



# AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors  
December 20, 2022  
2:00 PM

1. Call to Order
2. Approval of the Agenda [MOTION]
3. Consent Agenda [MOTION]
  - a. Approval of Minutes from the October 18, 2022 Board Meeting
  - b. Receipt of Bank Reconciliation Reports – October 2022
  - c. Receipt of Financial Reports – October 2022
  - d. Receipt of Building Report – October 2022
  - e. Receipt of Permit Lists – October 2022
  - f. Receipt of Bank Reconciliation Report – November 2022
  - g. Receipt of Financial Reports – November 2022
  - h. Receipt of Building Report – November 2022
  - i. Receipt of Permit Lists – November 2022
4. Citizen Comments on Agenda and Non-Agenda Items
  - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
  - a. 2023 Board Meeting Dates [MOTION]
  - b. Information Security and Privacy Policy [MOTION]
  - c. Engagement Letter from Siegfried Crandall (Annual) [MOTION]
6. Board Member Comments
7. Staff Member Comments
8. Adjournment

# Consent Agenda

**MINUTES OF THE REGULAR MEETING OF THE  
KALAMAZOO AREA BUILDING AUTHORITY  
KALAMAZOO, MI  
October 18, 2022**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:10 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township  
Steve Leuty, Treasurer / Representative from Kalamazoo Township  
Robin Madaras / Representative from City of Parchment  
Don Smith / Representative from Pine Grove Township  
Lysanne Harma, Secretary / Representative from Richland Township  
Kim Lewis / Representative from Village of Richland

Absent: Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger, and Office Coordinator/Board Liaison, Penny Cassidy.

**Approval of Agenda** – A motion was made by Lewis to approve the agenda as presented, seconded by Harma, and motion carried.

**Approval of Consent Agenda** – A motion was made by Leuty to approve the Consent Agenda, seconded by Smith, and motion carried.

**Citizen Comments** – There were no citizens in attendance.

**BUSINESS –**

**5. a. Information Security and Privacy Policy** – Alwine offered grammatical corrections, commented on the policy, and requested additional time for all members to review the policy. Harma motioned to table the approval of the Information Security and Privacy policy at the next board meeting, seconded by Lewis, and carried with a vote 6-0.

**KABA Board Member Comments** – There were no comments.

**KABA Staff Comments** – Alwine stated there has been a surge in permit intake in the last 2 weeks – end of season. Cassidy indicated the paperwork for the worker's comp audit has been submitted.

There was no further business. The meeting was adjourned at approximately 2:45 P.M.

Drafted: October 19, 2022

Approved:

11:04 AM

11/02/22

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1065 - Savings / CCU, Period Ending 10/31/2022

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	<u>Oct 31, 22</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 10/31/2022	25.00
Ending Balance	25.00

10:58 AM

11/02/22

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1060 - Checking (Reserves) / CCU, Period Ending 10/31/2022

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	<u>Oct 31, 22</u>
Beginning Balance	100,038.77
Cleared Transactions	
Deposits and Credits - 1 item	<u>12.74</u>
Total Cleared Transactions	<u>12.74</u>
Cleared Balance	<u><u>100,051.51</u></u>
Register Balance as of 10/31/2022	100,051.51
Ending Balance	100,051.51

11:06 AM

11/02/22

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

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	<u>Oct 31, 22</u>
Beginning Balance	228,898.62
Cleared Transactions	
Checks and Payments - 50 items	-51,625.36
Deposits and Credits - 113 items	42,282.31
Total Cleared Transactions	<u>-9,343.05</u>
Cleared Balance	<u>219,555.57</u>
Uncleared Transactions	
Checks and Payments - 15 items	-3,046.78
Deposits and Credits - 12 items	2,543.00
Total Uncleared Transactions	<u>-503.78</u>
Register Balance as of 10/31/2022	<u>219,051.79</u>
Ending Balance	219,051.79

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							<b>228,898.62</b>
<b>Cleared Transactions</b>							
<b>Checks and Payments - 50 items</b>							
Bill Pmt -Check	09/22/2022	6361	Sun Life Assurance	10/01-10/31/22	√	-371.46	
Bill Pmt -Check	09/22/2022	6358	Molly Maid	Stop payment / lost in mail	√	-210.00	
Bill Pmt -Check	09/22/2022	6359	Scott Paddock	09/11-09/17/22 (4 Inspections)	√	-200.00	
Bill Pmt -Check	09/29/2022	6369	Terry Thatcher/MP Services	09/18-09/24/22 (11 Mech / 10 Plumb Inspections)	√	-1,050.00	
Liability Check	09/29/2022	6371	State of Michigan/Withhold	Sept 2022	√	-840.78	
Bill Pmt -Check	09/29/2022	6368	Scott Paddock	09/18-09/24/22 (7 Inspections)	√	-350.00	
Bill Pmt -Check	09/29/2022	6366	Great America Financial	Toshiba copier	√	-328.56	
Bill Pmt -Check	09/29/2022	6363	Charter Comm	09/20-10/19/22	√	-209.97	
Bill Pmt -Check	09/29/2022	6365	Graybar Financial Services	phone rental	√	-198.83	
Check	09/29/2022	6370	Homeowner	Refund - PP21-07-227 (job canceled)	√	-198.00	
Bill Pmt -Check	09/29/2022	6367	JM Lawn Maintenance	mowing: 09/07, 09/14, 09/20, 09/28	√	-140.00	
Bill Pmt -Check	10/06/2022	6374	Doug Scott	09/25-09/30/22 (33 Inspections + (2) Plan Reviews)	√	-1,750.00	
Bill Pmt -Check	10/06/2022	6378	Terry Thatcher/MP Services	09/25-09/30/22 (13 Mech / 15 Plumb Inspections)	√	-1,400.00	
Check	10/06/2022	6380	Roy, Stephen A	Reimbursement - Mileage (773.75) & Phone (112.00)	√	-885.75	
Bill Pmt -Check	10/06/2022	6372	Bear Priest	(Z20) 09/01-09/30/22 (8.25 hrs +(3) ZCP)	√	-630.00	
Check	10/06/2022	6379	Alwine, Michael R	Reimbursement - Mileage (238.75) & Phone (73.75)	√	-312.50	
Bill Pmt -Check	10/06/2022	6373	Consumers Energy	08/22-09/20/22	√	-300.52	
Bill Pmt -Check	10/06/2022	6377	Scott Paddock	09/25-09/30/22 (5 Inspections)	√	-250.00	
Bill Pmt -Check	10/06/2022	6375	Molly Maid	Stop payment / lost in mail	√	-120.00	
Bill Pmt -Check	10/06/2022	6376	Republic Services	10/01-10/31/22	√	-56.79	
Check	10/06/2022	6381	JP Heating & Air Conditioning	Refund - PM22-07-592 (over payment)	√	-21.00	
Liability Check	10/11/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 10/09/22)	√	-7,681.22	
Liability Check	10/12/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 10/09/22)	√	-2,810.06	
Liability Check	10/12/2022	ACH	Great-West	Payroll (W/E 10/09/22)	√	-586.77	
Liability Check	10/12/2022	ACH	Great-West	Payroll (W/E 10/09/22)	√	-200.00	
Bill Pmt -Check	10/13/2022	6386	Terry Thatcher/MP Services	10/02-10/08/22 (15 Mech / 14 Plumb Inspections)	√	-1,450.00	
Bill Pmt -Check	10/13/2022	6383	Doug Scott	10/02-10/08/22 (22 Inspections)	√	-1,100.00	
Bill Pmt -Check	10/13/2022	6382	CCU - Mastercard	5590 7020 0000 7886	√	-812.95	
Bill Pmt -Check	10/13/2022	6385	Scott Paddock	10/02-10/08/22 (10 Inspections)	√	-500.00	

## Kalamazoo Area Building Authority Reconciliation Detail

### 1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	10/13/2022	6384	Redmond Engineering & Design	5262 E Cork Street (Landscape Forms)	√	-500.00	
Bill Pmt -Check	10/13/2022	6387	Zemlick	ink, laminating pouches	√	-252.18	
Bill Pmt -Check	10/20/2022	6389	Doug Scott	10/09-10/15/22 (40 inspections + Plan Review)	√	-2,050.00	
Bill Pmt -Check	10/20/2022	6391	Kreis, Enderle, Hudgins & Borsos	General through 09/30/22	√	-1,995.00	
Bill Pmt -Check	10/20/2022	6396	Terry Thatcher/MP Services	10/09-10/15/22 (14 Mech / 18 Plumb Inspections)	√	-1,600.00	
Bill Pmt -Check	10/20/2022	6390	EMC Insurance	Nov 2022	√	-1,004.06	
Check	10/20/2022	6399	Post Office	(500) .60 stamps & (100) .24 stamps	√	-324.00	
Check	10/20/2022	6398	Crystal Flash	Refund - PM22-20-610 (over payment)	√	-110.00	
Bill Pmt -Check	10/20/2022	6394	Spectrum VoIP	10/01-10/31/22	√	-85.70	
Bill Pmt -Check	10/20/2022	6397	Zemlick	wall calendar refill & (2) planners	√	-79.70	
Bill Pmt -Check	10/24/2022	online	Blue Cross Blue Shield	11/01-11/30/22	√	-3,428.18	
Liability Check	10/25/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 10/23/22)	√	-7,659.27	
Liability Check	10/26/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 10/23/22)	√	-2,852.24	
Liability Check	10/26/2022	ACH	Great-West	Payroll (W/E 10/23/22)	√	-589.58	
Liability Check	10/26/2022	ACH	Great-West	Payroll (W/E 10/23/22)	√	-200.00	
Check	10/26/2022		Southern Michigan Bank & Trust - Fees	Stop Payment - Ck # 6375	√	-35.00	
Check	10/26/2022		Southern Michigan Bank & Trust - Fees	Stop Payment - Ck # 6358	√	-35.00	
Bill Pmt -Check	10/27/2022	online	SMBT	Loan # 1190000276	√	-1,565.29	
Bill Pmt -Check	10/27/2022	6410	Terry Thatcher/MP Services	10/16-10/22/22 (8 Mech / 15 Plumb Inspections)	√	-1,150.00	
Bill Pmt -Check	10/27/2022	6403	Doug Scott	10/16-10/22/22 (21 Inspections + Plan Review)	√	-1,100.00	
Check	10/31/2022	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	
Total Checks and Payments							-51,625.36
<b>Deposits and Credits - 113 items</b>							
Deposit	09/28/2022			Deposit ID # 121672206	√	104.00	
Deposit	09/28/2022			Deposit ID # 121665773	√	110.00	
Deposit	09/28/2022			Deposit ID # 121665214	√	121.00	
Deposit	09/28/2022			Deposit ID # 121678512	√	185.00	
Deposit	09/28/2022			Deposit ID # 121681289	√	186.00	
Deposit	09/28/2022			Deposit ID # 121689067	√	301.00	
Deposit	09/29/2022			Deposit ID # 121744366	√	16.00	
Deposit	09/29/2022			Deposit ID # 121740279	√	104.00	
Deposit	09/29/2022			Deposit ID # 121715794	√	104.00	



## Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	09/29/2022			Deposit ID # 121733968	√	166.00	
Deposit	09/30/2022			Deposit ID # 121793971	√	104.00	
Deposit	09/30/2022			Deposit ID # 121774051	√	233.00	
Deposit	09/30/2022			Deposit ID # 121768753	√	276.00	
Deposit	10/03/2022			Deposit ID # 121935730	√	104.00	
Deposit	10/03/2022			Deposit ID # 121950026	√	110.00	
Deposit	10/03/2022			Deposit ID # 121910824	√	120.00	
Deposit	10/03/2022			Deposit ID # 121921042	√	135.00	
Deposit	10/03/2022			Deposit ID # 121943801	√	155.00	
Deposit	10/03/2022			Deposit ID # 121952898	√	162.00	
Deposit	10/03/2022			Deposit ID # 121913943	√	172.00	
Deposit	10/03/2022			Deposit ID # 121933170	√	176.00	
Deposit	10/03/2022			Deposit ID # 121943812	√	191.00	
Deposit	10/03/2022			Deposit ID # 121946091	√	325.00	
Deposit	10/03/2022			Deposit ID # 121922424	√	332.00	
Deposit	10/03/2022			Deposit	√	1,538.00	
Deposit	10/03/2022			Deposit	√	1,677.00	
Deposit	10/04/2022			Deposit ID # 121995997	√	115.00	
Deposit	10/04/2022			Deposit ID # 121988118	√	130.00	
Deposit	10/04/2022			Deposit ID # 121983295	√	188.00	
Deposit	10/04/2022			Deposit ID # 122007131	√	279.00	
Deposit	10/05/2022			Deposit ID # 122045129	√	100.00	
Deposit	10/06/2022			Deposit ID # 122126397	√	45.00	
Deposit	10/06/2022			Deposit ID # 122128918	√	105.00	
Deposit	10/06/2022			Deposit ID # 122107208	√	180.00	
Deposit	10/07/2022			Deposit ID # 122173803	√	106.00	
Deposit	10/10/2022			Deposit ID # 122286282	√	100.00	
Deposit	10/10/2022			Deposit ID # 122294222	√	130.00	
Deposit	10/10/2022			Deposit	√	160.00	
Deposit	10/10/2022			Deposit	√	909.00	
Deposit	10/10/2022			Deposit	√	4,506.00	
Deposit	10/11/2022			Deposit ID # 122367612	√	45.00	

## Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/11/2022			Deposit ID # 122339841	√	106.00	
Deposit	10/11/2022			Deposit ID # 122336459	√	110.00	
Deposit	10/11/2022			Deposit ID # 122342417	√	130.00	
Paycheck	10/12/2022	DD30666	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	10/12/2022	DD30670	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	10/12/2022	DD30667	Bellisile, Mary L	Direct Deposit	√	0.00	
Paycheck	10/12/2022	DD30668	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	10/12/2022	DD30669	Feist, Erin L	Direct Deposit	√	0.00	
Deposit	10/12/2022			Deposit ID # 122407699	√	55.00	
Deposit	10/12/2022			Deposit ID # 122433462	√	180.00	
Deposit	10/12/2022			Deposit ID # 122423050	√	269.00	
Deposit	10/12/2022			Deposit ID # 122396825	√	393.00	
Deposit	10/13/2022			Deposit ID # 122466938	√	30.00	
Deposit	10/13/2022			Deposit ID # 122472664	√	50.00	
Deposit	10/13/2022			Deposit ID # 122486240	√	50.00	
Deposit	10/13/2022			Deposit ID # 122462603	√	115.00	
Deposit	10/13/2022			Deposit ID # 122461381	√	160.00	
Deposit	10/13/2022			Deposit ID # 122478378	√	246.00	
Deposit	10/14/2022			Deposit ID # 122522189	√	50.00	
Deposit	10/14/2022			Deposit ID # 122518459	√	110.00	
Deposit	10/14/2022			Deposit ID # 122542547	√	155.00	
Deposit	10/14/2022			Deposit ID # 122559082	√	166.00	
Deposit	10/14/2022			Deposit ID # 122518092	√	281.00	
Deposit	10/14/2022			Deposit	√	618.75	
Deposit	10/17/2022			Deposit ID # 122693731	√	104.00	
Deposit	10/17/2022			Deposit ID # 122692675	√	130.00	
Deposit	10/17/2022			Deposit	√	787.00	
Deposit	10/17/2022			Deposit	√	3,904.00	
Deposit	10/18/2022			Deposit ID # 122734114	√	50.00	
Deposit	10/18/2022			Deposit ID # 122724239	√	110.00	
Deposit	10/19/2022			Deposit ID # 122801765	√	105.00	
Deposit	10/19/2022			Deposit ID # 122814143	√	135.00	

## Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/19/2022			Deposit ID # 122821292	√	220.00	
Deposit	10/19/2022			Deposit ID # 122799120	√	413.00	
Deposit	10/20/2022			Deposit ID # 122846430	√	55.00	
Deposit	10/20/2022			Deposit ID # 122879098	√	104.00	
Deposit	10/20/2022			Deposit ID # 122873905	√	105.00	
Deposit	10/20/2022			Deposit ID # 122865836	√	223.00	
Deposit	10/21/2022			Deposit ID # 122929465	√	130.00	
Deposit	10/21/2022			Deposit ID # 122952332	√	176.00	
Deposit	10/21/2022			Deposit ID # 122955883	√	200.00	
Deposit	10/24/2022			Deposit ID # 123047713	√	106.00	
Deposit	10/24/2022			Deposit ID # 123048742	√	130.00	
Deposit	10/24/2022			Deposit ID # 123041705	√	242.00	
Deposit	10/24/2022			Deposit	√	2,975.00	
Deposit	10/24/2022			Deposit	√	5,856.00	
Deposit	10/25/2022			Deposit ID # 123119245	√	50.00	
Deposit	10/25/2022			Deposit ID # 123107932	√	55.00	
Deposit	10/25/2022			Deposit ID # 123133905	√	176.00	
Paycheck	10/26/2022	DD30675	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	10/26/2022	DD30671	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	10/26/2022	DD30674	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	10/26/2022	DD30672	Bellisile, Mary L	Direct Deposit	√	0.00	
Paycheck	10/26/2022	DD30673	Cassidy, Penny M	Direct Deposit	√	0.00	
Deposit	10/26/2022			Deposit ID # 123179711	√	10.00	
Deposit	10/26/2022			Deposit ID # 123200617	√	105.00	
General Journal	10/26/2022	402		Stop Payment - Ck # 6375	√	120.00	
General Journal	10/26/2022	402		Stop Payment - Ck # 6358	√	210.00	
Deposit	10/28/2022			Deposit	√	216.00	
Deposit	10/28/2022			Deposit	√	2,956.00	
Deposit	10/31/2022			Interest	√	9.56	
Deposit	10/31/2022			Deposit - Cash	√	104.00	
Deposit	10/31/2022			Deposit - Cash	√	106.00	
Deposit	10/31/2022			Deposit	√	176.00	

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/31/2022			Deposit - Cash	√	235.00	
Deposit	10/31/2022			Deposit	√	246.00	
Deposit	10/31/2022			Deposit - Cash	√	341.00	
Deposit	10/31/2022			Deposit	√	354.00	
Deposit	10/31/2022			Deposit - Cash	√	546.00	
Deposit	10/31/2022			Deposit	√	700.00	
Deposit	10/31/2022			Deposit	√	790.00	
Deposit	10/31/2022			Deposit	√	937.00	
Total Deposits and Credits							42,282.31
Total Cleared Transactions							-9,343.05
Cleared Balance							219,555.57
<b>Uncleared Transactions</b>							
<b>Checks and Payments - 15 items</b>							
Check	09/08/2022	6347	Nuyen Electric	Refund - PE22-06-467 (over payment)		-3.00	
Check	10/13/2022	6388	JP Heating & Air Conditioning	Refund - PM22-03-613 (over payment)		-26.00	
Bill Pmt -Check	10/20/2022	6395	Sun Life Assurance	11/01-11/30/22		-371.46	
Bill Pmt -Check	10/20/2022	6393	Scott Paddock	10/09-10/15/22 (6 Inspections)		-300.00	
Bill Pmt -Check	10/20/2022	6392	Molly Maid	Cleaning: 10/14		-120.00	
Check	10/26/2022	6401	Molly Maid	Cleaning: 09/30 (replacement for ck# 6375)		-120.00	
Bill Pmt -Check	10/27/2022	6406	Scott Paddock	10/16-10/22/22 (6 Inspections)		-300.00	
Bill Pmt -Check	10/27/2022	6405	Great America Financial	Toshiba copier		-275.07	
Check	10/27/2022	6400	Molly Maid	Cleaning: 09/16 initial clean (replacement for ck# 6358)		-210.00	
Bill Pmt -Check	10/27/2022	6402	Charter Comm	10/20-11/19/22		-209.97	
Bill Pmt -Check	10/27/2022	6404	Great-West	Plan Fee Maintenance 07/01-09/30/22		-125.00	
Check	10/27/2022	6409	Douleddee Mechnaical	Refund - PM22-18-460 (over payment)		-95.00	
Check	10/27/2022	6407	CT Electrical Services	Refund - PE22-03-572 (over payment)		-24.00	
Check	10/27/2022	6408	KEI Electric	Refund - PE22-06-579 (over payment)		-10.00	
Liability Check	10/31/2022	6411	State of Michigan/Withhold	Oct 2022		-857.28	
Total Checks and Payments							-3,046.78
<b>Deposits and Credits - 12 items</b>							
Deposit	10/27/2022			Deposit ID # 123267240		50.00	
Deposit	10/27/2022			Deposit ID # 123246461		106.00	

## Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 10/31/2022

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/27/2022			Deposit ID # 123242264		110.00	
Deposit	10/27/2022			Deposit ID # 123242600		130.00	
Deposit	10/27/2022			Deposit ID # 123271009		186.00	
Deposit	10/27/2022			Deposit ID # 123270687		223.00	
Deposit	10/28/2022			Deposit ID # 123322752		55.00	
Deposit	10/28/2022			Deposit ID # 123320733		170.00	
Deposit	10/28/2022			Deposit ID # 123319692		223.00	
Deposit	10/28/2022			Deposit ID # 123369010		715.00	
Deposit	10/31/2022			Deposit ID # 123502879		240.00	
Deposit	10/31/2022			Deposit ID # 123470402		335.00	
Total Deposits and Credits						2,543.00	
Total Uncleared Transactions						-503.78	
Register Balance as of 10/31/2022						219,051.79	
<b>Ending Balance</b>						<b>219,051.79</b>	

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**Kalamazoo Area Building Authority**  
**Profit & Loss Prev Year Comparison**  
**October 2022**

11/15/22

Accrual Basis

	Oct 22	Oct 21	\$ Change	% Change
<b>Income</b>				
4010 · Building Permits	10,418.00	25,989.00	-15,571.00	-59.9%
4015 · Special Permits	1,410.00	995.00	415.00	41.7%
4020 · Electrical Permits	9,661.00	9,013.00	648.00	7.2%
4030 · Mechanical Permits	12,164.00	9,884.70	2,279.30	23.1%
4040 · Plumbing Permits	4,593.00	5,015.00	-422.00	-8.4%
4100 · Zoning Administration	841.25	1,951.75	-1,110.50	-56.9%
4600 · Investment Income	22.30	8.31	13.99	168.4%
<b>Total Income</b>	<b>39,109.55</b>	<b>52,856.76</b>	<b>-13,747.21</b>	<b>-26.0%</b>
<b>Expense</b>				
6010 · Advertising and Marketing	560.08	323.69	236.39	73.0%
6200 · Bank Fees	115.00	80.00	35.00	43.8%
6500 · Payroll Expenses				
6501 · Salary - Building Official	6,875.00	6,250.00	625.00	10.0%
6503 · Salary - Building Inspector	5,500.00	5,000.00	500.00	10.0%
6505 · Wages - Administrative	7,883.54	6,744.88	1,138.66	16.9%
6510 · Payroll Taxes	1,580.65	1,407.48	173.17	12.3%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.00	0.0%
6512 · 401A (KABA)	1,176.35	1,103.90	72.45	6.6%
6513 · Health Insurance	3,831.56	4,105.24	-273.68	-6.7%
<b>Total 6500 · Payroll Expenses</b>	<b>27,218.56</b>	<b>24,982.96</b>	<b>2,235.60</b>	<b>9.0%</b>
6700 · Insurance - General	1,004.86	1,045.58	-40.72	-3.9%
6800 · Legal Fees	735.00	420.00	315.00	75.0%
6810 · Computer Support (External)	209.97	205.86	4.11	2.0%
6820 · Accounting Services	17.50	14.00	3.50	25.0%
7100 · Office Equipment	275.07	275.07	0.00	0.0%
7110 · Office Supplies	129.70	922.48	-792.78	-85.9%
7115 · Postage	324.00	252.00	72.00	28.6%
7130 · Resource Materials	0.00	235.00	-235.00	-100.0%
7420 · Lawn Care/Snow Removal	70.00	63.00	7.00	11.1%
7450 · Maintenance & Repairs - Office	240.00	20.08	219.92	1,095.2%
7500 · Utilities	258.01	184.36	73.65	40.0%
7550 · Trash Removal	56.79	49.31	7.48	15.2%
7610 · Telephone - Office	284.53	632.37	-347.84	-55.0%
7611 · Telephone - Cellular	185.73	111.92	73.81	66.0%
7711 · Contracted Electrical Inspector	6,000.00	4,910.00	1,090.00	22.2%
7712 · Contracted Mechanical Inspector	4,300.00	5,125.00	-825.00	-16.1%
7713 · Contracted Plumbing Inspector	3,250.00	2,200.00	1,050.00	47.7%
7715 · Contracted Zoning Administrator	675.00	1,560.00	-885.00	-56.7%
7721 · Plan Review - Electrical	100.00	0.00	100.00	100.0%
7722 · Plan Review - Mechanical	500.00	0.00	500.00	100.0%
7800 · Mileage Reimbursement	932.50	1,074.08	-141.58	-13.2%
7830 · Interest Expense	535.69	673.15	-137.46	-20.4%
7999 · Misc Expense	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>47,977.99</b>	<b>45,359.91</b>	<b>2,618.08</b>	<b>5.8%</b>
<b>Net Income</b>	<b>-8,868.44</b>	<b>7,496.85</b>	<b>-16,365.29</b>	<b>-218.3%</b>

## Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through October 2022

	Jan 22	Jan 21	% Change	Feb 22	Feb 21	% Change	Mar 22	Mar 21	% Change
<b>Income</b>									
4010 · Building Permits	11,827.00	58,008.00	-79.6%	28,289.00	18,414.00	53.6%	19,905.00	46,709.00	-57.4%
4015 · Special Permits	500.00	385.00	29.9%	810.00	495.00	63.6%	1,055.00	550.00	91.8%
4020 · Electrical Permits	14,640.00	11,233.00	30.3%	13,480.00	9,257.00	45.6%	11,396.00	7,932.00	43.7%
4030 · Mechanical Permits	17,124.90	16,834.00	1.7%	6,135.00	11,571.60	-47.0%	14,720.00	12,589.00	16.9%
4040 · Plumbing Permits	2,144.00	5,640.00	-62.0%	4,108.00	2,472.00	66.1%	6,804.00	6,805.00	1.5%
4100 · Zoning Administration	636.25	930.00	-31.6%	578.75	1,347.50	-57.1%	932.50	1,361.25	-31.5%
4600 · Investment Income	8.10	5.57	45.4%	7.66	6.40	19.7%	8.44	6.93	21.8%
4700 · Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Income</b>	<b>46,880.25</b>	<b>93,035.57</b>	<b>-49.6%</b>	<b>53,406.41</b>	<b>43,563.50</b>	<b>22.6%</b>	<b>54,920.94</b>	<b>75,953.18</b>	<b>-27.7%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	174.15	197.90	-12.0%
6200 · Bank Fees	115.00	74.93	53.5%	80.00	80.00	0.0%	45.00	183.62	-75.5%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	636.00	0.00	100.0%
<b>6500 · Payroll Expenses</b>									
6501 · Salary - Building Official	3,437.50	3,437.68	0.0%	6,875.00	6,250.00	10.0%	10,312.50	9,375.00	10.0%
6503 · Salary - Building Inspector	2,750.00	2,750.00	0.0%	5,500.00	5,000.00	10.0%	8,250.00	7,500.00	10.0%
6505 · Wages - Administrative	3,468.62	3,691.68	-6.0%	6,955.20	6,753.60	3.0%	10,419.32	10,104.23	3.1%
6510 · Payroll Taxes	1,454.19	1,384.32	5.1%	1,509.61	1,400.48	7.8%	2,280.61	2,121.68	7.5%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,140.54	1,097.73	3.9%	1,184.02	1,104.42	7.2%	1,775.22	1,655.06	7.3%
6513 · Health Insurance	9,426.77	5,480.45	72.0%	4,159.82	4,105.24	1.3%	4,361.51	7,206.76	-39.5%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>22,049.08</b>	<b>18,213.32</b>	<b>21.1%</b>	<b>26,555.11</b>	<b>24,985.20</b>	<b>6.3%</b>	<b>37,770.62</b>	<b>38,334.19</b>	<b>-1.5%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6800 · Insurance - General	964.58	947.40	1.8%	964.62	947.41	1.8%	964.55	947.35	1.8%
6800 · Legal Fees	420.00	1,140.00	-63.2%	315.00	210.00	50.0%	525.00	693.00	-24.2%
6810 · Computer Support (External)	7,490.86	6,365.86	17.7%	225.86	198.55	13.8%	225.86	195.86	15.3%
6820 · Accounting Services	314.00	1,048.58	-70.1%	314.00	14.00	2,142.9%	4,047.75	3,198.75	26.5%
7100 · Office Equipment	527.73	619.94	-14.9%	560.75	275.07	103.9%	783.45	654.05	19.8%
7110 · Office Supplies	71.16	30.93	130.1%	308.48	174.35	76.9%	292.92	201.64	45.3%
7115 · Postage	26.57	185.00	-85.6%	0.00	14.40	-100.0%	310.00	193.00	60.6%
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	2,688.07	3,153.17	-14.8%	3,120.00	1,420.00	119.7%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	0.00	0.0%	0.00	-21.00	100.0%	0.00	61.70	-100.0%
7420 · Lawn Care/Snow Removal	585.00	837.00	-30.1%	505.00	0.00	100.0%	120.00	145.00	-17.2%
7450 · Maintenance & Repairs - Office	74.85	329.90	-77.3%	0.00	19.05	-100.0%	0.00	0.00	0.0%
7500 · Utilities	428.45	360.13	19.0%	567.36	444.81	27.6%	365.10	274.49	33.0%
7550 · Trash Removal	50.70	48.85	3.8%	50.75	49.04	3.5%	51.79	49.68	4.3%
7600 · Security (Office)	79.90	79.90	0.0%	0.00	0.00	0.0%	119.85	119.85	0.0%
7610 · Telephone - Office	665.91	606.08	9.9%	185.13	611.75	-69.7%	279.10	605.24	-53.9%
7611 · Telephone - Cellular	195.82	124.74	57.0%	195.82	124.74	57.0%	198.77	123.97	60.3%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	225.00	150.00	50.0%
7711 · Contracted Electrical Inspector	4,450.00	3,160.00	40.8%	6,550.00	4,710.00	39.1%	6,400.00	5,120.00	25.0%
7712 · Contracted Mechanical Inspector	4,050.00	4,950.00	-18.2%	3,750.00	6,777.60	-44.7%	4,350.00	8,087.60	-46.2%
7713 · Contracted Plumbing Inspector	2,300.00	2,450.00	-6.1%	1,750.00	2,250.00	-22.2%	3,550.00	2,500.00	42.0%
7715 · Contracted Zoning Administrator	555.00	795.00	-30.2%	510.00	1,080.00	-52.8%	705.00	1,230.00	-42.7%
7721 · Plan Review - Electrical	350.00	0.00	100.0%	150.00	0.00	100.0%	250.00	0.00	100.0%
7722 · Plan Review - Mechanical	1,900.00	0.00	100.0%	300.00	0.00	100.0%	0.00	0.00	0.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	50.00	0.00	100.0%	0.00	0.00	0.0%
7800 · Mileage Reimbursement	723.06	783.44	-7.7%	802.63	760.48	5.5%	1,037.21	1,088.64	-4.7%
7810 · Training Expense	0.00	1,231.20	-100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7830 · Interest Expense	796.80	598.04	35.5%	455.22	799.82	-43.1%	647.03	601.69	7.5%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	47.69	-100.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>51,872.54</b>	<b>48,123.41</b>	<b>7.8%</b>	<b>48,265.73</b>	<b>45,972.96</b>	<b>5.0%</b>	<b>64,074.15</b>	<b>64,957.22</b>	<b>-1.4%</b>
<b>Net Income</b>	<b>-4,992.29</b>	<b>44,912.16</b>	<b>-111.1%</b>	<b>5,140.68</b>	<b>-2,409.46</b>	<b>313.4%</b>	<b>-9,153.21</b>	<b>10,995.96</b>	<b>-183.2%</b>

### Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through October 2022

	Apr 22	Apr 21	% Change	May 22	May 21	% Change	Jun 22	Jun 21	% Change
<b>Income</b>									
4010 · Building Permits	43,605.00	22,720.00	91.9%	23,334.00	29,471.00	-20.8%	121,906.00	15,624.00	680.3%
4015 · Special Permits	965.00	1,045.00	-7.7%	500.00	275.00	81.8%	900.00	1,045.00	-13.9%
4020 · Electrical Permits	11,588.00	8,447.00	37.2%	11,264.00	8,770.00	28.4%	12,143.00	7,255.00	67.4%
4030 · Mechanical Permits	17,285.40	12,641.20	36.7%	12,246.40	9,061.50	35.2%	16,240.80	10,723.00	51.5%
4040 · Plumbing Permits	4,017.00	5,987.00	-32.9%	4,770.00	4,607.00	3.5%	5,216.00	3,537.00	47.5%
4100 · Zoning Administration	805.00	1,881.25	-57.2%	1,022.50	1,755.00	-41.7%	728.75	1,830.00	-60.2%
4600 · Investment Income	8.27	7.57	9.3%	9.40	8.00	17.5%	10.14	7.67	32.2%
4700 · Other Income	0.00	0.00	0.0%	11.55	0.00	100.0%	0.00	72.80	-100.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	19.40	-100.0%
<b>Total Income</b>	<b>78,273.67</b>	<b>52,729.02</b>	<b>48.5%</b>	<b>53,157.85</b>	<b>53,947.50</b>	<b>-1.5%</b>	<b>157,144.69</b>	<b>40,113.87</b>	<b>291.8%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	61.90	-100.0%	268.76	0.00	100.0%	523.54	0.00	100.0%
6200 · Bank Fees	45.00	45.00	0.0%	45.00	80.00	-43.8%	45.00	45.00	0.0%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>6500 · Payroll Expenses</b>									
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%
6505 · Wages - Administrative	6,946.22	6,856.30	1.3%	6,933.47	6,730.67	3.0%	6,806.95	6,736.15	1.1%
6510 · Payroll Taxes	1,508.93	1,415.98	6.6%	1,507.96	1,406.39	7.2%	1,504.02	1,412.53	6.5%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,183.48	1,110.58	6.6%	1,182.72	1,103.04	7.2%	1,175.12	1,103.37	6.5%
6513 · Health Insurance	4,159.82	4,105.24	1.3%	4,159.82	4,105.24	1.3%	4,105.54	4,105.24	0.0%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>26,544.91</b>	<b>25,109.56</b>	<b>5.7%</b>	<b>26,530.43</b>	<b>24,966.80</b>	<b>6.3%</b>	<b>26,338.09</b>	<b>24,978.75</b>	<b>5.4%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6700 · Insurance - General	964.62	947.41	1.8%	964.55	947.35	1.8%	964.62	947.41	1.8%
6800 · Legal Fees	0.00	0.00	0.0%	630.00	630.00	0.0%	525.00	420.00	25.0%
6810 · Computer Support (External)	225.86	195.86	15.3%	225.86	195.86	15.3%	209.97	195.86	7.2%
6820 · Accounting Services	3,014.00	4,014.00	-24.9%	2,214.00	14.00	15,714.3%	140.75	940.75	-85.0%
7100 · Office Equipment	275.07	275.07	0.0%	275.07	275.07	0.0%	809.81	737.16	9.9%
7110 · Office Supplies	493.89	149.65	230.0%	213.73	186.84	14.4%	187.44	120.65	55.4%
7115 · Postage	0.00	0.00	0.0%	298.00	203.00	46.8%	0.00	7.95	-100.0%
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	383.00	-100.0%	0.00	-42.00	100.0%	101.00	82.70	22.1%
7420 · Lawn Care/Snow Removal	185.00	42.00	340.5%	225.00	84.00	167.9%	175.00	84.00	108.3%
7450 · Maintenance & Repairs - Office	0.00	0.00	0.0%	409.00	0.00	100.0%	0.00	1,200.33	-100.0%
7500 · Utilities	339.15	238.15	42.4%	333.91	302.02	10.6%	211.35	255.58	-17.3%
7550 · Trash Removal	55.26	0.00	100.0%	55.09	50.25	9.6%	56.43	50.25	12.3%
7600 · Security (Office)	0.00	0.00	0.0%	0.00	0.00	0.0%	119.85	119.85	0.0%
7610 · Telephone - Office	279.10	606.59	-54.0%	161.56	605.37	-73.3%	284.53	605.57	-53.0%
7611 · Telephone - Cellular	198.73	123.89	60.4%	198.67	123.89	60.4%	185.49	123.89	49.7%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	75.00	75.00	0.0%
7711 · Contracted Electrical Inspector	4,500.00	4,260.00	5.6%	4,300.00	4,090.00	5.1%	5,950.00	4,560.00	30.5%
7712 · Contracted Mechanical Inspector	5,800.00	4,000.00	45.0%	3,500.00	4,100.00	-14.6%	5,400.00	3,700.00	46.0%
7713 · Contracted Plumbing Inspector	2,600.00	2,600.00	0.0%	2,450.00	2,650.00	-7.6%	2,900.00	2,600.00	11.5%
7715 · Contracted Zoning Administrator	825.00	1,425.00	-42.1%	800.00	1,320.00	-54.6%	795.00	1,385.00	-42.6%
7721 · Plan Review - Electrical	300.00	0.00	100.0%	500.00	0.00	100.0%	350.00	0.00	100.0%
7722 · Plan Review - Mechanical	1,302.40	0.00	100.0%	1,893.40	0.00	100.0%	500.00	0.00	100.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00	0.00	100.0%
7800 · Mileage Reimbursement	1,041.89	861.28	21.0%	1,118.52	1,101.52	1.5%	1,190.48	1,150.80	3.5%
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7830 · Interest Expense	603.07	746.49	-19.2%	520.92	593.37	-12.2%	554.47	588.84	-5.8%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>49,592.95</b>	<b>46,084.85</b>	<b>7.6%</b>	<b>47,931.47</b>	<b>42,477.34</b>	<b>12.8%</b>	<b>48,792.82</b>	<b>44,975.34</b>	<b>8.5%</b>
<b>Net Income</b>	<b>28,680.72</b>	<b>6,644.17</b>	<b>331.7%</b>	<b>5,226.38</b>	<b>11,470.16</b>	<b>-54.4%</b>	<b>108,351.87</b>	<b>-4,861.47</b>	<b>2,328.8%</b>



### Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through October 2022

	Jul 22	Jul 21	% Change	Aug 22	Aug 21	% Change	Sep 22	Sep 21	% Change
<b>Income</b>									
4010 · Building Permits	13,380.00	25,813.00	-48.2%	15,858.00	17,673.00	-10.3%	27,953.00	23,925.00	16.8%
4015 · Special Permits	565.00	880.00	-35.8%	565.00	495.00	14.1%	1,255.00	220.00	470.5%
4020 · Electrical Permits	17,003.00	12,288.00	38.4%	13,989.00	11,313.00	23.7%	8,534.00	7,488.00	14.0%
4030 · Mechanical Permits	15,453.50	13,433.50	15.0%	12,542.00	10,203.00	22.9%	11,643.00	10,783.00	8.0%
4040 · Plumbing Permits	7,758.00	4,931.00	57.3%	5,473.00	5,728.00	-4.5%	4,630.00	2,706.00	71.1%
4100 · Zoning Administration	1,518.75	1,382.50	9.9%	1,007.50	1,233.75	-18.3%	728.75	1,963.50	-62.9%
4600 · Investment Income	22.49	7.92	184.0%	22.46	8.22	173.2%	21.75	7.83	177.8%
4700 · Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	186.39	-100.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Income</b>	<b>55,700.74</b>	<b>58,735.92</b>	<b>-5.2%</b>	<b>49,456.96</b>	<b>46,653.97</b>	<b>6.0%</b>	<b>54,765.50</b>	<b>47,279.72</b>	<b>15.8%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6200 · Bank Fees	45.00	45.00	0.0%	74.16	45.00	64.8%	45.00	45.00	0.0%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>6500 · Payroll Expenses</b>									
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%	10,312.50	6,250.00	65.0%	6,875.00	9,375.00	-26.7%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%	8,250.00	5,000.00	65.0%	5,500.00	7,500.00	-26.7%
6505 · Wages - Administrative	7,003.02	6,744.88	3.8%	10,638.87	6,738.69	57.9%	8,158.23	10,145.73	-19.6%
6510 · Payroll Taxes	1,513.28	1,407.47	7.5%	2,280.19	1,412.73	61.4%	1,618.86	2,113.37	-23.4%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,186.89	1,103.90	7.5%	1,773.87	1,103.53	60.8%	1,182.94	1,657.55	-28.6%
6513 · Health Insurance	5,981.77	4,105.24	45.7%	3,759.27	4,105.24	-8.4%	3,831.56	4,306.93	-11.0%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>28,431.42</b>	<b>24,982.95</b>	<b>13.8%</b>	<b>37,386.16</b>	<b>24,981.65</b>	<b>49.7%</b>	<b>27,538.05</b>	<b>35,470.04</b>	<b>-22.4%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	100.0%	0.00	0.00	0.0%
6700 · Insurance - General	964.55	947.35	1.8%	1,114.62	1,084.91	2.7%	964.55	934.85	3.2%
6800 · Legal Fees	525.00	420.00	25.0%	1,470.00	0.00	100.0%	1,995.00	0.00	100.0%
6810 · Computer Support (External)	209.97	195.86	7.2%	209.97	990.79	-78.8%	209.97	205.86	2.0%
6820 · Accounting Services	14.00	1,364.00	-99.0%	22.75	22.75	0.0%	794.25	789.00	0.7%
7100 · Office Equipment	275.07	275.07	0.0%	275.07	275.07	0.0%	881.09	822.02	7.2%
7110 · Office Supplies	454.92	0.00	100.0%	196.46	225.10	-12.7%	415.13	202.02	105.5%
7115 · Postage	0.00	165.00	-100.0%	309.60	240.00	29.0%	0.00	0.00	0.0%
7120 · Water Cooler	0.00	0.00	0.0%	171.83	0.00	100.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	-42.00	100.0%	0.00	-63.00	100.0%	0.00	64.70	-100.0%
7420 · Lawn Care/Snow Removal	140.00	174.00	-19.5%	260.00	105.00	147.6%	140.00	60.00	133.3%
7450 · Maintenance & Repairs - Office	6.08	0.00	100.0%	0.00	0.00	0.0%	330.00	655.13	-49.6%
7500 · Utilities	263.55	267.86	-1.6%	399.56	371.83	7.5%	300.52	249.79	20.3%
7550 · Trash Removal	57.46	50.55	13.7%	57.73	50.69	13.9%	56.51	49.31	14.8%
7600 · Security (Office)	0.00	0.00	0.0%	0.00	0.00	0.0%	135.00	119.85	12.6%
7610 · Telephone - Office	284.53	608.09	-53.1%	284.53	631.91	-55.0%	284.53	629.44	-54.8%
7611 · Telephone - Cellular	185.84	111.67	66.4%	185.84	112.05	65.9%	185.75	112.00	65.9%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	75.00	-100.0%	225.00	0.00	100.0%
7711 · Contracted Electrical Inspector	5,550.00	5,290.00	4.9%	6,250.00	5,400.00	15.7%	5,250.00	5,250.00	0.0%
7712 · Contracted Mechanical Inspector	5,700.00	4,065.00	40.2%	5,100.00	4,060.00	25.6%	3,850.00	5,050.00	-23.8%
7713 · Contracted Plumbing Inspector	3,550.00	2,815.00	26.1%	3,350.00	2,910.00	15.1%	2,200.00	2,650.00	-17.0%
7715 · Contracted Zoning Administrator	1,005.00	1,155.00	-13.0%	765.00	900.00	-15.0%	630.00	1,500.00	-58.0%
7721 · Plan Review - Electrical	300.00	0.00	100.0%	0.00	0.00	0.0%	150.00	0.00	100.0%
7722 · Plan Review - Mechanical	0.00	0.00	0.0%	650.00	0.00	100.0%	100.00	0.00	100.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00	0.00	100.0%
7800 · Mileage Reimbursement	1,106.25	1,053.36	5.0%	1,213.75	1,166.48	4.1%	1,012.50	915.04	10.7%
7810 · Training Expense	0.00	0.00	0.0%	0.00	375.00	-100.0%	0.00	0.00	0.0%
7830 · Interest Expense	625.38	584.28	7.0%	563.83	703.93	-19.9%	633.34	596.24	6.2%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>49,694.02</b>	<b>44,526.04</b>	<b>11.6%</b>	<b>60,320.86</b>	<b>44,664.16</b>	<b>35.1%</b>	<b>48,426.19</b>	<b>56,370.29</b>	<b>-14.1%</b>
<b>Net Income</b>	<b>6,006.72</b>	<b>14,209.88</b>	<b>-57.7%</b>	<b>-10,863.90</b>	<b>1,989.81</b>	<b>-646.0%</b>	<b>6,339.31</b>	<b>-9,090.57</b>	<b>169.7%</b>

## Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through October 2022

	TOTAL					
	Oct 22	Oct 21	% Change	Jan - Oct 22	Jan - Oct 21	% Change
<b>Income</b>						
4010 · Building Permits	10,418.00	25,989.00	-59.9%	316,475.00	284,346.00	11.3%
4015 · Special Permits	1,410.00	995.00	41.7%	8,525.00	6,385.00	33.5%
4020 · Electrical Permits	9,661.00	9,013.00	7.2%	123,698.00	92,996.00	33.0%
4030 · Mechanical Permits	12,164.00	9,884.70	23.1%	135,555.00	117,724.50	15.2%
4040 · Plumbing Permits	4,593.00	5,015.00	-8.4%	49,611.00	47,428.00	4.6%
4100 · Zoning Administration	841.25	1,951.75	-56.9%	8,800.00	15,636.50	-43.7%
4600 · Investment Income	22.30	8.31	168.4%	141.01	74.42	89.5%
4700 · Other Income	0.00	0.00	0.0%	11.55	259.19	-95.5%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	19.40	-100.0%
<b>Total Income</b>	<b>39,109.55</b>	<b>52,856.76</b>	<b>-26.0%</b>	<b>642,816.56</b>	<b>564,869.01</b>	<b>13.8%</b>
<b>Expense</b>						
6010 · Advertising and Marketing	560.08	323.69	73.0%	1,526.53	583.49	161.6%
6200 · Bank Fees	115.00	80.00	43.8%	654.16	723.55	-9.6%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	636.00	0.00	100.0%
<b>6500 · Payroll Expenses</b>						
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%	72,187.50	65,937.68	9.5%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%	57,750.00	52,750.00	9.5%
6505 · Wages - Administrative	7,883.54	6,744.88	16.9%	75,213.44	71,246.81	5.6%
6510 · Payroll Taxes	1,580.65	1,407.48	12.3%	16,758.30	15,482.43	8.2%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	3,714.60	3,714.60	0.0%
6512 · 401A (KABA)	1,176.35	1,103.90	6.6%	12,961.15	12,143.08	6.7%
6513 · Health Insurance	3,831.56	4,105.24	-6.7%	47,777.44	45,730.82	4.5%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>27,218.56</b>	<b>24,982.96</b>	<b>9.0%</b>	<b>286,362.43</b>	<b>267,005.42</b>	<b>7.3%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	10.00	0.00	100.0%
6700 · Insurance - General	1,004.86	1,045.58	-3.9%	9,836.12	9,697.02	1.4%
6800 · Legal Fees	735.00	420.00	75.0%	7,140.00	3,933.00	81.5%
6810 · Computer Support (External)	209.97	205.86	2.0%	9,444.15	8,946.22	5.6%
6820 · Accounting Services	17.50	14.00	25.0%	10,893.00	11,419.83	-4.6%
7100 · Office Equipment	275.07	275.07	0.0%	4,938.18	4,483.59	10.1%
7110 · Office Supplies	129.70	922.48	-85.9%	2,763.83	2,213.66	24.9%
7115 · Postage	324.00	252.00	28.6%	1,268.17	1,260.35	0.6%
7120 · Water Cooler	0.00	0.00	0.0%	171.83	0.00	100.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	5,808.07	4,573.17	27.0%
7130 · Resource Materials	0.00	235.00	-100.0%	101.00	659.10	-84.7%
7420 · Lawn Care/Snow Removal	70.00	63.00	11.1%	2,405.00	1,694.00	50.9%
7450 · Maintenance & Repairs - Office	240.00	20.08	1,095.2%	1,059.93	2,224.49	-52.4%
7500 · Utilities	258.01	184.36	40.0%	3,466.96	2,949.02	17.6%
7550 · Trash Removal	56.79	49.31	15.2%	548.51	447.93	22.5%
7600 · Security (Office)	0.00	0.00	0.0%	454.60	439.45	3.5%
7610 · Telephone - Office	284.53	632.37	-55.0%	2,993.45	6,140.41	-51.3%
7611 · Telephone - Cellular	185.73	111.92	66.0%	1,916.46	1,192.76	60.7%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	525.00	300.00	75.0%
7711 · Contracted Electrical Inspector	6,000.00	4,910.00	22.2%	55,200.00	46,750.00	18.1%
7712 · Contracted Mechanical Inspector	4,300.00	5,125.00	-16.1%	45,800.00	49,915.20	-8.2%
7713 · Contracted Plumbing Inspector	3,250.00	2,200.00	47.7%	27,900.00	25,625.00	8.9%
7715 · Contracted Zoning Administrator	675.00	1,560.00	-56.7%	7,065.00	12,350.00	-42.8%
7721 · Plan Review - Electrical	100.00	0.00	100.0%	2,450.00	0.00	100.0%
7722 · Plan Review - Mechanical	500.00	0.00	100.0%	7,145.80	0.00	100.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	350.00	0.00	100.0%
7800 · Mileage Reimbursement	932.50	1,074.08	-13.2%	10,178.79	9,955.12	2.3%
7810 · Training Expense	0.00	0.00	0.0%	0.00	1,606.20	-100.0%
7830 · Interest Expense	535.69	673.15	-20.4%	5,935.75	6,475.85	-8.3%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	47.69	-100.0%
<b>Total Expense</b>	<b>47,977.99</b>	<b>45,359.91</b>	<b>5.8%</b>	<b>516,948.72</b>	<b>483,511.52</b>	<b>6.9%</b>
<b>Net Income</b>	<b>-8,868.44</b>	<b>7,496.85</b>	<b>-218.3%</b>	<b>125,867.84</b>	<b>81,357.49</b>	<b>54.7%</b>

