

2322 Nazareth Road Kalamazoo, MI 49048 Ph: 269-216-9511 Fax: 269-250-9078 Email: permits@kaba-mi.org www.kaba-mi.org

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Application must be completed, signed, and proper fee paid, or permit will not be issued

## **MECHANICAL PERMIT APPLICATION**

Permit # M						
Project Information	Has a building permit	t been issued for this	s project? Yes $\Box$ No $\Box$ Not Required $\Box$			
Address:			Jurisdiction:			
Applicant: 🗌 Owner	🗌 Licensee					
Identification						
A. Owner/Lessee						
Name:			Telephone:			
Address: (if different from above)			Email:			
City:		State:	Zip Code:			
B. Contractor/Licensee						
Company/Contractor:			Telephone:			
Address:		Email:				
City:			State: Zip Code:			
License Name and #:	-		Expiration Date:			
FEIN:	W/C Insurance Carri	ier:	UIA/MESC:			
Type of Job						
$\Box Single Family \qquad \Box New \qquad \Box A$	Alteration Other	□Service Only	□ Special Inspection			
□ Premanufactured Home Setup (S	State Approved) $\Box$ M	anufactured Home S	Setup (HUD Mobile Home)			
□ State Owned □ School						
Description of Work						
Please provide a brief description of the work:						
Plan Review						
Is a plan review required? $\Box$ Yes	□No (See suppler	ment to Permit Appl	ication)			
Homeowner Affidavit						
	-		II be installed <b>by myself in my own home</b>			
in which I am living or about to occ	upy. All work shall be	installed in accordar	nce with the Michigan Mechanical Code			
and shall not be enclosed, covered						
	ate with the Mechanic	cal Inspector and ass	ume the responsibility to arrange for			
necessary inspections.						
Applicant Signature						
			25.1523A, prohibits a person from			
conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a						
residential building or a residentia	I structure. Violators	of Section 23a are s	ubject to civil fines.			
	<i></i> , .					
Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with the Homeowner Affidavit)						
			Data			
			Date			

Clarification

- Item #2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Items
  #6 Gas and Piping and #8 Duct, SHOULD NOT BE charged. Replacement systems should be itemized.
- Item #4, Residential Boiler: A residential boiler must be installed by a licensed boiler installer if exceeding 15 PSI, Temp exceeding 250 degrees Fahrenheit, or apartment building with 6 or more dwelling units.
- Items #21 and #23, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install.

Fee (	contractor must install. Chart – Enter the number of items being installed, multiply by the unit price for	total fee.		
#	MECHANICAL FEE CHART	FEE	# ITEMS	TOTAL
1	Application Fee (non-refundable) Inspections NOT included	\$50.00	1	\$50
2	Residential Heating System (Inc. duct & pipe) New Building Only (Ea)	\$50.00	_	÷ss
3	Gas/Oil Burning Equipment (Ea) <b>Circle One:</b> Furnace Fireplace Generator	\$30.00		
0	Roof Top Unit (Including AC) Pool Heater Other	<i><b>400.00</b></i>		
4	Boiler (Ea)	\$30.00		
5	Solid Fuel Equipment (includes chimney) (Ea)	\$30.00		
6	Gas Piping (New Installation)- Each Opening	\$5.00		
7	Duct-Base Fee \$25.00-Commercial + (LF)x\$0.10/LF (Base + LF)	\$25.00 + \$0.10/LF		
8	Duct-Flat Fee \$25.00-Residential (Flat Fee)	\$25.00		
9	Solar (set of 3) Fluid Transfer (includes piping)	\$20.00		
10	Water Heater (Ea)	\$6.00		
11	Damper (Ea)	\$5.00		
12	Flue/Chimney Liner	\$5.00		
13	Exhausters (Ea)	\$15.00		
14	Dryer, Bath, & Kitchen Exhaust (Ea)	\$5.00		
15	Commercial Hoods (Ea)	\$15.00		
16	Piping (All Piping-Minimum Fee \$25.00): Fuel Gas (Base/Ft)	\$25.00 or \$0.05/ft		
17	Piping (All Piping-Minimum Fee \$25.00): Process (Base/Ft)	\$25.00 or \$0.05/ft		
18	Piping (All Piping-Minimum Fee \$25.00): Hydronic (Base/Ft)	\$25.00 or \$0.05/ft		
19	Piping (All Piping-Minimum Fee \$25.00): Refrigeration (Base/Ft)	\$25.00 or \$0.05/ft		
20	LP Tank (Ea)	\$20.00		
21	Tanks: Aboveground (Other than LP) (Ea)	\$20.00		
22	Tanks: Aboveground Connection (Ea)	\$20.00		
23	Tanks: Underground (Other than LP) (Ea)	\$25.00		
24	Tanks: Underground Connection (Ea)	\$25.00		
25	Fire Suppression/Protection (includes Piping) Min. Fee \$20 (Base/Head)	\$20.00 or		
	**Heads and Piping ONLY**	\$1.00/Head		
26	New Fire Suppression (Flat Fee) – Riser, FDC, Etc	\$50.00		
27	□ Air Conditioning □ Heat Pump	\$30.00 (Ea)		
	□ Air Handlers □ Compressor/Condenser			
28	Heat Recovery Units (Ea)	\$10.00		
29	Humidifiers/Air Cleaners (Ea)	\$10.00		
30	Refrigeration (split system) (Ea)	\$30.00		
31	Chiller (Ea)	\$30.00		
32	V.A.V. Box(es) (Ea)	\$10.00		
33	Unit Ventilators/PTAC Units (Ea)	\$10.00		
34	Unit Heaters (terminal units) (Ea)	\$15.00		
35	Coils (heating/cooling) (Ea)	\$30.00		
36	Cooling Towers (Ea)	\$30.00		
37	Other appliances not listed	\$30.00		
38	INSPECTION FEES Underground Rough-In Hydronic Final	\$45.00 (Each)		
	One Courtesy Re-Inspection per Inspection Type with a \$55 Fee for ev	very Re-Inspection Foll	owing	
39	Additional (See supplemental fee schedule)			
40	Investigation Fee (See supplemental fee schedule)			
41	Plan Review Fee (To Be Determined)			
TOT	AL FEE **Must include the non-refundable application and final inspection fee	2S**		

## MECHANICAL PERMIT APPLICATION

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- 1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less
- 2. Alterations and repair work determined by the Mechanical Official to be of a minor nature
- 3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed as described above, check "No" in the "Plan Review" section.

<u>Plans are required</u> for all other building types and shall be prepared by or under the direct supervisor of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

## **Instructions for Completing Application**

General: Mechanical work shall not be started until the application for permit has been filed with KABA. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected. When ready for an inspection, call KABA, providing as much advance notice as possible.** KABA will need to job location and/or permit number.

Expiration of Permit: Every permit issued shall VALIDATION AREA-OFFICE USE ONLY become invalid unless the work authorized by such permit is commenced within 180 days after its 🗆 CASH issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days CHECK # after the time the work is commenced. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE DATE PAID: \_\_\_\_\_ **REQUESTED AND CONDUCTED WITHIN 180 DAYS OF** THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS RECEIVED BY (Initials): **INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.** 

MAKE CHECKS PAYABLE TO: KALAMAZOO AREA BUILDING AURHORITY OR KABA

PLEASE GIVE 24 HOUR NOTICE FOR INSPECTIONS