



# AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors  
February 21, 2023  
2:00 PM

1. Call to Order
2. Approval of the Agenda [MOTION]
3. Consent Agenda [MOTION]
  - a. Approval of Minutes from the December 20, 2022 Board Meeting
  - b. Receipt of Bank Reconciliation Reports – December 2022
  - c. Receipt of Financial Reports – December 2022
  - d. Receipt of Building Report – December 2022
  - e. Receipt of Permit Lists – December 2022
  - f. Motion Log - 2022
  - g. Receipt of Bank Reconciliation Reports – January 2023
  - h. Receipt of Financial Reports – January 2023
  - i. Receipt of Building Report – January 2023
  - j. Receipt of Permit Lists – January 2023
4. Citizen Comments on Agenda and Non-Agenda Items
  - a. *Policy: A citizen shall state his/her name and address and may speak only one time, for no more than three (3) minutes. This time may not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
  - a. Conflict of Interest (Annual)
  - b. Engagement Letter from KABA Legal Counsel (Annual) [MOTION]
6. Board Member Comments
7. Staff Member Comments
8. Adjournment

# Consent Agenda

**MINUTES OF THE REGULAR MEETING OF THE  
KALAMAZOO AREA BUILDING AUTHORITY  
KALAMAZOO, MI  
December 20, 2022**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:05 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township  
Steve Leuty, Treasurer / Representative from Kalamazoo Township  
Robin Madaras / Representative from City of Parchment  
Don Smith / Representative from Pine Grove Township  
Lysanne Harma, Secretary / Representative from Richland Township  
Kim Lewis / Representative from Village of Richland  
Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Kreuger, and Office Coordinator/Board Liaison, Penny Cassidy.

**Approval of Agenda** – A motion was made by Harma to approve the agenda as presented, seconded by Lewis, and motion carried.

**Approval of Consent Agenda** – A motion was made by Smith to approve the Consent Agenda as presented, seconded by Leuty and motion carried.

**Citizen Comments** – There were no citizens in attendance.

**BUSINESS –**

**5. a. 2023 Board Meeting Dates** – A list of the meeting dates, reflecting the third Tuesday of every month, was included in the board packet. Leuty commented on some members may possibly have a conflict with the MTA Conference commencing April 17<sup>th</sup>-20<sup>th</sup> next year. Leuty motioned to approve the 2023 Board Meeting Dates as presented, seconded by Madaras, and carried with a vote 7-0.

**5. b. Information Security and Privacy Policy** – Lewis motioned to approve the Information Security and Privacy policy with the previous grammatical corrections, seconded by Harma, and carried with a vote 7-0.

**5. c. Engagement Letter from Siegfried Crandall (Annual)** – Lewis motioned to approve the Engagement Letter from Siegfried Crandall for 2022 and authorized Alwine to sign and submit, seconded by Leuty, and carried with a vote 7-0.

**KABA Board Member Comments** – Thompson commented on how well the board works together.

**KABA Staff Comments** – Alwine thanked the board members for all their support.

There was no further business. The meeting was adjourned at approximately 2:20 P.M.

Drafted: December 21, 2022

Approved:

9:17 AM

01/10/23

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1065 - Savings / CCU, Period Ending 12/31/2022

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	<u>Dec 31, 22</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 12/31/2022	25.00
Ending Balance	25.00

9:18 AM

01/10/23

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
1060 · Checking (Reserves) / CCU, Period Ending 12/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						100,063.85
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	12/31/2022			X	12.75	12.75
<b>Total Deposits and Credits</b>					12.75	12.75
<b>Total Cleared Transactions</b>					12.75	12.75
<b>Cleared Balance</b>					12.75	100,076.60
<b>Register Balance as of 12/31/2022</b>					12.75	100,076.60
<b>Ending Balance</b>					<u>12.75</u>	<u>100,076.60</u>

9:18 AM

01/10/23

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

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	<u>Dec 31, 22</u>
<b>Beginning Balance</b>	217,004.94
<b>Cleared Transactions</b>	
Checks and Payments - 55 items	-47,391.48
Deposits and Credits - 114 items	38,764.84
<b>Total Cleared Transactions</b>	<u>-8,626.64</u>
<b>Cleared Balance</b>	<u>208,378.30</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 14 items	-3,470.29
Deposits and Credits - 8 items	1,083.00
<b>Total Uncleared Transactions</b>	<u>-2,387.29</u>
<b>Register Balance as of 12/31/2022</b>	<u>205,991.01</u>
<b>New Transactions</b>	
Checks and Payments - 15 items	-23,398.73
Deposits and Credits - 15 items	3,276.00
<b>Total New Transactions</b>	<u>-20,122.73</u>
<b>Ending Balance</b>	<u>185,868.28</u>

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							217,004.94
Cleared Transactions							
Checks and Payments - 55 items							
Check	09/08/2022	6347	Nuyen Electric	Refund - PE22-06-467 (over payment)	√	-3.00	
Bill Pmt -Check	11/03/2022	6419	Molly Maid	Cleaning: 10/28	√	-120.00	
Bill Pmt -Check	11/17/2022	6432	Steve Wood/SJ Wood Electric	11/06-11/12/22 (8 Inspections)	√	-400.00	
Bill Pmt -Check	11/17/2022	6433	Sun Life Assurance	12/01-12/31/22	√	-371.46	
Check	11/17/2022	6435	Superior Plumbing Services	Refund - PP22-03-292 (not completing job scope)	√	-240.00	
Bill Pmt -Check	11/23/2022	6446	STG - Shumaker Technology Group	Website hosting - 06/01/22-05/31/23	√	-600.00	
Bill Pmt -Check	11/23/2022	6442	Great America Financial	Toshiba copier	√	-275.07	
Bill Pmt -Check	11/23/2022	6444	Scott Paddock	11/13-11/19/22 (5 Inspections)	√	-250.00	
Bill Pmt -Check	11/23/2022	6447	Zemlick	Ig envelopes, paper	√	-123.53	
Bill Pmt -Check	11/23/2022	6439	City of Kalamazoo (Water&Sewer)	08/01-11/09/22 (estimate)	√	-96.81	
Liability Check	11/30/2022	6458	State of Michigan/Withhold	Nov 2022	√	-895.61	
Bill Pmt -Check	12/01/2022	6454	Terry Thatcher/MP Services	11/20-11/26/22 (5 Mech / 12 Plumb Inspections)	√	-850.00	
Bill Pmt -Check	12/01/2022	6450	Doug Scott	11/20-11/26/22 (17 Inspections)	√	-850.00	
Bill Pmt -Check	12/01/2022	6452	JM Lawn Maintenance	11/01 - prune hydrangeas; 11/02 - fall cleanup; snow plowing: 11/17, 11/18, 11/19 & 11/20	√	-836.00	
Check	12/01/2022	6456	Roy, Stephen A	Reimbursement - Mileage (588.13) & Phone (111.90)	√	-700.03	
Bill Pmt -Check	12/01/2022	6448	Butch Hayes/State Approved Insp Srvs	11/20-11/26/22 (5 Mech / 5 Plumb Inspections)	√	-500.00	
Bill Pmt -Check	12/01/2022	6453	Terry Thatcher/MP Services	11/13-11/19/22 (3 Mech / 5 Plumb Inspections)	√	-400.00	
Check	12/01/2022	6457	Alwine, Michael R	Reimbursement - Mileage (273.75) & Phone (73.73)	√	-347.48	
Bill Pmt -Check	12/01/2022	6449	Consumers Energy	10/21-11/21/22	√	-345.14	
Bill Pmt -Check	12/01/2022	6459	Charter Comm	11/20-12/19/22	√	-209.97	
Bill Pmt -Check	12/01/2022	6451	Graybar Financial Services	phone rental	√	-198.83	
Liability Check	12/06/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 12/04/22)	√	-7,373.91	
Liability Check	12/07/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/04/22)	√	-2,801.48	
Liability Check	12/07/2022	ACH	Great-West	Payroll (W/E 12/04/22)	√	-591.20	
Liability Check	12/07/2022	ACH	Great-West	Payroll (W/E 12/04/22)	√	-200.00	
Bill Pmt -Check	12/08/2022	6461	Doug Scott	11/27-11/30/22 (22 Inspections)	√	-1,100.00	
Bill Pmt -Check	12/08/2022	6465	Terry Thatcher/MP Services	11/27-11/30/22 (7 Mech / 5 Plumb Inspections) & 12/01-12/03/22 (3 Mech / 3 Plumb Inspections)	√	-900.00	
Bill Pmt -Check	12/08/2022	6464	Scott Paddock	11/27-11/30/22 (7 Inspections) & 12/01-12/03/22 (4 Inspections)	√	-550.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	12/08/2022	6462	Knight Watch Inc	Dec - Feb	√	-135.00	
Bill Pmt -Check	12/08/2022	6466	Republic Services	12/01-12/31/22	√	-58.34	
Check	12/08/2022	6468	West Michigan Glass Block	Refund - PB22-06-494 (job canceled)	√	-54.00	
Check	12/08/2022	6467	Crystal Flash	Refund - PM22-20-754 (over payment)	√	-15.00	
Bill Pmt -Check	12/15/2022	6475	Doug Scott	12/04-12/10/22 (23 Inspections)	√	-1,100.00	
Bill Pmt -Check	12/15/2022	6473	Terry Thatcher/MP Services	12/04-12/10/22 (9 Mech / 12 Plumb Inspections)	√	-1,050.00	
Bill Pmt -Check	12/15/2022	6472	Scott Paddock	12/04-12/10/22 (6 Inspections)	√	-300.00	
Bill Pmt -Check	12/15/2022	6474	Zemlick	binders, dymo tape, folders, markers	√	-148.37	
Bill Pmt -Check	12/15/2022	6469	CCU - Mastercard		√	-47.65	
Liability Check	12/20/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 12/18/22)	√	-7,628.39	
Bill Pmt -Check	12/20/2022	6481	Doug Scott	12/11-12/17/22 (30 Inspections)	√	-1,500.00	
Bill Pmt -Check	12/20/2022	6482	EMC Insurance	Jan 2023	√	-1,004.03	
Bill Pmt -Check	12/20/2022	6488	Terry Thatcher/MP Services	12/11-12/17/22 (7 Mech / 12 Plumb Inspections)	√	-950.00	
Bill Pmt -Check	12/20/2022	6478	Adams Remco	12/20-03/19/23 & copies coverage - 09/20-12/19/22	√	-474.66	
Bill Pmt -Check	12/20/2022	6485	Scott Paddock	12/11-12/17/22 (9 Inspections)	√	-450.00	
Bill Pmt -Check	12/20/2022	6480	Butch Hayes/State Approved Insp Svcs	12/11-12/17/22 (6 Mech / 3 Plumb Inspections)	√	-450.00	
Bill Pmt -Check	12/20/2022	6479	Allied Mechanical Services, Inc	preventative maintenance	√	-155.00	
Bill Pmt -Check	12/20/2022	6486	Spectrum VoIP	12/01-12/31/22	√	-85.70	
Liability Check	12/21/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/18/22)	√	-2,825.74	
Liability Check	12/21/2022	ACH	Great-West	Payroll (W/E 12/18/22)	√	-565.13	
Liability Check	12/21/2022	ACH	Great-West	Payroll (W/E 12/19/22)	√	-200.00	
Liability Check	12/21/2022	ACH	QuickBooks Payroll Service	Payroll (W/E 12/31/22)	√	-71.01	
Liability Check	12/22/2022	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 12/31/22)	√	-11.48	
Bill Pmt -Check	12/23/2022	online	Blue Cross Blue Shield	01/01-01/31/23	√	-3,737.46	
Bill Pmt -Check	12/29/2022	6490	Doug Scott	12/18-12/24/22 (24 Inspections + Plan Review)	√	-1,250.00	
Bill Pmt -Check	12/29/2022	6494	Terry Thatcher/MP Services	12/18-12/24/22 (9 Mech / 10 Plumb Inspections)	√	-950.00	
Check	12/31/2022	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	
Total Checks and Payments							-47,391.48
<b>Deposits and Credits - 114 items</b>							
Deposit	11/28/2022			Deposit ID # 125097513	√	136.00	
Deposit	11/28/2022			Deposit ID # 125092474	√	160.00	
Deposit	11/29/2022			Deposit ID # 125155197	√	141.00	



**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	11/30/2022			Deposit ID # 125199784	√	55.00	
Deposit	11/30/2022			Deposit ID # 125239347	√	106.00	
Deposit	11/30/2022			Deposit ID # 125207244	√	180.00	
Deposit	11/30/2022			Deposit ID # 125197215	√	274.00	
Deposit	11/30/2022			Deposit ID # 125208769	√	548.00	
Deposit	12/01/2022			Deposit ID # 125305319	√	50.00	
Deposit	12/01/2022			Deposit ID # 125276761	√	55.00	
Deposit	12/01/2022			Deposit ID # 125273600	√	105.00	
Deposit	12/01/2022			Deposit ID # 125309935	√	155.00	
Deposit	12/02/2022			Deposit ID # 125375904	√	454.00	
Deposit	12/05/2022			Deposit ID # 125518391	√	104.00	
Deposit	12/05/2022			Deposit	√	549.00	
Deposit	12/06/2022			Deposit ID # 125586191	√	105.00	
Deposit	12/06/2022			Deposit ID # 125592244	√	105.00	
Deposit	12/06/2022			Deposit ID # 125563401	√	106.00	
Deposit	12/06/2022			Deposit ID # 125560996	√	130.00	
Deposit	12/06/2022			Deposit ID # 125570771	√	130.00	
Deposit	12/06/2022			Deposit ID # 125588672	√	176.00	
Deposit	12/06/2022			Deposit ID # 125584119	√	315.00	
Paycheck	12/07/2022	DD30688	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	12/07/2022	DD30689	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	12/07/2022	DD30690	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	12/07/2022	DD30687	Bellisle, Mary L	Direct Deposit	√	0.00	
Paycheck	12/07/2022	DD30686	Alwine, Michael R	Direct Deposit	√	0.00	
Deposit	12/07/2022			Deposit ID # 125634062	√	130.00	
Deposit	12/07/2022			Deposit ID # 125636325	√	191.00	
Deposit	12/07/2022			Deposit ID # 125631459	√	294.00	
Deposit	12/07/2022			Deposit ID # 125659771	√	573.00	
Bill Pmt -Check	12/08/2022	6463	Republic Services	VOID: should be no credit applied	√	0.00	
Deposit	12/08/2022			Deposit ID # 125696401	√	51.00	
Deposit	12/08/2022			Deposit ID # 125689632	√	130.00	
Deposit	12/08/2022			Deposit ID # 125706808	√	135.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	12/09/2022			Deposit ID # 125802970	√	127.00	
Deposit	12/09/2022			Deposit ID # 125758031	√	161.00	
Deposit	12/09/2022			Deposit ID # 125801578	√	360.00	
Deposit	12/12/2022			Deposit ID # 125909974	√	105.00	
Deposit	12/12/2022			Deposit ID # 125912316	√	110.00	
Deposit	12/12/2022			Deposit ID # 125925752	√	176.00	
Deposit	12/12/2022			Deposit	√	468.75	
Deposit	12/12/2022			Deposit	√	1,187.00	
Deposit	12/12/2022			Deposit	√	1,616.00	
Deposit	12/12/2022			Deposit ID # 125929698	√	1,723.00	
Deposit	12/12/2022			Deposit	√	2,712.00	
Deposit	12/13/2022			Deposit ID # 125989603	√	116.00	
Deposit	12/13/2022			Deposit ID # 125994525	√	130.00	
Deposit	12/13/2022			Deposit ID # 125998412	√	135.00	
Deposit	12/13/2022			Deposit ID # 125989012	√	408.00	
Deposit	12/14/2022			Deposit ID # 126076038	√	104.00	
Deposit	12/14/2022			Deposit ID # 126047480	√	105.00	
Deposit	12/14/2022			Deposit ID # 126048427	√	110.00	
Deposit	12/14/2022			Deposit ID # 126047236	√	155.00	
Deposit	12/14/2022			Deposit ID # 126072913	√	330.00	
Deposit	12/14/2022			Deposit ID # 126072799	√	430.00	
Deposit	12/14/2022			Deposit ID # 126072705	√	491.00	
Deposit	12/14/2022			Deposit ID # 126072440	√	704.00	
Bill Pmt -Check	12/15/2022	6470	Doug Scott	VOID: invoice incorrect	√	0.00	
Deposit	12/15/2022			Deposit ID # 126109748	√	106.00	
Deposit	12/15/2022			Deposit ID # 126124405	√	106.00	
Deposit	12/15/2022			Deposit ID # 126122017	√	106.00	
Deposit	12/15/2022			Deposit ID # 126142906	√	125.00	
Deposit	12/15/2022			Deposit ID # 126107840	√	130.00	
Deposit	12/15/2022			Deposit ID # 126110042	√	156.00	
Deposit	12/16/2022			Deposit ID # 126180379	√	5.00	
Deposit	12/16/2022			Deposit ID # 126133446	√	106.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	12/16/2022			Deposit ID # 126215608	√	130.00	
Deposit	12/16/2022			Deposit ID # 126181853	√	130.00	
Deposit	12/16/2022			Deposit ID # 126184412	√	176.00	
Deposit	12/16/2022			Deposit ID # 126193024	√	223.00	
Deposit	12/16/2022			Deposit ID # 126209227	√	250.00	
Deposit	12/19/2022			Deposit ID # 126301292	√	29.00	
Deposit	12/19/2022			Deposit ID # 126297970	√	223.00	
Deposit	12/19/2022			Deposit	√	253.00	
Deposit	12/19/2022			Deposit	√	2,658.00	
Deposit	12/19/2022			Deposit	√	3,495.00	
Deposit	12/20/2022			Deposit ID # 126382748	√	55.00	
Deposit	12/20/2022			Deposit ID # 126404657	√	55.00	
Deposit	12/20/2022			Deposit ID # 126366899	√	130.00	
Deposit	12/20/2022			Deposit ID # 126365099	√	463.00	
Paycheck	12/21/2022	DD30693	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	12/21/2022	DD30691	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	12/21/2022	DD30692	Bellisle, Mary L	Direct Deposit	√	0.00	
Paycheck	12/21/2022	DD30694	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	12/21/2022	DD30695	Roy, Stephen A	Direct Deposit	√	0.00	
Deposit	12/21/2022			Deposit ID # 126457460	√	55.00	
Deposit	12/21/2022			Deposit ID # 126439879	√	360.00	
Paycheck	12/22/2022	DD30696	Bawa, Vikrant S	Direct Deposit	√	0.00	
Deposit	12/27/2022			Deposit ID # 126682557	√	15.00	
Deposit	12/27/2022			Deposit ID # 126673656	√	50.00	
Deposit	12/27/2022			Deposit ID # 126685474	√	105.00	
Deposit	12/27/2022			Deposit ID # 126686504	√	110.00	
Deposit	12/27/2022			Deposit ID # 126689946	√	187.00	
Deposit	12/27/2022			Deposit ID # 126687433	√	223.00	
Deposit	12/27/2022			Deposit ID # 126655629	√	283.00	
Deposit	12/27/2022			Deposit	√	836.00	
Deposit	12/27/2022			Deposit	√	936.00	
Deposit	12/27/2022			Deposit	√	3,506.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	12/28/2022			Deposit	√	200.00	
Deposit	12/29/2022			Deposit	√	274.00	
Deposit	12/29/2022			Deposit	√	2,780.00	
Deposit	12/30/2022			Deposit - Cash	√	5.00	
Deposit	12/30/2022			Deposit - Cash	√	55.00	
Deposit	12/30/2022			Deposit - Cash	√	160.00	
Deposit	12/30/2022			Deposit - Cash	√	219.00	
Deposit	12/30/2022			Deposit	√	1,508.00	
Deposit	12/31/2022			Interest	√	60.09	
Deposit	12/31/2022			Deposit - PNP BillPayment (In error)	√	121.00	
Paycheck	01/04/2023	DD30701	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	01/04/2023	DD30700	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/04/2023	DD30699	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/04/2023	DD30698	Bellisle, Mary L	Direct Deposit	√	0.00	
Paycheck	01/04/2023	DD30697	Alwine, Michael R	Direct Deposit	√	0.00	
Total Deposits and Credits							38,764.84
Total Cleared Transactions							-8,626.64
Cleared Balance							208,378.30
<b>Uncleared Transactions</b>							
<b>Checks and Payments - 14 items</b>							
Check	12/01/2022	6455	Whitney Holdings	Refund - PP22-06-287 (over payment)		-55.00	
Bill Pmt -Check	12/08/2022	6460	Bear Priest	(Z20) 11/01-11/30/22 (6.25 hrs + (2) ZCP)		-465.00	
Bill Pmt -Check	12/15/2022	6471	Molly Maid	cleaning: 12/09/22		-120.00	
Check	12/15/2022	6477	Hi-Tech Electric	Refund - PE22-06-647 (job canceled)		-60.00	
Check	12/15/2022	6476	McFanin Electric	Refund - PE21-07-303 (over charged)		-5.00	
Bill Pmt -Check	12/20/2022	6487	Sun Life Assurance	01/01-01/31/23		-371.46	
Bill Pmt -Check	12/20/2022	6484	Great America Financial	toshiba copier		-275.07	
Bill Pmt -Check	12/20/2022	6483	Gordon Water Systems	(2) bottle water		-16.69	
Bill Pmt -Check	12/29/2022	6493	Scott Paddock	12/18-12/24/22 (8 Inspections)		-400.00	
Bill Pmt -Check	12/29/2022	6492	JM Lawn Maintenance	plowing: 12/18, 12/23, 12/24, 12/25, 12/26		-362.00	
Bill Pmt -Check	12/29/2022	6489	Charter Comm	12/20-01/19/23		-209.97	
Bill Pmt -Check	12/29/2022	6491	Graybar Financial Services	phone rental		-198.83	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance	
Liability Check	12/30/2022	6496	State of Michigan/Withhold	Dec 2022		-871.27		
Check	12/30/2022	6495	Diamond Electric	Refund - PE22-07-686 (job canceled)		-60.00		
Total Checks and Payments								-3,470.29
<b>Deposits and Credits - 8 items</b>								
Deposit	12/28/2022			Deposit ID # 126755011		96.00		
Deposit	12/28/2022			Deposit ID # 126756138		116.00		
Deposit	12/28/2022			Deposit ID # 126750155		160.00		
Deposit	12/28/2022			Deposit ID # 126738713		222.00		
Deposit	12/29/2022			Deposit ID # 126825638		6.00		
Deposit	12/29/2022			Deposit ID # 126815203		55.00		
Deposit	12/29/2022			Deposit ID # 126790942		110.00		
Deposit	12/29/2022			Deposit ID # 126796255		318.00		
Total Deposits and Credits								1,083.00
Total Uncleared Transactions								-2,387.29
Register Balance as of 12/31/2022								205,991.01
<b>New Transactions</b>								
<b>Checks and Payments - 15 items</b>								
Liability Check	01/03/2023	ACH	QuickBooks Payroll Service	Payroll (W/E 01/01/23)		-7,600.85		
Bill Pmt -Check	01/03/2023	online	SMBT	Jan 2023		-1,565.29		
Liability Check	01/04/2023	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/01/23)		-2,770.46		
Check	01/04/2023	6499	Roy, Stephen A	Reimbursement - Mileage (627.50) & Phone (111.78)		-739.28		
Liability Check	01/04/2023	ACH	Great-West	Payroll (W/E 01/01/23)		-592.01		
Check	01/04/2023	6497	Alwine, Michael R	Reimbursement - Mileage (313.13) & Phone (73.73)		-376.86		
Liability Check	01/04/2023	ACH	Great-West	Payroll (W/E 01/01/23)		-200.00		
Check	01/04/2023	6498	Cassidy, Penny M	Reimbursement - Mileage		-98.28		
Liability Check	01/05/2023	6506	LMCU	HSA seeding 2023		-6,255.33		
Bill Pmt -Check	01/05/2023	6504	Terry Thatcher/MP Services	12/25-12/31/22 (15 Mech / 16 Plumb Inspections)		-1,550.00		
Bill Pmt -Check	01/05/2023	6501	Doug Scott	12/25-12/31/22 (13 Inspections + Plan Review)		-700.00		
Bill Pmt -Check	01/05/2023	6500	Bear Priest	(Z20) 12/01-12/31/22 (5 hrs) & (Z19) 12/01-12/31/22 (1 hr + 1 ZCP)		-405.00		
Check	01/05/2023	6505	CT Electrical Services	Refund - (5) Permits (job canceled)		-300.00		
Bill Pmt -Check	01/05/2023	6503	Scott Paddock	12/25-12/31/22 (4 Inspections)		-200.00		
Bill Pmt -Check	01/05/2023	6502	Republic Services	01/01-01/31/23 minus credit for no pickup on recyclables for Nov		-45.37		