## Kalamazoo Area Building Authority Profit & Loss Budget Performance October 2022

	Oct 22	Budget	% of Budget	Jan - Oct 22	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
4010 · Building Permits	10,418.00	30,963.00	33.6%	316,475.00	277,612.00	114.0%	319,312.00
4015 · Special Permits	1,410.00	220.00	640.9%	8,525.00	5,811.00	146.7%	8,121.00
4020 · Electrical Permits	9,661.00	11,953.00	80.8%	123,698.00	89,474.00	138.3%	110,867.00
4030 · Mechanical Permits	12,164.00	11,508.00	105.7%	135,555.00	102,316.00	132.5%	124,925.00
4040 · Plumbing Permits	4,593.00	4,786.00	96.0%	49,611.00	47,296.00	104.9%	58,409.00
4100 · Zoning Administration	841.25			8,800.00			
4600 · Investment Income	22.30	10.00	223.0%	141.01	100.00	141.0%	120.00
4700 · Other Income	0.00			11.55			
<b>Total Income</b>	<b>39,109.55</b>	<b>59,440.00</b>	<b>65.8%</b>	<b>642,816.56</b>	<b>522,609.00</b>	<b>123.0%</b>	<b>621,754.00</b>
<b>Expense</b>							
6010 · Advertising and Marketing	560.08	565.00	99.1%	1,526.53	1,680.00	90.3%	2,000.00
6200 · Bank Fees	115.00	115.00	100.0%	654.16	625.00	104.7%	890.00
6450 · Dues & Subscriptions	0.00	0.00	0.0%	636.00	575.00	110.6%	575.00
6500 · Payroll Expenses							
6501 · Salary - Building Official	6,875.00	6,875.00	100.0%	72,187.50	75,625.00	95.5%	89,375.00
6503 · Salary - Building Inspector	5,500.00	5,500.00	100.0%	57,750.00	60,500.00	95.5%	71,500.00
6505 · Wages - Administrative	7,883.54	6,955.20	113.3%	75,213.44	78,507.20	98.3%	117,873.60
6510 · Payroll Taxes	1,580.65	1,509.62	104.7%	16,758.30	16,657.45	100.6%	21,794.28
6511 · LTD / STD / AD&D / Life	371.46	371.46	100.0%	3,714.60	3,714.60	100.0%	4,457.52
6512 · 401A (KABA)	1,176.35	1,184.01	99.4%	12,961.15	13,024.16	99.5%	15,392.19
6513 · Health Insurance	3,831.56	3,557.58	107.7%	47,777.44	47,446.97	100.7%	55,799.34
6500 · Payroll Expenses - Other	0.00			0.00			
<b>Total 6500 · Payroll Expenses</b>	<b>27,218.56</b>	<b>25,952.87</b>	<b>104.9%</b>	<b>286,362.43</b>	<b>293,475.38</b>	<b>97.6%</b>	<b>376,191.93</b>
6550 · Pre-hiring Expense	0.00			10.00			
6700 · Insurance - General	1,004.86	1,025.00	98.0%	9,836.12	10,019.03	98.2%	13,069.03
6800 · Legal Fees	735.00	720.00	102.1%	7,140.00	7,950.00	89.8%	12,000.00
6810 · Computer Support (External)	209.97	179.97	116.7%	9,444.15	9,019.73	104.7%	10,659.84
6820 · Accounting Services	17.50	14.00	125.0%	10,893.00	10,943.00	99.5%	13,839.00
7100 · Office Equipment	275.07	275.07	100.0%	4,938.18	4,365.57	113.1%	5,116.76
7110 · Office Supplies	129.70	200.00	64.9%	2,763.83	3,330.00	83.0%	3,800.00
7115 · Postage	324.00	300.00	108.0%	1,268.17	1,000.00	126.8%	1,200.00
7120 · Water Cooler	0.00			171.83			
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	5,808.07	5,727.00	101.4%	6,137.00
7130 · Resource Materials	0.00	0.00	0.0%	101.00		100.0%	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.0%	0.00	16,000.00	0.0%	19,200.00
7420 · Lawn Care/Snow Removal	70.00	70.00	100.0%	2,405.00	1,888.00	127.4%	2,484.00
7450 · Maintenance & Repairs - Office	240.00	240.00	100.0%	1,059.93	1,064.00	99.6%	10,000.00
7500 · Utilities	258.01	265.00	97.4%	3,466.96	2,950.00	117.5%	3,580.00
7550 · Trash Removal	56.79	55.00	103.3%	548.51	550.00	99.7%	660.00
7600 · Security (Office)	0.00	0.00	0.0%	454.60	439.45	103.4%	479.40
7610 · Telephone - Office	284.53	610.00	46.6%	2,993.45	6,100.00	49.1%	7,320.00
7611 · Telephone - Cellular	185.73	150.00	123.8%	1,916.46	1,500.00	127.8%	1,800.00
7700 · Building Board of Appeals	0.00	0.00	0.0%	0.00	0.00	0.0%	375.00
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	525.00	675.00	77.8%	1,200.00
7710 · Contracted Building Inspector	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
7711 · Contracted Electrical Inspector	6,000.00	4,796.00	125.1%	55,200.00	45,902.00	120.3%	53,400.00
7712 · Contracted Mechanical Inspector	4,300.00	4,331.00	99.3%	45,800.00	38,902.00	117.7%	45,600.00
7713 · Contracted Plumbing Inspector	3,250.00	2,205.00	147.4%	27,900.00	26,155.00	106.7%	31,200.00
7715 · Contracted Zoning Administrator	675.00			7,065.00			
7721 · Plan Review - Electrical	100.00			2,450.00			
7722 · Plan Review - Mechanical	500.00			7,145.80			
7723 · Plan Review - Plumbing	0.00			350.00			
7800 · Mileage Reimbursement	932.50	1,122.00	83.1%	10,178.79	10,858.00	93.7%	13,200.00
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	1,600.00
7830 · Interest Expense	535.69			5,935.75			
7920 · Capital Outlay	0.00	0.00	0.0%	0.00	0.00	0.0%	7,000.00
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
<b>Total Expense</b>	<b>47,977.99</b>	<b>44,790.91</b>	<b>107.1%</b>	<b>516,948.72</b>	<b>501,804.16</b>	<b>103.0%</b>	<b>649,576.76</b>
<b>Net Income</b>	<b>-8,868.44</b>	<b>14,649.09</b>	<b>-60.5%</b>	<b>125,867.84</b>	<b>20,804.84</b>	<b>605.0%</b>	<b>-27,822.76</b>

Kalamazoo Area Building Authority  
**Balance Sheet**  
As of October 31, 2022

	<u>Oct 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Cash on Hand (Cash Bags)	450.00
1050 · Checking (Primary) / SMBT	219,051.79
1060 · Checking (Reserves) / CCU	100,051.51
1065 · Savings / CCU	25.00
<b>Total Checking/Savings</b>	<u>319,578.30</u>
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	731.25
<b>Total Accounts Receivable</b>	<u>731.25</u>
<b>Other Current Assets</b>	
1400 · Prepaid Items	4,803.70
<b>Total Other Current Assets</b>	<u>4,803.70</u>
<b>Total Current Assets</b>	<u>325,113.25</u>
<b>Other Assets</b>	
1600 · Accumulated Depreciation	-53,532.72
1900 · Capital Assets	231,006.20
<b>Total Other Assets</b>	<u>177,473.48</u>
<b>TOTAL ASSETS</b>	<u><u>502,586.73</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	5,115.93
<b>Total Accounts Payable</b>	<u>5,115.93</u>
<b>Other Current Liabilities</b>	
2070 · Notes Payable - SMBT	109,803.24
2100 · Accrued Items	517.66
2300 · Accounts Payables / ADJ	2,352.31
<b>Total Other Current Liabilities</b>	<u>112,673.21</u>
<b>Total Current Liabilities</b>	<u>117,789.14</u>
<b>Total Liabilities</b>	117,789.14
<b>Equity</b>	
3010 · Net Position	258,929.75
Net Income	125,867.84
<b>Total Equity</b>	<u>384,797.59</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>502,586.73</u></u>



**2022 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF OCTOBER 2022**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	11	\$ 2,760
COMSTOCK	ELECTRICAL	18	\$ 2,514
COMSTOCK	MECHANICAL	15	\$ 3,125
COMSTOCK	PLUMBING	-	\$ -
COMSTOCK	SPECIAL - JURISDICTION	4	\$ 400
COMSTOCK	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL COMSTOCK</b>		<b>48</b>	<b>\$ 8,799</b>
KALAMAZOO	BUILDING	7	\$ 1,356
KALAMAZOO	ELECTRICAL	20	\$ 2,662
KALAMAZOO	MECHANICAL	29	\$ 4,288
KALAMAZOO	PLUMBING	13	\$ 2,163
KALAMAZOO	SPECIAL - JURISDICTION	5	\$ 500
KALAMAZOO	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL KALAMAZOO</b>		<b>76</b>	<b>\$ 11,079</b>
PARCHMENT	BUILDING	1	\$ 176
PARCHMENT	ELECTRICAL	2	\$ 215
PARCHMENT	MECHANICAL	3	\$ 425
PARCHMENT	PLUMBING	1	\$ 105
PARCHMENT	SPECIAL - JURISDICTION	1	\$ 100
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>8</b>	<b>\$ 1,021</b>
PINE GROVE	BUILDING	4	\$ 887
PINE GROVE	ELECTRICAL	11	\$ 1,526
PINE GROVE	MECHANICAL	5	\$ 756
PINE GROVE	PLUMBING	-	\$ -
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>21</b>	<b>\$ 3,269</b>
RICHLAND	BUILDING	11	\$ 5,129
RICHLAND	ELECTRICAL	9	\$ 1,958
RICHLAND	MECHANICAL	17	\$ 3,367
RICHLAND	PLUMBING	10	\$ 2,195
RICHLAND	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND</b>		<b>48</b>	<b>\$ 12,749</b>
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	1	\$ 130
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>1</b>	<b>\$ 130</b>
<b>TOTAL</b>		<b>202</b>	<b>\$ 37,047</b>

REVENUE	REVENUE
OCTOBER 2021	% PREV YEAR MONTH
\$ 50,799	72.9%

PERMITS	PERMITS
OCTOBER 2021	% 2021 - YTD
202	100%



**2022 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: OCTOBER 2022**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	137	\$ 185,332
COMSTOCK	ELECTRICAL	177	\$ 39,616
COMSTOCK	MECHANICAL	156	\$ 41,727
COMSTOCK	PLUMBING	58	\$ 9,830
COMSTOCK	SPECIAL - JURISDICTION	20	\$ 2,000
COMSTOCK	SPECIAL - HOMEOWNER	8	\$ 440
<b>TOTAL COMSTOCK</b>		<b>556</b>	<b>\$ 278,945</b>
KALAMAZOO	BUILDING	150	\$ 28,736
KALAMAZOO	ELECTRICAL	195	\$ 32,103
KALAMAZOO	MECHANICAL	250	\$ 39,379
KALAMAZOO	PLUMBING	98	\$ 13,539
KALAMAZOO	SPECIAL - JURISDICTION	52	\$ 5,200
KALAMAZOO	SPECIAL - HOMEOWNER	4	\$ 220
<b>TOTAL KALAMAZOO</b>		<b>749</b>	<b>\$ 119,177</b>
PARCHMENT	BUILDING	14	\$ 2,041
PARCHMENT	ELECTRICAL	22	\$ 2,958
PARCHMENT	MECHANICAL	22	\$ 2,814
PARCHMENT	PLUMBING	6	\$ 804
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 900
PARCHMENT	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL PARCHMENT</b>		<b>74</b>	<b>\$ 9,572</b>
PINE GROVE	BUILDING	36	\$ 18,206
PINE GROVE	ELECTRICAL	61	\$ 9,858
PINE GROVE	MECHANICAL	62	\$ 10,053
PINE GROVE	PLUMBING	16	\$ 3,537
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>176</b>	<b>\$ 41,754</b>
RICHLAND	BUILDING	124	\$ 77,602
RICHLAND	ELECTRICAL	141	\$ 32,517
RICHLAND	MECHANICAL	165	\$ 35,048
RICHLAND	PLUMBING	94	\$ 18,669
RICHLAND	SPECIAL - JURISDICTION	4	\$ 400
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>531</b>	<b>\$ 164,401</b>
RICHLAND VILLAGE	BUILDING	13	\$ 2,425
RICHLAND VILLAGE	ELECTRICAL	10	\$ 1,313
RICHLAND VILLAGE	MECHANICAL	18	\$ 2,467
RICHLAND VILLAGE	PLUMBING	5	\$ 620
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>46</b>	<b>\$ 6,825</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2132</b>	<b>620,674.10</b>

REVENUE	REVENUE
YTD - OCTOBER 2021	% 2021 - YTD
<b>\$ 544,793</b>	<b>113.9%</b>

REVENUE
% 2022 YTD BUDGET
<b>120.0%</b>

PERMITS	PERMITS
YTD - OCTOBER 2021	% 2021 - YTD
<b>2018</b>	<b>105.6%</b>

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$ 45,738		JAN
190	\$ 49,367		FEB
217	\$ 52,589		MAR
201	\$ 77,431		APR
219	\$ 51,760		MAY
267	\$ 154,211		JUN
224	\$ 49,359		JUL
224	\$ 49,359		AUG
212	\$ 53,813		SEP
202	\$ 37,047		OCT
-	\$ -		NOV
-	\$ -		DEC
<b>2,132</b>	<b>\$ 620,674</b>		<b>2022</b>

# **BUILDING REPORT**

**OCTOBER 2022**

## **Residential / Commercial Building Permits and Construction Values**

- A. Total Number of Commercial & Agricultural Permits Issued – 5
- B. Total Construction Value for Commercial & Agricultural Permits - \$64,901
- C. Total Number of New Residential Construction Permits Issued – 5
- D. Total Construction Value for New Residential Permits – \$995,052
- E. Total Number of All Other Residential Permits Issued – 24
- F. Total Construction Value for All Other Residential Permits – \$174,208

## **Revenue / Permit Summary YTD**

- A. Total KABA Revenue in October 2022 - \$37,047 vs. Total KABA Revenue in October 2021 - \$50,799. **This is a decrease of 27.1%.**
- B. Total Number of Permits Issued in October 2022 – 202 vs. Total Number of Permits issued in October 2021 – 202. **There is no decrease/increase.**
- C. Total KABA YTD Revenue in October 2022 - \$620,674 vs. Total KABA YTD Revenue in October 2021 - \$544,793. **This is an increase of 13.9%.**
- D. Total Number of Permits Issued YTD 2022 – 2132 vs. Total Number of Permits Issued this time in 2021 – 2018. **This is an increase of 5.6%.**
- E. The October 2022 Revenue of \$37,047 is **7.1%** of the forecast for October YTD 2022 Revenue (\$518,128.30).
- F. The YTD 2022 Revenue of \$620,674.10 is **99.8%** of the forecast for the entire 2022 Projected Budget of \$621,754.

# Monthly Building Permits Issued

11/01/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB22-03-445	5682 E F AVE	18' x 36' inground swimming pool with	Torresworks Construction	10/03/2022	0.00	\$155.00
PB22-03-453	10706 N 24TH ST	Cell tower modifications and equipment	Chris French T-Mobile	10/03/2022	0.00	\$104.00
PB22-03-467	6441 MEDINAH LN	Completion of 600 s.f. detached	Kerry Scott	10/03/2022	0.00	\$104.00
PB22-03-470	5283 BEARDSLEY CT	New 1388 s.f.3 bed, 2 bath one story HUD	RHC Contracting LLC	10/26/2022	83,925.00	\$495.00
PB22-03-474	10918 E DE AVE	New 1232 s.f. detached accessory	DeVries & Orderlinde Bldrs	10/17/2022	49,070.00	\$316.00
PB22-03-476	10002 E DE AVE	New 30' x 36' detached accessory structure	Matthew Thomas	10/12/2022	43,016.00	\$269.00
PB22-03-477	8509 E STURTEVANT AVE	New 1736 s/f bi-level home with 3	Allen Edwin Homes	10/18/2022	178,747.00	\$1,055.00
PB22-03-478	5978 E F AVE	New 2 story 1262 s.f. 2 bed, 1 bath single	Annick Building Services	10/20/2022	136,563.00	\$223.00
PB22-03-481	6089 MEDINAH LN	New 2856 s/f two story home with 4	JRD Construction LLC	10/21/2022	365,144.00	\$2,154.00
PB22-03-490	9818 N 32ND ST	New 24' x 40' pole barn.FOOTINGS TO	Christopher Moberley	10/25/2022	14,400.00	\$176.00
PB22-03-496	7393 N SPRINKLE RD	Garage demolition	Ace Excavating & Gravel	10/26/2022	0.00	\$78.00
PB22-06-425	3218 ASHBY LN.	630 s/f basement finish that includes a	Matrix Basement Systems	10/12/2022	22,050.00	\$223.00
PB22-06-455	2815 GULL RD	Demolish and remove dwelling and	SINGH, GURMUKH	10/18/2022	0.00	\$155.00
PB22-06-488	1817 COLGROVE AVE	Demolish and remove existing 20' x20'	COX, EARL II & NIKKI	10/26/2022	0.00	\$78.00
PB22-06-491	625 LUM AVE	Interior and exterior renovation, strip	BRENT UFKES	10/28/2022	0.00	\$223.00
PB22-06-493	4818 WESTON AVE	Kitchen remodel new cabinets, remove	MEC Contracting	10/21/2022	0.00	\$231.00
PB22-06-501	445 N CLARENDON ST	Kitchen remodel, widen kitchen entry	David Vincent	10/27/2022	0.00	\$223.00
PB22-06-502	605 ARTHUR AVE	Interior and exterior renovation to include	LAVENDER, TORRANCE & LOR	10/28/2022	0.00	\$223.00
PB22-07-433	4127 REYNOLDS ST	New 1700 s.f. 1 story, 3 bed 2 bath single	VanWerden Home Bldrs, Inc	10/05/2022	230,673.00	\$1,360.00
PB22-07-466	4225 N 35TH ST	Install a 8.51 KW-DC, 21 panel, roof	Brenton Rugg	10/03/2022	0.00	\$104.00
PB22-07-468	2844 S 33RD ST	Install 12' of sub floor drainage system,	Ayers Basement Systems	10/03/2022	0.00	\$176.00
PB22-07-469	10150 E MICHIGAN AVE	Pole sign per plans	Burkett Signs Inc.	10/07/2022	0.00	\$104.00
PB22-07-471	351 RIVER ST	Repair roof and brick on front facade due	RHINOS INVESTMENTS LLC	10/06/2022	0.00	\$176.00
PB22-07-473	222 STATION HILL ST	New 8' x 20' attached deck and stairs per	Justin Whitson	10/17/2022	3,135.00	\$176.00
PB22-07-482	7275 E ML AVE	New 24' x 24' carport installed on a gravel	GEORGE DAVID & ELIZABETH	10/17/2022	8,640.00	\$104.00
PB22-07-483	2844 S 33RD ST	Install 8 power braces to the foundation	Ayers Basement Systems	10/17/2022	0.00	\$104.00
PB22-07-486	6094 WRIGHT ST	Re-roof: reshingle and replace decking as	Quality Home Improvements	10/20/2022	0.00	\$104.00
PB22-07-489	5455 GULL RD Suite E	Construct wall to separate kitchen from	Hazelhoff Builders	10/24/2022	0.00	\$176.00



PB22-07-492	5250 FORDHAM AVE	INSTALL 4' X 4' EGRESS WINDOW	Dale Vorenkamp	10/21/2022	0.00	\$176.00
PB22-18-480	229 OAK GRV	Install subfloor drainage system, sump and	Ayers Basement Systems	10/14/2022	0.00	\$176.00
PB22-20-345	24764 CR 388	Re-roof with metal standing seem roof.	WESTCOTT MORT'O & LUELLA	10/05/2022	0.00	\$100.00
PB22-20-457	17969 8TH ST	320 s.f. 2nd story addition to create 2	Visser Construction LLC	10/03/2022	33,897.00	\$223.00
PB22-20-472	21335 CR 653	Demo existing 24' x 28' detached	HORTON DANIELLE & CHAD	10/14/2022	64,901.00	\$409.00
PB22-20-479	13630 CR 653	Demolish and remove fire damaged	KINCAID FAMILY TRUST	10/14/2022	0.00	\$155.00

**Number of Permits:** 34

**Total Billed:** \$10,308.00

**Total Construction Value**

**\$1,234,161.00**

Population: All Records

Permit.DateIssued in <Previous month> [10/01/22 - 10/31/22]

AND

Permit.PermitType = Building

# Monthly Trade Permits Issued

11/01/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<b><u>Electrical</u></b>					
PE22-03-534	8311 E D AVE	Office addition	Lamplighter Electric	10/03/2022	\$172.00
PE22-03-552	6749 N 32ND ST	Kitchen remodel	Hi-Tech Electric	10/03/2022	\$191.00
PE22-03-563	6758 M-89 HWY	Install 20 AMP circuit dehumidifier	Grand Bay Electric	10/10/2022	\$100.00
PE22-03-566	5434 E AB AVE	New home	W.A. Wilcox Electric LLC.	10/11/2022	\$302.00
PE22-03-572	7906 GULL RD	Basement wiring **Work completed without permit by	CT Electrical Service	10/11/2022	\$165.00
PE22-03-590	9140 COTTAGE PL	New home	Country Lane Electric	10/20/2022	\$314.00
PE22-03-593	5755 N 32ND ST	Connect communications equipment to spare meter socket	Daniel R VanMiddlesworth	10/21/2022	\$160.00
PE22-03-594	5682 E F AVE	Inground pool	ROC Electric LLC	10/21/2022	\$200.00
PE22-03-605	5477 TURKEY RUN DR	New home ER# 1064920814	Cavalier Electric Inc	10/31/2022	\$354.00
PE22-06-554	301 W ALLEN ST	EM Service change	Hi-Tech Electric	10/03/2022	\$110.00
PE22-06-556	2216 RED CHERRY LN	Generator installNew owner: Jaylena Demorest	Electrical Zone Enterprises, Inc.	10/04/2022	\$115.00
PE22-06-560	3530 DOUGLAS AVE	Add cell comm to existing fire alarm panel	EPS (Grand Rapids)	10/13/2022	\$150.00
PE22-06-561	2010 NICHOLS RD	Replace parking lot and building exterior fixtures	Moore Electrical Service	10/13/2022	\$112.00
PE22-06-564	2303 SUNSPRITE DR.	Basement finish	ESCALONA, EDUARDO TREJO	10/10/2022	\$162.00
PE22-06-565	3227 HURON AVE	Repair existing service	AA Electric	10/11/2022	\$110.00
PE22-06-568	3227 MAPLE AVE	Pole barn	WELLINGTON, ERNEST	10/11/2022	\$106.00
PE22-06-573	1817 COLGROVE AVE	Add dishwasher circuit and refeed panel	JG Services Company LLC	10/13/2022	\$115.00
PE22-06-579	1838 NAZARETH RD	Wiring for snow melt system (inground mechanical)	KEI Electrical	10/13/2022	\$160.00
PE22-06-581	3218 ASHBY LN.	Basement finish	Sol Electric	10/14/2022	\$166.00
PE22-06-583	3324 CANTERBURY AVE	Power restoration after house fire, will isolate damaged	Southwest Electric LLC	10/18/2022	\$110.00
PE22-06-588	1118 CHRYSLER ST	New service	Lamplighter Electric	10/19/2022	\$110.00
PE22-06-589	630 PINEHURST BLVD	Repair masterER#106500632	Dan Wood Co	10/20/2022	\$110.00
PE22-06-592	901 GRAND PRE AVE	AC and furnace circuits, grounding/bonding	Whitney Holdings	10/20/2022	\$111.00
PE22-06-595	1720 RIVERVIEW DR	Service for upgraded traffic signal at Mosel & N	Severance Electrical	10/21/2022	\$110.00
PE22-06-596	1720 RIVERVIEW DR	Service for upgrade traffic signal at Mosel & Douglas	Severance Electrical	10/21/2022	\$110.00
PE22-06-598	4818 WESTON AVE	Kitchen remodel and relocate receptacle in bathroom.	Cavalier Electric Inc	10/25/2022	\$171.00
PE22-06-601	3208 THORNHILL	Replace 200 AMP panel, mast, meter, and service entrance	Service Professor	10/27/2022	\$110.00
PE22-06-604	605 ARTHUR AVE	Rewire home	LAVENDER, TORRANCE & LOR	10/28/2022	\$304.00
PE22-06-606	4013 ROCKWOOD DR	GFCI & 240v circuit for heat pump	SGI Heating & Cooling	10/31/2022	\$110.00
PE22-07-531	5376 E G AVE	Lights for units E and G	McFanin Electric	10/03/2022	\$162.00
PE22-07-548	4225 N 35TH ST	21 panel roof mounted solar array	Climax Solar	10/03/2022	\$127.00
PE22-07-549	9539 TREETOP DR	Generator install	Alliance Electric Of Michigan	10/03/2022	\$115.00

PE22-07-550	5830 JACILLE AVE	200 AMP service upgrade	Electric Masters LLC	10/04/2022	\$110.00
PE22-07-553	8937 KRUM AVE	Install sprinkler monitoring control panel	Vanguard Fire & Security Systems	10/03/2022	\$325.00
PE22-07-555	8188 BUCK AVE	Basement finish	Bright Ideas Electric	10/04/2022	\$188.00
PE22-07-558	10150 E MICHIGAN AVE	Illuminated free standing sign	Burkett Signs Inc.	10/07/2022	\$110.00
PE22-07-567	6627 SILVERTON AVE	Above ground pool bonding	JG Services Company LLC	10/11/2022	\$130.00
PE22-07-569	102 N 30TH ST Lot 1	Service repair	CT Electrical Service	10/11/2022	\$110.00
PE22-07-570	102 N 30TH ST Lot 14	Service repair	CT Electrical Service	10/11/2022	\$110.00
PE22-07-571	102 N 30TH ST Lot 44	Service repair	CT Electrical Service	10/11/2022	\$110.00
PE22-07-577	2601 WILD COYOTE TRL	Inground pool	C5 Electric	10/13/2022	\$136.00
PE22-07-584	102 N 30th St Lot 24	Repair damaged service	CT Electrical Service	10/24/2022	\$110.00
PE22-07-585	102 N 30th St Lot 23	Repair damaged service	CT Electrical Service	10/24/2022	\$110.00
PE22-07-586	102 N 30th St Lot 16	Repair damaged service	CT Electrical Service	10/24/2022	\$110.00
PE22-07-587	102 N 30th St Lot 4	Repair damaged service	CT Electrical Service	10/24/2022	\$110.00
PE22-07-599	6138 KING HWY	Vincinity of 7007 E ML Ave - northside of E ML Ave at	Hall Engineering Company	10/26/2022	\$235.00
PE22-07-602	2538 S 26TH ST	Replace HPS wall pack lights w/ LED	Polaris Electric	10/27/2022	\$106.00
PE22-18-580	229 OAK GRV	(2) 20 AMP circuits for sump pump	Grand Bay Electric	10/14/2022	\$110.00
PE22-18-600	514 WILSON	Extend 1 circuit in garage for addition	JAIYEoba, SIMEON	10/26/2022	\$105.00
PE22-20-547	21335 CR 653	Upgrade house to 400 AMP service using (2) 200 AMP	HORTON DANIELLE & CHAD	10/03/2022	\$120.00
PE22-20-551	28480 CR 388	AC circuit, generator install, and 100 AMP service	Service Professor	10/03/2022	\$131.00
PE22-20-557	17969 8TH ST	Addition/remodel: 2nd story addition to create 2 additional	Next Level Electric LLC	10/04/2022	\$279.00
PE22-20-559	12563 CR 653	Move service to underground	CHOPP ROBERT L III & MAGGI	10/04/2022	\$110.00
PE22-20-562	31601 I ST	Running power from house to pole on beach	Edison Electric Services	10/07/2022	\$145.00
PE22-20-574	23781 LAKE SHORE DR	Generator install	Steensma Lawn & Power	10/13/2022	\$115.00
PE22-20-575	28123 22ND AVE	Generator install	Steensma Lawn & Power	10/13/2022	\$115.00
PE22-20-576	13630 CR 653	Install new 200 AMP service meter attached to pole to feed	KINCAID FAMILY TRUST	10/13/2022	\$110.00
PE22-20-578	9011 23 1/2 ST	Pole barn (service only)	C5 Electric	10/13/2022	\$110.00
PE22-20-591	9599 23 1/2 ST	Well head connection	Foune Well Drilling	10/20/2022	\$105.00
PE22-20-603	9011 23 1/2 ST	pole barn	C5 Electric	10/27/2022	\$186.00

