

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
February 15, 2022**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:05 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Don Smith / Representative from Pine Grove Township
Lysanne Harma, Secretary / Representative from Richland Township
Anthony Brenner / Alternate Representative from Village of Richland

Late Arrival: Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Ms. Harma to approve the agenda as presented, seconded by Mr. Smith, and motion carried.

Approval of Consent Agenda – A motion was made by Mr. Leuty to approve the Consent Agenda, seconded by Mr. Smith, and motion carried.

Citizen Comments – There were no citizen comments.

Mr. Krueger exited the meeting at approximately 2:05pm.

BUSINESS:

5. a. Engagement Letter from KABA Legal Counsel (annual) – Ms. Harma motioned to accept and authorize Mr. Alwine to sign engagement letter from Kreis Enderle, seconded by Mr. Smith and carried with a vote 6-0.

Mr. Bawa arrived at approximately 2:10pm.

KABA Board Member Comments – Ms. Madaras was thankful for the early disbursement of the monthly financials; allowing enough time to review. Mr. Leuty commented on how the ordinance officer works with KABA on building related ordinance violations. Mr. Bawa offered his apologies for his tardiness.

KABA Staff Comments – Mr. Alwine informed the board of the fluctuations in monthly revenue from year to year. Ms. Cassidy announced when the Audit Prep and Audit will be commencing.

There was no further business. Mr. Smith motioned to adjourn the board meeting, seconded by Ms. Harma and Mr. Thompson adjourned the meeting. The meeting was adjourned at approximately 2:35 P.M.

Drafted: February 15, 2022
Approved: March 15, 2022