the financial numbers of 2021.

There was no further business. Ms. Madaras motioned to adjourn the board meeting, seconded by Ms. Harma and Mr. Thompson adjourned the meeting. The meeting was adjourned at approximately 2:35 P.M.

Drafted: January 18, 2022
Approved: February 15, 2022