**Number of Permits:** 60

**Total Billed:** \$8,875.00

**Mechanical**

PM22-03-605	6409 MEDINAH LN	Generator install	Steensma Lawn & Power	10/13/2022	\$135.00
PM22-03-622	9175 M-43 HWY	Furnace replacement	Nieboer Heating & Cooling	10/03/2022	\$130.00
PM22-03-635	8347 W STURTEVANT AVE	New home	A-1 Mechanical	10/05/2022	\$255.00
PM22-03-639	6749 N 32ND ST	Kitchen remodel: venting range and moving supplies	JP Heating & Air Conditioning Inc	10/06/2022	\$180.00
PM22-03-641	6647 BRIDLE TRL	Water heater replacement	Vredevoogd Heating & Cooling	10/06/2022	\$106.00
PM22-03-644	8666 N 27TH ST	Switch from propane to natural gas	KLAVINGER, DONALD JR & AP	10/10/2022	\$130.00

PM22-03-654	9342 RICKER ST	New home	JP Heating & Air Conditioning Inc	10/13/2022	\$490.00
PM22-03-658	10212 N 31ST ST	Ductwork, air handler, and heat pump	Rogers Refrigeration	10/17/2022	\$185.00
PM22-03-660	7052 N 30TH ST	Furnace, AC, and humidifier replacement	Nieboer Heating & Cooling	10/20/2022	\$170.00
PM22-03-661	8331 W STURTEVANT AVE	New home	A-1 Mechanical	10/19/2022	\$255.00
PM22-03-666	7218 E C AVE	Water heater, air handler, & heat pump	Rogers Refrigeration	10/21/2022	\$166.00
PM22-03-667	8930 E DE AVE	Furnace, AC & humidifier replacement	Eric Dale Heating & AC	10/27/2022	\$170.00
PM22-03-672	7826 PRAIRIE CROSSINGS I	Furnace & AC replacement	Vredevoogd Heating & Cooling	10/24/2022	\$160.00
PM22-03-675	7678 FOXWOOD ST	Replace furnace	Bel Aire Heating & Air	10/24/2022	\$130.00
PM22-03-685	8532 E STURTEVANT AVE	New home	A-1 Mechanical	10/28/2022	\$265.00
PM22-03-686	8288 YALE AVE	Furnace replacement	Aire Serv - Benjamin Farrer	10/31/2022	\$135.00
PM22-03-691	9140 COTTAGE PL	New home HVAC	JP Heating & Air Conditioning Inc	10/31/2022	\$305.00
PM22-06-624	3709 W MAIN ST	Install mini split in basement and repipe for boiler pump	Nieboer Heating & Cooling	10/03/2022	\$155.00
PM22-06-625	712 FENIMORE AVE	Furnace replacement	Parker-Arntz Plumbing & Heating	10/05/2022	\$130.00
PM22-06-628	2911 Old Farm Rd/Mob Pk	Replace furnace & bath fan	DeHaan Heating & Cooling	10/03/2022	\$135.00
PM22-06-632	901 GRAND PRE AVE	Install new furnace & AC	Metzger's Heating & Cooling	10/06/2022	\$160.00
PM22-06-633	1019 CLEARVIEW ST	Furnace replacement	Harding Mechanical	10/04/2022	\$130.00
PM22-06-634	2621 DOUGLAS AVE	New gas station - HVAC & walk-in cooler	Corakis Heating & Cooling	10/04/2022	\$410.00
PM22-06-640	4578 CYPRESS CREEK LN	Water heater replacement	Vredevoogd Heating & Cooling	10/06/2022	\$106.00
PM22-06-642	132 STIRLING CT APT B	Water heater replacement	Bel Aire Heating & Air	10/07/2022	\$106.00
PM22-06-645	812 GAYLE AVE	Furnace & A/C replacementNew Owner: Rockstar Real	KC Heating & Cooling	10/10/2022	\$160.00
PM22-06-646	3151 EDLING DR.	Replace water heater	Bel Aire Heating & Air	10/11/2022	\$106.00
PM22-06-647	3068 VALLEY GLEN CIRCL	Furnace & AC replacement	Vredevoogd Heating & Cooling	10/11/2022	\$170.00
PM22-06-650	3710 PONTIAC AVE	Furnace, AC, and water heater replacement	Vredevoogd Heating & Cooling	10/13/2022	\$166.00
PM22-06-656	3827 HURON AVE	Furnace replacement	Nieboer Heating & Cooling	10/19/2022	\$130.00
PM22-06-663	914 DAYTON AVE	Furnace replacement	SGI Heating & Cooling	10/21/2022	\$130.00
PM22-06-664	720 IRA AVE	Furnace replacement	Vredevoogd Heating & Cooling	10/21/2022	\$130.00
PM22-06-665	3414 ENTERPRISE DR	Furnace & AC replacement	Shannon Dowd	10/21/2022	\$160.00
PM22-06-668	3078 VALLEY GLEN CIR	Furnace & AC replacement	Vredevoogd Heating & Cooling	10/21/2022	\$160.00
PM22-06-670	729 FENIMORE AVE	Furnace & water heater replacement	Home Energy Solutions	10/24/2022	\$136.00
PM22-06-671	3418 CRANBROOK AVE	Water heater replacement	Home Energy Solutions	10/24/2022	\$106.00
PM22-06-673	3035 MEADOWCROFT LAN	Furnace replacement	Vredevoogd Heating & Cooling	10/24/2022	\$130.00
PM22-06-677	3418 N WESTNEDGE AVE	Furnace & water heater replacement with new gas piping	Adams Heating & Cooling	10/27/2022	\$146.00
PM22-06-678	224 W DUNKLEY ST	Furnace replacement	Temperature Pro	10/27/2022	\$130.00
PM22-06-682	1356 PINEHURST BLVD	Boiler replacement: hot water, 50 psi	Dan Wood Co	10/27/2022	\$130.00
PM22-06-684	4601 THISTLE MILL CT	Furnace, AC, and humidifier replacement	Bel Aire Heating & Air	10/28/2022	\$170.00
PM22-06-687	2014 CUMBERLAND ST	Furnace & AC replacement	Aire Serv - Benjamin Farrer	10/31/2022	\$200.00
PM22-06-688	3304 W MAIN 104	Water heater replacement	Royal Comfort Mechanical	10/31/2022	\$106.00
PM22-06-689	319 SOLON ST	Replace furnace	Vredevoogd Heating & Cooling	10/31/2022	\$130.00

PM22-06-690	301 W ALLEN ST	Furnace replacement	Parker-Arntz Plumbing & Heating	10/31/2022	\$130.00
PM22-06-692	4013 ROCKWOOD DR	installation of heat pump	SIG Heating & Cooling	10/31/2022	\$130.00
PM22-07-618	8938 KRUM AVE	Install plate & frame heat exchanger for oil cooling with	Refrigeration Concepts	10/11/2022	\$155.00
PM22-07-626	10132 E HJ AVE	New Home HVAC	Metzger's Heating & Cooling	10/03/2022	\$270.00
PM22-07-627	9539 TREETOP DR	Generator install	Alliance Electric Of Michigan	10/11/2022	\$135.00
PM22-07-631	5953 DAWES AVE	Furnace replacement	North Star Heating & Cooling	10/03/2022	\$135.00
PM22-07-636	3919 S 26TH ST	Furnace & humidifier replacement	Vredevoogd Heating & Cooling	10/05/2022	\$140.00
PM22-07-638	5204 E MAIN ST	Remodel: New furnace, water heater, duct work, (2)	DEAL DALE C & NANCY J	10/05/2022	\$246.00
PM22-07-643	4044 IVY ST	Furnace & AC replacement	Vredevoogd Heating & Cooling	10/07/2022	\$160.00
PM22-07-648	5262 E CORK ST	Adding sprinklers to existing powder coat spray booths,	Brigade Fire Protection	10/17/2022	\$666.00
PM22-07-651	4267 COUNTRY MEADOWS	New home	A-1 Mechanical	10/13/2022	\$245.00
PM22-07-653	4127 REYNOLDS ST	New home	JP Heating & Air Conditioning Inc	10/31/2022	\$250.00
PM22-07-655	6895 DUNCAN AVE	New home	A-1 Mechanical	10/14/2022	\$245.00
PM22-07-662	4754 CINDY ST	Water heater replacement	Dan Wood Co	10/20/2022	\$106.00
PM22-07-676	3082 HUNTERS MDW	Water heater replacement	Absolute Heating & Ventilation	10/24/2022	\$106.00
PM22-07-679	10185 BLAKE BLVD	Water heater replacement	Absolute Heating & Ventilation	10/27/2022	\$106.00
PM22-07-680	5510 COMSTOCK AVE	Furnace & AC replacement	Dan Wood Co	10/27/2022	\$160.00
PM22-18-630	703 PARCHMOUNT	AC replacement	Dan Wood Co	10/03/2022	\$130.00
PM22-18-637	540 ESPANOLA	Replace furnace, install chimney liner	Vredevoogd Heating & Cooling	10/05/2022	\$135.00
PM22-18-649	114 HAYMAC	Furnace & AC replacement	Service Professor	10/13/2022	\$160.00
PM22-19-659	8900 GULL RD	Replace pharmacy RTU	Stafford-Smith, Inc	10/17/2022	\$130.00
PM22-20-610	26520 8TH AVE	Generator install	Crystal Flash	10/05/2022	\$135.00
PM22-20-629	28480 CR 388	Replace furnace, AC, and water heater. Install generator	Service Professor	10/03/2022	\$201.00
PM22-20-652	23781 LAKE SHORE DR	Generator install	Steensma Lawn & Power	10/13/2022	\$135.00
PM22-20-669	29420 CR 390	AC replacement	Vredevoogd Heating & Cooling	10/21/2022	\$130.00
PM22-20-674	28123 22ND AVE	New LP tank to connect to new generator	Endeavor AG & Energy	10/31/2022	\$155.00

**Number of Permits:** 70

**Total Billed:** \$12,091.00

### Plumbing

PP22-03-267	5282 STONE OAK LN	2 tub replacements	Ohio Bath Solutions	10/13/2022	\$110.00
PP22-03-274	8509 E STURTEVANT AVE	Sewer connection	Allen Edwin Homes	10/18/2022	\$105.00
PP22-03-277	9342 RICKER ST	New home	Portage Plumbing	10/18/2022	\$328.00
PP22-03-280	8878 W GULL LAKE DR	Plumbing for new garage	Genzink Plumbing	10/19/2022	\$233.00
PP22-03-281	8878 W GULL LAKE DR	Change out fixtures and rough in tile shower in 2nd floor	Genzink Plumbing	10/19/2022	\$180.00
PP22-03-283	6758 M-89 HWY	Sump pump in crawl	East End Plumbing	10/20/2022	\$105.00
PP22-03-288	8469 E STURTEVANT AVE	New home	Superior Plumbing Services	10/26/2022	\$277.00
PP22-03-290	8407 W STURTEVANT AVE	New home	Superior Plumbing Services	10/28/2022	\$277.00

PP22-03-291	8449 E STURTEVANT AVE	New home	Superior Plumbing Services	10/28/2022	\$290.00
PP22-03-292	8385 W STURTEVANT AVE	New home	Superior Plumbing Services	10/31/2022	\$290.00
PP22-06-268	2631 BARKWOOD LANE	Shower valve replacement	Daniel Fron	10/06/2022	\$105.00
PP22-06-269	2220 GULL RD	Water heater replacement for unit A6	Dale W Hubbard Inc	10/07/2022	\$105.00
PP22-06-270	2220 GULL RD	Water heater replacement in E2	Dale W Hubbard Inc	10/07/2022	\$105.00
PP22-06-271	517 CAMPBELL AVE	Replace water heater, replace water lines, install new	O'Neill Plumbing & Mechanical	10/12/2022	\$180.00
PP22-06-272	2702 E MAIN ST	Adding 3 compartment sink, hand sink, and ice maker	Great Lakes Plumbing	10/14/2022	\$230.00
PP22-06-273	3218 ASHBY LN.	Basement finish	Ballard Plumbing	10/12/2022	\$170.00
PP22-06-276	2327 SUNSPRITE DR.	Water heater replacement	Woodhouse Plumbing & Heating Inc	10/19/2022	\$105.00
PP22-06-278	2225 WOODWARD AVE	Repair/replace pipes and fixtures	GOODWIN, MARJORIE RENEE	10/19/2022	\$170.00
PP22-06-279	3709 OTTAWA AVE	Sewer connectionNew Owner: Carrie Hybels	Alamo Dirt Works	10/19/2022	\$105.00
PP22-06-282	2424 Texel	Fire repairs: 2 new water heaters, new pex water lines, new	Herrema Plumbing	10/20/2022	\$370.00
PP22-06-293	4021 ANDORA AVE	Basement bathroom	Doubledee Mechanical	10/27/2022	\$225.00
PP22-06-295	2716 NICHOLS RD	Water heater replacement in Apt 4	Dale W Hubbard Inc	10/28/2022	\$105.00
PP22-06-297	605 ARTHUR AVE	Remodel	LAVENDER, TORRANCE & LOR	10/28/2022	\$188.00
PP22-18-275	229 OAK GRV	Install sump	East End Plumbing	10/14/2022	\$105.00

**Number of Permits:** 24

**Total Billed:** \$4,463.00

**Number of Permits:** 154

**Total Billed:** \$25,429.00

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [10/01/22 - 10/31/22]

# Monthly Property Maintenance Requests

11/01/2022

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS21-06-071	3519 E MICHIGAN AVE	06-13-475-010	LEWIS, RONALD E.	06/30/2021	\$255.00
<b>Work Description:</b>	Property Maintenance Request from Kalamazoo Township				
<b>Inspections:</b>	10/07/2022	Property Maint. Re-inspection	Approved		
<b>Inspections:</b>	11/30/2021	Property Maint. Re-inspection	Partially Approved		
<b>Inspections:</b>	06/30/2021	Property Maintenance Inspectio	Disapproved		
PS21-06-086	562 DAYTON AVE	06-13-130-770	HAYES, MARGARET	08/17/2021	\$155.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
<b>Inspections:</b>	10/24/2022	Property Maint. Re-inspection	Partially Approved		
<b>Inspections:</b>	09/30/2021	Property Maintenance Inspectio	Disapproved		
PS22-03-065	9615 E D AVE APT 12	03-14-451-030	BIG SPRING LLC	10/20/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Richland Township				
	6915 East D Ave Apt 12				
<b>Inspections:</b>	10/24/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-045	1208 Bixby	06-11-470-030	KZ1 HUMPHREY WOOD	08/02/2022	\$200.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
<b>Inspections:</b>	10/21/2022	Property Maint. Re-inspection	Approved		
<b>Inspections:</b>	08/03/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-051	200 LAKE FOREST BLVD	06-17-380-012	LAKE FOREST KALAMA	09/15/2022	\$200.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
	Address: 465 Lake Forest Blvd (Building 13)				
<b>Inspections:</b>	10/18/2022	Property Maint. Re-inspection	Partially Approved		
<b>Inspections:</b>	09/19/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-066	2028 Colgrove Bldg 8	06-11-430-025	LAKEVIEW RESIDENCE	10/21/2022	\$100.00

<b>Work Description:</b>	Property Maintenance request from Kalamazoo for Apt 216				
<b>Inspections:</b>	10/25/2022	Jurisdiction request		Disapproved	
PS22-07-062	163 ROSEMONT DR	07-22-130-110	KALSOW NORMA J	10/11/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	10/12/2022	Property Maintenance Inspectio		Disapproved	
PS22-07-063	3447 Comstock Village Ln	07-06-380-048	COMSTOCK VILL LTD E	10/18/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	10/19/2022	Property Maintenance Inspectio		Disapproved	
PS22-07-064	1701 N 33RD ST	07-11-380-075	SOIL FRIENDS LLC	10/18/2022	\$100.00
<b>Work Description:</b>					
<b>Inspections:</b>	10/19/2022	Property Maintenance Inspectio		Disapproved	
PS22-18-058	507 N RIVERVIEW 4	06-02-110-081	NELMA LLC	10/05/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Parchment				
<b>Inspections:</b>	10/06/2022	Property Maintenance Inspectio		Approved	
PS22-20-061	29056 CR 388	80-15-021-009-75	STREET JEFF	10/10/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Pine Grove				
<b>Inspections:</b>	10/13/2022	Property Maintenance Inspectio		Disapproved	

**Total Permits For Type: 11**

**Total Fees For Type: \$1,510.00**

## Report Summary

**Grand Total Fees: \$1,510.00**

**Grand Total Permits: 11**



Permit.Category = Jurisdiction  
Request AND  
Inspection.DateTimeScheduled  
Between 10/01/2022 AND  
10/31/2022

# Monthly Special Permit - Owner Request

11/01/2022

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-06-057	3115 MAPLE AVE	06-01-440-450	BRINDLEY, JOANNE	10/04/2022	\$55.00
<b>Work Description:</b>	Meter socket inspection for barn				
	New owner: Mirna Valadez				
<b>Inspections:</b>	10/10/2022	Meter Socket Inspection	Disapproved		
PS22-06-060	2424 Texel	06-12-310-011	Gull Pointe Rentals LLC	10/10/2022	\$55.00
<b>Work Description:</b>	Plumbing Consultation				
<b>Inspections:</b>	10/12/2022	Consultation	Approved		

**Total Permits For Type: 2**

**Total Fees For Type: \$110.00**

## Report Summary

**Grand Total Fees: \$110.00**

**Grand Total Permits: 2**

Population: All Records

Permit.DateIssued Between  
10/1/2022 12:00:00 AM AND  
10/31/2022 11:59:59 PM  
AND

Permit.Category = Meter Socket  
Inspection OR

Permit.Category = Hood  
Suppression OR

Permit.Category = Special Permit  
OR

Permit.Category = Owner Request

1:24 PM

12/05/22

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
**1065 - Savings / CCU, Period Ending 11/30/2022**

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	<u>Nov 30, 22</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 11/30/2022	25.00
Ending Balance	25.00

1:34 PM

12/05/22

## Kalamazoo Area Building Authority Reconciliation Detail

1060 - Checking (Reserves) / CCU, Period Ending 11/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						100,051.51
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	11/30/2022			X	12.34	12.34
Total Deposits and Credits					12.34	12.34
Total Cleared Transactions					12.34	12.34
Cleared Balance					12.34	100,063.85
Register Balance as of 11/30/2022					12.34	100,063.85
<b>Ending Balance</b>					<b>12.34</b>	<b>100,063.85</b>

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1:38 PM

12/05/22

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1050 · Checking (Primary) / SMBT, Period Ending 11/30/2022

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	<u>Nov 30, 22</u>
<b>Beginning Balance</b>	219,555.57
<b>Cleared Transactions</b>	
Checks and Payments - 51 items	-52,855.51
Deposits and Credits - 113 items	50,304.88
<b>Total Cleared Transactions</b>	<u>-2,550.63</u>
<b>Cleared Balance</b>	<b>217,004.94</b>
<b>Uncleared Transactions</b>	
Checks and Payments - 11 items	-3,375.48
Deposits and Credits - 8 items	1,600.00
<b>Total Uncleared Transactions</b>	<u>-1,775.48</u>
<b>Register Balance as of 11/30/2022</b>	<b>215,229.46</b>
<b>New Transactions</b>	
Checks and Payments - 15 items	-16,259.04
Deposits and Credits - 7 items	1,423.00
<b>Total New Transactions</b>	<u>-14,836.04</u>
<b>Ending Balance</b>	<b>200,393.42</b>

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							<b>219,555.57</b>
<b>Cleared Transactions</b>							
<b>Checks and Payments - 51 items</b>							
Check	10/13/2022	6388	JP Heating & Air Conditioning	Refund - PM22-03-613 (over payment)	√	-26.00	
Bill Pmt -Check	10/20/2022	6395	Sun Life Assurance	11/01-11/30/22	√	-371.46	
Bill Pmt -Check	10/20/2022	6393	Scott Paddock	10/09-10/15/22 (6 Inspections)	√	-300.00	
Bill Pmt -Check	10/20/2022	6392	Molly Maid	Office cleaning: 10/14	√	-120.00	
Check	10/26/2022	6401	Molly Maid	Cleaning: 09/30 (Replaces Ck # 6375)	√	-120.00	
Bill Pmt -Check	10/27/2022	6406	Scott Paddock	10/16-10/22/22 (6 Inspections)	√	-300.00	
Bill Pmt -Check	10/27/2022	6405	Great America Financial	Toshiba copier	√	-275.07	
Check	10/27/2022	6400	Molly Maid	Cleaning: 09/16 initial clean (Replaces Ck # 6358)	√	-210.00	
Bill Pmt -Check	10/27/2022	6402	Charter Comm	10/20-11/19/22	√	-209.97	
Bill Pmt -Check	10/27/2022	6404	Great-West	Plan Fee Maintenance 07/01-09/30/22	√	-125.00	
Check	10/27/2022	6409	Doubledee Mechnaical	Refund - PM22-18-460 (over payment)	√	-95.00	
Check	10/27/2022	6407	CT Electrical Services	Refund - PE22-03-572 (over payment)	√	-24.00	
Check	10/27/2022	6408	KEI Electric	Refund - PE22-06-579 (over payment)	√	-10.00	
Liability Check	10/31/2022	6411	State of Michigan/Withhold	Oct 2022	√	-857.28	
Bill Pmt -Check	11/03/2022	6412	Terry Thatcher/MP Services	10/23-10/29/22 (15 Mech / 16 Plumb Inspections)	√	-1,550.00	
Bill Pmt -Check	11/03/2022	6416	Doug Scott	10/23-10/29/22 (21 Inspections)	√	-1,050.00	
Bill Pmt -Check	11/03/2022	6414	Bear Priest	(Z20) 10/01-10/31/22 (9.75 hrs + (2) ZCP)	√	-675.00	
Bill Pmt -Check	11/03/2022	6424	West Michigan Business Forms	red label stock	√	-610.08	
Check	11/03/2022	6422	Alwine, Michael R	Reimbursement - Mileage (495.00) & Phone (73.73)	√	-568.73	
Check	11/03/2022	6423	Roy, Stephen A	Reimbursement - Milleage (437.50) & Phone (112.00)	√	-549.50	
Bill Pmt -Check	11/03/2022	6421	Scott Paddock	10/23-10/29/22 (9 Inspections)	√	-450.00	
Bill Pmt -Check	11/03/2022	6415	Consumers Energy	09/21-10/20/22	√	-258.01	
Bill Pmt -Check	11/03/2022	6417	Graybar Financial Services	phone rental	√	-198.83	
Bill Pmt -Check	11/03/2022	6418	JM Lawn Maintenance	mowing: 10/04, 10/25	√	-70.00	
Bill Pmt -Check	11/03/2022	6420	Republic Services	11/01-11/30/22	√	-57.06	
Liability Check	11/08/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 11/06/22)	√	-7,535.89	
Bill Pmt -Check	11/08/2022	6428	Doug Scott	11/01-11/05/22 (17 Inspections + Plan Review) 10/30-10/31/22 (3 Mech / 2 Plumb Inspections) & 11/01-11/05/22 (8 Mech / 13 Plumb Inspections)	√	-1,700.00	
Bill Pmt -Check	11/08/2022	6427	Terry Thatcher/MP Services		√	-1,300.00	
Bill Pmt -Check	11/08/2022	6425	Scott Paddock	11/01-11/05/22 (7 Inspections)	√	-350.00	
Liability Check	11/09/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 11/06/22)	√	-2,830.78	

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Liability Check	11/09/2022	ACH	Great-West	Payroll (W/E 11/06/22)	√	-591.74	
Liability Check	11/09/2022	ACH	Great-West	Payroll (W/E 11/06/22)	√	-200.00	
Check	11/10/2022	6426	Superior Plumbing Services	Refund - PP22-03-290, PP22-03-291, PP22-03-288 & PP22-03-235	√	-879.00	
Bill Pmt -Check	11/17/2022	6429	Doug Scott	11/06-11/12/22 (20 Inspections)	√	-1,000.00	
Bill Pmt -Check	11/17/2022	6430	Kreis, Enderle, Hudgins & Borsos	General through 10/31/22	√	-735.00	
Bill Pmt -Check	11/17/2022	6431	Scott Paddock	11/06-11/12/22 (12 Inspections)	√	-600.00	
Bill Pmt -Check	11/17/2022	6434	Terry Thatcher/MP Services	11/06-11/12/22 (4 Mech / 6 Plumb Inspections)	√	-500.00	
Liability Check	11/22/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 11/20/22)	√	-7,919.92	
Liability Check	11/23/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 11/20/225)	√	-2,935.00	
Bill Pmt -Check	11/23/2022	6437	BS&A	Field Inspection - 11/01/22-11/01/23 4400 S 26th Street (KCRC - office, vehicle storage & vehicle maintenance)	√	-2,744.00	
Bill Pmt -Check	11/23/2022	6443	Redmond Engineering & Design		√	-2,322.60	
Bill Pmt -Check	11/23/2022	6440	Doug Scott	11/13-11/19/22 (27 Inspections)	√	-1,350.00	
Bill Pmt -Check	11/23/2022	6441	EMC Insurance	Dec 2022	√	-1,004.05	
Bill Pmt -Check	11/23/2022	6436	Allied Mechanical Services, Inc	furnace/Conf room (circuit board)	√	-704.70	
Liability Check	11/23/2022	ACH	Great-West	Payroll (W/E 11/20/22)	√	-588.39	
Bill Pmt -Check	11/23/2022	6438	Butch Hayes/State Approved Insp Svcs	11/13-11/19/22 (5 Mech / 2 Plumb Inspections)	√	-350.00	
Liability Check	11/23/2022	ACH	Great-West	Payroll (W/E 11/20/22)	√	-200.00	
Bill Pmt -Check	11/23/2022	6445	Spectrum VoIP	11/01-11/30/22	√	-85.70	
Bill Pmt -Check	11/24/2022	ACH	Blue Cross Blue Shield	12/01-12/31/22	√	-3,737.46	
Bill Pmt -Check	11/30/2022	online	SMBT	Dec 2020	√	-1,565.29	
Check	11/30/2022	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	