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 12/31/2022**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Total Checks and Payments							-23,398.73
<b>Deposits and Credits - 15 items</b>							
Deposit	01/03/2023			Deposit ID # 127053298		171.00	
Deposit	01/03/2023			Deposit ID # 127085209		176.00	
Deposit	01/03/2023			Deposit ID # 127081368		176.00	
Deposit	01/04/2023			Deposit ID # 127160276		20.00	
Deposit	01/04/2023			Deposit ID # 127140647		114.00	
Deposit	01/04/2023			Deposit ID # 127132288		245.00	
Deposit	01/05/2023			Deposit ID # 127225971		176.00	
Deposit	01/05/2023			Deposit ID # 127202622		176.00	
Deposit	01/06/2023			Deposit ID # 127273498		15.00	
Deposit	01/06/2023			Deposit ID # 127273699		117.00	
Deposit	01/09/2023			Deposit		176.00	
Deposit	01/09/2023			Deposit		464.00	
Deposit	01/09/2023			Deposit		985.00	
Deposit	01/30/2023			Deposit - Cash		110.00	
Deposit	01/30/2023			Deposit - Cash		155.00	
Total Deposits and Credits							3,276.00
Total New Transactions							-20,122.73
<b>Ending Balance</b>							<b>185,868.28</b>

## Kalamazoo Area Building Authority Profit & Loss Budget Performance

December 2022

	Dec 22	Budget	Jan - Dec 22	YTD Budget	Annual Budget
<b>Income</b>					
4010 · Building Permits	16,908.00	22,743.00	352,227.00	319,312.00	319,312.00
4015 · Special Permits	555.00	1,485.00	10,500.00	8,121.00	8,121.00
4020 · Electrical Permits	8,599.00	9,214.00	141,594.00	110,867.00	110,867.00
4030 · Mechanical Permits	7,868.00	11,458.00	157,338.60	124,925.00	124,925.00
4040 · Plumbing Permits	3,254.00	5,309.00	56,891.00	58,409.00	58,409.00
4100 · Zoning Administration	560.00		9,883.75		
4600 · Investment Income	72.84	10.00	235.22	120.00	120.00
4700 · Other Income	121.00		132.55		
<b>Total Income</b>	<b>37,937.84</b>	<b>50,219.00</b>	<b>728,802.12</b>	<b>621,754.00</b>	<b>621,754.00</b>
<b>Expense</b>					
6010 · Advertising and Marketing	0.00	310.00	1,526.53	2,000.00	2,000.00
6200 · Bank Fees	45.00	220.00	744.16	890.00	890.00
6450 · Dues & Subscriptions	0.00	0.00	636.00	575.00	575.00
6500 · Payroll Expenses					
6501 · Salary - Building Official	10,312.50	6,875.00	89,375.00	89,375.00	89,375.00
6503 · Salary - Building Inspector	8,250.00	5,500.00	71,500.00	71,500.00	71,500.00
6505 · Wages - Administrative	11,379.40	34,411.20	94,715.27	117,873.60	117,873.60
6510 · Payroll Taxes	1,560.85	3,627.21	19,918.04	21,794.28	21,794.28
6511 · LTD / STD / AD&D / Life	371.46	371.46	4,457.52	4,457.52	4,457.52
6512 · 401A (KABA)	1,156.33	1,184.02	15,297.61	15,392.19	15,392.19
6513 · Health Insurance	4,342.53	4,794.79	55,951.53	55,799.34	55,799.34
6500 · Payroll Expenses - Other	0.00		0.00		
<b>Total 6500 · Payroll Expenses</b>	<b>37,373.07</b>	<b>56,763.68</b>	<b>351,214.97</b>	<b>376,191.93</b>	<b>376,191.93</b>
6550 · Pre-hiring Expense	0.00		10.00		
6700 · Insurance - General	1,004.05	2,025.00	11,844.23	13,069.03	13,069.03
6800 · Legal Fees	525.00	3,330.00	7,665.00	12,000.00	12,000.00
6810 · Computer Support (External)	209.97	859.94	10,464.09	10,659.64	10,659.64
6820 · Accounting Services	444.25	2,882.00	11,354.75	13,839.00	13,839.00
7100 · Office Equipment	472.03	476.12	5,685.28	5,116.76	5,116.76
7110 · Office Supplies	359.32	100.00	3,490.48	3,800.00	3,800.00
7115 · Postage	0.00	200.00	1,268.17	1,200.00	1,200.00
7120 · Water Cooler	16.69		188.52		
7125 · Computer (Hardware/Software)	0.00	0.00	6,265.37	6,137.00	6,137.00
7130 · Resource Materials	0.00	899.00	101.00	1,000.00	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.00	19,200.00	19,200.00
7420 · Lawn Care/Snow Removal	362.00	184.00	3,603.00	2,484.00	2,484.00
7450 · Maintenance & Repairs - Office	275.00	8,231.00	2,039.63	10,000.00	10,000.00
7500 · Utilities	444.01	265.00	4,352.92	3,580.00	3,580.00
7550 · Trash Removal	58.34	55.00	649.94	660.00	660.00
7600 · Security (Office)	45.00	39.95	499.60	479.40	479.40
7610 · Telephone - Office	284.53	610.00	3,562.51	7,320.00	7,320.00
7611 · Telephone - Cellular	185.51	150.00	2,287.60	1,800.00	1,800.00
7700 · Building Board of Appeals	0.00	375.00	0.00	375.00	375.00
7701 · At-Large/Alternate Board Member	75.00	525.00	600.00	1,200.00	1,200.00
7710 · Contracted Building Inspector	0.00	2,000.00	0.00	2,000.00	2,000.00
7711 · Contracted Electrical Inspector	4,500.00	3,661.00	65,250.00	53,400.00	53,400.00
7712 · Contracted Mechanical Inspector	4,000.00	3,337.00	53,200.00	45,600.00	45,600.00
7713 · Contracted Plumbing Inspector	2,800.00	2,184.00	33,100.00	31,200.00	31,200.00
7715 · Contracted Zoning Administrator	405.00		7,835.00		
7721 · Plan Review - Electrical	100.00		2,550.00		
7722 · Plan Review - Mechanical	0.00		9,468.40		
7723 · Plan Review - Plumbing	0.00		350.00		
7800 · Mileage Reimbursement	1,028.91	1,220.00	12,069.58	13,200.00	13,200.00
7810 · Training Expense	0.00	1,600.00	0.00	1,600.00	1,600.00
7830 · Interest Expense	616.25		7,064.42		
7920 · Capital Outlay	0.00	7,000.00	0.00	7,000.00	7,000.00
7999 · Misc Expense	0.00	2,000.00	0.00	2,000.00	2,000.00
<b>Total Expense</b>	<b>55,628.93</b>	<b>103,102.69</b>	<b>621,041.15</b>	<b>649,576.76</b>	<b>649,576.76</b>
<b>Net Income</b>	<b>-17,691.09</b>	<b>-52,883.69</b>	<b>107,760.97</b>	<b>-27,822.76</b>	<b>-27,822.76</b>

## Kalamazoo Area Building Authority Profit & Loss Prev Year Comparison

January through December 2022

	Jan 22	Jan 21	% Change	Feb 22	Feb 21	% Change	Mar 22	Mar 21	% Change	Apr 22
<b>Income</b>										
4010 - Building Permits	11,827.00	58,008.00	-79.6%	28,289.00	18,414.00	53.6%	19,905.00	46,709.00	-57.4%	43,605.00
4015 - Special Permits	500.00	385.00	29.9%	810.00	495.00	63.6%	1,055.00	550.00	91.8%	995.00
4020 - Electrical Permits	14,640.00	11,233.00	30.3%	13,480.00	9,257.00	45.6%	11,398.00	7,932.00	43.7%	11,588.00
4030 - Mechanical Permits	17,124.80	16,834.00	1.7%	8,135.00	11,571.80	-47.0%	14,720.00	12,589.00	16.9%	17,285.40
4040 - Plumbing Permits	2,144.00	5,840.00	-62.0%	4,106.00	2,472.00	66.1%	6,904.00	6,805.00	1.5%	4,017.00
4100 - Zoning Administration	636.25	930.00	-31.6%	578.75	1,347.50	-57.1%	932.50	1,361.25	-31.5%	805.00
4600 - Investment Income	8.10	5.57	45.4%	7.68	6.40	19.7%	8.44	6.93	21.8%	8.27
4700 - Other Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
4710 - FOIA Income	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total Income</b>	<b>46,880.25</b>	<b>93,035.57</b>	<b>-49.6%</b>	<b>53,406.41</b>	<b>43,563.50</b>	<b>22.6%</b>	<b>54,920.94</b>	<b>75,953.18</b>	<b>-27.7%</b>	<b>78,273.67</b>
<b>Expense</b>										
6010 - Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	174.15	197.90	-12.0%	0.00
6200 - Bank Fees	115.00	74.93	53.5%	80.00	80.00	0.0%	45.00	183.82	-75.5%	45.00
6400 - Depreciation Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
6450 - Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	636.00	0.00	100.0%	0.00
6500 - Payroll Expenses										
6501 - Salary - Building Official	3,437.50	3,437.68	0.0%	6,875.00	6,250.00	10.0%	10,312.50	9,375.00	10.0%	6,875.00
6503 - Salary - Building Inspector	2,750.00	2,750.00	0.0%	5,500.00	5,000.00	10.0%	8,250.00	7,500.00	10.0%	5,500.00
6505 - Wages - Administrative	3,488.82	3,691.88	-9.0%	6,955.20	6,753.60	3.0%	10,419.32	10,104.23	3.1%	8,946.22
6510 - Payroll Taxes	1,454.19	1,364.32	5.1%	1,509.61	1,400.48	7.8%	2,280.61	2,121.68	7.5%	1,508.93
6511 - LTD / STD / AD&D / Life	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46
6512 - 401A (KABA)	1,140.54	1,097.73	3.9%	1,184.02	1,104.42	7.2%	1,775.22	1,655.08	7.3%	1,183.48
6513 - Health Insurance	9,426.77	5,480.45	72.0%	4,159.82	4,106.24	1.3%	4,361.51	7,206.76	-39.5%	4,159.82
6500 - Payroll Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 6500 - Payroll Expenses</b>	<b>22,049.08</b>	<b>18,213.32</b>	<b>21.1%</b>	<b>28,555.11</b>	<b>24,985.20</b>	<b>6.3%</b>	<b>37,770.62</b>	<b>38,334.19</b>	<b>-1.5%</b>	<b>26,544.91</b>
6550 - Pre-hiring Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
6700 - Insurance - General	964.58	947.40	1.8%	964.62	947.41	1.8%	964.55	947.35	1.8%	964.62
6800 - Legal Fees	420.00	1,140.00	-63.2%	315.00	210.00	50.0%	525.00	693.00	-24.2%	0.00
6810 - Computer Support (External)	7,480.86	6,365.88	17.7%	225.86	198.55	13.8%	225.86	195.86	15.3%	225.86
6820 - Accounting Services	314.00	1,048.58	-70.1%	314.00	14.00	2,142.9%	4,047.75	3,198.75	26.5%	3,014.00
7100 - Office Equipment	527.73	619.94	-14.9%	580.75	275.07	103.9%	783.45	854.05	19.8%	275.07
7110 - Office Supplies	71.16	30.93	130.1%	308.48	174.35	76.9%	292.92	201.64	45.3%	493.89
7115 - Postage	26.57	185.00	-85.6%	0.00	14.40	-100.0%	310.00	193.00	60.6%	0.00
7120 - Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
7125 - Computer (Hardware/Software)	2,688.07	3,153.17	-14.8%	3,120.00	1,420.00	119.7%	0.00	0.00	0.0%	0.00
7130 - Resource Materials	0.00	0.00	0.0%	0.00	-21.00	100.0%	0.00	61.70	-100.0%	0.00
7420 - Lawn Care/Snow Removal	585.00	837.00	-30.1%	505.00	0.00	100.0%	120.00	145.00	-17.2%	165.00
7450 - Maintenance & Repairs - Office	74.85	329.90	-77.3%	0.00	19.05	-100.0%	0.00	0.00	0.0%	0.00
7500 - Utilities	428.45	380.13	19.0%	567.36	444.81	27.6%	365.10	274.49	33.0%	339.15
7550 - Trash Removal	50.70	48.85	3.8%	50.75	49.04	3.5%	51.79	49.68	4.3%	55.26
7600 - Security (Office)	79.90	79.90	0.0%	0.00	0.00	0.0%	119.85	118.85	0.0%	0.00
7610 - Telephone - Office	665.91	606.08	9.9%	165.13	611.75	-69.7%	279.10	605.24	-53.9%	279.10
7611 - Telephone - Cellular	195.82	124.74	57.0%	195.82	124.74	57.0%	198.77	123.97	60.3%	198.73
7701 - At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	225.00	150.00	50.0%	0.00
7711 - Contracted Electrical Inspector	4,450.00	3,160.00	40.8%	6,580.00	4,710.00	39.1%	6,400.00	5,120.00	25.0%	4,500.00
7712 - Contracted Mechanical Inspector	4,050.00	4,950.00	-18.2%	3,750.00	6,777.60	-44.7%	4,350.00	8,087.60	-46.2%	5,800.00
7713 - Contracted Plumbing Inspector	2,300.00	2,450.00	-6.1%	1,750.00	2,250.00	-22.2%	3,550.00	2,500.00	42.0%	2,600.00
7715 - Contracted Zoning Administrator	555.00	795.00	-30.2%	510.00	1,080.00	-52.8%	705.00	1,230.00	-42.7%	825.00
7721 - Plan Review - Electrical	350.00	0.00	100.0%	150.00	0.00	100.0%	250.00	0.00	100.0%	300.00
7722 - Plan Review - Mechanical	1,900.00	0.00	100.0%	300.00	0.00	100.0%	0.00	0.00	0.0%	1,302.40
7723 - Plan Review - Plumbing	0.00	0.00	0.0%	50.00	0.00	100.0%	0.00	0.00	0.0%	0.00
7800 - Mileage Reimbursement	723.06	783.44	-7.7%	802.63	760.48	5.5%	1,037.21	1,088.64	-4.7%	1,041.89
7810 - Training Expense	0.00	1,231.20	-100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
7830 - Interest Expense	796.80	588.04	35.5%	455.22	799.82	-43.1%	647.03	601.69	7.5%	603.07
7999 - Misc Expense	0.00	0.00	0.0%	0.00	47.89	-100.0%	0.00	0.00	0.0%	0.00
<b>Total Expense</b>	<b>51,872.54</b>	<b>48,123.41</b>	<b>7.8%</b>	<b>48,285.73</b>	<b>45,972.96</b>	<b>5.0%</b>	<b>64,074.15</b>	<b>64,957.22</b>	<b>-1.4%</b>	<b>49,592.95</b>
<b>Net Income</b>	<b>-4,992.29</b>	<b>44,912.16</b>	<b>-111.1%</b>	<b>5,140.68</b>	<b>-2,409.46</b>	<b>313.4%</b>	<b>-9,153.21</b>	<b>10,995.96</b>	<b>-183.2%</b>	<b>28,680.72</b>



