

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
October 18, 2022**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:10 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Don Smith / Representative from Pine Grove Township
Lysanne Harma, Secretary / Representative from Richland Township
Kim Lewis / Representative from Village of Richland

Absent: Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger, and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Lewis to approve the agenda as presented, seconded by Harma, and motion carried.

Approval of Consent Agenda – A motion was made by Leuty to approve the Consent Agenda, seconded by Smith, and motion carried.

Citizen Comments – There were no citizens in attendance.

BUSINESS –

5. a. Information Security and Privacy Policy – Alwine offered grammatical corrections, commented on the policy, and requested additional time for all members to review the policy. Harma motioned to table the approval of the Information Security and Privacy policy at the next board meeting, seconded by Lewis, and carried with a vote 6-0.

KABA Board Member Comments – There were no comments.

KABA Staff Comments – Alwine stated there has been a surge in permit intake in the last 2 weeks – end of season. Cassidy indicated the paperwork for the worker's comp audit has been submitted.

There was no further business. The meeting was adjourned at approximately 2:45 P.M.

Drafted: October 19, 2022

Approved: December 20, 2022