Total Checks and Payments

-52,855.51

**Deposits and Credits - 113 items**

Deposit	10/27/2022		Deposit ID # 123267240	√	50.00
Deposit	10/27/2022		Deposit ID # 123246461	√	106.00
Deposit	10/27/2022		Deposit ID # 123242264	√	110.00
Deposit	10/27/2022		Deposit ID # 123242600	√	130.00
Deposit	10/27/2022		Deposit ID # 123271009	√	186.00
Deposit	10/27/2022		Deposit ID # 123270687	√	223.00
Deposit	10/28/2022		Deposit ID # 123322752	√	55.00
Deposit	10/28/2022		Deposit ID # 123320733	√	170.00
Deposit	10/28/2022		Deposit ID # 123319692	√	223.00
Deposit	10/28/2022		Deposit ID # 123369010	√	715.00

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/31/2022			Deposit ID # 123502879	√	240.00	
Deposit	10/31/2022			Deposit ID # 123470402	√	335.00	
Deposit	11/01/2022			Deposit ID # 123582545	√	50.00	
Deposit	11/01/2022			Deposit ID # 123578545	√	104.00	
Deposit	11/01/2022			Deposit ID # 123575216	√	105.00	
Deposit	11/01/2022			Deposit ID # 123586786	√	105.00	
Deposit	11/01/2022			Deposit ID # 123602932	√	106.00	
Deposit	11/01/2022			Deposit ID # 123585896	√	110.00	
Deposit	11/01/2022			Deposit ID # 123615513	√	170.00	
Deposit	11/01/2022			Deposit ID # 123617663	√	176.00	
Deposit	11/01/2022			Deposit ID # 123619507	√	176.00	
Deposit	11/01/2022			Deposit ID # 123606869	√	250.00	
Deposit	11/02/2022			Deposit ID # 123677600	√	66.00	
Deposit	11/02/2022			Deposit ID # 123675162	√	104.00	
Deposit	11/02/2022			Deposit ID # 123665254	√	140.00	
Deposit	11/02/2022			Deposit ID # 123662496	√	523.00	
Bill Pmt -Check	11/03/2022	6413	West Michigan Business Forms	VOID: eliminate discount	√	0.00	
Deposit	11/03/2022			Deposit ID # 123724065	√	30.00	
Deposit	11/03/2022			Deposit ID # 123740304	√	30.00	
Deposit	11/03/2022			Deposit ID # 123723665	√	55.00	
Deposit	11/03/2022			Deposit ID # 123757848	√	220.00	
Deposit	11/03/2022			Deposit ID # 123766661	√	223.00	
Deposit	11/03/2022			Deposit ID # 123755857	√	271.00	
Deposit	11/03/2022			Deposit ID # 123735932	√	278.00	
Deposit	11/04/2022			Deposit ID # 123798063	√	50.00	
Deposit	11/04/2022			Deposit ID # 123793472	√	104.00	
Deposit	11/04/2022			Deposit ID # 123803550	√	375.00	
Deposit	11/07/2022			Deposit ID # 123944485	√	55.00	
Deposit	11/07/2022			Deposit ID # 123963782	√	166.00	
Deposit	11/07/2022			Deposit ID # 123959870	√	290.00	
Deposit	11/07/2022			Deposit	√	409.00	
Deposit	11/07/2022			Deposit ID # 123934257	√	461.00	
Deposit	11/07/2022			Deposit ID # 123935519	√	1,096.00	



**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	11/07/2022			Deposit	√	7,802.00	
Deposit	11/08/2022			Deposit ID # 123956877	√	55.00	
Deposit	11/08/2022			Deposit ID # 124000179	√	116.00	
Deposit	11/08/2022			Deposit ID # 124005680	√	176.00	
Deposit	11/08/2022			Deposit ID # 123996132	√	236.00	
Paycheck	11/09/2022	DD30678	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	11/09/2022	DD30679	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	11/09/2022	DD30677	Bellisle, Mary L	Direct Deposit	√	0.00	
Paycheck	11/09/2022	DD30680	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	11/09/2022	DD30676	Alwine, Michael R	Direct Deposit	√	0.00	
Deposit	11/09/2022			Deposit ID # 124092484	√	104.00	
Deposit	11/09/2022			Deposit ID # 124062737	√	196.00	
Deposit	11/09/2022			Deposit ID # 124084602	√	214.00	
Deposit	11/09/2022			Deposit ID # 124058692	√	274.00	
Deposit	11/10/2022			Deposit ID # 124149524	√	160.00	
Deposit	11/14/2022			Deposit ID # 124326184	√	5.00	
Deposit	11/14/2022			Deposit ID # 124372448	√	45.00	
Deposit	11/14/2022			Deposit ID # 124365238	√	60.00	
Deposit	11/14/2022			Deposit ID # 124370143	√	110.00	
Deposit	11/14/2022			Deposit ID # 124345753	√	170.00	
Deposit	11/14/2022			Deposit ID # 124349928	√	223.00	
Deposit	11/14/2022			Deposit ID # 124341679	√	266.00	
Deposit	11/14/2022			Deposit ID # 124357779	√	385.00	
Deposit	11/14/2022			Deposit ID # 124360275	√	460.00	
Deposit	11/14/2022			Deposit	√	1,143.00	
Deposit	11/14/2022			Deposit	√	3,083.00	
Deposit	11/15/2022			Deposit ID # 124449205	√	30.00	
Deposit	11/15/2022			Deposit ID # 124418018	√	130.00	
Deposit	11/15/2022			Deposit ID # 124430194	√	140.00	
Deposit	11/15/2022			Deposit ID # 124449581	√	210.00	
Deposit	11/15/2022			Deposit ID # 124416020	√	210.00	
Deposit	11/15/2022			Deposit ID # 124455947	√	355.00	
Deposit	11/16/2022			Deposit ID # 124516468	√	50.00	

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	11/16/2022			Deposit ID # 124522409	√	50.00	
Deposit	11/16/2022			Deposit ID # 124542354	√	50.00	
Deposit	11/16/2022			Deposit ID # 124507225	√	111.00	
Deposit	11/16/2022			Deposit ID # 124535176	√	250.00	
Deposit	11/16/2022			Deposit ID # 124508676	√	250.00	
Deposit	11/17/2022			Deposit ID # 124582094	√	5.00	
Deposit	11/17/2022			Deposit ID # 124592414	√	269.00	
Deposit	11/21/2022			Deposit ID # 124800266	√	54.00	
Deposit	11/21/2022			Deposit ID # 124757620	√	106.00	
Deposit	11/21/2022			Deposit ID # 124767376	√	110.00	
Deposit	11/21/2022			Deposit ID # 124764533	√	116.00	
Deposit	11/21/2022			Deposit ID # 124789929	√	130.00	
Deposit	11/21/2022			Deposit ID # 124801924	√	165.00	
Deposit	11/21/2022			Deposit ID # 124758591	√	186.00	
Deposit	11/21/2022			Deposit ID # 124760235	√	223.00	
Deposit	11/21/2022			Deposit	√	831.25	
Deposit	11/21/2022			Deposit	√	1,029.00	
Deposit	11/21/2022			Deposit	√	2,394.00	
Deposit	11/21/2022			Deposit	√	6,445.00	
Deposit	11/22/2022			Deposit ID # 124845531	√	105.00	
Deposit	11/22/2022			Deposit ID # 124831269	√	337.00	
Paycheck	11/23/2022	DD30685	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	11/23/2022	DD30684	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	11/23/2022	DD30683	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	11/23/2022	DD30681	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	11/23/2022	DD30682	Bellisle, Mary L	Direct Deposit	√	0.00	
Deposit	11/23/2022			Deposit ID # 124903749	√	55.00	
Deposit	11/23/2022			Deposit ID # 124923429	√	130.00	
Deposit	11/23/2022			Deposit ID # 124920722	√	352.00	
Deposit	11/23/2022			Deposit ID # 124896859	√	2,367.60	
Deposit	11/28/2022			Deposit - Cash	√	240.00	
Deposit	11/28/2022			Deposit - Cash	√	392.00	
Deposit	11/28/2022			Deposit	√	4,949.00	

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	11/29/2022			Deposit	√	1,251.00	
Deposit	11/30/2022			Interest	√	9.03	
Deposit	11/30/2022			Deposit	√	500.00	
Deposit	11/30/2022			Deposit	√	1,594.00	
Total Deposits and Credits							50,304.88
Total Cleared Transactions							-2,550.63
Cleared Balance							217,004.94
<b>Uncleared Transactions</b>							
<b>Checks and Payments - 11 items</b>							
Check	09/08/2022	6347	Nuyen Electric	Refund - PE22-06-467 (over payment)		-3.00	
Bill Pmt -Check	11/03/2022	6419	Molly Maid	Cleaning: 10/28		-120.00	
Bill Pmt -Check	11/17/2022	6432	Steve Wood/SJ Wood Electric	11/06-11/12/22 (8 Inspections)		-400.00	
Bill Pmt -Check	11/17/2022	6433	Sun Life Assurance	12/01-12/31/22		-371.46	
Check	11/17/2022	6435	Superior Plumbing Services	Refund - PP22-03-292 (not completing job scope)		-240.00	
Bill Pmt -Check	11/23/2022	6446	STG - Shumaker Technology Group	Website hosting - 06/01/22-05/31/23		-600.00	
Bill Pmt -Check	11/23/2022	6442	Great America Financial	Toshiba copier		-275.07	
Bill Pmt -Check	11/23/2022	6444	Scott Paddock	11/13-11/19/22 (5 Inspections)		-250.00	
Bill Pmt -Check	11/23/2022	6447	Zemlick	lg envelopes, paper		-123.53	
Bill Pmt -Check	11/23/2022	6439	City of Kalamazoo (Water&Sewer)	08/01-11/09/22 (estimate)		-96.81	
Liability Check	11/30/2022	6458	State of Michigan/Withhold	Nov 2022		-895.61	
Total Checks and Payments							-3,375.48
<b>Deposits and Credits - 8 items</b>							
Deposit	11/28/2022			Deposit ID # 125097513		136.00	
Deposit	11/28/2022			Deposit ID # 125092474		160.00	
Deposit	11/29/2022			Deposit ID # 125155197		141.00	
Deposit	11/30/2022			Deposit ID # 125199784		55.00	
Deposit	11/30/2022			Deposit ID # 125239347		106.00	
Deposit	11/30/2022			Deposit ID # 125207244		180.00	
Deposit	11/30/2022			Deposit ID # 125197215		274.00	
Deposit	11/30/2022			Deposit ID # 125208769		548.00	
Total Deposits and Credits							1,600.00
Total Uncleared Transactions							-1,775.48
Register Balance as of 11/30/2022							215,229.46

## Kalamazoo Area Building Authority Reconciliation Detail

**1050 - Checking (Primary) / SMBT, Period Ending 11/30/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>New Transactions</b>							
<b>Checks and Payments - 15 items</b>							
Bill Pmt -Check	12/01/2022	6450	Doug Scott	11/20-11/26/22 (17 Inspections)		-850.00	
Bill Pmt -Check	12/01/2022	6454	Terry Thatcher/MP Services	11/20-11/26/22 (5 Mech / 12 Plumb Inspections)		-850.00	
Bill Pmt -Check	12/01/2022	6452	JM Lawn Maintenance	11/01 - prune hydrangeas, 11/02 - fall cleanup & snow plowing: 11/17, 11/18, 11/19 & 11/20		-836.00	
Check	12/01/2022	6456	Roy, Stephen A	Reimbursement - Mileage (588.13) & Phone (111.90)		-700.03	
Bill Pmt -Check	12/01/2022	6448	Butch Hayes/State Approved Insp Srvs	11/20-11/26/22 (5 Mech / 5 Plumb Inspections)		-500.00	
Bill Pmt -Check	12/01/2022	6453	Terry Thatcher/MP Services	11/13-11/19/22 (3 Mech / 5 Plumb Inspections)		-400.00	
Check	12/01/2022	6457	Alwine, Michael R	Reimbursement - Mileage (273.75) & Phone (73.73)		-347.48	
Bill Pmt -Check	12/01/2022	6449	Consumers Energy	10/21-11/21/22		-345.14	
Bill Pmt -Check	12/01/2022	6459	Charter Comm	11/20-12/19/22		-209.97	
Bill Pmt -Check	12/01/2022	6451	Graybar Financial Services	phone rental		-198.83	
Check	12/01/2022	6455	Whitney Holdings	Refund - PP22-06-287 (over payment)		-55.00	
Liability Check	12/06/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 12/04/22)		-7,373.91	
Liability Check	12/07/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/04/22)		-2,801.48	
Liability Check	12/07/2022	ACH	Great-West	Payroll (W/E 12/04/22)		-591.20	
Liability Check	12/07/2022	ACH	Great-West	Payroll (W/E 12/04/22)		-200.00	
Total Checks and Payments						-16,259.04	
<b>Deposits and Credits - 7 items</b>							
Deposit	12/01/2022			Deposit ID # 125305319		50.00	
Deposit	12/01/2022			Deposit ID # 1215276761		55.00	
Deposit	12/01/2022			Deposit ID # 125273600		105.00	
Deposit	12/01/2022			Deposit ID # 125309935		155.00	
Deposit	12/02/2022			Deposit ID # 125375904		454.00	
Deposit	12/05/2022			Deposit		549.00	
Deposit	12/30/2022			Deposit - Cash		55.00	
Total Deposits and Credits						1,423.00	
Total New Transactions						-14,836.04	
<b>Ending Balance</b>						200,393.42	

**Kalamazoo Area Building Authority**  
**Profit & Loss Prev Year Comparison**  
**November 2022**

12/13/22

Accrual Basis

	Nov 22	Nov 21	% Change
<b>Income</b>			
4010 · Building Permits	18,844.00	13,102.00	43.8%
4015 · Special Permits	1,420.00	820.00	73.2%
4020 · Electrical Permits	9,297.00	12,936.00	-28.1%
4030 · Mechanical Permits	13,915.60	10,792.00	28.9%
4040 · Plumbing Permits	4,026.00	4,417.00	-8.9%
4100 · Zoning Administration	523.75	1,366.25	-61.7%
4600 · Investment Income	21.37	7.87	171.5%
<b>Total Income</b>	<b>48,047.72</b>	<b>43,441.12</b>	<b>10.6%</b>
<b>Expense</b>			
6200 · Bank Fees	45.00	45.00	0.0%
<b>6500 · Payroll Expenses</b>			
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%
6505 · Wages - Administrative	8,122.43	6,753.60	20.3%
6510 · Payroll Taxes	1,598.89	1,408.12	13.6%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%
6512 · 401A (KABA)	1,180.13	1,104.42	6.9%
6513 · Health Insurance	3,831.56	4,105.24	-6.7%
<b>Total 6500 · Payroll Expenses</b>	<b>27,479.47</b>	<b>24,992.84</b>	<b>10.0%</b>
6700 · Insurance - General	1,004.06	964.58	4.1%
6800 · Legal Fees	0.00	420.00	-100.0%
6810 · Computer Support (External)	809.97	205.86	293.5%
6820 · Accounting Services	17.50	14.00	25.0%
7100 · Office Equipment	275.07	275.07	0.0%
7110 · Office Supplies	367.33	65.16	463.7%
7125 · Computer (Hardware/Software)	457.30	442.60	3.3%
7130 · Resource Materials	0.00	-21.00	100.0%
7420 · Lawn Care/Snow Removal	836.00	325.00	157.2%
7450 · Maintenance & Repairs - Office	704.70	97.00	626.5%
7500 · Utilities	441.95	379.65	16.4%
7550 · Trash Removal	57.06	49.91	14.3%
7610 · Telephone - Office	284.53	732.83	-61.2%
7611 · Telephone - Cellular	185.63	199.20	-6.8%
7711 · Contracted Electrical Inspector	5,550.00	4,380.00	26.7%
7712 · Contracted Mechanical Inspector	3,400.00	3,800.00	-10.5%
7713 · Contracted Plumbing Inspector	2,400.00	2,050.00	17.1%
7715 · Contracted Zoning Administrator	465.00	1,050.00	-55.7%
7721 · Plan Review - Electrical	50.00	0.00	100.0%
7722 · Plan Review - Mechanical	2,322.60	0.00	100.0%
7800 · Mileage Reimbursement	861.88	843.36	2.2%
7830 · Interest Expense	512.42	749.25	-31.6%
7999 · Misc Expense	0.00	203.38	-100.0%
<b>Total Expense</b>	<b>48,527.47</b>	<b>42,263.69</b>	<b>14.8%</b>
<b>Net Income</b>	<b>-479.75</b>	<b>1,177.43</b>	<b>-140.8%</b>

## Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison January through November 2022

	Jan 22	Jan 21	% Change	Feb 22	Feb 21	% Change	Mar 22	Mar 21	% Change
<b>Income</b>									
4010 · Building Permits	11,827.00	58,008.00	-79.6%	28,289.00	18,414.00	53.6%	19,905.00	46,709.00	-57.4%
4015 · Special Permits	500.00	385.00	29.9%	810.00	495.00	63.6%	1,055.00	550.00	91.8%
4020 · Electrical Permits	14,640.00	11,233.00	30.3%	13,480.00	9,257.00	45.6%	11,396.00	7,932.00	43.7%
4030 · Mechanical Permits	17,124.90	16,834.00	1.7%	6,135.00	11,571.60	-47.0%	14,720.00	12,589.00	16.9%
4040 · Plumbing Permits	2,144.00	5,640.00	-62.0%	4,106.00	2,472.00	66.1%	6,904.00	6,805.00	1.5%
4100 · Zoning Administration	636.25	930.00	-31.6%	578.75	1,347.50	-57.1%	932.50	1,361.25	-31.5%
4600 · Investment Income	8.10	5.57	45.4%	7.66	6.40	19.7%	8.44	6.93	21.8%
4700 · Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Income</b>	<b>46,880.25</b>	<b>93,035.57</b>	<b>-49.6%</b>	<b>53,406.41</b>	<b>43,563.50</b>	<b>22.6%</b>	<b>54,920.94</b>	<b>75,953.18</b>	<b>-27.7%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	174.15	197.90	-12.0%
6200 · Bank Fees	115.00	74.93	53.5%	80.00	80.00	0.0%	45.00	183.62	-75.5%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	636.00	0.00	100.0%
6500 · Payroll Expenses									
6501 · Salary - Building Official	3,437.50	3,437.68	0.0%	6,875.00	6,250.00	10.0%	10,312.50	9,375.00	10.0%
6503 · Salary - Building Inspector	2,750.00	2,750.00	0.0%	5,500.00	5,000.00	10.0%	8,250.00	7,500.00	10.0%
6505 · Wages - Administrative	3,468.62	3,691.68	-6.0%	6,955.20	6,753.60	3.0%	10,419.32	10,104.23	3.1%
6510 · Payroll Taxes	1,454.19	1,384.32	5.1%	1,509.61	1,400.48	7.8%	2,280.61	2,121.68	7.5%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,140.54	1,097.73	3.9%	1,184.02	1,104.42	7.2%	1,775.22	1,655.06	7.3%
6513 · Health Insurance	9,426.77	5,480.45	72.0%	4,158.82	4,105.24	1.3%	4,361.51	7,206.76	-39.5%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>22,049.08</b>	<b>18,213.32</b>	<b>21.1%</b>	<b>26,555.11</b>	<b>24,985.20</b>	<b>6.3%</b>	<b>37,770.62</b>	<b>38,334.19</b>	<b>-1.5%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6700 · Insurance - General	964.58	947.40	1.8%	964.62	947.41	1.8%	964.55	947.35	1.8%
6800 · Legal Fees	420.00	1,140.00	-63.2%	315.00	210.00	50.0%	525.00	693.00	-24.2%
6810 · Computer Support (External)	7,490.86	6,365.86	17.7%	225.86	198.55	13.8%	225.86	195.86	15.3%
6820 · Accounting Services	314.00	1,048.58	-70.1%	314.00	14.00	2,142.9%	4,047.75	3,198.75	26.5%
7100 · Office Equipment	527.73	619.94	-14.9%	560.75	275.07	103.9%	783.45	654.05	19.8%
7110 · Office Supplies	71.16	30.93	130.1%	308.48	174.35	76.9%	292.92	201.64	45.3%
7115 · Postage	26.57	185.00	-85.6%	0.00	14.40	-100.0%	310.00	193.00	60.6%
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	2,688.07	3,153.17	-14.8%	3,120.00	1,420.00	119.7%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	0.00	0.0%	0.00	-21.00	100.0%	0.00	61.70	-100.0%
7420 · Lawn Care/Snow Removal	585.00	837.00	-30.1%	505.00	0.00	100.0%	120.00	145.00	-17.2%
7450 · Maintenance & Repairs - Office	74.85	329.90	-77.3%	0.00	19.05	-100.0%	0.00	0.00	0.0%
7500 · Utilities	428.45	360.13	19.0%	567.36	444.81	27.6%	365.10	274.49	33.0%
7550 · Trash Removal	50.70	48.85	3.8%	50.75	49.04	3.5%	51.79	49.68	4.3%
7600 · Security (Office)	79.90	79.90	0.0%	0.00	0.00	0.0%	119.85	119.85	0.0%
7610 · Telephone - Office	665.91	606.08	9.9%	185.13	611.75	-69.7%	279.10	605.24	-53.9%
7611 · Telephone - Cellular	195.82	124.74	57.0%	195.82	124.74	57.0%	198.77	123.97	60.3%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	225.00	150.00	50.0%
7711 · Contracted Electrical Inspector	4,450.00	3,160.00	40.8%	6,550.00	4,710.00	39.1%	6,400.00	5,120.00	25.0%
7712 · Contracted Mechanical Inspector	4,050.00	4,950.00	-18.2%	3,750.00	6,777.60	-44.7%	4,350.00	8,087.60	-46.2%
7713 · Contracted Plumbing Inspector	2,300.00	2,450.00	-6.1%	1,750.00	2,250.00	-22.2%	3,550.00	2,500.00	42.0%
7715 · Contracted Zoning Administrator	555.00	795.00	-30.2%	510.00	1,080.00	-52.8%	705.00	1,230.00	-42.7%
7721 · Plan Review - Electrical	350.00	0.00	100.0%	150.00	0.00	100.0%	250.00	0.00	100.0%
7722 · Plan Review - Mechanical	1,900.00	0.00	100.0%	300.00	0.00	100.0%	0.00	0.00	0.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	50.00	0.00	100.0%	0.00	0.00	0.0%
7800 · Mileage Reimbursement	723.06	783.44	-7.7%	802.63	760.48	5.5%	1,037.21	1,088.64	-4.7%
7810 · Training Expense	0.00	1,231.20	-100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7830 · Interest Expense	796.80	588.04	35.5%	455.22	799.82	-43.1%	647.03	601.69	7.5%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	47.69	-100.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>51,872.54</b>	<b>48,123.41</b>	<b>7.8%</b>	<b>48,265.73</b>	<b>45,972.96</b>	<b>5.0%</b>	<b>64,074.15</b>	<b>64,957.22</b>	<b>-1.4%</b>
<b>Net Income</b>	<b>-4,992.29</b>	<b>44,912.16</b>	<b>-111.1%</b>	<b>5,140.68</b>	<b>-2,409.46</b>	<b>313.4%</b>	<b>-9,153.21</b>	<b>10,995.96</b>	<b>-183.2%</b>