Kalamazoo Area Building Authority  
**Profit & Loss Prev Year Comparison**

January through December 2022

	Apr 21	% Change	May 22	May 21	% Change	Jun 22	Jun 21	% Change	Jul 22	Jul 21
<b>Income</b>										
4010 - Building Permits	22,720.00	91.9%	23,334.00	23,471.00	-20.8%	121,906.00	15,624.00	680.3%	13,380.00	25,813.00
4015 - Special Permits	1,045.00	-7.7%	600.00	275.00	81.8%	900.00	1,045.00	-13.9%	665.00	880.00
4020 - Electrical Permits	8,447.00	37.2%	11,264.00	8,770.00	28.4%	12,143.00	7,255.00	67.4%	17,003.00	12,288.00
4030 - Mechanical Permits	12,641.20	36.7%	12,246.40	9,061.50	35.2%	16,240.80	10,723.00	51.5%	15,453.50	13,433.50
4040 - Plumbing Permits	5,987.00	-32.9%	4,770.00	4,807.00	3.5%	5,216.00	3,537.00	47.5%	7,768.00	4,831.00
4100 - Zoning Administration	1,881.25	-57.2%	1,022.50	1,755.00	-41.7%	728.75	1,830.00	-60.2%	1,518.75	1,392.50
4600 - Investment Income	7.57	9.3%	9.40	8.00	17.5%	10.14	7.67	32.2%	22.49	7.92
4700 - Other Income	0.00	0.0%	11.55	0.00	100.0%	0.00	72.80	-100.0%	0.00	0.00
4710 - FOIA Income	0.00	0.0%	0.00	0.00	0.0%	0.00	19.40	-100.0%	0.00	0.00
<b>Total Income</b>	<b>52,729.02</b>	<b>48.5%</b>	<b>53,157.85</b>	<b>53,947.50</b>	<b>-1.5%</b>	<b>157,144.69</b>	<b>40,113.87</b>	<b>291.8%</b>	<b>55,700.74</b>	<b>58,735.92</b>
<b>Expense</b>										
6010 - Advertising and Marketing	61.90	-100.0%	268.76	0.00	100.0%	523.54	0.00	100.0%	0.00	0.00
6200 - Bank Fees	45.00	0.0%	45.00	80.00	-43.8%	45.00	45.00	0.0%	45.00	45.00
6400 - Depreciation Expense	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
6450 - Dues & Subscriptions	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
6500 - Payroll Expenses										
6501 - Salary - Building Official	6,250.00	10.0%	8,875.00	6,250.00	10.0%	6,875.00	6,250.00	10.0%	6,875.00	6,250.00
6503 - Salary - Building Inspector	5,000.00	10.0%	5,500.00	5,000.00	10.0%	5,500.00	5,000.00	10.0%	5,500.00	5,000.00
6505 - Wages - Administrative	6,858.30	1.3%	6,833.47	6,730.67	3.0%	6,809.85	6,736.15	1.1%	7,003.02	6,744.88
6510 - Payroll Taxes	1,415.98	6.6%	1,507.96	1,406.39	7.2%	1,504.02	1,412.53	6.6%	1,513.28	1,407.47
6511 - LTD / STD / AD&D / Life	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46
6512 - 401A (KABA)	1,110.58	6.6%	1,182.72	1,103.04	7.2%	1,175.12	1,103.37	6.6%	1,186.89	1,103.80
6513 - Health Insurance	4,105.24	1.3%	4,159.82	4,105.24	1.3%	4,105.54	4,105.24	0.0%	5,981.77	4,105.24
6500 - Payroll Expenses - Other	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
<b>Total 6500 - Payroll Expenses</b>	<b>25,109.56</b>	<b>5.7%</b>	<b>26,530.43</b>	<b>24,956.80</b>	<b>6.3%</b>	<b>26,338.09</b>	<b>24,978.75</b>	<b>5.4%</b>	<b>28,431.42</b>	<b>24,982.95</b>
6550 - Pre-hiring Expense	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
6700 - Insurance - General	947.41	1.8%	984.55	947.35	1.8%	964.62	947.41	1.8%	984.55	947.35
6800 - Legal Fees	0.00	0.0%	630.00	630.00	0.0%	525.00	420.00	25.0%	525.00	420.00
6810 - Computer Support (External)	195.86	15.3%	225.86	195.86	15.3%	209.97	195.86	7.2%	209.97	195.86
6820 - Accounting Services	4,014.00	-24.9%	2,214.00	14.00	15,714.3%	140.75	940.75	-85.0%	14.00	1,364.00
7100 - Office Equipment	275.07	0.0%	275.07	275.07	0.0%	809.81	737.16	9.9%	275.07	275.07
7110 - Office Supplies	149.65	230.0%	213.73	186.84	14.4%	187.44	120.65	55.4%	454.92	0.00
7115 - Postage	0.00	0.0%	298.00	203.00	46.8%	0.00	7.95	-100.0%	0.00	165.00
7120 - Water Cooler	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
7125 - Computer (Hardware/Software)	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
7130 - Resource Materials	383.00	-100.0%	0.00	-42.00	100.0%	101.00	82.70	22.1%	0.00	-42.00
7420 - Lawn Care/Snow Removal	42.00	340.5%	225.00	84.00	167.9%	175.00	84.00	108.3%	140.00	174.00
7450 - Maintenance & Repairs - Office	0.00	0.0%	409.00	0.00	100.0%	0.00	1,200.33	-100.0%	6.08	0.00
7500 - Utilities	238.15	42.4%	333.91	302.02	10.6%	211.35	255.58	-17.3%	263.55	287.88
7550 - Trash Removal	0.00	100.0%	55.09	50.25	9.6%	58.43	50.25	12.3%	57.46	50.55
7600 - Security (Office)	0.00	0.0%	0.00	0.00	0.0%	119.85	119.85	0.0%	0.00	0.00
7610 - Telephone - Office	608.59	-54.0%	161.56	605.37	-73.3%	284.53	605.57	-53.0%	284.53	606.08
7611 - Telephone - Cellular	123.89	60.4%	198.67	123.89	60.4%	185.49	123.89	49.7%	185.84	111.67
7701 - At-Large/Alternate Board Member	0.00	0.0%	0.00	0.00	0.0%	75.00	75.00	0.0%	0.00	0.00
7711 - Contracted Electrical Inspector	4,280.00	5.6%	4,300.00	4,090.00	5.1%	5,950.00	4,560.00	30.5%	5,550.00	5,290.00
7712 - Contracted Mechanical Inspector	4,000.00	45.0%	3,500.00	4,100.00	-14.8%	5,400.00	3,700.00	46.0%	5,700.00	4,085.00
7713 - Contracted Plumbing Inspector	2,600.00	0.0%	2,450.00	2,650.00	-7.8%	2,900.00	2,600.00	11.5%	3,550.00	2,815.00
7715 - Contracted Zoning Administrator	1,425.00	-42.1%	800.00	1,320.00	-54.6%	795.00	1,385.00	-42.6%	1,005.00	1,155.00
7721 - Plan Review - Electrical	0.00	100.0%	500.00	0.00	100.0%	350.00	0.00	100.0%	300.00	0.00
7722 - Plan Review - Mechanical	0.00	100.0%	1,893.40	0.00	100.0%	500.00	0.00	100.0%	0.00	0.00
7723 - Plan Review - Plumbing	0.00	0.0%	0.00	0.00	0.0%	200.00	0.00	100.0%	0.00	0.00
7800 - Mileage Reimbursement	861.28	21.0%	1,118.52	1,101.52	1.5%	1,190.48	1,150.80	3.5%	1,106.25	1,053.35
7810 - Training Expense	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
7830 - Interest Expense	746.49	-19.2%	520.92	593.37	-12.2%	554.47	588.84	-5.8%	625.38	584.28
7999 - Misc Expense	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00
<b>Total Expense</b>	<b>46,084.85</b>	<b>7.6%</b>	<b>47,931.47</b>	<b>42,477.34</b>	<b>12.8%</b>	<b>48,792.82</b>	<b>44,975.34</b>	<b>8.5%</b>	<b>49,694.02</b>	<b>44,526.04</b>
<b>Net Income</b>	<b>6,644.17</b>	<b>331.7%</b>	<b>5,226.38</b>	<b>11,470.16</b>	<b>-54.4%</b>	<b>108,351.87</b>	<b>-4,861.47</b>	<b>2,328.8%</b>	<b>6,006.72</b>	<b>14,209.88</b>

Kalamazoo Area Building Authority  
**Profit & Loss Prev Year Comparison**

January through December 2022

	% Change	Aug 22	Aug 21	% Change	Sep 22	Sep 21	% Change	Oct 22	Oct 21	% Change
<b>Income</b>										
4010 - Building Permits	-48.2%	15,958.00	17,673.00	-10.3%	27,953.00	23,925.00	16.8%	10,418.00	25,989.00	-59.8%
4015 - Special Permits	-35.8%	565.00	495.00	14.1%	1,255.00	220.00	470.5%	1,410.00	995.00	41.7%
4020 - Electrical Permits	38.4%	13,989.00	11,313.00	23.7%	8,534.00	7,488.00	14.0%	9,661.00	9,013.00	7.2%
4030 - Mechanical Permits	15.0%	12,542.00	10,203.00	22.9%	11,643.00	10,783.00	8.0%	12,164.00	9,884.70	23.1%
4040 - Plumbing Permits	57.3%	5,473.00	5,728.00	-4.5%	4,830.00	2,706.00	71.1%	4,693.00	5,015.00	-8.4%
4100 - Zoning Administration	9.9%	1,007.50	1,233.75	-18.3%	728.75	1,963.50	-52.9%	841.25	1,951.75	-56.9%
4600 - Investment Income	184.0%	22.46	8.22	173.2%	21.75	7.83	177.8%	22.30	8.31	168.4%
4700 - Other Income	0.0%	0.00	0.00	0.0%	0.00	186.39	-100.0%	0.00	0.00	0.0%
4710 - FOIA Income	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Income</b>	<b>-5.2%</b>	<b>49,456.96</b>	<b>48,653.97</b>	<b>6.0%</b>	<b>54,765.50</b>	<b>47,279.72</b>	<b>15.8%</b>	<b>39,109.55</b>	<b>52,856.76</b>	<b>-26.0%</b>
<b>Expense</b>										
6010 - Advertising and Marketing	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	560.08	323.89	73.0%
6200 - Bank Fees	0.0%	74.16	45.00	64.8%	45.00	45.00	0.0%	115.00	80.00	43.8%
6400 - Depreciation Expense	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6450 - Dues & Subscriptions	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6500 - Payroll Expenses										
6501 - Salary - Building Official	10.0%	10,312.50	8,250.00	65.0%	6,875.00	9,375.00	-26.7%	6,875.00	6,250.00	10.0%
6503 - Salary - Building Inspector	10.0%	9,250.00	5,000.00	65.0%	5,500.00	7,500.00	-28.7%	5,500.00	5,000.00	10.0%
6505 - Wages - Administrative	3.8%	10,638.87	6,738.89	57.8%	8,158.23	10,145.73	-19.6%	7,883.54	6,744.88	16.9%
6510 - Payroll Taxes	7.5%	2,280.19	1,412.73	61.4%	1,618.86	2,113.37	-23.4%	1,590.65	1,407.48	12.3%
6511 - LTD / STD / AD&D / Life	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%	371.46	371.46	0.0%
6512 - 401A (KABA)	7.5%	1,773.87	1,103.53	60.8%	1,182.94	1,657.55	-28.6%	1,176.35	1,103.90	6.6%
6513 - Health Insurance	45.7%	3,759.27	4,105.24	-8.4%	3,631.56	4,305.93	-11.0%	3,931.56	4,105.24	-6.7%
6500 - Payroll Expenses - Other	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total 6500 - Payroll Expenses</b>	<b>13.8%</b>	<b>37,386.16</b>	<b>24,981.65</b>	<b>49.7%</b>	<b>27,538.05</b>	<b>35,470.04</b>	<b>-22.4%</b>	<b>27,218.56</b>	<b>24,982.86</b>	<b>9.0%</b>
6550 - Pre-hiring Expense	0.0%	10.00	0.00	100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
6700 - Insurance - General	1.6%	1,114.62	1,084.91	2.7%	954.55	934.85	3.2%	1,004.86	1,045.58	-3.9%
6800 - Legal Fees	25.0%	1,470.00	0.00	100.0%	1,995.00	0.00	100.0%	735.00	420.00	75.0%
6810 - Computer Support (External)	7.2%	209.97	590.79	-78.8%	209.97	205.88	2.0%	209.97	205.88	2.0%
6820 - Accounting Services	-99.0%	22.75	22.75	0.0%	794.25	789.00	0.7%	17.50	14.00	25.0%
7100 - Office Equipment	0.0%	275.07	275.07	0.0%	881.09	822.02	7.2%	275.07	275.07	0.0%
7110 - Office Supplies	100.0%	198.46	225.10	-12.7%	415.13	202.02	105.5%	129.70	922.48	-85.9%
7115 - Postage	-100.0%	309.60	240.00	29.0%	0.00	0.00	0.0%	324.00	252.00	28.6%
7120 - Water Cooler	0.0%	171.83	0.00	100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7125 - Computer (Hardware/Software)	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7130 - Resource Materials	100.0%	0.00	-63.00	100.0%	0.00	64.70	-100.0%	0.00	235.00	-100.0%
7420 - Lawn Care/Snow Removal	-19.5%	260.00	105.00	147.6%	140.00	60.00	133.3%	70.00	63.00	11.1%
7450 - Maintenance & Repairs - Office	100.0%	0.00	0.00	0.0%	330.00	855.13	-49.8%	240.00	20.08	1,095.2%
7500 - Utilities	-1.6%	399.56	371.83	7.5%	300.52	249.79	20.3%	258.01	184.36	40.0%
7550 - Trash Removal	13.7%	57.73	50.69	13.9%	58.51	49.31	14.6%	42.82	49.31	-13.2%
7600 - Security (Office)	0.0%	0.00	0.00	0.0%	135.00	119.85	12.6%	0.00	0.00	0.0%
7810 - Telephone - Office	-53.1%	284.53	631.91	-55.0%	284.53	628.44	-54.8%	284.53	832.37	-55.0%
7611 - Telephone - Cellular	66.4%	185.64	112.05	65.9%	185.75	112.00	65.9%	185.73	111.92	66.0%
7701 - At-Large/Alternate Board Member	0.0%	0.00	75.00	-100.0%	225.00	0.00	100.0%	0.00	0.00	0.0%
7711 - Contracted Electrical Inspector	4.9%	6,250.00	5,400.00	15.7%	5,250.00	5,250.00	0.0%	6,000.00	4,910.00	22.2%
7712 - Contracted Mechanical Inspector	40.2%	5,100.00	4,050.00	25.6%	3,850.00	5,050.00	-23.8%	4,300.00	5,125.00	-16.1%
7713 - Contracted Plumbing Inspector	26.1%	3,350.00	2,910.00	15.1%	2,200.00	2,650.00	-17.0%	3,250.00	2,200.00	47.7%
7715 - Contracted Zoning Administrator	-13.0%	765.00	900.00	-15.0%	630.00	1,500.00	-58.0%	675.00	1,580.00	-56.7%
7721 - Plan Review - Electrical	100.0%	0.00	0.00	0.0%	150.00	0.00	100.0%	50.00	0.00	100.0%
7722 - Plan Review - Mechanical	0.0%	650.00	0.00	100.0%	100.00	0.00	100.0%	500.00	0.00	100.0%
7723 - Plan Review - Plumbing	0.0%	0.00	0.00	0.0%	100.00	0.00	100.0%	0.00	0.00	0.0%
7800 - Mileage Reimbursement	5.0%	1,213.75	1,166.48	4.1%	1,012.50	915.04	10.7%	932.50	1,074.08	-13.2%
7810 - Training Expense	0.0%	0.00	375.00	-100.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
7830 - Interest Expense	7.0%	563.83	703.93	-19.9%	633.34	595.24	6.2%	535.69	673.15	-20.4%
7999 - Misc Expense	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
<b>Total Expense</b>	<b>11.6%</b>	<b>60,320.86</b>	<b>44,864.16</b>	<b>35.1%</b>	<b>48,426.19</b>	<b>56,370.29</b>	<b>-14.1%</b>	<b>47,914.02</b>	<b>45,359.91</b>	<b>5.8%</b>
<b>Net Income</b>	<b>-57.7%</b>	<b>-10,863.90</b>	<b>1,989.81</b>	<b>-646.0%</b>	<b>6,339.31</b>	<b>-9,090.57</b>	<b>169.7%</b>	<b>-8,804.47</b>	<b>7,496.85</b>	<b>-217.4%</b>



## Kalamazoo Area Building Authority Profit & Loss Budget Performance

December 2022

	Dec 22	Budget	Jan - Dec 22	YTD Budget	Annual Budget
<b>Income</b>					
4010 · Building Permits	16,908.00	22,743.00	352,227.00	319,312.00	319,312.00
4015 · Special Permits	555.00	1,485.00	10,500.00	8,121.00	8,121.00
4020 · Electrical Permits	8,599.00	9,214.00	141,594.00	110,867.00	110,867.00
4030 · Mechanical Permits	7,868.00	11,458.00	157,338.60	124,925.00	124,925.00
4040 · Plumbing Permits	3,254.00	5,309.00	56,891.00	58,409.00	58,409.00
4100 · Zoning Administration	560.00		9,883.75		
4600 · Investment Income	72.84	10.00	235.22	120.00	120.00
4700 · Other Income	121.00		132.55		
<b>Total Income</b>	<b>37,937.84</b>	<b>50,219.00</b>	<b>728,802.12</b>	<b>621,754.00</b>	<b>621,754.00</b>
<b>Expense</b>					
6010 · Advertising and Marketing	0.00	310.00	1,526.53	2,000.00	2,000.00
6200 · Bank Fees	45.00	220.00	744.16	890.00	890.00
6450 · Dues & Subscriptions	0.00	0.00	636.00	575.00	575.00
6500 · Payroll Expenses					
6501 · Salary - Building Official	10,312.50	6,875.00	89,375.00	89,375.00	89,375.00
6503 · Salary - Building Inspector	8,250.00	5,500.00	71,500.00	71,500.00	71,500.00
6505 · Wages - Administrative	11,379.40	34,411.20	94,715.27	117,873.60	117,873.60
6510 · Payroll Taxes	1,560.85	3,627.21	19,918.04	21,794.28	21,794.28
6511 · LTD / STD / AD&D / Life	371.46	371.46	4,457.52	4,457.52	4,457.52
6512 · 401A (KABA)	1,156.33	1,184.02	15,297.61	15,392.19	15,392.19
6513 · Health Insurance	4,342.53	4,794.79	55,951.53	55,799.34	55,799.34
6500 · Payroll Expenses - Other	0.00		0.00		
<b>Total 6500 · Payroll Expenses</b>	<b>37,373.07</b>	<b>56,763.68</b>	<b>351,214.97</b>	<b>376,191.93</b>	<b>376,191.93</b>
6550 · Pre-hiring Expense	0.00		10.00		
6700 · Insurance - General	1,004.05	2,025.00	11,844.23	13,069.03	13,069.03
6800 · Legal Fees	525.00	3,330.00	7,665.00	12,000.00	12,000.00
6810 · Computer Support (External)	209.97	859.94	10,464.09	10,659.64	10,659.64
6820 · Accounting Services	444.25	2,882.00	11,354.75	13,839.00	13,839.00
7100 · Office Equipment	472.03	476.12	5,685.28	5,116.76	5,116.76
7110 · Office Supplies	359.32	100.00	3,490.48	3,800.00	3,800.00
7115 · Postage	0.00	200.00	1,268.17	1,200.00	1,200.00
7120 · Water Cooler	16.69		188.52		
7125 · Computer (Hardware/Software)	0.00	0.00	6,265.37	6,137.00	6,137.00
7130 · Resource Materials	0.00	899.00	101.00	1,000.00	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.00	19,200.00	19,200.00
7420 · Lawn Care/Snow Removal	362.00	184.00	3,603.00	2,484.00	2,484.00
7450 · Maintenance & Repairs - Office	275.00	8,231.00	2,039.63	10,000.00	10,000.00
7500 · Utilities	444.01	265.00	4,352.92	3,580.00	3,580.00
7550 · Trash Removal	58.34	55.00	649.94	660.00	660.00
7600 · Security (Office)	45.00	39.95	499.60	479.40	479.40
7610 · Telephone - Office	284.53	610.00	3,562.51	7,320.00	7,320.00
7611 · Telephone - Cellular	185.51	150.00	2,287.60	1,800.00	1,800.00
7700 · Building Board of Appeals	0.00	375.00	0.00	375.00	375.00
7701 · At-Large/Alternate Board Member	75.00	525.00	600.00	1,200.00	1,200.00
7710 · Contracted Building Inspector	0.00	2,000.00	0.00	2,000.00	2,000.00
7711 · Contracted Electrical Inspector	4,500.00	3,661.00	65,250.00	53,400.00	53,400.00
7712 · Contracted Mechanical Inspector	4,000.00	3,337.00	53,200.00	45,600.00	45,600.00
7713 · Contracted Plumbing Inspector	2,800.00	2,184.00	33,100.00	31,200.00	31,200.00
7715 · Contracted Zoning Administrator	405.00		7,835.00		
7721 · Plan Review - Electrical	100.00		2,550.00		
7722 · Plan Review - Mechanical	0.00		9,468.40		
7723 · Plan Review - Plumbing	0.00		350.00		
7800 · Mileage Reimbursement	1,028.91	1,220.00	12,069.58	13,200.00	13,200.00
7810 · Training Expense	0.00	1,600.00	0.00	1,600.00	1,600.00
7830 · Interest Expense	616.25		7,064.42		
7920 · Capital Outlay	0.00	7,000.00	0.00	7,000.00	7,000.00
7999 · Misc Expense	0.00	2,000.00	0.00	2,000.00	2,000.00
<b>Total Expense</b>	<b>55,628.93</b>	<b>103,102.69</b>	<b>621,041.15</b>	<b>649,576.76</b>	<b>649,576.76</b>
<b>Net Income</b>	<b>-17,691.09</b>	<b>-52,883.69</b>	<b>107,760.97</b>	<b>-27,822.76</b>	<b>-27,822.76</b>

## Kalamazoo Area Building Authority

## Balance Sheet

01/19/23

As of December 31, 2022

Accrual Basis

	<u>Dec 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1001 · Cash on Hand (Cash Bags)	450.00
1050 · Checking (Primary) / SMBT	205,991.01
1060 · Checking (Reserves) / CCU	100,076.60
1065 · Savings / CCU	25.00
Total Checking/Savings	<u>306,542.61</u>
Accounts Receivable	
1200 · Accounts Receivable	450.00
Total Accounts Receivable	<u>450.00</u>
Other Current Assets	
1400 · Prepaid Items	7,399.65
Total Other Current Assets	<u>7,399.65</u>
Total Current Assets	<u>314,392.26</u>
Other Assets	
1600 · Accumulated Depreciation	-53,532.72
1900 · Capital Assets	231,006.20
Total Other Assets	<u>177,473.48</u>
<b>TOTAL ASSETS</b>	<u><u>491,865.74</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	4,149.34
Total Accounts Payable	<u>4,149.34</u>
Credit Cards	
2010 · CCU - Mastercard	407.10
Total Credit Cards	<u>407.10</u>
Other Current Liabilities	
2070 · Notes Payable - SMBT	107,801.33
2100 · Accrued Items	10,736.45
2300 · Accounts Payables / ADJ	2,080.80
Total Other Current Liabilities	<u>120,618.58</u>
Total Current Liabilities	<u>125,175.02</u>
Total Liabilities	<u>125,175.02</u>
Equity	
3010 · Net Position	258,929.75
Net Income	107,760.97
Total Equity	<u>366,690.72</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>491,865.74</u></u>

**2022 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF DECEMBER 2022**

<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	16	\$ 5,885
COMSTOCK	ELECTRICAL	12	\$ 1,747
COMSTOCK	MECHANICAL	16	\$ 2,115
COMSTOCK	PLUMBING	12	\$ 1,745
COMSTOCK	SPECIAL - JURISDICTION	4	\$ 400
COMSTOCK	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL COMSTOCK</b>		<b>60</b>	<b>\$ 11,892</b>
KALAMAZOO	BUILDING	8	\$ 1,146
KALAMAZOO	ELECTRICAL	10	\$ 1,549
KALAMAZOO	MECHANICAL	24	\$ 3,106
KALAMAZOO	PLUMBING	5	\$ 670
KALAMAZOO	SPECIAL - JURISDICTION	6	\$ 600
KALAMAZOO	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL KALAMAZOO</b>		<b>53</b>	<b>\$ 7,071</b>
PARCHMENT	BUILDING	-	\$ -
PARCHMENT	ELECTRICAL	1	\$ 110
PARCHMENT	MECHANICAL	1	\$ 130
PARCHMENT	PLUMBING	1	\$ 105
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL PARCHMENT</b>		<b>4</b>	<b>\$ 400</b>
PINE GROVE	BUILDING	2	\$ 379
PINE GROVE	ELECTRICAL	3	\$ 573
PINE GROVE	MECHANICAL	4	\$ 505
PINE GROVE	PLUMBING	1	\$ 105
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>10</b>	<b>\$ 1,562</b>
RICHLAND	BUILDING	12	\$ 8,777
RICHLAND	ELECTRICAL	16	\$ 4,284
RICHLAND	MECHANICAL	11	\$ 1,702
RICHLAND	PLUMBING	3	\$ 579
RICHLAND	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND</b>		<b>43</b>	<b>\$ 15,442</b>
RICHLAND VILLAGE	BUILDING	1	\$ 176
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	3	\$ 390
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>4</b>	<b>\$ 566</b>
<b>TOTAL</b>		<b>174</b>	<b>\$ 36,933.00</b>

<b>REVENUE</b>	<b>REVENUE</b>
<b>DECEMBER 2021</b>	<b>% PREV YEAR MONTH</b>
<b>\$ 55,372</b>	<b>66.7%</b>

<b>PERMITS</b>	<b>PERMITS</b>
<b>DECEMBER 2021</b>	<b>% 2021 - YTD</b>
<b>188</b>	<b>93%</b>



**2022 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: DECEMBER 2022**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	163	\$ 198,643
COMSTOCK	ELECTRICAL	201	\$ 43,471
COMSTOCK	MECHANICAL	182	\$ 49,614
COMSTOCK	PLUMBING	73	\$ 11,890
COMSTOCK	SPECIAL - JURISDICTION	25	\$ 2,500
COMSTOCK	SPECIAL - HOMEOWNER	9	\$ 495
<b>TOTAL COMSTOCK</b>		<b>653</b>	<b>\$ 306,613</b>
KALAMAZOO	BUILDING	175	\$ 32,865
KALAMAZOO	ELECTRICAL	220	\$ 36,348
KALAMAZOO	MECHANICAL	294	\$ 45,311
KALAMAZOO	PLUMBING	115	\$ 15,780
KALAMAZOO	SPECIAL - JURISDICTION	62	\$ 6,200
KALAMAZOO	SPECIAL - HOMEOWNER	7	\$ 385
<b>TOTAL KALAMAZOO</b>		<b>873</b>	<b>\$ 136,889</b>
PARCHMENT	BUILDING	15	\$ 2,145
PARCHMENT	ELECTRICAL	25	\$ 3,442
PARCHMENT	MECHANICAL	23	\$ 2,944
PARCHMENT	PLUMBING	7	\$ 909
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 900
PARCHMENT	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL PARCHMENT</b>		<b>81</b>	<b>\$ 10,450</b>
PINE GROVE	BUILDING	41	\$ 19,183
PINE GROVE	ELECTRICAL	71	\$ 11,424
PINE GROVE	MECHANICAL	77	\$ 12,353
PINE GROVE	PLUMBING	18	\$ 3,878
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>208</b>	<b>\$ 46,938</b>
RICHLAND	BUILDING	147	\$ 94,057
RICHLAND	ELECTRICAL	170	\$ 39,556
RICHLAND	MECHANICAL	194	\$ 40,216
RICHLAND	PLUMBING	108	\$ 21,956
RICHLAND	SPECIAL - JURISDICTION	5	\$ 500
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>627</b>	<b>\$ 196,450</b>
RICHLAND VILLAGE	BUILDING	14	\$ 2,601
RICHLAND VILLAGE	ELECTRICAL	10	\$ 1,313
RICHLAND VILLAGE	MECHANICAL	23	\$ 3,093
RICHLAND VILLAGE	PLUMBING	5	\$ 620
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>52</b>	<b>\$ 7,627</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2494</b>	<b>704,967.70</b>

REVENUE	REVENUE
YTD - DECEMBER 2021	% 2021 - YTD
<b>\$ 642,893</b>	<b>109.7%</b>

REVENUE
% 2022 YTD BUDGET
<b>1.13%</b>

PERMITS	PERMITS
YTD - DECEMBER 2021	% 2021 - YTD
<b>2409</b>	<b>103.5%</b>

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$ 45,738		JAN
190	\$ 49,367		FEB
217	\$ 52,589		MAR
201	\$ 77,431		APR
219	\$ 51,760		MAY
267	\$ 154,211		JUN
224	\$ 49,359		JUL
224	\$ 49,359		AUG
212	\$ 53,813		SEP
202	\$ 37,047		OCT
188	\$ 47,361		NOV
174	\$ 36,933		DEC
2,494	\$ 704,968		2022

# **BUILDING REPORT**

**DECEMBER 2022**

## **Residential / Commercial Building Permits and Construction Values**

- A. Total Number of Commercial & Agricultural Permits Issued – 2
- B. Total Construction Value for Commercial & Agricultural Permits - \$194,616
- C. Total Number of New Residential Construction Permits Issued – 6
- D. Total Construction Value for New Residential Permits – \$1,645,539
- E. Total Number of All Other Residential Permits Issued – 31
- F. Total Construction Value for All Other Residential Permits – \$55,623

## **Revenue / Permit Summary YTD**

- A. Total KABA Revenue in December 2022 - \$36,933 vs. Total KABA Revenue in December 2021 - \$55,372. **This is a decrease of 33.3%.**
- B. Total Number of Permits Issued in December 2022 – 174 vs. Total Number of Permits issued in December 2021 – 188. **There is a decrease of 7.4%.**
- C. Total KABA YTD Revenue in December 2022 - \$704,968 vs. Total KABA YTD Revenue in December 2021 - \$642,893. **This is an increase of 9.7%.**
- D. Total Number of Permits Issued YTD 2022 – 2494 vs. Total Number of Permits Issued this time in 2021 – 2409. **This is an increase of 3.5%.**
- E. The December 2022 Revenue of \$36,933 is **5.9%** of the forecast for December YTD 2022 Revenue (\$621,754).
- F. The YTD 2022 Revenue of \$704,967.70 is **113.4%** of the forecast for the entire 2022 Projected Budget of \$621,754.



# Monthly Building Permits Issued

01/03/2023

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB22-03-551	9604 E M-89 HWY Lot 36	Remove single wide mobile home	Russ Godfrey	12/01/2022	0.00	\$155.00
PB22-03-552	9242 LINDA LN	1375 s.f. one story 4 bed, 2 bath addition	R Vandyke Building & Remodel	12/06/2022	148,863.00	\$878.00
PB22-03-553	8878 W GULL LAKE DR	2' x 18' cantilever addition to main floor	Mike Schaap Builders	12/05/2022	0.00	\$223.00
PB22-03-556	6378 N SHORE CV	New 6311 s.f. 2 story 6 bed, 5.5 bath	AVB Inc.	12/12/2022	592,397.00	\$3,495.00
PB22-03-557	6926 WILD PLUM RDG	Remove existing deck and construct new	May General Contracting 2.0	12/19/2022	10,500.00	\$223.00
PB22-03-559	9189 E BC AVE	Remove exterior door, frame in and install	Blackberry Systems	12/05/2022	0.00	\$104.00
PB22-03-561	8155 Lausen Ln	Construct 12' x 12' deck per plans.NOTE:	Property Revolution	12/12/2022	2,160.00	\$176.00
PB22-03-564	6230 MEDINAH LN	New 3 bed, 2.5 bath, 1 story 2088 s.f.	Chateau Homes LLC- A JRD Constr	12/12/2022	292,171.00	\$1,723.00
PB22-03-575	8200 SILVERADO LN	New 20 panel roof mounted solar array per	National Solar Service	12/19/2022	0.00	\$104.00
PB22-03-576	10105 E C ave Rd	New 1620 s.f. 3 bed, 2 bath, single family	AVB Inc.	12/29/2022	219,851.00	\$1,297.00
PB22-03-580	8106 GULL RD	Completion of work begun under permit	Bradley K. March	12/20/2022	0.00	\$223.00
PB22-03-581	N 28TH ST	Construct 4'W x 64'L x 16' H entry	AVB Inc.	12/21/2022	0.00	\$176.00
PB22-06-521	211 MERRIWEATHER	Remove existing 4' x 5' deck at front entry	Hutcherson Construction	12/02/2022	0.00	\$176.00
PB22-06-530	3220 GRACE RD	Install basement egress window and well	Southwest Michigan Egress Window	12/01/2022	0.00	\$104.00
PB22-06-533	1409 CHEROKEE ST	Install basement egress window and well	Southwest Michigan Egress Window	12/01/2022	0.00	\$104.00
PB22-06-546	109 W ALLEN ST	Demolish and remove existing single	Bailey Excavating and Grading	12/14/2022	0.00	\$155.00
PB22-06-560	103 MERRIWEATHER LN	Remove existing deck and construct new	Michael Simonds	12/06/2022	1,950.00	\$176.00
PB22-06-563	1030 CAMPBELL AVE	Extend existing fireplace hearth per plans.	W. Pennings & Sons	12/07/2022	0.00	\$104.00
PB22-06-577	1307 WAYSIDE RD	Repair structural damage to exterior	Isaiah White	12/16/2022	0.00	\$223.00
PB22-06-583	3912 PONTIAC AVE	Install basement egress window per plans.	West MI Glass Block	12/29/2022	0.00	\$104.00
PB22-07-539	4848 CATSKILL ST	New 15' x 34' garage addition to existing	Keagle Construction	12/06/2022	20,313.00	\$315.00
PB22-07-540	4199 PRAIRIE HILL ST	Install 16 panel roof mounted solar array	Brenton Rugg	12/01/2022	0.00	\$104.00
PB22-07-558	9258 E H AVE	INTERIOR RENOVATION TO	PHILIP D KNOWLTON	12/07/2022	0.00	\$223.00
PB22-07-565	1801 S 35TH ST	New 2047 s.f. 1 story, 3 bed, 2 bath single	Allen Edwin Homes	12/22/2022	170,110.00	\$1,003.00
PB22-07-566	102 N 30TH ST Lot 1	Pour foundation and set used 14' x 76'	Lattimore Home Sales	12/12/2022	0.00	\$176.00
PB22-07-567	102 N 30th St Lot 23	Install foundation and used 16' x 66' used	JMHR Group	12/14/2022	0.00	\$176.00
PB22-07-568	102 N 30th St Lot 4	Install foundation and 16' x 74' used	JMHR Group	12/14/2022	0.00	\$176.00
PB22-07-569	102 N 30th St Lot 24	Install foundation and 16' x 66' used	JMHR Group	12/14/2022	0.00	\$176.00

PB22-07-571	102 N 30TH ST Lot 14	Install foundation and New HUD	JMHR Group	12/14/2022	0.00	\$176.00
PB22-07-572	102 N 30th St Lot 16	Install foundation and a used 16' x 74'	JMHR Group	12/14/2022	0.00	\$176.00
PB22-07-573	6007 CHUBB AVE	Re-roof and replace fascia boards.	Michael Chachulski	12/14/2022	0.00	\$104.00
PB22-07-574	1801 S 35TH ST	New 1818 s.f. 2 story, 4 bed, 2.5 bath	Allen Edwin Homes	12/22/2022	222,147.00	\$1,310.00
PB22-07-582	2454 CASPER ST	Finish 1420 s.f. of existing basement to	VanDam & Krusinga	12/20/2022	0.00	\$223.00
PB22-07-584	10150 E MICHIGAN AVE	Minor interior floor plan alteration to	NZZ HOLDINGS LLC	12/27/2022	0.00	\$223.00
PB22-07-586	6356 WOODLEA DR	Convert existing study into bedroom with	MCNAMARA SHAWN	12/28/2022	0.00	\$176.00
PB22-07-589	8566 KRUM AVE	New 1 story 3600 s.f. unconditioned post	Cornerstone Construction Managem	12/30/2022	194,616.00	\$1,148.00
PB22-19-570	8479 N 32ND ST	Install double 2 x 12 header with 2 jacks	Mulder Glass Inc	12/16/2022	0.00	\$176.00
PB22-20-523	32698 6TH AVE	Install 15' x 40' inground swimmin	MECKLEY JEFFERY & HOLLY	12/08/2022	9,000.00	\$156.00
PB22-20-554	28099 NORTH ST	New 16' x 24' elevated attached deck, 4 ft	Hutcherson Construction	12/02/2022	11,520.00	\$223.00

**Number of Permits:** 39

**Total Billed:** \$16,363.00

**Total Construction Value**

**\$1,895,598.00**

Population: All Records

Permit.DateIssued in <Previous month> [12/01/22 - 12/31/22]

AND

Permit.PermitType = Building

# Monthly Trade Permits Issued

01/03/2023

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<b><u>Electrical</u></b>					
PE22-03-624	9242 LINDA LN	Relocate service, bedrooms, living area with generator	McFanin Electric	12/09/2022	\$310.00
PE22-03-653	8878 W GULL LAKE DR	Detached garageER# 1065159180CONSUMERS	Excel Electric	12/20/2022	\$292.00
PE22-03-658	6153 MEDINAH LN	New home	Kusmack Electric	12/05/2022	\$309.00
PE22-03-659	8878 W GULL LAKE DR	Home remodel	Excel Electric	12/20/2022	\$171.00
PE22-03-661	9342 RICKER ST	New house wiring	Country Lane Electric	12/05/2022	\$390.00
PE22-03-665	5755 N 32ND ST	New 200 AMP service on cell tower	John Stoudt	12/07/2022	\$191.00
PE22-03-667	10126 E M-89 HWY	New 200 AMP service at cell tower to feed equipment	John Stoudt	12/07/2022	\$191.00
PE22-03-669	10594 WILDWOOD CIR	Kitchen and bath remodel	Country Lane Electric	12/08/2022	\$256.00
PE22-03-677	8512 E STURTEVANT AVE	New home	Consolidated Electrical Contractors	12/12/2022	\$341.00
PE22-03-678	8533 E STURTEVANT AVE	New home	Consolidated Electrical Contractors	12/12/2022	\$341.00
PE22-03-679	6378 N SHORE CV	New home	Esper Electric	12/13/2022	\$358.00
PE22-03-680	8509 E STURTEVANT AVE	New home	Consolidated Electrical Contractors	12/12/2022	\$341.00
PE22-03-681	5283 BEARDSLEY CT	New manufacture home	Gregg'O Electric	12/13/2022	\$253.00
PE22-03-684	8200 SILVERADO LN	Roof mount solar array	National Solar Service	12/19/2022	\$106.00
PE22-03-694	10603 E M-89 HWY	200 AMP service	C5 Electric	12/28/2022	\$116.00
PE22-03-695	10105 E C ave Rd	New home	Esper Electric	12/29/2022	\$318.00
PE22-06-655	3115 MAPLE AVE	New 200 amp electrical service panel and meter base on	Jason Fitch	12/06/2022	\$130.00
PE22-06-664	3514 DEVONSHIRE AVE	Repairs from tree damage	Southwest Electric LLC	12/09/2022	\$161.00
PE22-06-666	1150 NAZARETH RD	New 200 AMP service at cell tower to feed equipment	John Stoudt	12/07/2022	\$191.00
PE22-06-668	2500 RAVINE RD	New 200 AMP service at cell tower to feed equipment	John Stoudt	12/07/2022	\$191.00
PE22-06-672	2704 ASBURY AVE	Upgrade to 200amp service, 2 circuits, 10 GFCIS, new	Dan Wood Co	12/09/2022	\$126.00
PE22-06-675	1713 BAKER DR	Replace 100 amp service	Service Professor	12/12/2022	\$110.00
PE22-06-682	1831 SHAFFER ST	Drive thru canopy lights (2)	Mejeur Electric	12/15/2022	\$156.00
PE22-06-683	608 GAYLE AVE	New central AC branch circuit	Manne Electric	12/15/2022	\$106.00
PE22-06-689	517 FLETCHER AVE	Bedroom remodel	Joe Gay Electric	12/29/2022	\$177.00
PE22-06-691	4021 ANDORA AVE	Basement finish & service upgrade: Family room, 1	IZENBAARD, TIMOTHY L. & KA	12/27/2022	\$201.00
PE22-07-631	4199 PRAIRIE HILL ST	16 Panel solar array roof mounted solar array	Climax Solar	12/01/2022	\$127.00
PE22-07-660	6913 HUNTERS STRM	Generator install	Waggoner Inc	12/05/2022	\$115.00
PE22-07-662	9258 E H AVE	Remodel: Relocate kitchen and master bedroom, create	PHILIP D KNOWLTON	12/07/2022	\$192.00
PE22-07-670	3846 ROSEMERE ST	Generator install	Stensma Lawn & Power	12/08/2022	\$115.00
PE22-07-671	5367 E ML AVE	Feeder to portable generator 12KW. New mast & wires	Dan Wood Co	12/09/2022	\$148.00
PE22-07-673	3968 COUNTRY MEADOWS	Install generator	Stensma Lawn & Power	12/27/2022	\$115.00

PE22-07-676	102 N 30TH ST Lot 1	Mobile home set	Hi-Tech Electric	12/13/2022	\$116.00
PE22-07-686	7776 E MAIN ST	Upgrade from 100 amp to 200 ampER# 1065507575	Diamond Electric	12/19/2022	\$50.00
PE22-07-688	2525 N 30TH ST	Update FACP and add cellular communication	EPS (Grand Rapids)	12/28/2022	\$250.00
PE22-07-690	7776 E MAIN ST	Replace 200 amp service	Service Professor	12/27/2022	\$110.00
PE22-07-692	2454 CASPER ST	Finishing electrical in lower level	ROC Electric LLC	12/27/2022	\$187.00
PE22-07-693	10150 E MICHIGAN AVE	Replace outlets, lights, light switches and wiring in shop,	Webster Electric Co	12/28/2022	\$222.00
PE22-18-696	520 E THOMAS	200 AMP panel upgrade	Foundation Systems of Michigan - G	12/29/2022	\$110.00
PE22-20-663	25029 CR 388	Well Head Connection	Foune Well Drilling	12/05/2022	\$105.00
PE22-20-674	2325 40 HWY # M	Wiring pole barn - existng sub panel	D Feyen Electric LLC	12/09/2022	\$127.00
PE22-20-685	21335 CR 653	New Building - ADA complaint restrooms, groom area, &	TSK Industrial Constructors LLC	12/19/2022	\$341.00