**Kalamazoo Area Building Authority  
Profit & Loss Prev Year Comparison  
January through November 2022**

	Apr 22	Apr 21	% Change	May 22	May 21	% Change	Jun 22	Jun 21	% Change
<b>Income</b>									
4010 · Building Permits	43,605.00	22,720.00	91.9%	23,334.00	29,471.00	-20.8%	121,906.00	15,624.00	680.3%
4015 · Special Permits	965.00	1,045.00	-7.7%	500.00	275.00	81.8%	900.00	1,045.00	-13.9%
4020 · Electrical Permits	11,588.00	8,447.00	37.2%	11,264.00	8,770.00	28.4%	12,143.00	7,255.00	67.4%
4030 · Mechanical Permits	17,285.40	12,641.20	36.7%	12,246.40	9,061.50	35.2%	16,240.80	10,723.00	51.5%
4040 · Plumbing Permits	4,017.00	5,987.00	-32.9%	4,770.00	4,607.00	3.5%	5,216.00	3,537.00	47.5%
4100 · Zoning Administration	805.00	1,881.25	-57.2%	1,022.50	1,755.00	-41.7%	728.75	1,830.00	-60.2%
4600 · Investment Income	8.27	7.57	9.3%	9.40	8.00	17.5%	10.14	7.67	32.2%
4700 · Other Income	0.00	0.00	0.0%	11.55	0.00	100.0%	0.00	72.80	-100.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	19.40	-100.0%
<b>Total Income</b>	<b>78,273.67</b>	<b>52,729.02</b>	<b>48.5%</b>	<b>53,157.85</b>	<b>53,947.50</b>	<b>-1.5%</b>	<b>157,144.69</b>	<b>40,113.87</b>	<b>291.8%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	61.90	-100.0%	268.76	0.00	100.0%	523.54	0.00	100.0%
6200 · Bank Fees	45.00	45.00	0.0%	45.00	80.00	-43.8%	45.00	45.00	0.0%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>6500 · Payroll Expenses</b>									
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%
6505 · Wages - Administrative	6,946.22	6,856.30	1.3%	6,933.47	6,730.67	3.0%	6,806.95	6,736.15	1.1%
6510 · Payroll Taxes	1,508.93	1,415.98	6.6%	1,507.96	1,406.39	7.2%	1,504.02	1,412.53	6.5%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,183.48	1,110.58	6.6%	1,182.72	1,103.04	7.2%	1,175.12	1,103.37	6.5%
6513 · Health Insurance	4,159.82	4,105.24	1.3%	4,159.82	4,105.24	1.3%	4,105.54	4,105.24	0.0%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>26,544.91</b>	<b>25,109.56</b>	<b>5.7%</b>	<b>26,530.43</b>	<b>24,966.80</b>	<b>6.3%</b>	<b>26,338.09</b>	<b>24,978.75</b>	<b>5.4%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6700 · Insurance - General	964.62	947.41	1.8%	964.55	947.35	1.8%	964.62	947.41	1.8%
6800 · Legal Fees	0.00	0.00	0.0%	630.00	630.00	0.0%	525.00	420.00	25.0%
6810 · Computer Support (External)	225.86	195.86	15.3%	225.86	195.86	15.3%	209.97	195.86	7.2%
6820 · Accounting Services	3,014.00	4,014.00	-24.9%	2,214.00	14.00	15,714.3%	140.75	940.75	-85.0%
7100 · Office Equipment	275.07	275.07	0.0%	275.07	275.07	0.0%	809.81	737.16	9.9%
7110 · Office Supplies	493.89	149.65	230.0%	213.73	186.84	14.4%	187.44	120.65	55.4%
7115 · Postage	0.00	0.00	0.0%	298.00	203.00	46.8%	0.00	7.95	-100.0%
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	383.00	-100.0%	0.00	-42.00	100.0%	101.00	82.70	22.1%
7420 · Lawn Care/Snow Removal	185.00	42.00	340.5%	225.00	84.00	167.9%	175.00	84.00	108.3%
7450 · Maintenance & Repairs - Office	0.00	0.00	0.0%	409.00	0.00	100.0%	0.00	1,200.33	-100.0%
7500 · Utilities	339.15	238.15	42.4%	333.91	302.02	10.6%	211.35	255.58	-17.3%
7550 · Trash Removal	55.26	0.00	100.0%	55.09	50.25	9.6%	55.43	50.25	12.3%
7600 · Security (Office)	0.00	0.00	0.0%	0.00	0.00	0.0%	119.85	119.85	0.0%
7610 · Telephone - Office	279.10	606.59	-54.0%	181.56	605.37	-73.3%	284.53	605.57	-53.0%
7611 · Telephone - Cellular	198.73	123.89	60.4%	198.67	123.89	60.4%	185.49	123.89	49.7%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	75.00	75.00	0.0%
7711 · Contracted Electrical Inspector	4,500.00	4,260.00	5.6%	4,300.00	4,090.00	5.1%	5,950.00	4,560.00	30.5%
7712 · Contracted Mechanical Inspector	5,800.00	4,000.00	45.0%	3,500.00	4,100.00	-14.6%	5,400.00	3,700.00	46.0%
7713 · Contracted Plumbing Inspector	2,600.00	2,600.00	0.0%	2,450.00	2,650.00	-7.6%	2,900.00	2,600.00	11.5%
7715 · Contracted Zoning Administrator	825.00	1,425.00	-42.1%	600.00	1,320.00	-54.6%	795.00	1,385.00	-42.6%
7721 · Plan Review - Electrical	300.00	0.00	100.0%	500.00	0.00	100.0%	350.00	0.00	100.0%
7722 · Plan Review - Mechanical	1,302.40	0.00	100.0%	1,893.40	0.00	100.0%	500.00	0.00	100.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00	0.00	100.0%
7800 · Mileage Reimbursement	1,041.89	861.28	21.0%	1,118.52	1,101.52	1.5%	1,190.48	1,150.80	3.5%
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7830 · Interest Expense	603.07	746.49	-19.2%	520.92	593.37	-12.2%	554.47	588.84	-5.8%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>49,592.95</b>	<b>46,084.85</b>	<b>7.6%</b>	<b>47,931.47</b>	<b>42,477.34</b>	<b>12.8%</b>	<b>48,792.82</b>	<b>44,975.34</b>	<b>8.5%</b>
<b>Net Income</b>	<b>28,680.72</b>	<b>6,644.17</b>	<b>331.7%</b>	<b>5,226.38</b>	<b>11,470.16</b>	<b>-54.4%</b>	<b>108,351.87</b>	<b>-4,861.47</b>	<b>2,328.8%</b>

### Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through November 2022

	Jul 22	Jul 21	% Change	Aug 22	Aug 21	% Change	Sep 22	Sep 21	% Change
<b>Income</b>									
4010 · Building Permits	13,380.00	25,813.00	-48.2%	15,858.00	17,673.00	-10.3%	27,953.00	23,925.00	16.8%
4015 · Special Permits	565.00	880.00	-35.8%	565.00	495.00	14.1%	1,255.00	220.00	470.5%
4020 · Electrical Permits	17,003.00	12,288.00	38.4%	13,989.00	11,313.00	23.7%	8,534.00	7,488.00	14.0%
4030 · Mechanical Permits	15,453.50	13,433.50	15.0%	12,542.00	10,203.00	22.9%	11,643.00	10,783.00	8.0%
4040 · Plumbing Permits	7,758.00	4,931.00	57.3%	5,473.00	5,728.00	-4.5%	4,630.00	2,706.00	71.1%
4100 · Zoning Administration	1,518.75	1,382.50	9.9%	1,007.50	1,233.75	-18.3%	728.75	1,963.50	-62.9%
4600 · Investment Income	22.49	7.92	184.0%	22.46	8.22	173.2%	21.75	7.83	177.8%
4700 · Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	186.39	-100.0%
4710 · FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Income</b>	<b>55,700.74</b>	<b>58,735.92</b>	<b>-5.2%</b>	<b>49,456.96</b>	<b>46,653.97</b>	<b>6.0%</b>	<b>54,765.50</b>	<b>47,279.72</b>	<b>15.8%</b>
<b>Expense</b>									
6010 · Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6200 · Bank Fees	45.00	45.00	0.0%	74.16	45.00	64.8%	45.00	45.00	0.0%
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6500 · Payroll Expenses									
6501 · Salary - Building Official	6,875.00	6,250.00	10.0%	10,312.50	6,250.00	65.0%	6,875.00	9,375.00	-26.7%
6503 · Salary - Building Inspector	5,500.00	5,000.00	10.0%	8,250.00	5,000.00	65.0%	5,500.00	7,500.00	-26.7%
6505 · Wages - Administrative	7,003.02	6,744.88	3.8%	10,638.87	6,738.69	57.9%	8,158.23	10,145.73	-19.6%
6510 · Payroll Taxes	1,513.28	1,407.47	7.5%	2,280.19	1,412.73	61.4%	1,618.86	2,113.37	-23.4%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 · 401A (KABA)	1,186.89	1,103.90	7.5%	1,773.87	1,103.53	60.8%	1,182.94	1,657.55	-28.6%
6513 · Health Insurance	5,981.77	4,105.24	45.7%	3,759.27	4,105.24	-8.4%	3,831.56	4,306.93	-11.0%
6500 · Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 · Payroll Expenses</b>	<b>28,431.42</b>	<b>24,982.95</b>	<b>13.8%</b>	<b>37,386.16</b>	<b>24,981.65</b>	<b>49.7%</b>	<b>27,538.05</b>	<b>35,470.04</b>	<b>-22.4%</b>
6550 · Pre-hiring Expense	0.00	0.00	0.0%	10.00	0.00	100.0%	0.00	0.00	0.0%
6700 · Insurance - General	964.55	947.35	1.8%	1,114.62	1,084.91	2.7%	984.55	934.85	3.2%
6800 · Legal Fees	525.00	420.00	25.0%	1,470.00	0.00	100.0%	1,995.00	0.00	100.0%
6810 · Computer Support (External)	209.97	195.86	7.2%	209.97	990.79	-78.8%	209.97	205.86	2.0%
6820 · Accounting Services	14.00	1,364.00	-99.0%	22.75	22.75	0.0%	794.25	789.00	0.7%
7100 · Office Equipment	275.07	275.07	0.0%	275.07	275.07	0.0%	881.09	822.02	7.2%
7110 · Office Supplies	454.92	0.00	100.0%	196.46	225.10	-12.7%	415.13	202.02	105.5%
7115 · Postage	0.00	165.00	-100.0%	309.60	240.00	29.0%	0.00	0.00	0.0%
7120 · Water Cooler	0.00	0.00	0.0%	171.83	0.00	100.0%	0.00	0.00	0.0%
7125 · Computer (Hardware/Software)	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7130 · Resource Materials	0.00	-42.00	100.0%	0.00	-63.00	100.0%	0.00	64.70	-100.0%
7420 · Lawn Care/Snow Removal	140.00	174.00	-19.5%	260.00	105.00	147.6%	140.00	60.00	133.3%
7450 · Maintenance & Repairs - Office	6.08	0.00	100.0%	0.00	0.00	0.0%	330.00	655.13	-49.6%
7500 · Utilities	263.55	267.86	-1.6%	399.56	371.83	7.5%	300.52	249.79	20.3%
7550 · Trash Removal	57.46	50.55	13.7%	57.73	50.69	13.9%	56.51	49.31	14.6%
7600 · Security (Office)	0.00	0.00	0.0%	0.00	0.00	0.0%	135.00	119.85	12.6%
7610 · Telephone - Office	284.53	606.09	-53.1%	284.53	631.91	-55.0%	284.53	629.44	-54.8%
7611 · Telephone - Cellular	185.84	111.67	66.4%	185.84	112.05	65.9%	185.75	112.00	65.9%
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	75.00	-100.0%	225.00	0.00	100.0%
7711 · Contracted Electrical Inspector	5,550.00	5,290.00	4.9%	6,250.00	5,400.00	15.7%	5,250.00	5,250.00	0.0%
7712 · Contracted Mechanical Inspector	5,700.00	4,065.00	40.2%	5,100.00	4,060.00	25.6%	3,850.00	5,050.00	-23.8%
7713 · Contracted Plumbing Inspector	3,550.00	2,815.00	26.1%	3,350.00	2,910.00	15.1%	2,200.00	2,650.00	-17.0%
7715 · Contracted Zoning Administrator	1,005.00	1,155.00	-13.0%	765.00	900.00	-15.0%	630.00	1,500.00	-58.0%
7721 · Plan Review - Electrical	300.00	0.00	100.0%	0.00	0.00	0.0%	150.00	0.00	100.0%
7722 · Plan Review - Mechanical	0.00	0.00	0.0%	650.00	0.00	100.0%	100.00	0.00	100.0%
7723 · Plan Review - Plumbing	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00	0.00	100.0%
7800 · Mileage Reimbursement	1,106.25	1,053.36	5.0%	1,213.75	1,166.48	4.1%	1,012.50	915.04	10.7%
7810 · Training Expense	0.00	0.00	0.0%	0.00	375.00	-100.0%	0.00	0.00	0.0%
7830 · Interest Expense	625.38	584.28	7.0%	563.83	703.93	-19.9%	633.34	596.24	6.2%
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>49,694.02</b>	<b>44,526.04</b>	<b>11.6%</b>	<b>60,320.86</b>	<b>44,664.16</b>	<b>35.1%</b>	<b>48,426.19</b>	<b>56,370.29</b>	<b>-14.1%</b>
<b>Net Income</b>	<b>6,006.72</b>	<b>14,209.88</b>	<b>-57.7%</b>	<b>-10,863.90</b>	<b>1,989.81</b>	<b>-646.0%</b>	<b>6,339.31</b>	<b>-9,090.57</b>	<b>169.7%</b>



# Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through November 2022

			% Change			% Change	TOTAL		
	Oct 22	Oct 21		Nov 22	Nov 21		Jan - Nov 22	Jan - Nov 21	% Change
<b>Income</b>									
4010 - Building Permits	10,418.00	25,989.00	-59.9%	18,844.00	13,102.00	43.8%	335,319.00	297,448.00	12.7%
4015 - Special Permits	1,410.00	995.00	41.7%	1,420.00	820.00	73.2%	9,945.00	7,205.00	38.0%
4020 - Electrical Permits	9,661.00	9,013.00	7.2%	9,297.00	12,936.00	-28.1%	132,995.00	105,932.00	25.6%
4030 - Mechanical Permits	12,164.00	9,884.70	23.1%	13,915.60	10,792.00	28.9%	149,470.60	128,516.50	16.3%
4040 - Plumbing Permits	4,593.00	5,015.00	-8.4%	4,026.00	4,417.00	-8.9%	53,637.00	51,845.00	3.5%
4100 - Zoning Administration	841.25	1,951.75	-56.9%	523.75	1,366.25	-61.7%	9,323.75	17,002.75	-45.2%
4600 - Investment Income	22.30	8.31	168.4%	21.37	7.87	171.5%	162.38	82.29	97.3%
4700 - Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	11.55	259.19	-95.5%
4710 - FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	19.40	-100.0%
<b>Total Income</b>	<b>39,109.55</b>	<b>52,856.76</b>	<b>-26.0%</b>	<b>48,047.72</b>	<b>43,441.12</b>	<b>10.6%</b>	<b>690,864.28</b>	<b>608,310.13</b>	<b>13.6%</b>
<b>Expense</b>									
6010 - Advertising and Marketing	580.08	323.69	73.0%	0.00	0.00	0.0%	1,526.53	583.49	161.6%
6200 - Bank Fees	115.00	80.00	43.8%	45.00	45.00	0.0%	699.16	768.55	-9.0%
6450 - Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	636.00	0.00	100.0%
6500 - Payroll Expenses									
6501 - Salary - Building Official	6,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%	79,062.50	72,187.68	9.5%
6503 - Salary - Building Inspector	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%	63,250.00	57,750.00	9.5%
6505 - Wages - Administrative	7,883.54	6,744.88	16.9%	8,122.43	6,753.60	20.3%	83,335.87	78,000.41	6.8%
6510 - Payroll Taxes	1,580.65	1,407.48	12.3%	1,598.89	1,408.12	13.6%	18,357.19	16,890.55	8.7%
6511 - LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	4,086.06	4,086.06	0.0%
6512 - 401A (KABA)	1,176.35	1,103.90	6.6%	1,180.13	1,104.42	6.9%	14,141.28	13,247.50	6.8%
6513 - Health Insurance	3,831.56	4,105.24	-6.7%	3,831.56	4,105.24	-6.7%	51,609.00	49,836.08	3.6%
6500 - Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 - Payroll Expenses</b>	<b>27,218.56</b>	<b>24,982.96</b>	<b>9.0%</b>	<b>27,479.47</b>	<b>24,892.84</b>	<b>10.0%</b>	<b>313,841.90</b>	<b>291,998.26</b>	<b>7.5%</b>
6550 - Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	10.00	0.00	100.0%
6700 - Insurance - General	1,004.86	1,045.58	-3.9%	1,004.06	964.58	4.1%	10,840.18	10,661.60	1.7%
6800 - Legal Fees	735.00	420.00	75.0%	0.00	420.00	-100.0%	7,140.00	4,353.00	64.0%
6810 - Computer Support (External)	209.97	205.66	2.0%	809.97	205.66	293.5%	10,254.12	9,152.08	12.0%
6820 - Accounting Services	17.50	14.00	25.0%	17.50	14.00	25.0%	10,910.50	11,433.83	-4.6%
7100 - Office Equipment	275.07	275.07	0.0%	275.07	275.07	0.0%	5,213.25	4,758.66	9.6%
7110 - Office Supplies	129.70	922.48	-85.9%	367.33	65.16	463.7%	3,131.16	2,278.82	37.4%
7115 - Postage	324.00	252.00	28.6%	0.00	0.00	0.0%	1,288.17	1,260.35	0.6%
7120 - Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	171.83	0.00	100.0%
7125 - Computer (Hardware/Software)	0.00	0.00	0.0%	457.30	442.60	3.3%	6,265.37	5,015.77	24.9%
7130 - Resource Materials	0.00	235.00	-100.0%	0.00	-21.00	100.0%	101.00	638.10	-84.2%
7420 - Lawn Care/Snow Removal	70.00	63.00	11.1%	838.00	325.00	157.2%	3,241.00	1,919.00	68.9%
7450 - Maintenance & Repairs - Office	240.00	20.08	1,095.2%	704.70	97.00	628.5%	1,764.63	2,321.49	-24.0%
7500 - Utilities	258.01	184.36	40.0%	441.95	379.65	16.4%	3,908.91	3,328.67	17.4%
7550 - Trash Removal	42.82	49.31	-13.2%	57.06	49.91	14.3%	591.60	497.84	18.8%
7600 - Security (Office)	0.00	0.00	0.0%	0.00	0.00	0.0%	454.60	439.45	3.5%
7610 - Telephone - Office	284.53	632.37	-55.0%	284.53	732.83	-61.2%	3,277.98	6,873.24	-52.3%
7611 - Telephone - Cellular	185.73	111.92	66.0%	185.63	199.20	-6.8%	2,102.09	1,391.96	51.0%
7701 - At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	525.00	300.00	75.0%
7711 - Contracted Electrical Inspector	6,000.00	4,910.00	22.2%	5,550.00	4,380.00	28.7%	60,750.00	51,130.00	18.8%
7712 - Contracted Mechanical Inspector	4,300.00	5,125.00	-16.1%	3,400.00	3,800.00	-10.5%	49,200.00	53,715.20	-8.4%
7713 - Contracted Plumbing Inspector	3,250.00	2,200.00	47.7%	2,400.00	2,050.00	17.1%	30,300.00	27,675.00	9.5%
7715 - Contracted Zoning Administrator	675.00	1,560.00	-56.7%	465.00	1,050.00	-55.7%	7,530.00	13,400.00	-43.8%
7721 - Plan Review - Electrical	100.00	0.00	100.0%	50.00	0.00	100.0%	2,500.00	0.00	100.0%
7722 - Plan Review - Mechanical	500.00	0.00	100.0%	2,322.60	0.00	100.0%	9,468.40	0.00	100.0%
7723 - Plan Review - Plumbing	0.00	0.00	0.0%	0.00	0.00	0.0%	350.00	0.00	100.0%
7800 - Mileage Reimbursement	932.50	1,074.08	-13.2%	861.88	843.36	2.2%	11,040.67	10,798.48	2.2%
7810 - Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	1,806.20	-100.0%
7830 - Interest Expense	535.69	673.15	-20.4%	512.42	749.25	-31.6%	6,448.17	7,225.10	-10.8%
7999 - Misc Expense	0.00	0.00	0.0%	0.00	203.38	-100.0%	0.00	251.07	-100.0%
<b>Total Expense</b>	<b>47,964.02</b>	<b>45,359.91</b>	<b>5.7%</b>	<b>48,527.47</b>	<b>42,263.69</b>	<b>14.8%</b>	<b>565,462.22</b>	<b>525,775.21</b>	<b>7.6%</b>
<b>Net Income</b>	<b>-8,854.47</b>	<b>7,496.85</b>	<b>-218.1%</b>	<b>-479.75</b>	<b>1,177.43</b>	<b>-140.8%</b>	<b>125,402.06</b>	<b>82,534.92</b>	<b>51.9%</b>

## Kalamazoo Area Building Authority Profit & Loss Budget Performance November 2022

	Nov 22	Budget	% of Budget	Jan - Nov 22	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
4010 · Building Permits	18,844.00	18,957.00	99.4%	335,319.00	296,569.00	113.1%	319,312.00
4015 · Special Permits	1,420.00	825.00	172.1%	9,945.00	6,636.00	149.9%	8,121.00
4020 · Electrical Permits	9,297.00	12,179.00	76.3%	132,995.00	101,653.00	130.8%	110,867.00
4030 · Mechanical Permits	13,915.60	11,151.00	124.8%	149,470.60	113,467.00	131.7%	124,925.00
4040 · Plumbing Permits	4,026.00	5,804.00	69.4%	53,637.00	53,100.00	101.0%	58,409.00
4100 · Zoning Administration	523.75			9,323.75			
4600 · Investment Income	21.37	10.00	213.7%	162.38	110.00	147.6%	120.00
4700 · Other Income	0.00			11.55			
<b>Total Income</b>	<b>48,047.72</b>	<b>48,926.00</b>	<b>98.2%</b>	<b>690,864.28</b>	<b>571,535.00</b>	<b>120.9%</b>	<b>621,754.00</b>
<b>Expense</b>							
6010 · Advertising and Marketing	0.00	0.00	0.0%	1,526.53	1,690.00	90.3%	2,000.00
6200 · Bank Fees	45.00	45.00	100.0%	699.16	670.00	104.4%	890.00
6450 · Dues & Subscriptions	0.00	0.00	0.0%	636.00	575.00	110.6%	575.00
<b>6500 · Payroll Expenses</b>							
6501 · Salary - Building Official	6,875.00	6,875.00	100.0%	79,062.50	82,500.00	95.8%	89,375.00
6503 · Salary - Building Inspector	5,500.00	5,500.00	100.0%	63,250.00	68,000.00	95.8%	71,500.00
6505 · Wages - Administrative	8,122.43	6,955.20	116.8%	83,335.87	83,462.40	99.8%	117,873.60
6510 · Payroll Taxes	1,598.89	1,509.82	105.9%	18,357.19	18,167.07	101.0%	21,794.28
6511 · LTD / STD / AD&D / Life	371.46	371.46	100.0%	4,086.06	4,086.06	100.0%	4,457.52
6512 · 401A (KABA)	1,180.13	1,184.01	99.7%	14,141.28	14,208.17	99.5%	15,392.19
6513 · Health Insurance	3,831.56	3,557.58	107.7%	51,609.00	51,004.55	101.2%	55,799.34
6500 · Payroll Expenses - Other	0.00			0.00			
<b>Total 6500 · Payroll Expenses</b>	<b>27,479.47</b>	<b>25,952.87</b>	<b>105.9%</b>	<b>313,841.90</b>	<b>319,428.25</b>	<b>98.3%</b>	<b>376,191.93</b>
6550 · Pre-hiring Expense	0.00			10.00			
6700 · Insurance - General	1,004.06	1,025.00	98.0%	10,840.18	11,044.03	98.2%	13,069.03
6800 · Legal Fees	0.00	720.00	0.0%	7,140.00	8,670.00	82.4%	12,000.00
6810 · Computer Support (External)	809.97	779.37	103.8%	10,254.12	9,799.70	104.6%	10,659.64
6820 · Accounting Services	17.50	14.00	125.0%	10,910.50	10,957.00	99.6%	13,839.00
7100 · Office Equipment	275.07	275.07	100.0%	5,213.25	4,640.64	112.3%	5,116.76
7110 · Office Supplies	367.33	370.00	99.3%	3,131.16	3,700.00	84.6%	3,800.00
7115 · Postage	0.00	0.00	0.0%	1,268.17	1,000.00	126.8%	1,200.00
7120 · Water Cooler	0.00			171.83			
7125 · Computer (Hardware/Software)	457.30	410.00	111.5%	6,265.37	6,137.00	102.1%	6,137.00
7130 · Resource Materials	0.00	0.00	0.0%	101.00	101.00	100.0%	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.0%	0.00	17,600.00	0.0%	19,200.00
7420 · Lawn Care/Snow Removal	836.00	412.00	202.9%	3,241.00	2,300.00	140.9%	2,484.00
7450 · Maintenance & Repairs - Office	704.70	705.00	100.0%	1,764.63	1,769.00	99.8%	10,000.00
7500 · Utilities	441.95	365.00	121.1%	3,908.91	3,315.00	117.9%	3,580.00
7550 · Trash Removal	57.06	55.00	103.7%	591.60	605.00	97.8%	660.00
7600 · Security (Office)	0.00	0.00	0.0%	454.60	439.45	103.4%	479.40
7610 · Telephone - Office	284.53	610.00	46.6%	3,277.98	6,710.00	48.9%	7,320.00
7611 · Telephone - Cellular	185.63	150.00	123.8%	2,102.09	1,650.00	127.4%	1,800.00
7700 · Building Board of Appeals	0.00	0.00	0.0%	0.00	0.00	0.0%	375.00
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	525.00	675.00	77.8%	1,200.00
7710 · Contracted Building Inspector	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
7711 · Contracted Electrical Inspector	5,550.00	3,837.00	144.6%	60,750.00	49,739.00	122.1%	53,400.00
7712 · Contracted Mechanical Inspector	3,400.00	3,361.00	101.2%	49,200.00	42,263.00	116.4%	45,600.00
7713 · Contracted Plumbing Inspector	2,400.00	2,861.00	83.9%	30,300.00	29,016.00	104.4%	31,200.00
7715 · Contracted Zoning Administrator	465.00			7,530.00			
7721 · Plan Review - Electrical	50.00			2,500.00			
7722 · Plan Review - Mechanical	2,322.60			9,468.40			
7723 · Plan Review - Plumbing	0.00			350.00			
7800 · Mileage Reimbursement	861.88	1,122.00	76.8%	11,040.67	11,980.00	92.2%	13,200.00
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	1,600.00
7830 · Interest Expense	512.42			6,448.17			
7920 · Capital Outlay	0.00	0.00	0.0%	0.00	0.00	0.0%	7,000.00
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
<b>Total Expense</b>	<b>48,527.47</b>	<b>44,669.91</b>	<b>108.6%</b>	<b>565,462.22</b>	<b>546,474.07</b>	<b>103.5%</b>	<b>649,576.76</b>
<b>Net Income</b>	<b>-479.75</b>	<b>4,256.09</b>	<b>-11.3%</b>	<b>125,402.06</b>	<b>25,060.93</b>	<b>500.4%</b>	<b>-27,822.76</b>

## Kalamazoo Area Building Authority

## Balance Sheet

As of November 30, 2022

	Nov 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Cash on Hand (Cash Bags)	450.00
1050 · Checking (Primary) / SMBT	215,229.46
1060 · Checking (Reserves) / CCU	100,063.85
1065 · Savings / CCU	25.00
<b>Total Checking/Savings</b>	315,768.31
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	468.75
<b>Total Accounts Receivable</b>	468.75
<b>Other Current Assets</b>	
1250 · Accounts Receivables / ADJ	55.00
1400 · Prepaid Items	7,399.67
<b>Total Other Current Assets</b>	7,454.67
<b>Total Current Assets</b>	323,691.73
<b>Other Assets</b>	
1600 · Accumulated Depreciation	-53,532.72
1900 · Capital Assets	231,006.20
<b>Total Other Assets</b>	177,473.48
<b>TOTAL ASSETS</b>	<b>501,165.21</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	5,188.35
<b>Total Accounts Payable</b>	5,188.35
<b>Credit Cards</b>	
2010 · CCU - Mastercard	95.43
<b>Total Credit Cards</b>	95.43
<b>Other Current Liabilities</b>	
2070 · Notes Payable - SMBT	108,750.37
2100 · Accrued Items	517.66
2300 · Accounts Payables / ADJ	2,281.59
<b>Total Other Current Liabilities</b>	111,549.62
<b>Total Current Liabilities</b>	116,833.40
<b>Total Liabilities</b>	116,833.40
<b>Equity</b>	
3010 · Net Position	258,929.75
Net Income	125,402.06
<b>Total Equity</b>	384,331.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>501,165.21</b>



**2022 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF NOVEMBER 2022**

<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	10	\$ 7,426
COMSTOCK	ELECTRICAL	12	\$ 2,108
COMSTOCK	MECHANICAL	10	\$ 5,773
COMSTOCK	PLUMBING	3	\$ 315
COMSTOCK	SPECIAL - JURISDICTION	1	\$ 100
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL COMSTOCK</b>		<b>37</b>	<b>\$ 15,777</b>
KALAMAZOO	BUILDING	17	\$ 2,983
KALAMAZOO	ELECTRICAL	15	\$ 2,696
KALAMAZOO	MECHANICAL	20	\$ 2,826
KALAMAZOO	PLUMBING	12	\$ 1,571
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 400
KALAMAZOO	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL KALAMAZOO</b>		<b>71</b>	<b>\$ 10,641</b>
PARCHMENT	BUILDING	1	\$ 104
PARCHMENT	ELECTRICAL	2	\$ 374
PARCHMENT	MECHANICAL	-	\$ -
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>3</b>	<b>\$ 478</b>
PINE GROVE	BUILDING	3	\$ 598
PINE GROVE	ELECTRICAL	7	\$ 993
PINE GROVE	MECHANICAL	11	\$ 1,795
PINE GROVE	PLUMBING	1	\$ 236
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>22</b>	<b>\$ 3,622</b>
RICHLAND	BUILDING	11	\$ 7,678
RICHLAND	ELECTRICAL	13	\$ 2,755
RICHLAND	MECHANICAL	18	\$ 3,466
RICHLAND	PLUMBING	11	\$ 2,708
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND</b>		<b>53</b>	<b>\$ 16,607</b>
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	2	\$ 236
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>2</b>	<b>\$ 236</b>
<b>TOTAL</b>		<b>188</b>	<b>\$ 47,361</b>

REVENUE	REVENUE
NOVEMBER 2021	% PREV YEAR MONTH
\$ 42,728	110.8%

PERMITS	PERMITS
NOVEMBER 2021	% 2021 - YTD
203	93%



**2022 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: NOVEMBER 2022**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	147	\$ 192,758
COMSTOCK	ELECTRICAL	189	\$ 41,724
COMSTOCK	MECHANICAL	166	\$ 47,499
COMSTOCK	PLUMBING	61	\$ 10,145
COMSTOCK	SPECIAL - JURISDICTION	21	\$ 2,100
COMSTOCK	SPECIAL - HOMEOWNER	9	\$ 495
<b>TOTAL COMSTOCK</b>		<b>593</b>	<b>\$ 294,721</b>
KALAMAZOO	BUILDING	167	\$ 31,719
KALAMAZOO	ELECTRICAL	210	\$ 34,799
KALAMAZOO	MECHANICAL	270	\$ 42,205
KALAMAZOO	PLUMBING	110	\$ 15,110
KALAMAZOO	SPECIAL - JURISDICTION	56	\$ 5,600
KALAMAZOO	SPECIAL - HOMEOWNER	7	\$ 385
<b>TOTAL KALAMAZOO</b>		<b>820</b>	<b>\$ 129,818</b>
PARCHMENT	BUILDING	15	\$ 2,145
PARCHMENT	ELECTRICAL	24	\$ 3,332
PARCHMENT	MECHANICAL	22	\$ 2,814
PARCHMENT	PLUMBING	6	\$ 804
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 900
PARCHMENT	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL PARCHMENT</b>		<b>77</b>	<b>\$ 10,050</b>
PINE GROVE	BUILDING	39	\$ 18,804
PINE GROVE	ELECTRICAL	68	\$ 10,851
PINE GROVE	MECHANICAL	73	\$ 11,848
PINE GROVE	PLUMBING	17	\$ 3,773
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>198</b>	<b>\$ 45,376</b>
RICHLAND	BUILDING	135	\$ 85,280
RICHLAND	ELECTRICAL	154	\$ 35,272
RICHLAND	MECHANICAL	183	\$ 38,514
RICHLAND	PLUMBING	105	\$ 21,377
RICHLAND	SPECIAL - JURISDICTION	4	\$ 400
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>584</b>	<b>\$ 181,008</b>
RICHLAND VILLAGE	BUILDING	13	\$ 2,425
RICHLAND VILLAGE	ELECTRICAL	10	\$ 1,313
RICHLAND VILLAGE	MECHANICAL	20	\$ 2,703
RICHLAND VILLAGE	PLUMBING	5	\$ 620
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>48</b>	<b>\$ 7,061</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2320</b>	<b>668,034.70</b>

REVENUE	REVENUE
YTD - NOVEMBER 2021	% 2021 - YTD
<b>\$ 587,521</b>	<b>113.7%</b>

REVENUE
% 2022 YTD BUDGET
<b>1.17%</b>

PERMITS	PERMITS
YTD - NOVEMBER 2021	% 2021 - YTD
<b>2221</b>	<b>104.5%</b>

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$ 45,738		JAN
190	\$ 49,367		FEB
217	\$ 52,589		MAR
201	\$ 77,431		APR
219	\$ 51,760		MAY
267	\$ 154,211		JUN
224	\$ 49,359		JUL
224	\$ 49,359		AUG
212	\$ 53,813		SEP
202	\$ 37,047		OCT
188	\$ 47,361		NOV
-	\$ -		DEC
<b>2,320</b>	<b>\$ 668,035</b>		<b>2022</b>

# **BUILDING REPORT**

**NOVEMBER 2022**

## **Residential / Commercial Building Permits and Construction Values**

- A. Total Number of Commercial & Agricultural Permits Issued – 7
- B. Total Construction Value for Commercial & Agricultural Permits - \$1,102,227
- C. Total Number of New Residential Construction Permits Issued – 5
- D. Total Construction Value for New Residential Permits – \$1,159,415
- E. Total Number of All Other Residential Permits Issued – 30
- F. Total Construction Value for All Other Residential Permits – \$159,749

## **Revenue / Permit Summary YTD**

- A. Total KABA Revenue in November 2022 - \$47,361 vs. Total KABA Revenue in November 2021 - \$42,728. **This is an increase of 10.8%.**
- B. Total Number of Permits Issued in November 2022 – 188 vs. Total Number of Permits issued in November 2021 – 203. **There is a decrease of 7.4%.**
- C. Total KABA YTD Revenue in November 2022 - \$668,035 vs. Total KABA YTD Revenue in November 2021 - \$587,521. **This is an increase of 13.7%.**
- D. Total Number of Permits Issued YTD 2022 – 2320 vs. Total Number of Permits Issued this time in 2021 – 2221. **This is an increase of 4.5%.**
- E. The November 2022 Revenue of \$47,361 is **8.3%** of the forecast for November YTD 2022 Revenue (\$569,941.13).
- F. The YTD 2022 Revenue of \$668,034.70 is **107.4%** of the forecast for the entire 2022 Projected Budget of \$621,754.

# Monthly Building Permits Issued

12/01/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB22-03-461	9583 E GULLWAY ST	Install a 17.01 KW, 42 panel, roof	Brenton Rugg	11/07/2022	0.00	\$104.00
PB22-03-485	6161 N 28TH ST	New 2 story 2276 s.f. 3 bed , 2.5 bath	AVB Inc.	11/09/2022	293,182.00	\$1,729.00
PB22-03-497	8680 GEISER GRV	New 10' x 18' attached deck with stairs per	Property Revolution	11/10/2022	2,700.00	\$176.00
PB22-03-498	9156 E BC AVE	Remove existing deck and install 15' x 20'	Property Revolution	11/28/2022	4,500.00	\$176.00
PB22-03-511	8533 E STURTEVANT AVE	New 2 story 1740 s.f. single family	Allen Edwin Homes	11/14/2022	218,784.00	\$1,290.00
PB22-03-513	10594 WILDWOOD CIR	Kitchen and bath remodel, reframe several	DeHaan Remodel Specialist	11/01/2022	0.00	\$176.00
PB22-03-518	7455 E AB AVE	Remove dilapidated addition to house and	FOREMAN, JESSE	11/04/2022	0.00	\$104.00
PB22-03-526	9149 COTTAGE CROSSING	New 1976 s.f. 1 story, 2 bed, 3 bath single	Watts Homes & Construction	11/14/2022	190,508.00	\$1,124.00
PB22-03-527	9165 COTTAGE CROSSING	New 1378 s.f. 2 bed, 2 bath, one story	Watts Homes & Construction	11/14/2022	188,078.00	\$1,109.00
PB22-03-528	8512 E STURTEVANT AVE	New 2234 s.f. 2 story 3 bed, 2.5 bath	Allen Edwin Homes	11/14/2022	268,863.00	\$1,586.00
PB22-03-536	8399 SILVERADO LN	Install a 11.31 KWDC, 31 panel, roof	National Solar Service	11/15/2022	43,534.00	\$104.00
PB22-06-462	3422 Country View	New 648 s/f attached, pole barn type	Edmund Talanda	11/02/2022	9,720.00	\$176.00
PB22-06-465	1831 SHAFFER ST	Construct new 172 s.f. canopy of entrance	DeLoof Construction Inc.	11/04/2022	54,000.00	\$318.00
PB22-06-475	523 DAYTON AVE	Demolish and remove old shed and install	BERRY, ERIC W. & DENISE L.	11/02/2022	4,320.00	\$104.00
PB22-06-484	1421 WOODROW DR	Construct 12' x 12' porch roof over	HIDROGO CALDERON, JULIO C	11/03/2022	2,160.00	\$223.00
PB22-06-494	203 S FLETCHER AVE	Install 2) 32" x 14" glass block windows	West MI Glass Block	11/04/2022	0.00	\$104.00
PB22-06-495	3101 W MAIN ST	Install 12 grip tite wall anchors per plans	Foundation Specialist	11/01/2022	0.00	\$104.00
PB22-06-500	1110 FLETCHER AVE	Interior remodel, remove wall between	WEITEKAMP PATRICK H. AND	11/02/2022	0.00	\$223.00
PB22-06-516	1704 HENSON AVE	Remove and replace damaged drywall in	DREAM MANAGEMENT LLC	11/01/2022	0.00	\$176.00
PB22-06-520	217 CHERRY HILL ST	Re-roof dwelling and demolish and	Character Exteriors	11/02/2022	0.00	\$104.00
PB22-06-525	3627 MEADOWCROFT AV	27 panel roof mounted solar array per	National Solar Service	11/15/2022	0.00	\$104.00
PB22-06-534	543 FLETCHER AVE	Install basement egress window and well	West MI Glass Block	11/21/2022	0.00	\$104.00
PB22-06-538	3514 DEVONSHIRE AVE	Reframe west end of roof and ceiling due	Booko Brothers General Contractor	11/21/2022	0.00	\$223.00
PB22-06-541	1413 BARCLAY DR	Structural repairs to dwelling and garage,	O'BRIEN, PATRICK T. TRUSTEE	11/17/2022	0.00	\$223.00
PB22-06-542	3324 MARLANE AVE	Main floor bathroom remodel, replace	MEC Contracting	11/21/2022	0.00	\$176.00
PB22-06-543	200 LAKE FOREST BLVD	Repair/replacing deteriorated structural	Rebuilt Construction LLC	11/17/2022	0.00	\$269.00
PB22-06-549	227 W WESTWOOD DR	Install 64 LF of subfloor drain tile to	Ayers Basement Systems	11/23/2022	0.00	\$176.00
PB22-06-550	1103 FLETCHER AVE	Install 150 LF of subfloor drainage tile,	Ayers Basement Systems	11/23/2022	0.00	\$176.00

PB22-07-487	5701 E CORK ST	780 s.f. office addition per plans.	Frederick Construction	11/08/2022	90,425.00	\$533.00
PB22-07-499	4400 S 26TH ST	New 1 story 20,100 s.f. unconditioned	Walbridge Aldinger LLC	11/02/2022	957,802.00	\$5,651.00
PB22-07-519	10044 E G AVE	Demolition of collapsed roof down to	MADDEN ALFRED D & BARBAI	11/02/2022	0.00	\$75.00
PB22-07-522	6192 FRANCIS ST	Fire repair: replace insulation, drywall and	Neil Stuut	11/14/2022	0.00	\$223.00
PB22-07-524	6300 WILLOW BROOK DR	18 panel roof mounted solar array per	National Solar Service	11/10/2022	0.00	\$104.00
PB22-07-535	6396 GULL RD	Demolish and remove 4000 s.f. structure,	REDWOOD COMSTOCK TWP G	11/22/2022	0.00	\$259.00
PB22-07-537	6396 GULL RD	Demolish and remove 703 s.f. detached	REDWOOD COMSTOCK TWP G	11/22/2022	0.00	\$78.00
PB22-07-544	2907 N 36TH ST	Partial basement finish for family room	WRIGHT THOMAS & JESSICA	11/21/2022	23,940.00	\$176.00
PB22-07-545	S SPRINKLE RD	Install 1) 90' flag pole and 2) 40' flag poles	WENKE SPRINKLE ROAD RETA	11/21/2022	0.00	\$104.00
PB22-07-548	3447 Comstock Village Ln 10	Repair structural, interior and exterior	VanDam & Krusinga	11/23/2022	0.00	\$223.00
PB22-18-515	1730 E G AVE	COMPLETION OF INTERIOR OF	PFOST KEVIN	11/01/2022	14,880.00	\$104.00
PB22-20-514	32698 6TH AVE	New 50' x 72' post frame detached	James Van Horn	11/03/2022	54,000.00	\$318.00
PB22-20-517	15797 32ND ST	78" x 88" illuminated ground sign per	Midwest Sign Co	11/07/2022	0.00	\$176.00
PB22-20-532	18761 27TH ST	Re-roof, decking at least 4	Advantage Roofing & Exteriors Inc	11/09/2022	0.00	\$104.00

**Number of Permits:** 42

**Total Billed:** \$18,789.00

**Total Construction Value**

**\$2,421,396.00**

Population: All Records

Permit.DateIssued in <Previous month> [11/01/22 - 11/30/22]

AND

Permit.PermitType = Building



# Monthly Trade Permits Issued

12/01/2022

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<b><u>Electrical</u></b>					
PE22-03-545	9583 E GULLWAY ST	42 panel roof mounted solar array	Climax Solar	11/07/2022	\$177.00
PE22-03-628	6209 SAGAMORE LN	Generator installation	Steensma Lawn & Power	11/10/2022	\$115.00
PE22-03-632	9467 FRAULIN DR	New homeER# 1064730324Putting in one main panel and	Bright Ideas Electric	11/14/2022	\$385.00
PE22-03-633	8061 GULL RD	Circuit for AC	Service Professor	11/14/2022	\$106.00
PE22-03-634	8469 E STURTEVANT AVE	New home	Consolidated Electrical Contractors	11/14/2022	\$341.00
PE22-03-635	8449 E STURTEVANT AVE	New Home	Consolidated Electrical Contractors	11/14/2022	\$341.00
PE22-03-636	8407 W STURTEVANT AVE	New home	Consolidated Electrical Contractors	11/14/2022	\$341.00
PE22-03-637	8385 W STURTEVANT AVE	New Home	Consolidated Electrical Contractors	11/14/2022	\$341.00
PE22-03-639	9338 MARSHWOOD DR	Garage Addition	Southwest Electric LLC	11/16/2022	\$111.00
PE22-03-640	8399 SILVERADO LN	Roof mounted solar array	National Solar Service	11/15/2022	\$106.00
PE22-03-641	5346 BEARDSLEY DR	Generator install	Service Professor	11/16/2022	\$115.00
PE22-03-650	6734 E E	Generator install	Steensma Lawn & Power	11/21/2022	\$115.00
PE22-03-652	6427 N SHORE CV	Addition	Country Lane Electric	11/22/2022	\$161.00
PE22-06-582	3709 OTTAWA AVE	Repair/replace 100 AMP serviceNew Owner: Carrie	AA Electric	11/01/2022	\$110.00
PE22-06-611	1704 HENSON AVE	Service upgrade, rewire living room	Ruphos A. Brown	11/03/2022	\$220.00
PE22-06-612	721 CHRYSLER ST	Furnace & AC circuits	Service Professor	11/03/2022	\$111.00
PE22-06-619	409 N BERKLEY ST	Adding 2 circuts	Hi-Tech Electric	11/08/2022	\$116.00
PE22-06-625	525 N ARLINGTON A-4	Replace panel DX ER #1065214590	JG Services Company LLC	11/10/2022	\$160.00
PE22-06-626	3627 MEADOWCROFT AVE	Roof mounted solar array	National Solar Service	11/15/2022	\$106.00
PE22-06-627	1818 KAYWOOD DR	New electric water heater branch circuit	Manne Electric	11/14/2022	\$106.00
PE22-06-629	3303 BROOKFIELD AVE	Service upgrade	Ruphos A. Brown	11/10/2022	\$110.00
PE22-06-637	3214 NICHOLS RD	200 amp service upgrade	Grand Bay Electric	11/14/2022	\$110.00
PE22-06-638	2702 Ravine	Installing (1) new 100amp service on pole & (1) 100amp	Hoaglin Electric	11/14/2022	\$122.00
PE22-06-643	517 CAMPBELL AVE	Remodel: move some electrical, add 6 circuits and replace	United Electrical Contractors	11/21/2022	\$186.00
PE22-06-645	3324 MARLANE AVE	Bathroom remodel	Cavalier Electric Inc	11/21/2022	\$161.00
PE22-06-646	445 N CLARENDON ST	Update existing outlets, add 2 outlets, run new line and 30	Thee Electric Company	11/21/2022	\$116.00
PE22-06-647	626 PINEHURST BLVD	Relocate service due to storm damageER# 1065425180	Hi-Tech Electric	11/21/2022	\$110.00
PE22-06-656	2424 Texel	Rewire apartment building after fire	Hoaglin Electric	11/28/2022	\$852.00
PE22-07-609	1244 MERRY BROOK ST	200amp service upgrade & hot tub connection	Homestate Electric	11/01/2022	\$119.00
PE22-07-613	183 OCOM ST	Service upgrade: new mast/meter, wire to panel & meter	TUCKER STEVE A II	11/03/2022	\$110.00
PE22-07-614	4400 S 26TH ST	Cold storage buildingService being fed from wash building	Buist Electric	11/04/2022	\$461.00
PE22-07-616	6192 FRANCIS ST	Fire repairs: rewire attic, kitchen, and bathroom	Waggoner Inc	11/14/2022	\$161.00

PE22-07-617	6300 WILLOW BROOK DR	Roof mounted solar array	National Solar Service	11/10/2022	\$106.00
PE22-07-623	8566 KRUM AVE	Warehouse addition to West side of building	Woolsey Electric, Inc.	11/09/2022	\$214.00
PE22-07-642	5015 E MICHIGAN AVE	Internally illuminated wall sign	Postema Sign & Graphics	11/17/2022	\$110.00
PE22-07-644	4127 REYNOLDS ST	New home - u/g serviceER # 1064797120	Cavalier Electric Inc	11/18/2022	\$326.00
PE22-07-648	2907 N 36TH ST	Partial basement finish (family room only)	WRIGHT THOMAS & JESSICA	11/21/2022	\$166.00
PE22-07-649	8210 E H AVE	Generator install	Steensma Lawn & Power	11/21/2022	\$115.00
PE22-07-654	136 SHIRLEY DR	Initial permit for consultation only for electrical repairs	Whitney Holdings	11/23/2022	\$55.00
PE22-07-657	8210 WATERWOOD DR	24kw generater installation	SIG Heating & Cooling	11/28/2022	\$165.00
PE22-18-597	1730 E G AVE	Service upgrade w/ feeder to pole barn11/01/22 - per	Yarbrough Electric	11/02/2022	\$188.00
PE22-18-608	1730 E G AVE	Completion of interior wiring of finished pole barn - lights	PFOST KEVIN	11/01/2022	\$186.00
PE22-20-607	21784 PAULSON RD	Adding lights and 6 outlets for 3 season porchSent	WHITE KEVIN & CHRIS	11/07/2022	\$166.00
PE22-20-610	13115 26TH ST	Generator install	SIG Heating & Cooling	11/01/2022	\$115.00
PE22-20-615	15797 32ND ST	Lit ground sign - Pine Grove/Gobles Fire Department	Midwest Sign Co	11/07/2022	\$110.00
PE22-20-618	27143 2ND AVE	Generator install	Steensma Lawn & Power	11/07/2022	\$115.00
PE22-20-620	26971 CR 388	New 100amp outdoor service. Add light in pavilion	Esper Electric	11/08/2022	\$176.00
PE22-20-622	25127 6TH AVE	400 AMP service for house, 100 AMP panel in garage for	Hi-Tech Electric	11/09/2022	\$196.00
PE22-20-651	27399 22ND AVE	Generator install	Edison Electric Services	11/21/2022	\$115.00

**Number of Permits:** 49

**Total Billed:** \$8,926.00

**Mechanical**

PM22-03-657	N 28TH ST	New homeAddress: 6804 Chaffey Creek	Nieboer Heating & Cooling	11/07/2022	\$290.00
PM22-03-699	6091 E AB AVE	Wood stove install	MORGAN, COURTNEY	11/02/2022	\$130.00
PM22-03-707	5240 PINEARBOR RDG	Furnace replacement	Rogers Refrigeration	11/07/2022	\$130.00
PM22-03-709	6209 SAGAMORE LN	Generator Installation	Steensma Lawn & Power	11/10/2022	\$135.00
PM22-03-710	5477 TURKEY RUN DR	HVAC in new home	Bel Aire Heating & Air	11/14/2022	\$290.00
PM22-03-713	8061 GULL RD	Replace furnace and add AC	Service Professor	11/14/2022	\$160.00
PM22-03-715	9586 W GULLWAY ST	Replace furnace, AC, and humidifier	Bel Aire Heating & Air	11/14/2022	\$170.00
PM22-03-720	7571 PRAIRIE CROSSINGS I	Furnace & AC replacement	Vredevoogd Heating & Cooling	11/15/2022	\$160.00
PM22-03-721	5782 N 31ST ST	Install radiant tubing, electric boiler mini split systems	Bartholomew Heating & Cooling	11/15/2022	\$355.00
PM22-03-723	5346 BEARDSLEY DR	Generator install	Service Professor	11/16/2022	\$135.00
PM22-03-725	8878 W GULL LAKE DR	Garage	Baumann and DeGroot HVAC	11/21/2022	\$240.00
PM22-03-726	8878 W GULL LAKE DR	House remodel	Baumann and DeGroot HVAC	11/21/2022	\$355.00
PM22-03-735	6734 E E	Generator install	Steensma Lawn & Power	11/21/2022	\$135.00
PM22-03-741	8037 ENGELWOOD AVE	Replace furnace, AC, Humidifier	Vredevoogd Heating & Cooling	11/28/2022	\$170.00
PM22-03-745	9851 W GULL LAKE DR	Furnace, A/C & humidifier replacement	Rogers Refrigeration	11/28/2022	\$170.00
PM22-03-746	8604 E EF AVE	Adding LP tank and line	Crystal Flash	11/28/2022	\$125.00
PM22-03-751	8512 E STURTEVANT AVE	Fireplace	Williams Distributing	11/30/2022	\$180.00