**Number of Permits:** 42

**Total Billed:** \$8,263.00

**Mechanical**

PM22-03-757	10958 E CD AVE	Water Heater installation	Dan Wood Co	12/05/2022	\$106.00
PM22-03-763	5950 N SPRINKLE RD	Furnace replacement	Bel Aire Heating & Air	12/08/2022	\$130.00
PM22-03-767	8970 N 27TH ST	Furnace replacement	Vredevoogd Heating & Cooling	12/08/2022	\$130.00
PM22-03-768	6089 MEDINAH LN	New Home HVAC w/ fireplace	Mattawan Mechanical	12/09/2022	\$320.00
PM22-03-787	8145 N 27TH ST	Replace water heater	Absolute Heating & Ventilation	12/15/2022	\$106.00
PM22-03-793	6531 E Hidden Lake	Prefab fireplace	Williams Distributing	12/21/2022	\$180.00
PM22-03-795	6427 N SHORE CV	Installation of direct vent gas fireplace	Fire Place & Grill Shoppe	12/16/2022	\$130.00
PM22-03-801	10268 DOUBLEDAY DR	Furnace replacement	Nieboer Heating & Cooling	12/22/2022	\$130.00
PM22-03-803	6378 N SHORE CV	Prefab fireplace	Williams Distributing	12/21/2022	\$180.00
PM22-03-807	8162 N 27TH ST	Furnace & AC replacement	Service Professor	12/28/2022	\$160.00
PM22-03-809	10438 N 32ND ST	Furnace replacement	Rogers Refrigeration	12/30/2022	\$130.00
PM22-06-740	1030 CAMPBELL AVE	Add bathroom fan vents	Nieboer Heating & Cooling	12/02/2022	\$110.00
PM22-06-759	1124 E MOSEL AVE	Furnace replacement	Bel Aire Heating & Air	12/06/2022	\$130.00
PM22-06-760	2028 Colgrove Bldg 8	Furnace replacement in unit 204	W Soule & Company	12/07/2022	\$130.00
PM22-06-761	1324 BRONX AVE	Water heater replacement	Home Energy Solutions	12/06/2022	\$106.00
PM22-06-764	538 WEALTHY AVE	Furnace replacement	Rogers Refrigeration	12/08/2022	\$130.00
PM22-06-766	1403 CHEROKEE ST	Furnace & AC replacement	Vredevoogd Heating & Cooling	12/08/2022	\$160.00
PM22-06-769	3304 W MAIN 303	water heater replacement	Royal Comfort Mechanical	12/09/2022	\$106.00
PM22-06-770	3312 W Main #303	water heater replacement	Royal Comfort Mechanical	12/09/2022	\$106.00
PM22-06-772	1215 SEEMORE AVE	Insatall whole house fan	DeHaan Heating & Cooling	12/12/2022	\$105.00
PM22-06-773	2828 RIVERVIEW DR	Furnace & AC replacement	Nieboer Heating & Cooling	12/15/2022	\$160.00
PM22-06-774	2236 BROOK DR	Furnace replacement	Lamphear Service Company	12/13/2022	\$130.00
PM22-06-775	3405 PARCHMOUNT ST	Furnace & chimney liner replacement	Bel Aire Heating & Air	12/13/2022	\$135.00
PM22-06-776	2221 Strawberry Ln	Bath fan replacement12/29: Water heater added per Abe @	DeHaan Heating & Cooling	12/14/2022	\$111.00

PM22-06-783	525 N ARLINGTON A-4	Replace Water heater in apt A-4	Craft Mechanical	12/15/2022	\$106.00
PM22-06-784	4022 ROCKWOOD DR	Replace furnace.	Vredevoogd Heating & Cooling	12/15/2022	\$130.00
PM22-06-785	2305 BROOK DR	Furnace, A/C & humidfier replacement	Vredevoogd Heating & Cooling	12/15/2022	\$170.00
PM22-06-788	706 DAYTON AVE	Furnace & chimney liner replacement	Aire Serv - Benjamin Farrer	12/15/2022	\$135.00
PM22-06-790	608 GAYLE AVE	Replace furnace, a/c and chimney liner12/19: Per Nancy @	Vredevoogd Heating & Cooling	12/16/2022	\$160.00
PM22-06-791	3324 W MAIN 203	Furnace replacement	Royal Comfort Mechanical	12/16/2022	\$130.00
PM22-06-792	2403 CUMBERLAND ST	Replace furnace	Service Professor	12/16/2022	\$130.00
PM22-06-796	121 GILKISON AVE	Furnace replacement	Nieboer Heating & Cooling	12/22/2022	\$130.00
PM22-06-804	3921 NICHOLS RD	Water heater replacement	Vredevoogd Heating & Cooling	12/21/2022	\$106.00
PM22-06-806	4021 ANDORA AVE	Basement finish: Family room, 1 bedroom, and 1 bath	IZENBAARD, TIMOTHY L. & KA	12/27/2022	\$130.00
PM22-06-808	3748 FRANKLIN ST	Furnace & AC replacement	Vredevoogd Heating & Cooling	12/29/2022	\$160.00
PM22-07-756	9258 E H AVE	Remodel: Relocate kitchen and master bedroom, create	PHILIP D KNOWLTON	12/07/2022	\$145.00
PM22-07-758	6913 HUNTERS STRM	Run 1" gas line to outside generator.	Wood Brothers	12/05/2022	\$105.00
PM22-07-765	3846 ROSEMERE ST	Generator install	Steensma Lawn & Power	12/08/2022	\$135.00
PM22-07-771	3968 COUNTRY MEADOWS	Install generator	Steensma Lawn & Power	12/27/2022	\$135.00
PM22-07-777	102 N 30th St Lot 4	Mobile home set	JMHR Group	12/14/2022	\$105.00
PM22-07-778	102 N 30TH ST Lot 14	Mobile home set	JMHR Group	12/14/2022	\$105.00
PM22-07-779	102 N 30th St Lot 16	Mobile home set	JMHR Group	12/14/2022	\$105.00
PM22-07-780	102 N 30th St Lot 23	Mobile home set	JMHR Group	12/14/2022	\$105.00
PM22-07-781	102 N 30th St Lot 24	Mobile home set	JMHR Group	12/14/2022	\$105.00
PM22-07-782	4395 S 29TH ST	Replace furnace	Service Professor	12/15/2022	\$130.00
PM22-07-786	4822 CINDY ST	Replace water heater	Bel Aire Heating & Air	12/15/2022	\$106.00
PM22-07-789	953 N 35TH ST	installing underground tank and hooking up to gen	Crystal Flash	12/15/2022	\$180.00
PM22-07-797	5260 E MAIN ST	Furnace replacement	Nieboer Heating & Cooling	12/22/2022	\$130.00
PM22-07-799	9661 FIREFLY AVE	Furnace replacement	Rogers Refrigeration	12/19/2022	\$130.00
PM22-07-802	5335 E ML AVE	Furnace replacement	Temperature Pro	12/20/2022	\$130.00
PM22-07-805	5701 E CORK ST	Office addition HVAC	RW LaPine Inc	12/27/2022	\$264.00
PM22-18-798	309 EUNICE ST	Furnace replacement	Rogers Refrigeration	12/19/2022	\$130.00
PM22-19-762	7683 N 32ND ST	Furnace replacement	Vredevoogd Heating & Cooling	12/07/2022	\$130.00
PM22-19-800	9400 E CD AVE	Package Roof top Unit replacement	Rogers Refrigeration	12/19/2022	\$130.00
PM22-19-810	9105 RICHLAND WOODS D	Furnace replacement	Rogers Refrigeration	12/30/2022	\$130.00
PM22-20-742	25320 8TH AVE	New tank set for pole barn	Crystal Flash	12/05/2022	\$0.00
PM22-20-754	25320 8TH AVE	New tank set for pole barnReplaces Permit # PM22-20-	Crystal Flash	12/05/2022	\$120.00
PM22-20-755	13115 26TH ST	Hook up generator, bury line	Crystal Flash	12/29/2022	\$135.00
PM22-20-794	32259 PINEDALE LN	New construction HVAC	B & A Mechanical	12/16/2022	\$250.00

**Number of Permits:** 59

**Total Billed:** \$7,948.00

## Plumbing

PP22-03-326	5477 TURKEY RUN DR	New home	Lakeside Plumbing	12/07/2022	\$294.00
PP22-03-328	10594 WILDWOOD CIR	Bath & kitchen remodel(5) fixtures & 3/4" water	Krusinga Plumbing	12/09/2022	\$180.00
PP22-03-340	10258 DOUBLEDAY DR	Replace water heater	Service Professor	12/27/2022	\$105.00
PP22-06-324	1103 FLETCHER AVE	Install sump pump	East End Plumbing	12/06/2022	\$105.00
PP22-06-325	921 EDISON ST	Water heater replacement	Helmus Plumbing Services, Inc	12/06/2022	\$105.00
PP22-06-327	904 WASHBURN AVE	Bathroom remodel w/ new water supplies	RW LaPine Inc	12/08/2022	\$135.00
PP22-06-329	1831 SHAFFER ST	Roof drain and overflow on canopy	Devries Plumbing	12/14/2022	\$110.00
PP22-06-342	1634 GULL RD	Install new mop sink	Mall City Mechanical	12/27/2022	\$215.00
PP22-07-323	9258 E H AVE	Remodel: Relocate kitchen and master bedroom, create	PHILIP D KNOWLTON	12/07/2022	\$213.00
PP22-07-330	102 N 30th St Lot 4	Mobile home set	JMHR Group	12/14/2022	\$110.00
PP22-07-331	102 N 30TH ST Lot 14	Mobile home set	JMHR Group	12/14/2022	\$110.00
PP22-07-332	102 N 30th St Lot 16	Mobile home set	JMHR Group	12/14/2022	\$110.00
PP22-07-333	102 N 30th St Lot 23	Mobile home set	JMHR Group	12/14/2022	\$110.00
PP22-07-334	102 N 30th St Lot 24	Mobile home set	JMHR Group	12/14/2022	\$110.00
PP22-07-335	10150 E MICHIGAN AVE	Bathroom remodel: moving lav & toilet line - relocating	Discount Drain Cleaning and Plumbi	12/27/2022	\$165.00
PP22-07-336	1801 S 35TH ST	Sewer connectionADDRESS: 1870 Orista Dr	Allen Edwin Homes	12/22/2022	\$105.00
PP22-07-337	1801 S 35TH ST	Sewer connectionADDRESS: 1890 Orista Dr	Allen Edwin Homes	12/22/2022	\$105.00
PP22-07-339	4127 REYNOLDS ST	New home	Pride Plumbing & Mechanical	12/27/2022	\$283.00
PP22-07-343	2847 N 26TH ST	Update pipes & water lines	VAIR ROBERT & VIVIAN	12/28/2022	\$219.00
PP22-07-344	4127 REYNOLDS ST	Sewer connection	VanWerden Home Bldrs, Inc	12/28/2022	\$105.00
PP22-18-338	143 N RIVERVIEW DR	Water heater replacement	Great Lakes Plumbing	12/22/2022	\$105.00
PP22-20-321	24656 18TH AVE	Water heater replacement	Woodhouse Plumbing & Heating Inc	12/01/2022	\$105.00

**Number of Permits:** 22

**Total Billed:** \$3,204.00

**Number of Permits:** 123

**Total Billed:** \$19,415.00

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [12/01/22 - 12/31/22]

# Monthly Property Maintenance Requests

01/03/2023

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS18-06-063	411 NAZARETH RD	06-13-405-020	LONGACRE, CLAYTON	04/19/2018	\$210.00
<b>Work Description:</b>					
<b>Inspections:</b>	12/20/2022	Property Maint. Re-inspection	Disapproved		
<b>Inspections:</b>	08/23/2018	Property Maint. Re-inspection	Disapproved		
<b>Inspections:</b>	04/24/2018	Safety Inspection	Disapproved		
PS22-03-053	6952 E E	03-29-201-040	TELFER, DAVID J	09/20/2022	\$200.00
<b>Work Description:</b> Property Maintenance request from Richland					
<b>Inspections:</b>	12/30/2022	Property Maintenance Inspectio	Disapproved		
<b>Inspections:</b>	09/22/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-066	2028 Colgrove Bldg 8	06-11-430-025	LAKEVIEW RESIDENCE	10/21/2022	\$200.00
<b>Work Description:</b> Property Maintenance request from Kalamazoo for Apt 216					
<b>Inspections:</b>	12/09/2022	Property Maint. Re-inspection	Disapproved		
<b>Inspections:</b>	10/25/2022	Jurisdiction request	Disapproved		
PS22-06-078	2605 DOUGLAS AVE	06-09-130-060	THE COLBY FAMILY TR	12/06/2022	\$300.00
<b>Work Description:</b> Property Maintenance request from Kalamazoo (Unit 6)					
<b>Inspections:</b>	12/22/2022	Property Maintenance Inspectio	Disapproved		
<b>Inspections:</b>	12/19/2022	Property Maintenance Inspectio	Disapproved		
<b>Inspections:</b>	12/06/2022	Property Maintenance Inspectio	Disapproved		
PS22-06-081	1519 Olmstead/MbPk # 5:	06-24-470-010	KALAMAZOO MHP, LLC	12/27/2022	\$100.00
<b>Work Description:</b> Property Maintenance request from Kalamazoo					
<b>Inspections:</b>	12/28/2022	Property Maintenance Inspectio	Disapproved		
PS22-07-013	5593 ELECTRA ST	07-18-452-720	KNAPPER RODNEY K &	03/01/2022	\$200.00
<b>Work Description:</b>					

<b>Inspections:</b>	12/21/2022	Property Maint. Re-inspection	Disapproved		
<b>Inspections:</b>	03/01/2022	Property Maintenance Inspectio	Disapproved		
PS22-07-076	5703 COMSTOCK AVE	07-19-240-110	PATTERSON MATTHEW	11/30/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	12/01/2022	Property Maintenance Inspectio	Disapproved		
PS22-07-077	5963 E L AVE	07-19-484-031	MITCHELL MATTHEW	12/06/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	12/07/2022	Property Maintenance Inspectio	Disapproved		
PS22-07-079	5731 E H AVE	07-06-455-111	DALLY JAMES E	12/12/2022	\$100.00
<b>Work Description:</b>	Property Maintenance request from Comstock				
<b>Inspections:</b>	12/13/2022	Property Maintenance Inspectio	Disapproved		

**Total Permits For Type: 9**

**Total Fees For Type: \$1,510.00**

## Report Summary

**Grand Total Fees: \$1,510.00**

**Grand Total Permits: 9**

Population: All Records  
 Permit.PermitType = Special  
 Permit AND  
 Permit.Category = Jurisdiction  
 Request AND  
 Inspection.DateTimeScheduled  
 Between 12/01/2022 AND  
 12/31/2022



# Monthly Special Permit - Owner Request

01/03/2023

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-18-080	415 GLENDALE BLVD	06-02-180-680	RAPACZ, STANLEY & M	12/20/2022	\$55.00
<b>Work Description:</b>	power on - 07 MONTHS New owner (as of 12/20/22) - Curtis Doyle (Sycamore Property Group) - see attachments				
<b>Inspections:</b>	12/21/2022	Meter Socket Inspection	Approved		

**Total Permits For Type: 1**

**Total Fees For Type: \$55.00**

## Report Summary

**Grand Total Fees: \$55.00**

**Grand Total Permits: 1**

Population: All Records  
Permit.DateIssued Between  
12/1/2022 12:00:00 AM AND  
12/31/2022 11:59:59 PM  
AND  
Permit.Category = Meter Socket  
Inspection OR  
Permit.Category = Hood  
Suppression OR  
Permit.Category = Special Permit  
OR  
Permit.Category = Owner Request

DATE	MOTION	MADE BY	SECONDED	VOTES
01/18/22	to accept and authorize Mr. Alwine to sign engagement letter from Siegfried Crandall	Leuty	Madaras	unanimous 1 - absent
02/15/22	to accept and authorize Mr. Alwine to sign engagement letter from Kreis Enderle	Harma	Smith	unanimous 1 - absent
05/17/22	to approve the 2021 audited financial statements	Harma	Leuty	unanimous 1 - absent
05/17/22	to change the second sentence of the first paragraph under the Cash Disbursement Policy section (page 3) in the Financial Control Policy to reflect "Each month, an itemized list of pre-approved disbursements, for the prior month, shall be presented to the Board."	Lewis	Harma	unanimous 1 - absent
05/17/22	to open a business checking account at Consumers Credit Union to utilize for KABA reserves	Harma	Lewis	unanimous 1 - absent
06/21/22	to adopt the budget amendment of reflecting the \$29,706 increase for payroll (part-time staff, as needed) and in addition, to increase the mileage reimbursement to reflect the raised standard mileage rate	Lewis	Harma	unanimous 1 - absent
07/19/22	to appoint Chris Stinson as a contracted building inspector, pending the background check	Smith	Harma	unanimous
08/16/22	to approve the General Insurance Renewal as presented and authorized Alwine to sign the acceptance	Harma	Smith	unanimous
08/16/22	to approve a pay increase for all employees at 5.9%	Harma	Lewis	unanimous
08/16/22	to approve the STD/LTD/Life Insurance renewal as presented	Smith	Leuty	unanimous
08/16/22	to approve the permit fee schedule, with the trade inspection fee increasing to \$50 per inspection and a 3.5% increase to the building permit fees	Harma	Lewis	unanimous
08/16/22	to authorize Alwine to acquire assistance from KABA legal counsel in creation of Information Security & Privacy Policy	Harma	Lewis	unanimous
09/20/22	to approve the medical, dental and vision insurance renewal and maintain the current In Lieu of Medical stipend	Leuty	Smith	unanimous 1 - absent
09/20/22	to approve to adopt the Resolution to Opt Out of PA 152 for the 2023 benefit year	Leuty	Koporetz	Roll Call - 6-0 1 - absent
09/20/22	to approve the KABA 2023 Budget as presented	Koporetz	Smith	unanimous 1 - absent
10/18/22	to table the approval of the Information Security and Privacy policy at the next board meeting	Harma	Lewis	unanimous 1 - absent
12/20/22	to approve the 2023 Board Meeting Dates as presented	Leuty	Madaras	unanimous
12/20/22	to approve the Information Security and Privacy policy with the previous grammatical corrections	Lewis	Harma	unanimous
12/20/22	to approve the Engagement Letter from Siegfried Crandall for 2022 and authorized Alwine to sign and submit	Lewis	Leuty	unanimous

11:03 AM

02/07/23

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
1065 - Savings / CCU, Period Ending 01/31/2023

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	<u>Jan 31, 23</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 01/31/2023	25.00
Ending Balance	25.00

11:08 AM

02/07/23

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1060 - Checking (Reserves) / CCU, Period Ending 01/31/2023**

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						100,076.60
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	01/31/2023			X	12.75	12.75
<b>Total Deposits and Credits</b>					12.75	12.75
<b>Total Cleared Transactions</b>					12.75	12.75
<b>Cleared Balance</b>					12.75	100,089.35
<b>Register Balance as of 01/31/2023</b>					12.75	100,089.35
<b>Ending Balance</b>					<u>12.75</u>	<u>100,089.35</u>

11:09 AM

02/07/23

**Kalamazoo Area Building Authority**  
**Reconciliation Summary**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

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	<u>Jan 31, 23</u>
Beginning Balance	208,378.30
Cleared Transactions	
Checks and Payments - 56 items	-63,743.19
Deposits and Credits - 90 items	49,940.03
Total Cleared Transactions	<u>-13,803.16</u>
Cleared Balance	<u>194,575.14</u>
Uncleared Transactions	
Checks and Payments - 9 items	-2,972.87
Deposits and Credits - 4 items	566.00
Total Uncleared Transactions	<u>-2,406.87</u>
Register Balance as of 01/31/2023	<u>192,168.27</u>
New Transactions	
Checks and Payments - 14 items	-10,614.16
Deposits and Credits - 17 items	2,791.00
Total New Transactions	<u>-7,823.16</u>
Ending Balance	<u>184,345.11</u>

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							<b>208,378.30</b>
<b>Cleared Transactions</b>							
<b>Checks and Payments - 56 items</b>							
Check	12/01/2022	6455	Whitney Holdings	Refund - PP22-06-287 (over payment)	√	-55.00	
Bill Pmt -Check	12/08/2022	6460	Bear Priest	(Z20) 11/01-11/30/22 (6.25 hrs + (2) ZCP)	√	-465.00	
Bill Pmt -Check	12/15/2022	6471	Molly Maid	office cleaning: 12/09/22	√	-120.00	
Bill Pmt -Check	12/20/2022	6487	Sun Life Assurance	01/01-01/31/23	√	-371.46	
Bill Pmt -Check	12/20/2022	6484	Great America Financial	Toshiba copier	√	-275.07	
Bill Pmt -Check	12/20/2022	6483	Gordon Water Systems	(2) bottled water	√	-16.69	
Bill Pmt -Check	12/29/2022	6493	Scott Paddock	12/18-12/24/22 (8 Inspections)	√	-400.00	
Bill Pmt -Check	12/29/2022	6492	JM Lawn Maintenance	plowing: 12/18, 12/23, 12/24, 12/25, 12/26	√	-362.00	
Bill Pmt -Check	12/29/2022	6489	Charter Comm	12/20-01/19/23	√	-209.97	
Bill Pmt -Check	12/29/2022	6491	Graybar Financial Services	phone rental	√	-198.83	
Liability Check	12/30/2022	6496	State of Michigan/Withhold	Dec 2022	√	-871.27	
Check	12/30/2022	6495	Diamond Electric	Refund - PE22-07-686 (job canceled)	√	-60.00	
Liability Check	01/03/2023	ACH	QuickBooks Payroll Service	Payroll (W/E 01/01/23)	√	-7,600.85	
Bill Pmt -Check	01/03/2023	online	SMBT	Jan 2023	√	-1,565.29	
Liability Check	01/04/2023	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/01/23)	√	-2,770.46	
Check	01/04/2023	6499	Roy, Stephen A	Reimbursement - Mileage (627.50) & Phone (111.78)	√	-739.28	
Liability Check	01/04/2023	ACH	Great-West	Payroll (W/E 01/01/23)	√	-592.01	
Check	01/04/2023	6497	Alwine, Michael R	Reimbursement - Mileage (313.13) & Phone (73.73)	√	-376.86	
Liability Check	01/04/2023	ACH	Great-West	Payroll (W/E 01/01/23)	√	-200.00	
Check	01/04/2023	6498	Cassidy, Penny M	Reimbursement - Mileage 07/01-12/31/22	√	-98.28	
Liability Check	01/05/2023	6506	LMCU	HSA seeding 2023	√	-6,255.33	
Bill Pmt -Check	01/05/2023	6504	Terry Thatcher/MP Services	12/25-12/31/22 (15 Mech / 16 Plumb Inspections)	√	-1,550.00	
Bill Pmt -Check	01/05/2023	6501	Doug Scott	12/25-12/31/22 (13 Inspections + Plan Review)	√	-700.00	
Check	01/05/2023	6505	CT Electrical Services	Refund - (5) Permits (job canceled)	√	-300.00	
Bill Pmt -Check	01/05/2023	6503	Scott Paddock	12/25-12/31/22 (4 Inspections)	√	-200.00	
Bill Pmt -Check	01/05/2023	6502	Republic Services	01/01-01/31/23	√	-45.37	
Bill Pmt -Check	01/12/2023	6514	Terry Thatcher/MP Services	01/01-01/07/23 (7 Mech / 10 Plumb Inspections)	√	-850.00	
Bill Pmt -Check	01/12/2023	6509	Doug Scott	01/01-01/07/23 (15 Inspections)	√	-750.00	
Bill Pmt -Check	01/12/2023	6513	Steve Wood/SJ Wood Electric	01/08-01/14/23 (14 Inspections)	√	-700.00	
Bill Pmt -Check	01/12/2023	6512	Scott Paddock	01/01-01/07/23 (11 Inspections)	√	-550.00	
Bill Pmt -Check	01/12/2023	6508	Consumers Energy	11/22-12/21/22	√	-444.01	
Bill Pmt -Check	01/12/2023	6507	CCU - Mastercard	(2) backup power supply & digital camera	√	-407.10	
Check	01/12/2023	6516	Post Office	(600) .60 stamps & (60) .24 stamps	√	-374.40	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	01/12/2023	6511	Newport Group (Formerly Verisight)	401(A) Plan - 2021 Semi-Annual	√	-300.00	
Bill Pmt -Check	01/12/2023	6510	Great-West	Plan Maintenance Fee 10/01-12/31/22	√	-125.00	
Check	01/12/2023	6515	Service Professor	Refund - PE22-06-459 (job canceled)	√	-55.00	
Liability Check	01/17/2023	ACH	QuickBooks Payroll Service	Payroll (W/E 01/15/23)	√	-8,171.44	
Liability Check	01/18/2023	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/15/23)	√	-3,003.36	
Liability Check	01/18/2023	ACH	Great-West	Payroll (W/E 01/15/23)	√	-626.20	
Liability Check	01/18/2023	ACH	Great-West	Payroll (W/E 01/15/23)	√	-200.00	
Bill Pmt -Check	01/19/2023	6524	Terry Thatcher/MP Services	01/08-01/14/23 (14 Mech / 15 Plumb Inspections)	√	-1,450.00	
Bill Pmt -Check	01/19/2023	6518	EMC Insurance	Feb 2023	√	-1,004.03	
Bill Pmt -Check	01/19/2023	6517	Doug Scott	01/08-01/14/23 (10 Inspections + Plan Review)	√	-600.00	
Bill Pmt -Check	01/19/2023	6519	Kreis, Enderle, Hudgins & Borsos	general through 12/31/22	√	-525.00	
Bill Pmt -Check	01/19/2023	6521	Scott Paddock	01/08-01/14/23 (10 Inspections)	√	-500.00	
Bill Pmt -Check	01/19/2023	6523	Sun Life Assurance	02/01-02/28/23	√	-371.46	
Bill Pmt -Check	01/19/2023	6520	Molly Maid	office cleaning: 01/06	√	-120.00	
Bill Pmt -Check	01/19/2023	6522	Spectrum VoIP	01/01-01/31/23	√	-85.70	
Check	01/19/2023	6525	Wagener Distributing	Refund - PM22-03-795	√	-80.00	
Bill Pmt -Check	01/26/2023	online	Blue Cross Blue Shield	02/01-02/28/23	√	-3,737.46	
Bill Pmt -Check	01/26/2023	6528	Doug Scott	01/15-01/21/23 (18 Inspections + Plan Review)	√	-1,000.00	
Bill Pmt -Check	01/26/2023	6531	Scott Paddock	01/15-01/21/23 (17 Inspections)	√	-850.00	
Bill Pmt -Check	01/26/2023	6532	Terry Thatcher/MP Services	01/15-01/21/23 (2 Mech / 8 Plumb Inspections)	√	-500.00	
Bill Pmt -Check	01/30/2023	online	SMBT	Feb 2023	√	-1,565.29	
Liability Check	01/31/2023	ACH	QuickBooks Payroll Service	Payroll (W/E 01/29/23)	√	-8,353.72	
Check	01/31/2023	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	

Total Checks and Payments

-63,743.19

**Deposits and Credits - 90 items**

Deposit	12/28/2022		Deposit ID # 126755011	√	96.00	
Deposit	12/28/2022		Deposit ID # 126756138	√	116.00	
Deposit	12/28/2022		Deposit ID # 126750155	√	160.00	
Deposit	12/28/2022		Deposit ID # 126738713	√	222.00	
Deposit	12/29/2022		Deposit ID # 126825638	√	6.00	
Deposit	12/29/2022		Deposit ID # 126815203	√	55.00	
Deposit	12/29/2022		Deposit ID # 126790942	√	110.00	
Deposit	12/29/2022		Deposit ID # 126796255	√	318.00	
Deposit	01/03/2023		Deposit ID # 127053298	√	171.00	
Deposit	01/03/2023		Deposit ID # 127085209	√	176.00	
Deposit	01/03/2023		Deposit ID # 127081368	√	176.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/04/2023			Deposit ID # 127160276	√	20.00	
Deposit	01/04/2023			Deposit ID # 127140647	√	114.00	
Deposit	01/04/2023			Deposit ID # 127132288	√	245.00	
Deposit	01/05/2023			Deposit ID # 127202622	√	176.00	
Deposit	01/05/2023			Deposit ID # 127225971	√	176.00	
Deposit	01/06/2023			Deposit ID # 127273498	√	15.00	
Deposit	01/06/2023			Deposit ID # 127273699	√	117.00	
Deposit	01/09/2023			Deposit ID # 127397307	√	50.00	
Deposit	01/09/2023			Deposit ID # 127396434	√	110.00	
Deposit	01/09/2023			Deposit	√	176.00	
Deposit	01/09/2023			Deposit	√	464.00	
Deposit	01/09/2023			Deposit	√	985.00	
Deposit	01/10/2023			Deposit ID # 127485219	√	105.00	
Deposit	01/10/2023			Deposit ID # 127475564	√	176.00	
Deposit	01/10/2023			Deposit ID # 127489712	√	495.00	
Deposit	01/11/2023			Deposit ID # 127548912	√	50.00	
Deposit	01/11/2023			Deposit ID # 127559561	√	50.00	
Deposit	01/12/2023			Deposit ID # 127611327	√	55.00	
Deposit	01/12/2023			Deposit ID # 127594822	√	160.00	
Deposit	01/12/2023			Deposit ID # 127624781	√	191.00	
Deposit	01/12/2023			Deposit ID # 127601327	√	205.00	
Deposit	01/12/2023			Deposit ID # 127619851	√	336.00	
Deposit	01/12/2023			Deposit ID # 127629469	√	529.00	
Deposit	01/13/2023			Deposit ID # 127675030	√	110.00	
Deposit	01/17/2023			Deposit ID # 127852200	√	106.00	
Deposit	01/17/2023			Deposit ID # 127855379	√	130.00	
Deposit	01/17/2023			Deposit ID # 127857767	√	130.00	
Deposit	01/17/2023			Deposit ID # 127844312	√	181.00	
Deposit	01/17/2023			Deposit ID # 127861190	√	182.00	
Deposit	01/17/2023			Deposit ID # 127849149	√	363.00	
Deposit	01/17/2023			Deposit ID # 127886802	√	389.00	
Deposit	01/17/2023			Deposit	√	450.00	
Deposit	01/17/2023			Deposit	√	1,772.00	
Deposit	01/17/2023			Deposit	√	2,315.00	
Deposit	01/17/2023			Deposit	√	3,813.00	
Paycheck	01/18/2023	DD30706	Roy, Stephen A	Direct Deposit	√	0.00	



**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Paycheck	01/18/2023	DD30705	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/18/2023	DD30704	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/18/2023	DD30703	Bellisle, Mary L	Direct Deposit	√	0.00	
Paycheck	01/18/2023	DD30702	Alwine, Michael R	Direct Deposit	√	0.00	
Deposit	01/18/2023			Deposit ID # 127925324	√	30.00	
Deposit	01/18/2023			Deposit ID # 127915921	√	105.00	
Deposit	01/18/2023			Deposit ID # 127919454	√	106.00	
Deposit	01/19/2023			Deposit ID # 128012663	√	78.00	
Deposit	01/19/2023			Deposit ID # 128007602	√	105.00	
Deposit	01/19/2023			Deposit ID # 127995255	√	176.00	
Deposit	01/19/2023			Deposit ID # 128000744	√	266.00	
Deposit	01/20/2023			Deposit ID # 128091651	√	155.00	
Deposit	01/20/2023			Deposit ID # 128022546	√	176.00	
Deposit	01/20/2023			Deposit ID # 128057166	√	270.00	
Deposit	01/23/2023			Deposit ID # 128228325	√	106.00	
Deposit	01/23/2023			Deposit ID # 128183822	√	106.00	
Deposit	01/23/2023			Deposit ID # 128188539	√	130.00	
Deposit	01/23/2023			Deposit ID # 128224165	√	130.00	
Deposit	01/23/2023			Deposit ID # 128198763	√	176.00	
Deposit	01/23/2023			Deposit	√	176.00	
Deposit	01/23/2023			Deposit ID # 128192747	√	276.00	
Deposit	01/23/2023			Deposit	√	936.00	
Deposit	01/23/2023			Deposit	√	1,484.00	
Deposit	01/24/2023			Deposit ID # 128268884	√	80.00	
Deposit	01/24/2023			Deposit ID # 128261013	√	116.00	
Deposit	01/24/2023			Deposit ID # 128260956	√	464.00	
Deposit	01/25/2023			Deposit ID # 128319017	√	126.00	
Deposit	01/25/2023			Deposit ID # 128355233	√	130.00	
Deposit	01/25/2023			Deposit ID # 128325306	√	131.00	
Deposit	01/26/2023			Deposit ID # 128429371	√	55.00	
Deposit	01/26/2023			Deposit ID # 128396059	√	223.00	
Deposit	01/27/2023			Deposit	√	718.00	
Deposit	01/27/2023			Deposit	√	5,223.00	
Deposit	01/30/2023			Deposit - Cash	√	55.00	
Deposit	01/30/2023			Deposit - Cash	√	110.00	
Deposit	01/30/2023			Deposit - Cash	√	155.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/30/2023			Deposit - Cash	√	176.00	
Deposit	01/30/2023			Deposit	√	767.00	
Deposit	01/30/2023			Deposit	√	16,346.00	
Deposit	01/31/2023			Interest	√	59.03	
Deposit	01/31/2023			Deposit	√	104.00	
Deposit	01/31/2023			Deposit	√	565.00	
Deposit	01/31/2023			Deposit	√	2,803.00	
Total Deposits and Credits							49,940.03
Total Cleared Transactions							-13,803.16
Cleared Balance							194,575.14
<b>Uncleared Transactions</b>							
<b>Checks and Payments - 9 items</b>							
Check	12/15/2022	6477	Hi-Tech Electric	Refund - PE22-06-647 (job canceled)		-60.00	
Check	12/15/2022	6476	McFanin Electric	Refund - PE21-07-303 (over charged)		-5.00	
Bill Pmt -Check	01/05/2023	6500	Bear Priest	(Z20) 12/01-12/31/22 (5 hrs) & (Z19) 12/01-12/31/22 (1 hr + (1) ZCP)		-405.00	
Liability Check	01/26/2023	6534	State of Michigan/Withhold	Jan 2023		-908.94	
Bill Pmt -Check	01/26/2023	6526	Butch Hayes/State Approved Insp Srvs	01/15-07/21/23 (5 Mech / 8 Plumb Inspections + Plan Review)		-750.00	
Bill Pmt -Check	01/26/2023	6529	Great America Financial	toshiba copier & 2022 Kalamazoo Township Winter Property Tax		-492.01	
Bill Pmt -Check	01/26/2023	6527	Charter Comm	01/20-02/19/23		-209.97	
Bill Pmt -Check	01/26/2023	6530	Molly Maid	office cleaning: 01/20/23		-120.00	
Bill Pmt -Check	01/26/2023	6533	Zemlick	stamp - Permit #		-21.95	
Total Checks and Payments							-2,972.87
<b>Deposits and Credits - 4 items</b>							
Deposit	01/27/2023			Deposit ID # 128464982		255.00	
Deposit	01/30/2023			Deposit ID # 128639455		56.00	
Deposit	01/31/2023			Deposit ID # 128705143		125.00	
Deposit	01/31/2023			Deposit ID # 128722002		130.00	
Total Deposits and Credits							566.00
Total Uncleared Transactions							-2,406.87
Register Balance as of 01/31/2023							192,168.27
<b>New Transactions</b>							
<b>Checks and Payments - 14 items</b>							
Liability Check	02/01/2023	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/29/23)		-3,062.00	
Liability Check	02/01/2023	ACH	Great-West	Payroll (W/E 01/29/23)		-626.20	
Liability Check	02/01/2023	ACH	Great-West	Payroll (W/E 01/29/23)		-200.00	
Bill Pmt -Check	02/02/2023	6538	Doug Scott	01/22-01/28/23 (34 Inspections + (3) Plan Reviews)		-1,950.00	

**Kalamazoo Area Building Authority**  
**Reconciliation Detail**  
**1050 - Checking (Primary) / SMBT, Period Ending 01/31/2023**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	02/02/2023	6543	Terry Thatcher/MP Services	01/22-01/28/23 (8 Mech / 6 Plumb Inspections)		-700.00	
Bill Pmt -Check	02/02/2023	6542	Scott Paddock	01/22-01/28/23 (12 Inspections + Plan Review)		-650.00	
Bill Pmt -Check	02/02/2023	6540	JM Lawn Maintenance	plowing: 01/23, 01/24, 01/25, 01/26, 01/27 & 01/29		-606.00	
Bill Pmt -Check	02/02/2023	6536	Butch Hayes/State Approved Insp Srvs	01/22-01/28/23 (4 Mech / 5 Plumb Inspections) & Plan Review - 3800 Gull Road		-550.00	
Bill Pmt -Check	02/02/2023	6537	Consumers Energy	12/22/22-01/23/23		-531.45	
Check	02/02/2023	6544	Alwine, Michael R	Reimbursement - Phone (73.55) & Mileage (311.13)		-384.68	
Bill Pmt -Check	02/02/2023	6535	Bear Priest	(Z20) 01/01-01/31/23 2.5 hrs + (1) ZCP) & (Z19) 01/01-01/31/23 (2.5 hrs + (1) ZCP)		-375.00	
Bill Pmt -Check	02/02/2023	6539	Graybar Financial Services	phone rental		-198.83	
Bill Pmt -Check	02/02/2023	6541	Republic Services	02/01-02/28/23		-56.38	
Check	02/06/2023	6545	Roy, Stephen A	Reimbursement - Mileage (611.77) & Phone (111.85)		-723.62	
Total Checks and Payments							-10,614.16
<b>Deposits and Credits - 17 items</b>							
Paycheck	02/01/2023	DD30709	Cassidy, Penny M	Direct Deposit		0.00	
Paycheck	02/01/2023	DD30710	Feist, Erin L	Direct Deposit		0.00	
Paycheck	02/01/2023	DD30707	Alwine, Michael R	Direct Deposit		0.00	
Paycheck	02/01/2023	DD30711	Roy, Stephen A	Direct Deposit		0.00	
Paycheck	02/01/2023	DD30708	Bellisle, Mary L	Direct Deposit		0.00	
Deposit	02/01/2023			Deposit ID # 128778907		126.00	
Deposit	02/01/2023			Deposit ID 3 128792133		250.00	
Deposit	02/01/2023			Deposit ID # 128778708		343.00	
Deposit	02/02/2023			Deposit ID # 128855091		160.00	
Deposit	02/02/2023			Deposit ID # 128856095		161.00	
Deposit	02/03/2023			Deposit ID # 128953383		104.00	
Deposit	02/03/2023			Deposit ID # 128941942		110.00	
Deposit	02/03/2023			Deposit ID # 128938817		162.00	
Deposit	02/03/2023			Deposit ID # 128957550		220.00	
Deposit	02/06/2023			Deposit		104.00	
Deposit	02/06/2023			Deposit		875.00	
Deposit	02/27/2023			Deposit - Cash		176.00	
Total Deposits and Credits							2,791.00
Total New Transactions							-7,823.16
<b>Ending Balance</b>							<b>184,345.11</b>

**Kalamazoo Area Building Authority**  
**Profit & Loss Prev Year Comparison**  
**January 2023**

02/16/23

Accrual Basis

	Jan 23	Jan 22	% Change
<b>Income</b>			
4010 · Building Permits	30,547.00	11,827.00	158.3%
4015 · Special Permits	455.00	500.00	-9.0%
4020 · Electrical Permits	5,791.00	14,640.00	-60.4%
4030 · Mechanical Permits	8,233.00	17,124.90	-51.9%
4040 · Plumbing Permits	3,398.00	2,144.00	58.5%
4100 · Zoning Administration	411.25	636.25	-35.4%
4600 · Investment Income	71.78	8.10	786.2%
<b>Total Income</b>	<b>48,907.03</b>	<b>46,880.25</b>	<b>4.3%</b>
<b>Expense</b>			
6200 · Bank Fees	45.00	115.00	-60.9%
<b>6500 · Payroll Expenses</b>			
6501 · Salary - Building Official	3,640.31	3,437.50	5.9%
6503 · Salary - Building Inspector	2,912.25	2,750.00	5.9%
6505 · Wages - Administrative	4,241.60	3,468.62	22.3%
6510 · Payroll Taxes	1,622.91	1,454.19	11.6%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%
6512 · 401A (KABA)	1,218.21	1,140.54	6.8%
6513 · Health Insurance	10,194.48	9,426.77	8.1%
<b>Total 6500 · Payroll Expenses</b>	<b>24,201.22</b>	<b>22,049.08</b>	<b>9.8%</b>
6700 · Insurance - General	1,004.03	964.58	4.1%
6800 · Legal Fees	0.00	420.00	-100.0%
6810 · Computer Support (External)	7,494.97	7,490.86	0.1%
6820 · Accounting Services	1,166.25	314.00	271.4%
7100 · Office Equipment	769.71	527.73	45.9%
7110 · Office Supplies	137.12	71.16	92.7%
7115 · Postage	374.40	26.57	1,309.1%
7125 · Computer (Hardware/Software)	2,540.97	2,688.07	-5.5%
7420 · Lawn Care/Snow Removal	606.00	585.00	3.6%
7450 · Maintenance & Repairs - Office	240.00	74.85	220.6%
7500 · Utilities	531.45	428.45	24.0%
7550 · Trash Removal	59.34	50.70	17.0%
7600 · Security (Office)	90.00	79.90	12.6%
7610 · Telephone - Office	284.53	665.91	-57.3%
7611 · Telephone - Cellular	185.40	195.82	-5.3%
7711 · Contracted Electrical Inspector	5,300.00	4,450.00	19.1%
7712 · Contracted Mechanical Inspector	4,750.00	4,050.00	17.3%
7713 · Contracted Plumbing Inspector	2,650.00	2,300.00	15.2%
7715 · Contracted Zoning Administrator	375.00	555.00	-32.4%
7721 · Plan Review - Electrical	600.00	350.00	71.4%
7722 · Plan Review - Mechanical	150.00	1,900.00	-92.1%
7723 · Plan Review - Plumbing	100.00	0.00	100.0%
7800 · Mileage Reimbursement	922.90	723.06	27.6%
7830 · Interest Expense	610.87	796.80	-23.3%
<b>Total Expense</b>	<b>55,189.16</b>	<b>51,872.54</b>	<b>6.4%</b>
<b>Net Income</b>	<b>-6,282.13</b>	<b>-4,992.29</b>	<b>-25.8%</b>