PM22-03-752	6715 N SPRINKLE RD	Water heater replacement	Replace AC with cold-climate	Tummons Heating & Cooling	11/30/2022	\$136.00
PM22-06-683	3908 Hilt Ln/Mob Pk Lot 28	Mobile home set		Whitney Holdings	11/14/2022	\$105.00
PM22-06-696	2912 CARSTEN AVE.	Mini split heat pump		Metzger's Heating & Cooling	11/02/2022	\$130.00
PM22-06-697	3610 MEADOWCROFT AVE	Fire repairs		Petro Plumbing & Mechanical	11/02/2022	\$260.00
PM22-06-700	611 ALECIA AVE.	Furnace & AC replacement		Vredevoogd Heating & Cooling	11/03/2022	\$160.00
PM22-06-701	721 CHRYSLER ST	Furnace & AC replacement		Service Professor	11/03/2022	\$160.00
PM22-06-706	2960 VALLEY GLEN CIRCL	Replace furnace and ac		Service Professor	11/07/2022	\$160.00
PM22-06-711	2963 VALLEY GLEN CIRCL	Furnace and AC replacement		Bel Aire Heating & Air	11/14/2022	\$170.00
PM22-06-712	2218 CHARLES AVE	Replace furnace and water heater		Home Energy Solutions	11/28/2022	\$136.00
PM22-06-716	1818 KAYWOOD DR	Replace water heater & furnace		Vredevoogd Heating & Cooling	11/14/2022	\$136.00
PM22-06-717	2917 BARNEY RD	Furnace replacement		Service Professor	11/15/2022	\$130.00
PM22-06-718	906 BETH AVE	Furnace replacement w/ air purifier		Temperature Pro	11/15/2022	\$140.00
PM22-06-719	2327 ALAMO AVE	Water heater replacement		Vredevoogd Heating & Cooling	11/15/2022	\$106.00
PM22-06-727	2983 MEADOWCROFT LAN	Water heater replacement		Absolute Heating & Ventilation	11/21/2022	\$106.00
PM22-06-732	224 S LAUDERDALE DR	Furnace replacement		Service Professor	11/21/2022	\$130.00
PM22-06-733	2901 NICHOLS RD	Furnace replacement		Vredevoogd Heating & Cooling	11/21/2022	\$130.00
PM22-06-739	3711 WINDING WAY	Furnace replacement		Bel Aire Heating & Air	11/23/2022	\$130.00
PM22-06-747	1338 GRAND PRE AVE	Replace furnace and AC		Service Professor	11/28/2022	\$160.00
PM22-06-748	2013 HUMPHREY ST	Furnace & water heater replacement		Aire Serv - Benjamin Farrer	11/29/2022	\$141.00
PM22-06-749	4209 TAFT ST	Furnace replacement		Vredevoogd Heating & Cooling	11/30/2022	\$130.00
PM22-06-753	1432 CHEROKEE ST	Water heater replacement		Home Energy Solutions	11/30/2022	\$106.00
PM22-07-695	2679 HUNTERS WOODS	Furnace, AC, and humidifier replacement		Bel Aire Heating & Air	11/01/2022	\$170.00
PM22-07-704	6820 E ML AVE	Furnace & AC replacement		Vredevoogd Heating & Cooling	11/04/2022	\$160.00
PM22-07-728	4400 S 26TH ST	Fire suppression for office		Total Fire Protection	11/23/2022	\$1,358.20
PM22-07-729	4400 S 26TH ST	Fire suppression for vehicle storage		Total Fire Protection	11/23/2022	\$1,933.20
PM22-07-730	4400 S 26TH ST	Fire suppression for vehicle maintenance		Total Fire Protection	11/23/2022	\$1,336.20
PM22-07-734	8210 E H AVE	Generator install		Steensma Lawn & Power	11/21/2022	\$135.00
PM22-07-737	1743 N 30TH ST	New LP tank for new furnace		Ferrell Gas - Hastings	11/22/2022	\$130.00
PM22-07-738	6871 DUNCAN AVE	New home		A-1 Mechanical	11/23/2022	\$245.00
PM22-07-743	8210 WATERWOOD DR	24kw generator installation		SGI Heating & Cooling	11/28/2022	\$135.00
PM22-07-750	4200 IVY ST	Replace furnace, AC, and humidifier		Vredevoogd Heating & Cooling	11/30/2022	\$170.00
PM22-19-694	9242 E CD AVE	Water heater replacement		Bel Aire Heating & Air	11/01/2022	\$106.00
PM22-19-708	9049 RICHLAND WOODS D	Furnace replacement		Rogers Refrigeration	11/10/2022	\$130.00
PM22-20-681	24995 CR 388	Setting propane tank		Midwest Propane LLC	11/03/2022	\$120.00
PM22-20-693	13115 26TH ST	Generator install		SGI Heating & Cooling	11/01/2022	\$135.00
PM22-20-698	1121 CR 653	Furnace & humidifier replacement		Bel Aire Heating & Air	11/02/2022	\$140.00
PM22-20-702	9011 23 1/2 ST	Radiant heat in pole barn		VANDAM RANDOLPH A & JON.	11/04/2022	\$375.00
PM22-20-703	10189 32ND ST	Replace fuel oil furnace w/ propane furnace		Fleetwood's Mechanical Services Inc	11/04/2022	\$135.00

PM22-20-705	26795 CR 388	Replace furnace	Service Professor	11/07/2022	\$130.00
PM22-20-722	17969 8TH ST	Remodel/addition: Whole house HVAC	Bel Aire Heating & Air	11/16/2022	\$250.00
PM22-20-724	27143 2ND AVE	Propane line to generator	Midwest Propane LLC	11/17/2022	\$125.00
PM22-20-731	10189 32ND ST	Set 500 gallon tank for furnace (replacing 120 gallon), 50	Ferrell Gas - Hastings	11/21/2022	\$130.00
PM22-20-736	31071 CR 390	Furnace replacement	Fleetwood's Mechanical Services Inc	11/21/2022	\$130.00
PM22-20-744	13449 26TH ST	Set new 500 gallon LP tank	Endeavor AG & Energy	11/28/2022	\$125.00

**Number of Permits:** 61

**Total Billed:** \$14,095.60

**Plumbing**

PP22-03-296	8533 E STURTEVANT AVE	Sewer connection	Allen Edwin Homes	11/14/2022	\$105.00
PP22-03-303	8407 W STURTEVANT AVE		Mark Woodman Plumbing & Heating	11/07/2022	\$274.00
PP22-03-304	8449 E STURTEVANT AVE	New Home	Mark Woodman Plumbing & Heating	11/07/2022	\$274.00
PP22-03-305	8469 E STURTEVANT AVE	New Home	Mark Woodman Plumbing & Heating	11/07/2022	\$274.00
PP22-03-306	8532 E STURTEVANT AVE	New Home	Mark Woodman Plumbing & Heating	11/07/2022	\$274.00
PP22-03-310	8512 E STURTEVANT AVE	Sewer connection	Allen Edwin Homes	11/14/2022	\$105.00
PP22-03-312	8385 W STURTEVANT AVE	New Home	Mark Woodman Plumbing & Heating	11/09/2022	\$274.00
PP22-03-317	8512 E STURTEVANT AVE	New home	Mark Woodman Plumbing & Heating	11/30/2022	\$274.00
PP22-03-318	6153 MEDINAH LN	New home	Custom Plumbing	11/30/2022	\$306.00
PP22-03-319	8533 E STURTEVANT AVE	New home	Mark Woodman Plumbing & Heating	11/30/2022	\$274.00
PP22-03-320	8509 E STURTEVANT AVE	New home	Mark Woodman Plumbing & Heating	11/30/2022	\$274.00
PP22-06-284	1013 Gina Ln/Mob Pk Lot 10	Mobile home set	Whitney Holdings	11/14/2022	\$110.00
PP22-06-285	1016 Milla Ln/Mob Pk Lot 16	Mobile home set	Whitney Holdings	11/14/2022	\$110.00
PP22-06-286	3908 Hilt Ln/Mob Pk Lot 28	Mobile home set	Whitney Holdings	11/14/2022	\$110.00
PP22-06-287	1010 Gina Ln/Mob Pk Lot 47	Mobile home set	Whitney Holdings	11/14/2022	\$110.00
PP22-06-294	1021 Milla Ln/Mob Pk Lot 19	Mobile home set	Whitney Holdings	11/14/2022	\$110.00
PP22-06-299	3610 MEADOWCROFT AVE	Fire repairs	Petro Plumbing & Mechanical	11/02/2022	\$263.00
PP22-06-300	4818 WESTON AVE	Kitchen remodel	Preferred Plumbing & Heating	11/03/2022	\$173.00
PP22-06-301	1110 FLETCHER AVE	Sewer connection	Preferred Plumbing & Heating	11/03/2022	\$105.00
PP22-06-308	2404 MONTEREY DR	Install water heater	Woodhouse Plumbing & Heating Inc	11/15/2022	\$105.00
PP22-06-313	3305 HURON AVE	Sewer connection	Great Lakes Plumbing	11/16/2022	\$105.00
PP22-06-315	3324 MARLANE AVE	Bathroom remodel	Preferred Plumbing & Heating	11/21/2022	\$165.00
PP22-06-316	1404 TURWILL LN	Water heater replacement	Woodhouse Plumbing & Heating Inc	11/22/2022	\$105.00
PP22-07-289	10128 CASTLE CREEK CIR	Water heater replacement	Service Professor	11/01/2022	\$105.00
PP22-07-298	6470 CRESTWOOD AVE	Water heater replacement	Service Professor	11/01/2022	\$105.00
PP22-07-307	4875 WILD MEADOW ST	Install water heater	Woodhouse Plumbing & Heating Inc	11/15/2022	\$105.00
PP22-20-309	17969 8TH ST	Plumbing Remodel of 2.5 bath, Kitchen and laundry	Mall City Mechanical	11/08/2022	\$236.00

**Number of Permits:** 27

**Total Billed:** \$4,830.00

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**Number of Permits:** 137

**Total Billed:** \$27,851.60

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [11/01/22 - 11/30/22]

# Monthly Property Maintenance Requests

12/01/2022

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-06-067	112 GILKISON AVE	06-17-420-720	BLOCK, JOEL & REBECC	10/25/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
<b>Inspections:</b>	11/30/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-071	3631 FRANCIS AVE	06-12-435-520	HARRIS, WILLIAM D.; LA	11/08/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
<b>Inspections:</b>	11/08/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-073	1404 ORCHARD AVE	06-09-160-100	KRAFT, DEBRA A. & SCC	11/21/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Kalamazoo				
<b>Inspections:</b>	11/21/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-074	205 N DARTMOUTH ST	06-17-436-710	R & J EQUITTES, LLC	11/23/2022	\$100.00
<b>Work Description:</b>	Proeprty Maintenance request from Kalamazoo				
<b>Inspections:</b>	11/23/2022	Property Maintenance Inspectio	Disapproved		
PS22-07-072	601 FERRIS ST	07-19-252-281	DEMEYERE ADAM H	11/17/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	11/18/2022	Property Maintenance Inspectio	Disapproved		

**Total Permits For Type: 5**

**Total Fees For Type: \$500.00**

## Report Summary

Population: All Records  
Permit.PermitType = Special  
Permit AND  
Permit.Category = Jurisdiction  
Request AND  
Inspection.DateTimeScheduled  
Between 11/01/2022 AND  
11/30/2022

**Grand Total Fees:** \$500.00

**Grand Total Permits:** 5

# Monthly Special Permit - Owner Request

12/01/2022

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-06-068	3514 DEVONSHIRE AVI	06-18-215-450	FLATLEY, SHANNON	11/03/2022	\$55.00
<b>Work Description:</b>	Tree fell on house. Consultation requested by Booko Bros.				
<b>Inspections:</b>	11/07/2022	Consultation	Disapproved		
PS22-06-070	521 CHEROKEE ST	06-18-280-061	CHEROKEE WESTLAWN	11/07/2022	\$55.00
<b>Work Description:</b>	Consultation prior to work for generator installs				
<b>Inspections:</b>	11/14/2022	Consultation	Approved		
PS22-06-075	2217 Corn Crib Ln/MobPl	06-05-415-024	COUNTRY ACRES VILLA	11/23/2022	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	11/28/2022	Meter Socket Inspection	Disapproved		
PS22-07-069	5462 GULL	07-06-380-034	MAIN STREET PROPERTI	11/07/2022	\$55.00
<b>Work Description:</b>	Meter socket inspection for Ste 1 requested by Amber @ Main St Properties				
<b>Inspections:</b>	11/09/2022	Meter Socket Inspection	Approved		

**Total Permits For Type: 4**

**Total Fees For Type: \$220.00**

## Report Summary

**Grand Total Fees: \$220.00**

**Grand Total Permits: 4**

Population: All Records



11/30/2022 11:59:59 PM

AND

Permit.Category = Meter Socket  
Inspection OR

Permit.Category = Hood

Suppression OR

Permit.Category = Special Permit  
OR

Permit.Category = Owner Request

# 2023 Board Meeting Dates



## **PUBLIC MEETING NOTICE**

The Kalamazoo Area Building Authority (KABA) Board of Directors approved the following meeting dates for 2023 on :

3rd Tuesday of the Month

Meeting Date	Meeting Date	Meeting Date	Meeting Date
Jan 17, 2023	April 18, 2023	July 18, 2023	Oct 17, 2023
Feb 21, 2023	May 16, 2023	Aug 15, 2023	Nov 21, 2023
Mar 21, 2023	June 20, 2023	Sept 19, 2023	Dec 19, 2023

Meetings will begin at 2:00 p.m. at the Kalamazoo Area Building Authority offices:  
2322 Nazareth Road, Kalamazoo, MI 49048

# Information Security and Privacy Policy

## **Information Security and Privacy Policy**

The Kalamazoo Area Building Authority (“**KABA**”) employees come into contact on a daily basis with customer’s information including names, addresses, phone numbers, credit card numbers, EIN, banking information, social security numbers, and similarly private information (collectively “**Private Information**”). As such KABA has enacted this Information Security and Privacy Policy (“**Policy**”) to outline the expectations and regulations of KABA when accepting, storing, and destroying Private Information. KABA seeks to provide its customers with the highest level of security to protect their Private Information. The building official (“**Building Official**”) shall be in charge of enforcing this policy and shall have sole authority to grant, deny, or revoke access to information in accordance with these terms.

### **1. Accepting Private Information.**

KABA regularly receives forms and documents containing Private Information. As such, KABA employees shall follow specific protocols to protect and secure the Private Information against data breaches or theft. KABA employees shall complete standard annual (additional special security training, as necessary) security trainings and shall comply with the Policy guidelines under the direction of the Building Official.

When a third party provides Private Information to KABA, the KABA employee shall offer the party the option to write the Private Information on a temporary document (which will be shredded or placed in the customer’s secured file) or permit the customer to disclose the Private Information in a secure area if other non-employees are present in the public area. Forms and documents with Private Information shall be placed in a physical file identifying the individual or scanned into the computer system with the physical copy being destroyed, in a manner to conceal all confidential information. If documents are maintained in a physical file, the file must be stored in a manner commonly used for filing, such as alphabetized or numerical. When the physical file is not in use, it must be stored in a locked filing cabinet or office with the ability to be locked. All computer files shall be stored in a manner commonly used for electronic filing and shall be secured as required by Section 3 below.

### **2. Access.**

KABA shall restrict which employees have access to Private Information based upon a need-to-know basis as determined by the Building Official. Before providing any KABA employee access to any Private Information, KABA shall require a background check, and shall require the employee to sign a confidentiality agreement (in the substantially same form as attached hereto as **Exhibit A**). Additionally, the employee shall review this policy and complete security training that addresses information security, at least annually. The Building Official may at any time revoke an employee’s access to Private Information with or without cause.

At such time as an employee access is revoked, KABA shall secure all keys of the employee to the revoked Private Information. Additionally, if only partial access is denied, KABA shall secure any and all computer files and place them into a password protected folder or system prohibiting said employee access to the specific file.

KABA shall use the following data classification when assessing what employees shall have access to particular Private Information.

- a) **High Risk Class:** This class includes data that is protected by the state and/or federal legislation such as financial information (e.g.: bank account numbers, social security numbers, and EIN's), payroll information, and social security numbers (which shall be deemed to mean either the either nine-digit number or more than four (4) sequential digits of the number "Social Security Number"). This Private Information shall be restricted to designated employees on a strict need to know basis and the Building Official unless disclosure is required by KABA policies or by law.
- b) **Confidential Class:** This class includes data that while not protected by law is information that the customer would not ordinarily want disclosed, such as customer phone numbers and addresses. This Private Information is restricted to employees only access unless some disclosure is required by KABA policies or by law.
- c) **Public Class:** This class includes data that can normally be accessed by the public with relative ease such as business addresses and webpage domain names. This information does not require any employee restrictions or policy protections.

### 3. **Building and Computer Security.**

#### A. **Building.**

KABA shall protect all Private Information stored in a physical form by keeping the doors locked at all times with the only public access through one main door. Any third party entering the building will not be allowed beyond the public access unless authorized by a KABA employee. Documents containing Private Information including in print or on computer screens will not be stored, left, or in open view of the public access areas. An "employees only" area sign shall designate non-public areas.

Any physical files kept at KABA with Private Information shall be organized and stored in the "employee only" area. Customers shall not be allowed in the "employee only" area, except when accompanied by a KABA employee with permission of the Building Official. All files and documents containing Private Information will be kept in locked filing cabinets or in a locked office or desk. Files not in use shall be secured and locked. Any files used during the day shall be secured by the Employee at their workstation and returned to a locked area at the end of each workday. All file cabinets and offices shall be locked at night.

If at any time a KABA employee loses their file cabinet keys, desk key, inside office key, or KABA building keys, they shall immediately notify the Building Official. At which time the Building Official will assess if (1) a copy key should be made and issued to employee, (2) access should be denied, and/or (3) locks should be changed. The Building Official may utilize their discretion under this Policy under Section 9, if necessary. If any KABA building key or entry badge is lost, the lock must be replaced to secure the building.

B. Computers.

KABA employees shall place their computer into the “Lock” or “Sleep” mode which must require at least a password (if applicable, a secondary authentication) for re-entry at any time they are not at their computer station. Computers shall all be set to lock after no less than fifteen (15) minutes of inactivity.

All KABA in-office computers shall be equipped with a unique password, which the employee shall not share with any other person. If the password is shared or discovered by another person, the KABA employee shall immediately change the password and inform the Building Official or direct supervisor. KABA employees shall change passwords for additional security at least every six (6) months.

If a KABA employee has any Private Information contained or sent through an email accessible from their cell phone (work or personal phone), the phone shall be equipped, at all times, with password protection. The KABA employee shall not share this password with any other person. If the password is shared or discovered, the employee shall change the password immediately and inform the Building Official or direct supervisor. If another person has access to the phone, the employee will either (1) remove all KABA access and Private Information from the phone or (2) add additional passwords to any application with KABA access or Private Information. If (2), the employee shall not share this password with any other person and shall report if any other person obtains access to the password to the Building Official or direct supervisor.

KABA shall regularly update the computer systems and phone systems, including personal cell phones with access to KABA Private Information, to the latest software. KABA shall have virus protection software, firewalls, and other security measures on all the computer systems, which will run at regularly scheduled weekly intervals to protect the device. Any take home KABA devices shall be equipped with a password and a VPN to access to secure KABA files.

KABA shall take other measures to ensure building and device security, as necessary. KABA shall do a yearly review of the building and computer/phone security measures in place to protect Private Information and add measures, as necessary.

### C. KABA Server.

The KABA server and its records may be accessed by KABA member municipalities and their authorized employees. KABA has no control over this access and same shall be governed by the respective municipalities' information privacy policies. Each KABA member shall monitor and limit its employee access to KABA records in accordance with their respective privacy policies. KABA board members shall review and approve this policy and make same available to their respective authorized employees who access the KABA server.

#### **4. Social Security Number Privacy and Protection.**

KABA will ensure, to the extent practicable, the confidentiality of employees' and third parties' social security numbers in accordance with the requirements of the Michigan Social Security Number Privacy Act and any federal privacy acts. No KABA employee shall knowingly disclose, transfer, or use the Social Security Number of another individual unless in accordance with applicable stated and federal law and procedures and rules established in this policy.

Social Security Numbers, including more than four (4) sequential digits of the number, shall never be used in any form of identification number, including but not limited to identification cards or badges, permits, timecards, employee rosters, file numbers, or other materials or documents that are publicly displayed or accessible to anyone outside the High-Risk Class. No individual's Social Security Number shall be accessible to any personnel outside the High-Risk Class, including more than four (4) sequential digits of the number. If the number is displayed in any computer system, only four (4) sequential digits of the number shall be displayed or accessible. Any document displaying a Social Security Number shall be kept out of the public view at all times and access to such document shall be limited to the High-Risk Class.

Documents containing a Social Security Number shall only be mailed or transmitted if state or federal law requires the Social Security Number to appear on the document such as an application or enrollment. The document containing the Social Security Number shall be mailed or sent in a manner as to not reveal the number through any envelop window, nor shall the number be otherwise visible from the exterior of the packaging.

KABA employees shall never ask for a social security number, credit card number, or other High Risk Private Information over an email, unless the connection is secure, and the transmission is encrypted. Unless the transmission is secure and encryption is used, KABA will only obtain social security numbers, credit cards numbers, or other High Risk Private Information in person at the KABA office or over the phone. KABA will periodically send out an email or letter and post a notice at KABA to inform customers KABA employees will not ask for Private Information over an email, without encryption, and warn customers of any potential scams.

Any KABA employee who fails to comply with this Social Security Policy shall be subject to discipline up to and including discharge. If the individual whose ~~who's~~ Social Security Number



was revealed files suit against KABA, the employee shall indemnify and hold harmless KABA and pay for any and all costs of the litigation, including but not limited to attorney's fees and court costs.

#### **5. Sell/Share Private Information.**

KABA and KABA employees shall never sell, share, or trade Private Information with any other entity or person nor send any mail on behalf of other entities or organization to parties KABA has retained Private Information from. KABA shall not orally, electronically, or in a written communication reveal any Private Information to any other person or entity unless KABA has received written permission to provide such Private Information or KABA is required to by law. If KABA must use a third-party organization to process Private Information the third-party shall be provided with notice of confidentiality and shall only be used to the extent necessary to process the Private Information.

#### **6. Destruction of Files.**

KABA shall retain all physical and electronic files in accordance to the times provided in the General Schedule #10 for the Michigan Township Record Retention, MCL § 399.5, as amended and restated.

All electronic files must include a scan of all of the documents from the physical file including, but not limited to, any e-mail or other correspondence, notes, building plans, aerial photos, surveys, drawings or renderings, and applications. E-mails must be evaluated based on their specific content if they should be maintained in an official file for retention. Documents not necessary for scanning include any "unofficial documents" such as drafts, duplicates, convenience copies, publications, and other materials that do not document the activities specific for the file.

If KABA receives a FOIA request regarding a certain file or has reason to believe an investigation or litigation is imminent or commencing, all destruction of the file must immediately cease. If the documents only exist in electronic formats, the Building Official shall inform employees not to destroy any of those files if they are scheduled for destruction.

Prior to the destruction of any physical or electronic file, the KABA employee must perform all of the following:

1. check for any outstanding FOIA requests;
2. verify there is no impending or current litigation or investigation;
3. review the Retention and Disposal Schedule and verify if it is authorized for destruction;
4. verify the destruction with the Building Official; and
5. document the file information and date of destruction.

If any part of the physical file is reused/recycled by KABA, KABA shall either remove any Private Information or shall cover the Private Information prior to use. For example, if KABA reuses the file folder, an employee shall either remove the previous customer Private Information or cover the Private Information. After reusing, KABA shall destroy the parts in the same manner prescribed above.

## **7. Training.**

All KABA employees shall complete a training regarding securing and protecting Private Information during their onboarding process. KABA employees shall not be provided with access to Private Information until completing the training, reviewing this Policy, and signing the attached Confidentiality Agreement. KABA shall conduct regular yearly reviews and updated trainings, as necessary, for all employees, which shall consist of refreshers on the Policy and new security measures. KABA shall also circulate security information and trainings throughout the year when new security protocols are implemented, if applicable. The Building Official shall periodically conduct security and information protection tests.

## **8. Credit Card Private Information.**

KABA will ensure, to the extent practicable, the confidentiality of employees' and third parties' credit card information is handled in accordance with the requirements of the PCI Security Standards Council.

**9. Accountability.** Any KABA personnel who fails to comply with this Policy shall be subject to discipline up to and including discharge. If any questions regarding this Policy should arise, employees should contact the Building Official or their supervisor for clarification and guidance.

EXHIBIT A  
Confidentiality Agreement

The undersigned (the "Employee") hereby agrees as follows, in consideration of his or her employment with the Kalamazoo Area Building Association ("KABA"), of the compensation paid to the Employee in connection therewith, of the training which the Employee will receive from KABA, and of the position which the Employee will occupy which will bring the Employee in contact with personal, private information of clients on a regular basis including but not limited to names, social security numbers, phone numbers, addresses, and financial information ("Private Information").

The Employee will be loyal to KABA during the employment and will forever hold in his or her strictest confidence and will not use or disclose any Private Information, except as such disclosure or use may be required in connection to the Employees position with KABA or by law. Upon the termination of employment, the Employee will deliver to KABA any and all materials of KABA, including but not limited to all Private Information, keys, financial information, credit cards, and documents. Employee will return all items of KABA in good repair and within two (2) days of his or her termination. Employee will not retain any copies or access to any of the Private Information, including any remote or phone access to such Private Information or KABA materials. Employees understand that a breach or threatened breach of this Confidentiality Agreement will cause KABA irreparable harm and that injunctive relief, in addition to all other legal and equitable relief, would be appropriate.

Employee has read and been provided the opportunity to ask questions regarding the Information Security and Privacy Policy ("Policy") of KABA. Employee warrants he or she understands and will comply the rules and regulations set for in the Policy and keep all Private Information in his or her strictest confidence.

EMPLOYEE:

Date: \_\_\_\_\_

\_\_\_\_\_

Print Name: \_\_\_\_\_

# Engagement Letter from Siegfried Crandall

December 9, 2022

Members of the Authority Board  
Kalamazoo Area Building Authority  
2322 Nazareth Road  
Kalamazoo, MI 49048

We are pleased to confirm our understanding of the services we are to provide the Kalamazoo Area Building Authority. This engagement letter sets forth the engagement's objective and scope of services, identifies management's responsibilities during the engagement, explains the limitations of the engagement, and presents the fees for our services.

**Engagement objective**

The objective of our engagement is to provide the Kalamazoo Area Building Authority with ongoing accounting services.

**Scope of services**

We will provide the following services, from information you have provided to us, for the fiscal year ending December 31, 2022:

- Preparation of financial statements, including the related notes to the financial statements, and supporting work papers to be provided to the Authority's independent auditor
- Assistance with the preparation of the Management's Discussion and Analysis
- Preparation and filing of forms for submission to the State, including Form 5047

We will also provide accounting assistance, as needed throughout the year, which includes the following: special projects, review of budgets, cash receipts, cash disbursements, payroll, and provide assistance to the Authority's director and accountant.

**Limitations**

None of the services described above can be relied upon to disclose errors, fraud, or illegal acts. However, we will inform you of any material errors and of any evidence or information that comes to our attention during the performance of these services. In addition, we will inform you of any evidence or information that comes to our attention during the performance of these services regarding illegal acts that may have occurred. We have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

**Management's responsibilities**

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities. Management is also responsible for making all management decisions and for performing all management functions. You are required to designate a competent individual with the following specific responsibilities regarding the services we will perform in connection with this engagement:

1. Oversee the services we will perform
2. Evaluate the adequacy and results of the services
3. Accept responsibility for the results of the services

**Administration, fees, and other**

Our fees for these services will be based on the actual time spent at our standard hourly rates, which vary according to the degree of responsibility involved and the experience level of the personnel assigned to this engagement. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

The hourly rates for our governmental team are as follows:

	<u>Standard</u>	<u>Discounted</u>
Shareholder	\$210	\$170
Associate/Manager	\$165	\$135
Staff Accountant	\$135	\$110

We will be available throughout the contract period to provide the Authority with advice and guidance on financial accounting and reporting issues. Joel Frederickson will be responsible for responding to the Authority's phone calls and e-mail communications, which will not be billed separately, in a timely manner.

We appreciate the opportunity to be of service to the Kalamazoo Area Building Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

The terms communicated in this letter will remain in effect until mutually modified or canceled by either party.

Sincerely,

SIEGFRIED CRANDALL P.C.



Joshua H. Gabrielse, Shareholder

RESPONSE:

This letter correctly sets forth the understanding of the Kalamazoo Area Building Authority.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_