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02/16/23

Accrual Basis

**Kalamazoo Area Building Authority**  
**Profit & Loss Prev Year Comparison**  
**January 2023**

	Jan 23	Jan 22	% Change
<b>Income</b>			
4010 · Building Permits	30,547.00	11,827.00	158.3%
4015 · Special Permits	455.00	500.00	-9.0%
4020 · Electrical Permits	5,791.00	14,640.00	-60.4%
4030 · Mechanical Permits	8,233.00	17,124.90	-51.9%
4040 · Plumbing Permits	3,398.00	2,144.00	58.5%
4100 · Zoning Administration	411.25	636.25	-35.4%
4600 · Investment Income	71.78	8.10	786.2%
<b>Total Income</b>	<b>48,907.03</b>	<b>46,880.25</b>	<b>4.3%</b>
<b>Expense</b>			
6200 · Bank Fees	45.00	115.00	-60.9%
6500 · Payroll Expenses			
6501 · Salary - Building Official	3,640.31	3,437.50	5.9%
6503 · Salary - Building Inspector	2,912.25	2,750.00	5.9%
6505 · Wages - Administrative	4,241.60	3,468.62	22.3%
6510 · Payroll Taxes	1,622.91	1,454.19	11.6%
6511 · LTD / STD / AD&D / Life	371.46	371.46	0.0%
6512 · 401A (KABA)	1,218.21	1,140.54	6.8%
6513 · Health Insurance	10,194.48	9,426.77	8.1%
<b>Total 6500 · Payroll Expenses</b>	<b>24,201.22</b>	<b>22,049.08</b>	<b>9.8%</b>
6700 · Insurance - General	1,004.03	964.58	4.1%
6800 · Legal Fees	0.00	420.00	-100.0%
6810 · Computer Support (External)	7,494.97	7,490.86	0.1%
6820 · Accounting Services	1,166.25	314.00	271.4%
7100 · Office Equipment	769.71	527.73	45.9%
7110 · Office Supplies	137.12	71.16	92.7%
7115 · Postage	374.40	26.57	1,309.1%
7125 · Computer (Hardware/Software)	2,540.97	2,688.07	-5.5%
7420 · Lawn Care/Snow Removal	606.00	585.00	3.6%
7450 · Maintenance & Repairs - Office	240.00	74.85	220.6%
7500 · Utilities	531.45	428.45	24.0%
7550 · Trash Removal	59.34	50.70	17.0%
7600 · Security (Office)	90.00	79.90	12.6%
7610 · Telephone - Office	284.53	665.91	-57.3%
7611 · Telephone - Cellular	185.40	195.82	-5.3%
7711 · Contracted Electrical Inspector	5,300.00	4,450.00	19.1%
7712 · Contracted Mechanical Inspector	4,750.00	4,050.00	17.3%
7713 · Contracted Plumbing Inspector	2,650.00	2,300.00	15.2%
7715 · Contracted Zoning Administrator	375.00	555.00	-32.4%
7721 · Plan Review - Electrical	600.00	350.00	71.4%
7722 · Plan Review - Mechanical	150.00	1,900.00	-92.1%
7723 · Plan Review - Plumbing	100.00	0.00	100.0%
7800 · Mileage Reimbursement	922.90	723.06	27.6%
7830 · Interest Expense	610.87	796.80	-23.3%
<b>Total Expense</b>	<b>55,189.16</b>	<b>51,872.54</b>	<b>6.4%</b>
<b>Net Income</b>	<b>-6,282.13</b>	<b>-4,992.29</b>	<b>-25.8%</b>

## Kalamazoo Area Building Authority Profit & Loss Budget Performance

January 2023

	Jan 23	Budget	% of Budget	Jan 23	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
4010 · Building Permits	30,547.00	19,524.00	156.5%	30,547.00	19,524.00	156.5%	330,489.00
4015 · Special Permits	455.00	330.00	137.9%	455.00	330.00	137.9%	8,121.00
4020 · Electrical Permits	5,791.00	9,587.00	60.4%	5,791.00	9,587.00	60.4%	115,882.00
4030 · Mechanical Permits	8,233.00	11,445.00	71.9%	8,233.00	11,445.00	71.9%	130,578.00
4040 · Plumbing Permits	3,398.00	4,646.00	73.1%	3,398.00	4,646.00	73.1%	61,051.00
4100 · Zoning Administration	411.25			411.25			
4600 · Investment Income	71.78	10.00	717.8%	71.78	10.00	717.8%	120.00
<b>Total Income</b>	<b>48,907.03</b>	<b>45,542.00</b>	<b>107.4%</b>	<b>48,907.03</b>	<b>45,542.00</b>	<b>107.4%</b>	<b>646,241.00</b>
<b>Expense</b>							
6010 · Advertising and Marketing	0.00	100.00	0.0%	0.00	100.00	0.0%	2,000.00
6200 · Bank Fees	45.00	45.00	100.0%	45.00	45.00	100.0%	890.00
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	720.00
6500 · Payroll Expenses							
6501 · Salary - Building Official	3,640.31	7,280.63	50.0%	3,640.31	7,280.63	50.0%	94,648.18
6503 · Salary - Building Inspector	2,912.25	5,824.50	50.0%	2,912.25	5,824.50	50.0%	75,718.50
6505 · Wages - Administrative	4,241.60	9,602.17	44.2%	4,241.60	9,602.17	44.2%	124,828.20
6510 · Payroll Taxes	1,622.91	1,767.97	91.8%	1,622.91	1,767.97	91.8%	23,052.42
6511 · LTD / STD / AD&D / Life	371.46	371.17	100.1%	371.46	371.17	100.1%	4,454.04
6512 · 401A (KABA)	1,218.21	1,252.44	97.3%	1,218.21	1,252.44	97.3%	16,281.77
6513 · Health Insurance	10,194.48	10,396.17	98.1%	10,194.48	10,396.17	98.1%	56,354.11
<b>Total 6500 · Payroll Expenses</b>	<b>24,201.22</b>	<b>36,495.05</b>	<b>66.3%</b>	<b>24,201.22</b>	<b>36,495.05</b>	<b>66.3%</b>	<b>395,337.22</b>
6700 · Insurance - General	1,004.03	1,003.25	100.1%	1,004.03	1,003.25	100.1%	13,254.25
6800 · Legal Fees	0.00	525.00	0.0%	0.00	525.00	0.0%	12,000.00
6810 · Computer Support (External)	7,494.97	7,890.00	95.0%	7,494.97	7,890.00	95.0%	12,550.00
6820 · Accounting Services	1,166.25	857.50	136.0%	1,166.25	857.50	136.0%	14,984.50
7100 · Office Equipment	769.71	769.71	100.0%	769.71	769.71	100.0%	5,867.00
7110 · Office Supplies	137.12	250.00	54.8%	137.12	250.00	54.8%	3,000.00
7115 · Postage	374.40	325.00	115.2%	374.40	325.00	115.2%	1,950.00
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	80.00
7125 · Computer (Hardware/Software)	2,540.97	2,150.00	118.2%	2,540.97	2,150.00	118.2%	6,806.00
7130 · Resource Materials	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
7400 · Rent/Lease Expense	0.00	1,600.00	0.0%	0.00	1,600.00	0.0%	19,200.00
7420 · Lawn Care/Snow Removal	606.00	600.00	101.0%	606.00	600.00	101.0%	3,945.00
7450 · Maintenance & Repairs - Office	240.00	240.00	100.0%	240.00	240.00	100.0%	13,120.00
7500 · Utilities	531.45	325.00	163.5%	531.45	325.00	163.5%	4,300.00
7550 · Trash Removal	59.34	65.00	91.3%	59.34	65.00	91.3%	780.00
7600 · Security (Office)	90.00	90.00	100.0%	90.00	90.00	100.0%	540.00
7610 · Telephone - Office	284.53	300.00	94.8%	284.53	300.00	94.8%	3,600.00
7611 · Telephone - Cellular	185.40	200.00	92.7%	185.40	200.00	92.7%	2,400.00
7700 · Building Board of Appeals	0.00	0.00	0.0%	0.00	0.00	0.0%	375.00
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	900.00
7710 · Contracted Building Inspector	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
7711 · Contracted Electrical Inspector	5,300.00	3,830.00	138.4%	5,300.00	3,830.00	138.4%	53,400.00
7712 · Contracted Mechanical Inspector	4,750.00	3,627.00	131.0%	4,750.00	3,627.00	131.0%	45,600.00
7713 · Contracted Plumbing Inspector	2,650.00	1,976.00	134.1%	2,650.00	1,976.00	134.1%	31,200.00
7715 · Contracted Zoning Administrator	375.00			375.00			
7721 · Plan Review - Electrical	600.00			600.00			
7722 · Plan Review - Mechanical	150.00			150.00			
7723 · Plan Review - Plumbing	100.00			100.00			
7800 · Mileage Reimbursement	922.90	1,122.00	82.3%	922.90	1,122.00	82.3%	13,664.00
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	1,600.00
7830 · Interest Expense	610.87			610.87			
7920 · Capital Outlay	0.00	0.00	0.0%	0.00	0.00	0.0%	7,000.00
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
<b>Total Expense</b>	<b>55,189.16</b>	<b>64,385.51</b>	<b>85.7%</b>	<b>55,189.16</b>	<b>64,385.51</b>	<b>85.7%</b>	<b>679,062.97</b>
<b>Net Income</b>	<b>-6,282.13</b>	<b>-18,843.51</b>	<b>33.3%</b>	<b>-6,282.13</b>	<b>-18,843.51</b>	<b>33.3%</b>	<b>-32,821.97</b>

**Kalamazoo Area Building Authority**  
**Balance Sheet**  
 As of January 31, 2023

	Jan 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Cash on Hand (Cash Bags)	450.00
1050 · Checking (Primary) / SMBT	192,168.27
1060 · Checking (Reserves) / CCU	100,089.35
1065 · Savings / CCU	25.00
<b>Total Checking/Savings</b>	292,732.62
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	356.25
<b>Total Accounts Receivable</b>	356.25
<b>Other Current Assets</b>	
1400 · Prepaid Items	5,112.95
<b>Total Other Current Assets</b>	5,112.95
<b>Total Current Assets</b>	298,201.82
<b>Other Assets</b>	
1600 · Accumulated Depreciation	-53,532.72
1900 · Capital Assets	231,006.20
<b>Total Other Assets</b>	177,473.48
<b>TOTAL ASSETS</b>	<b>475,675.30</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	13,535.29
<b>Total Accounts Payable</b>	13,535.29
<b>Credit Cards</b>	
2010 · CCU - Mastercard	369.44
<b>Total Credit Cards</b>	369.44
<b>Other Current Liabilities</b>	
2070 · Notes Payable - SMBT	106,846.91
2100 · Accrued Items	517.66
2110 · Direct Deposit Liabilities	-8,344.97
2300 · Accounts Payables / ADJ	2,342.38
<b>Total Other Current Liabilities</b>	101,361.98
<b>Total Current Liabilities</b>	115,266.71
<b>Total Liabilities</b>	115,266.71
<b>Equity</b>	
3010 · Net Position	366,690.72
Net Income	-6,282.13
<b>Total Equity</b>	360,408.59
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>475,675.30</b>



**2023 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF JANUARY 2023**

<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	16	\$ 7,744
COMSTOCK	ELECTRICAL	19	\$ 2,920
COMSTOCK	MECHANICAL	17	\$ 2,655
COMSTOCK	PLUMBING	9	\$ 1,060
COMSTOCK	SPECIAL - JURISDICTION	0	\$ -
COMSTOCK	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL COMSTOCK</b>		<b>61</b>	<b>\$ 14,379</b>
KALAMAZOO	BUILDING	7	\$ 19,944
KALAMAZOO	ELECTRICAL	9	\$ 1,280
KALAMAZOO	MECHANICAL	19	\$ 2,588
KALAMAZOO	PLUMBING	7	\$ 1,061
KALAMAZOO	SPECIAL - JURISDICTION	2	\$ 200
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL KALAMAZOO</b>		<b>45</b>	<b>\$ 25,128</b>
PARCHMENT	BUILDING	3	\$ 528
PARCHMENT	ELECTRICAL	2	\$ 386
PARCHMENT	MECHANICAL	0	\$ -
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	0	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PARCHMENT</b>		<b>5</b>	<b>\$ 914</b>
PINE GROVE	BUILDING	0	\$ -
PINE GROVE	ELECTRICAL	0	\$ -
PINE GROVE	MECHANICAL	2	\$ 270
PINE GROVE	PLUMBING	1	\$ 276
PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>3</b>	<b>\$ 546</b>
RICHLAND	BUILDING	5	\$ 2,037
RICHLAND	ELECTRICAL	6	\$ 1,052
RICHLAND	MECHANICAL	14	\$ 2,535
RICHLAND	PLUMBING	4	\$ 796
RICHLAND	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND</b>		<b>30</b>	<b>\$ 6,520</b>
RICHLAND VILLAGE	BUILDING	2	\$ 352
RICHLAND VILLAGE	ELECTRICAL	1	\$ 207
RICHLAND VILLAGE	MECHANICAL	1	\$ 160
RICHLAND VILLAGE	PLUMBING	1	\$ 105
RICHLAND VILLAGE	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>6</b>	<b>\$ 924</b>
<b>TOTAL</b>		<b>150</b>	<b>\$ 48,411.00</b>

<b>REVENUE</b>	<b>REVENUE</b>
<b>JANUARY 2022</b>	<b>% PREV YEAR MONTH</b>
<b>\$ 45,738</b>	<b>105.8%</b>

<b>PERMITS</b>	<b>PERMITS</b>
<b>JANUARY 2022</b>	<b>% 2021 - YTD</b>
<b>176</b>	<b>85.2%</b>





**2023 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: JANUARY 2023**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	16	\$ 7,744
COMSTOCK	ELECTRICAL	19	\$ 2,920
COMSTOCK	MECHANICAL	17	\$ 2,655
COMSTOCK	PLUMBING	9	\$ 1,060
COMSTOCK	SPECIAL - JURISDICTION	0	\$ -
COMSTOCK	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL COMSTOCK</b>		<b>61</b>	<b>\$ 14,379</b>
KALAMAZOO	BUILDING	7	\$ 19,944
KALAMAZOO	ELECTRICAL	9	\$ 1,280
KALAMAZOO	MECHANICAL	19	\$ 2,588
KALAMAZOO	PLUMBING	7	\$ 1,061
KALAMAZOO	SPECIAL - JURISDICTION	2	\$ 200
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL KALAMAZOO</b>		<b>45</b>	<b>\$ 25,128</b>
PARCHMENT	BUILDING	3	\$ 528
PARCHMENT	ELECTRICAL	2	\$ 386
PARCHMENT	MECHANICAL	0	\$ -
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	0	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PARCHMENT</b>		<b>5</b>	<b>\$ 914</b>
PINE GROVE	BUILDING	0	\$ -
PINE GROVE	ELECTRICAL	0	\$ -
PINE GROVE	MECHANICAL	2	\$ 270
PINE GROVE	PLUMBING	1	\$ 276
PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>3</b>	<b>\$ 546</b>
RICHLAND	BUILDING	5	\$ 2,037
RICHLAND	ELECTRICAL	6	\$ 1,052
RICHLAND	MECHANICAL	14	\$ 2,535
RICHLAND	PLUMBING	4	\$ 796
RICHLAND	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND</b>		<b>30</b>	<b>\$ 6,520</b>
RICHLAND VILLAGE	BUILDING	2	\$ 352
RICHLAND VILLAGE	ELECTRICAL	1	\$ 207
RICHLAND VILLAGE	MECHANICAL	1	\$ 160
RICHLAND VILLAGE	PLUMBING	1	\$ 105
RICHLAND VILLAGE	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>6</b>	<b>\$ 924</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>150</b>	<b>48,411.00</b>

REVENUE	REVENUE
YTD - JANUARY 2022	% 2022 - YTD
<b>\$ 45,738</b>	<b>105.8%</b>

REVENUE
% 2023 YTD BUDGET
<b>90.00%</b>

PERMITS	PERMITS
YTD - JANUARY 2022	% 2022 - YTD
<b>176</b>	<b>85.2%</b>

2023 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
150	\$ 48,411		JAN
-	\$ -		FEB
-	\$ -		MAR
-	\$ -		APR
-	\$ -		MAY
-	\$ -		JUN
-	\$ -		JUL
-	\$ -		AUG
-	\$ -		SEP
-	\$ -		OCT
-	\$ -		NOV
-	\$ -		DEC
<b>150</b>	<b>\$ 48,411</b>		<b>2022</b>

# BUILDING REPORT

**JANUARY 2023**

## **Residential / Commercial Building Permits and Construction Values**

- A. Total Number of Commercial & Agricultural Permits Issued – 4
- B. Total Construction Value for Commercial & Agricultural Permits - \$3,205,752
- C. Total Number of New Residential Construction Permits Issued – 6
- D. Total Construction Value for New Residential Permits – \$1,275,265
- E. Total Number of All Other Residential Permits Issued – 23
- F. Total Construction Value for All Other Residential Permits – \$40,700

## **Revenue / Permit Summary YTD**

- A. Total KABA Revenue in January 2023 - \$48,411 vs. Total KABA Revenue in January 2022 - \$45,738. **This is an increase of 5.8%.**
- B. Total Number of Permits Issued in January 2023 – 150 vs. Total Number of Permits issued in January 2022 – 176. **There is a decrease of 14.8%.**
- C. Total KABA YTD Revenue in January 2023 - \$48,411 vs. Total KABA YTD Revenue in January 2022 - \$45,738. **This is an increase of 5.8%.**
- D. Total Number of Permits Issued YTD 2023 – 150 vs. Total Number of Permits Issued this time in 2022 – 176. **This is a decrease of 14.8%.**
- E. The January 2023 Revenue of \$48,411 is **89.9%** of the forecast for January YTD 2023 Revenue (\$53,853.42).
- F. The YTD 2023 Revenue of \$48,411 is **7.5%** of the forecast for the entire 2023 Projected Budget of \$646,241.

# Monthly Building Permits Issued

02/01/2023

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB22-03-562	9968 W GULL LAKE DR	16' X 32' inground swimming pool with	Dale Traister	01/18/2023	0.00	\$155.00
PB22-06-578	3025 RAVINE RD	New 35,000 s.f. mixed occupancy one	Cornerstone Construction Managem	01/11/2023	3,205,752.00	\$18,913.00
PB22-07-587	1801 S 35TH ST	New 2065 S.F. 1 story, 3 bed, 2 bath	Allen Edwin Homes	01/09/2023	170,526.00	\$1,006.00
PB22-07-588	6201 ORMADA DR	Install 18 panel roof mounted solar array	National Solar Service	01/03/2023	0.00	\$104.00
PB22-19-579	8776 E D AVE	Repair front porch and roof damage from	Blue Line Remodeling & Constructio	01/03/2023	0.00	\$176.00
PB23-03-002	10732 E DE AVE	Finish 914 s.f. of existing basement to	Jeffrey Michael LLC	01/10/2023	0.00	\$176.00
PB23-03-016	8106 GULL RD	Completion of work begun under permit	ASH, TERRI	01/12/2023	0.00	\$223.00
PB23-03-023	7153 N SPRINKLE RD	New post frame 24' x 40' detached	FBi Buildings	01/19/2023	16,560.00	\$176.00
PB23-03-037	8315 W STURTEVANT AV.	New 2 story 1814 s.f. 4 bed, 2.5 bath	Allen Edwin Homes	01/31/2023	221,694.00	\$1,307.00
PB23-06-004	1503 TURWILL LN	Install a roof mounted, 4.95 KW, 11 panel,	Revolution Solar	01/23/2023	23,060.00	\$104.00
PB23-06-005	312 S LAUDERDALE DR	Return original attached garage back to 2	BURNHAM, DAVID J. & MARCEI	01/05/2023	0.00	\$176.00
PB23-06-007	3413 E MICHIGAN AVE	Install helical pier foundation supports per	Acculevel Inc.	01/05/2023	0.00	\$176.00
PB23-06-025	3634 MARKET ST	Roofing repairs and structural flooring	Miland Company Builders	01/20/2023	0.00	\$176.00
PB23-06-027	2444 HILLSDALE AVE	Remove overhead door in detached	CRIPPS, JAMES M. & PYLE, JACC	01/20/2023	0.00	\$176.00
PB23-06-033	3429 IROQUOIS TRL	Remodel existing 2nd story, strip to bare	Mulder Glass Inc	01/26/2023	0.00	\$223.00
PB23-07-001	1281 MERRY BROOK ST	REMOVE GARAGE ENTRY DOOR,	Advantage Roofing & Exteriors Inc	01/03/2023	0.00	\$176.00
PB23-07-009	177 WINTERBURN ST	Demolish and remove existing single	PELTON LAURA E TRUSTEE	01/06/2023	0.00	\$155.00
PB23-07-011	1801 S 35TH ST	New 1820 s/f two story home with 4	Allen Edwin Homes	01/24/2023	220,425.00	\$1,301.00
PB23-07-012	1801 S 35TH ST	New 1836 s/f two story home with 4	Allen Edwin Homes	01/24/2023	224,189.00	\$1,323.00
PB23-07-013	1801 S 35TH ST	New 1820 s/f two story home with 4	Allen Edwin Homes	01/24/2023	220,425.00	\$1,301.00
PB23-07-014	146 GRANDVIEW ST	Finish approx. 1100 s.f. of existing	HEWITT-SMITH TANYA &	01/12/2023	0.00	\$176.00
PB23-07-015	5900 GULL RD	Install wall signs and three canopies per	Signworks Melvin Roberts	01/12/2023	0.00	\$176.00
PB23-07-017	5593 ELECTRA ST	14' x 10' addition to existing garage, 12' x	PRESSLEY DAVID & JASON	01/17/2023	0.00	\$223.00
PB23-07-020	2284 S 35TH ST	Reconfigure existing floor plan of 2	Capstone Home Improvement	01/18/2023	0.00	\$176.00
PB23-07-026	7081 E KILGORE RD	Install 20 panel ground mounted solar	Revolution Solar	01/23/2023	0.00	\$104.00
PB23-07-028	5731 E H AVE	Demolish vehicle damaged detached	DALLY JAMES E	01/19/2023	0.00	\$78.00
PB23-07-036	1801 S 35TH ST	New 1800 s.f. 2 story 4 bed, 2.5 bath	Allen Edwin Homes	01/31/2023	218,006.00	\$1,286.00
PB23-07-039	5100 E ML AVE	New non illuminated monument sign per	Sign Art, Inc.	01/30/2023	0.00	\$104.00

PB23-07-044	6262 TWILIGHT AVE	Completion of fire restoration work begun	CARPENTER JODY L	01/26/2023	0.00	\$55.00
PB23-18-003	120 GLENDALE BLVD	Re-roof home and install new roof decking	Advantage Roofing & Exteriors Inc	01/05/2023	0.00	\$176.00
PB23-18-010	415 GLENDALE BLVD	Construct 6' x 12' deck over existing	RHS General Contractor LLC	01/10/2023	1,080.00	\$176.00
PB23-18-021	409 PARCHMOUNT	Kitchen and dining room remodel, change	Keith LaLone Contracting	01/13/2023	0.00	\$176.00
PB23-19-022	9010 E D AVE	Add partition walls to create 2 offices and	Hawks Hollow Builders	01/13/2023	0.00	\$176.00

**Number of Permits:** 33

**Total Billed:** \$30,605.00

**Total Construction Value**

**\$4,521,717.00**

Population: All Records

Permit.DateIssued in <Previous month> [01/01/23 - 01/31/23]

AND

Permit.PermitType = Building

# Monthly Trade Permits Issued

02/01/2023

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<b><u>Electrical</u></b>					
PE22-03-698	6195 OATMAN DR	EV plug	GR Electric	01/03/2023	\$114.00
PE22-06-699	4112 WALDORF ST	Service upgrade, hardwire smoke/CO detectors, new 240	Childs Electric Company	01/05/2023	\$175.00
PE22-07-697	6201 ORMADA DR	Roof mounted solar array	National Solar Service	01/03/2023	\$106.00
PE22-07-700	2988 N 30TH ST	Car charger outlet	Hi-Tech Electric	01/04/2023	\$114.00
PE23-03-014	6089 MEDINAH LN	New home	Kusmack Electric	01/23/2023	\$318.00
PE23-03-015	6142 HIDDEN LAKE CIR	Elevator addition	Esper Electric	01/17/2023	\$181.00
PE23-03-016	10732 E DE AVE	Basement finish	Southwest Electric LLC	01/17/2023	\$182.00
PE23-03-030	10002 E DE AVE	Electrical for pole barnER#1065757997	Jason Fitch	01/25/2023	\$126.00
PE23-03-031	9818 N 32ND ST	Wiring pole barn	ROC Electric LLC	01/25/2023	\$131.00
PE23-06-001	1110 FLETCHER AVE	Add new circuits in kitchen	Lamplighter Electric	01/03/2023	\$171.00
PE23-06-003	3422 Country View	Add power and lighting circuit to garage	Martell Electric	01/06/2023	\$117.00
PE23-06-004	3410 LAKE ST	Replace existing wall sing and connect 6 ft from last	Burkett Signs Inc.	01/06/2023	\$110.00
PE23-06-005	3908 GRAND PRAIRIE RD	Upgrading service	Southwest Electric LLC	01/09/2023	\$110.00
PE23-06-007	1104 CHICAGO AVE	Upgrade Service and run 2 new dedicated circuits to	Young Electric	01/09/2023	\$120.00
PE23-06-019	1503 TURWILL LN	Solar array	Revolution Solar	01/23/2023	\$116.00
PE23-06-020	1521 GULL	Remodel 28 existing in-patient restrooms, 1-N	Ibid County Electric	01/23/2023	\$255.00
PE23-06-021	3742 PHILLIPS ST	Relocate AC disconnect	Service Professor	01/19/2023	\$106.00
PE23-07-002	7987 E H AVE	Install Generator	Steensma Lawn & Power	01/03/2023	\$115.00
PE23-07-006	9456 SUMAC AVE	Install generator	Steensma Lawn & Power	01/09/2023	\$115.00
PE23-07-008	146 GRANDVIEW ST	Partial basement finsih	HEWITT-SMITH TANYA &	01/12/2023	\$188.00
PE23-07-009	5900 GULL RD	New signage for Arby's: wall sign, channel letters,	Signworks Melvin Roberts	01/12/2023	\$160.00
PE23-07-010	9950 E MICHIGAN AVE	Add circuitTrench must be uncovered for underground	Hi-Tech Electric	01/12/2023	\$205.00
PE23-07-011	5242 GULL RD	Fire alarm system	EPS (Grand Rapids)	01/18/2023	\$365.00
PE23-07-012	5593 ELECTRA ST	Reconnect panel and installed new outlet and light	PRESSLEY DAVID & JASON	01/17/2023	\$166.00
PE23-07-013	5669 E CORK ST	Generator & ATS install	High Point Electric	01/12/2023	\$191.00
PE23-07-017	136 SHIRLEY DR	Bring electric up to code and upgrade to 100 amp, 50 ft of	Dan Wood Co	01/17/2023	\$116.00
PE23-07-022	5876 KING HWY	New dedicated circuit for vent hood	JG Services Company LLC	01/19/2023	\$105.00
PE23-07-023	7081 E KILGORE RD	Ground Solar array	Revolution Solar	01/23/2023	\$171.00
PE23-07-025	102 N 30th St Lot 14	Mobile home set (New)	Chapple Electric	01/24/2023	\$116.00
PE23-07-026	102 N 30th St Lot 24	Mobile home set (Used)	Chapple Electric	01/24/2023	\$116.00
PE23-07-027	102 N 30th St Lot 4	Mobile home set (Used)	Chapple Electric	01/24/2023	\$116.00
PE23-07-028	102 N 30th St Lot 23	Mobile home set (Used)	Chapple Electric	01/24/2023	\$116.00

PE23-07-029	102 N 30th St Lot 16	Mobile home set (Used)	Chapple Electric	01/24/2023	\$116.00
PE23-07-032	5701 E CORK ST	Office addition	Donald D Cochran jr	01/26/2023	\$223.00
PE23-18-018	409 PARCHMOUNT	Kitchen and dining area remodel and service upgrade	Kolosar Electric	01/18/2023	\$261.00
PE23-18-033	415 GLENDALE BLVD	100 AMP service update	Sam & Sons	01/31/2023	\$125.00
PE23-19-024	9010 E D AVE	Electric remodel - Kellogg Community CU	Current Electric	01/23/2023	\$207.00

**Number of Permits:** 37

**Total Billed:** \$5,845.00

**Mechanical**

PM23-03-001	8106 GULL RD	New ductwork	ASH, TERRI	01/03/2023	\$285.00
PM23-03-003	8469 E STURTEVANT AVE	New home	B & A Mechanical	01/04/2023	\$245.00
PM23-03-005	5978 E F AVE	New home: LP tank set	Crystal Flash	01/05/2023	\$120.00
PM23-03-006	10475 HUCKLEBERRY LN	Furnace replacement	Vredevoogd Heating & Cooling	01/05/2023	\$130.00
PM23-03-014	9975 E M-89 HWY	Replace roof top unit	Rogers Refrigeration	01/09/2023	\$160.00
PM23-03-017	8449 E STURTEVANT AVE	New home	B & A Mechanical	01/10/2023	\$250.00
PM23-03-018	8407 W STURTEVANT AVE	New home	B & A Mechanical	01/10/2023	\$245.00
PM23-03-022	6153 MEDINAH LN	Gas fireplace	Hearth & Home Design Center	01/17/2023	\$180.00
PM23-03-023	6142 HIDDEN LAKE CIR	A/C installation	Nieboer Heating & Cooling	01/19/2023	\$130.00
PM23-03-025	6061 N 32ND ST	Furnace replacement	SGI Heating & Cooling	01/17/2023	\$130.00
PM23-03-028	6427 N SHORE CV	Install gas line for fireplaceAdded 01/18 - Installation of	Wood Brothers	01/17/2023	\$135.00
PM23-03-041	6444 N SPRINKLE RD	Replace furnace and humidifier	Vredevoogd Heating & Cooling	01/23/2023	\$140.00
PM23-03-049	7906 GULL RD	Furnace replacement	Suburban Heating & Air Conditionin	01/27/2023	\$130.00
PM23-03-051	8385 W STURTEVANT AVE	New Construction HVAC	A-1 Mechanical	01/30/2023	\$255.00
PM23-06-012	2016 N WESTNEDGE AVE	install new water heater	Dan Wood Co	01/09/2023	\$106.00
PM23-06-013	1912 MT OLIVET RD	Replace furnace	Vredevoogd Heating & Cooling	01/09/2023	\$130.00
PM23-06-016	441 CAMPBELL AVE	Replace water heater	Vredevoogd Heating & Cooling	01/09/2023	\$106.00
PM23-06-026	1709 NAZARETH RD	install boiler / hot water 12PSI	Service Professor	01/17/2023	\$130.00
PM23-06-027	4936 WESTON AVE	Replace furnace	Vredevoogd Heating & Cooling	01/17/2023	\$130.00
PM23-06-029	2921 NICHOLS RD	Water heater replacement	BYLER, JASON & JANINE	01/17/2023	\$106.00
PM23-06-031	148 CARBERRY HILL CT	Water heater replacement	Absolute Heating & Ventilation	01/18/2023	\$106.00
PM23-06-032	1323 NASSAU ST	Furnace, A/C & water heater replacement. Add an ERV.	Home Energy Solutions	01/19/2023	\$176.00
PM23-06-033	3742 PHILLIPS ST	Replace furnace and AC	Service Professor	01/19/2023	\$160.00
PM23-06-034	804 FLETCHER AVE	Replace water heater	Bel Aire Heating & Air	01/23/2023	\$106.00
PM23-06-035	1311 MANOR DR	Furnace & humidifier replacement	Service Professor	01/20/2023	\$140.00
PM23-06-036	921 N DARTMOUTH ST	Furnace replacement	Service Professor	01/20/2023	\$130.00
PM23-06-037	1335 CALHOUN ST	Water heater replacement	Dan Wood Co	01/20/2023	\$106.00
PM23-06-043	232 FALKIRK CT APT B	Replace water heater	Bel Aire Heating & Air	01/23/2023	\$106.00
PM23-06-045	517 FLETCHER AVE	Mini Split System install	BASSE, MAUREEN M. & DANIE	01/25/2023	\$130.00

PM23-06-046	1207 COOLIDGE AVE	Furnace, chimney liner, & AC replacement	Vredevoogd Heating & Cooling	01/26/2023	\$165.00
PM23-06-047	625 GAYLE AVE	New home	Home Energy Solutions	01/27/2023	\$255.00
PM23-06-053	4977 CYPRESS CREEK LAN	Replace furnace A/C and humidifier	Vredevoogd Heating & Cooling	01/30/2023	\$170.00
PM23-06-054	224 W WESTWOOD DR	Furnace replacement	Bel Aire Heating & Air	01/31/2023	\$130.00
PM23-07-002	7987 E H AVE	Install Generator	Steensma Lawn & Power	01/09/2023	\$135.00
PM23-07-004	6045 ABBEY ST	Water heater replacement	Vredevoogd Heating & Cooling	01/05/2023	\$106.00
PM23-07-007	5360 PERCY AVE	Water heater replacement	Vredevoogd Heating & Cooling	01/05/2023	\$106.00
PM23-07-008	5271 WYNN RD	Replace rooftop unit	Mall City Mechanical	01/09/2023	\$130.00
PM23-07-009	2519 HUNTERS RUN	new home	JP Heating & Air Conditioning Inc	01/09/2023	\$295.00
PM23-07-010	2539 HUNTERS RUN	new home	JP Heating & Air Conditioning Inc	01/09/2023	\$295.00
PM23-07-011	9456 SUMAC AVE	Install Generator	Steensma Lawn & Power	01/13/2023	\$135.00
PM23-07-015	4450 LANDING WAY	Replace furnace	Rogers Refrigeration	01/09/2023	\$130.00
PM23-07-019	136 GRANDVIEW ST	Furnace & AC replacement	Service Professor	01/12/2023	\$160.00
PM23-07-020	2995 CASPER ST	Furnace, AC, and water heater replacement	Seasonal Comfort	01/12/2023	\$166.00
PM23-07-021	7874 E MAIN ST	Boiler replacement: Hot water, 80 PSI	CTI Mechanical	01/23/2023	\$130.00
PM23-07-024	7158 SAGINAW DR	Replace water heater	Bel Aire Heating & Air	01/17/2023	\$106.00
PM23-07-038	64 OCOM ST	Furnace replacement	SGI Heating & Cooling	01/23/2023	\$130.00
PM23-07-039	4010 BROKEN RIDGE CIR	Replace furnace, AC, humidifer & water heater	Bel Aire Heating & Air	01/23/2023	\$176.00
PM23-07-040	5876 KING HWY	Install back shelf hood, duct, fire rating, and exhaust fan.	FEI LLC	01/23/2023	\$205.00
PM23-07-044	5801 E N AVE	Install 2 new sprinkler heads in office	Cofessco Fire Protection LLC	01/23/2023	\$120.00
PM23-07-048	5578 COMSTOCK AVE	Furnace replacement	Suburban Heating & Air Conditionin	01/27/2023	\$130.00
PM23-19-050	9291 BUNKERHILL DR	Furnace & heat pump replacement	Rogers Refrigeration	01/27/2023	\$160.00
PM23-20-042	26578 CR 388	Furnace replacement	Fleetwood's Mechanical Services Inc	01/23/2023	\$130.00
PM23-20-052	19042 E BRANDYWINE DR	Replace furnace and humidifier	Vredevoogd Heating & Cooling	01/30/2023	\$140.00

**Number of Permits:** 53

**Total Billed:** \$8,208.00

### Plumbing

PP22-06-314	3125 NICHOLS RD	Water heater replacement	RW LaPine Inc	01/10/2023	\$105.00
PP23-03-004	10732 E DE AVE	Basement finish	Portage Plumbing	01/10/2023	\$180.00
PP23-03-007	5782 N 31ST ST	Addition - bathroom	Petro Plumbing & Mechanical	01/13/2023	\$208.00
PP23-03-008	6089 MEDINAH LN	New home	Petro Plumbing & Mechanical	01/13/2023	\$303.00
PP23-03-022	8315 W STURTEVANT AVE	Sewer connection	Allen Edwin Homes	01/31/2023	\$105.00
PP23-06-003	517 FLETCHER AVE	2nd floor bath addition	DeLeeuw Plumbing	01/04/2023	\$173.00
PP23-06-009	1521 GULL	Renovation to 28 existing patient bathrooms on 1N	Mall City Mechanical	01/17/2023	\$363.00
PP23-06-011	2526 LAREDO ST	Replace shower valve	GALLAGHER, GORDON H.	01/18/2023	\$105.00
PP23-06-016	3617 CROYDEN AVE	Water heater replacement	Lakeshore Plumbing	01/20/2023	\$105.00
PP23-06-017	1019 COOPER AVE	Water heater replacement	Lakeshore Plumbing	01/20/2023	\$105.00

PP23-06-018	1329 PINEHURST BLVD	Water heater replacement	Lakeshore Plumbing	01/20/2023	\$105.00
PP23-07-002	1801 S 35TH ST	Sewer connectionAddress: 10315 Hatch Lane	Allen Edwin Homes	01/09/2023	\$105.00
PP23-07-005	102 N 30TH ST Lot 1	Mobile home set	Pro Plumbing Services	01/13/2023	\$110.00
PP23-07-006	146 GRANDVIEW ST	Partial basement finish	HEWITT-SMITH TANYA &	01/12/2023	\$165.00
PP23-07-010	6138 KING HWY	water heater replacement	Dale W Hubbard Inc	01/17/2023	\$105.00
PP23-07-012	1801 S 35TH ST	Sewer connectionADDRESS: 10345 Hatch Lane	Allen Edwin Homes	01/24/2023	\$105.00
PP23-07-013	1801 S 35TH ST	Sewer connectionADDRESS: 10335 Hatch Lane	Allen Edwin Homes	01/24/2023	\$105.00
PP23-07-014	1801 S 35TH ST	Sewer connectionADDRESS: 10305 Hatch Lane	Allen Edwin Homes	01/24/2023	\$105.00
PP23-07-019	3270 S 26TH ST	Underground plumbing in basement for future bath and	MILLER PAUL II & LORI	01/20/2023	\$155.00
PP23-07-021	1801 S 35TH ST	Sewer connection	Allen Edwin Homes	01/31/2023	\$105.00
PP23-19-023	8797 NELSON LN	Water heater replacement	Dale W Hubbard Inc	01/27/2023	\$105.00
PP23-20-020	21335 CR 653	ADA restrooms for new accessory structure w/ "grooms	Nederveld Plumbing Services	01/23/2023	\$276.00

**Number of Permits:** 22

**Total Billed:** \$3,298.00

**Number of Permits:** 112

**Total Billed:** \$17,351.00

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [01/01/23 - 01/31/23]



**Special Permit**

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS18-06-063	411 NAZARETH RD	06-13-405-020	LONGACRE, CLAYTON		04/19/2018	<u>200.00</u> <i>Jan + Dec</i>
<b>Work Description:</b>						
	Property Maintenance Inspectio	Completed: <u>01/11/2023</u>				
	Property Maint. Re-inspection	Completed: <u>12/20/2022</u>				
	Property Maint. Re-inspection	Completed: 08/23/2018				
	Safety Inspection	Completed: 04/24/2018				
PS22-06-066	2028 Colgrove Bldg 8	06-11-430-025	LAKEVIEW RESIDENC		10/21/2022	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo for Apt 216						
	Property Maint. Re-inspection	Completed: <u>12/09/2022</u>	<i>Dec</i>			
	Jurisdiction request	Completed: 10/26/2022				
PS22-06-078	2605 DOUGLAS AVE	06-09-130-060	THE COLBY FAMILY TR		12/06/2022	<u>300.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo (Unit 6)						
	Property Maintenance Inspectio	Completed: <u>12/22/2022</u>				
	Property Maintenance Inspectio	Completed: <u>12/21/2022</u>	<i>Dec</i>			
	Property Maintenance Inspectio	Completed: <u>12/08/2022</u>				
PS22-06-081	1519 Olmstead/MbPk # 55	06-24-470-010	KALAMAZOO MHP, LL		12/27/2022	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo						
	Property Maintenance Inspectio	Completed: <u>12/28/2022</u>	<i>Dec</i>			
PS23-06-001	525 N ARLINGTON	06-17-297-010	MODERN COMFORT, L		01/19/2023	<u>100.00</u>
<b>Work Description:</b> Property Maintenance Request from Kalamzoo Township						
	Property Maintenance Inspectio	Completed: <u>01/20/2023</u>				

**Total Permits: 5**

**Total Fees Due: \$800.00**

Permit.PermiTType = Special  
Permit AND  
GovernmentUnitList.UnitCode = 6  
AND  
Permit.Status = HOLD (FEE)  
AND  
Permit.Category = Jurisdiction  
Request

# Monthly Special Permit - Owner Request

02/01/2023

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS23-06-003	2731 GERTRUDE ST	06-12-335-010	MORALES, MA GUADAL	01/26/2023	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	01/30/2023	Meter Socket Inspection	Disapproved		

**Total Permits For Type: 1**

**Total Fees For Type: \$55.00**

## Report Summary

**Grand Total Fees: \$55.00**

**Grand Total Permits: 1**

Population: All Records

Permit.DateIssued Between  
01/01/2023 AND 01/31/2023 AND  
GovernmentUnitList.UnitCode =  
6  
AND  
Permit.Category = Meter Socket  
Inspection OR  
Permit.Category = Hood  
Suppression OR  
Permit.Category = Special Permit  
OR

# Conflict of Interest (Annual)

Annual Housekeeping – All board members and alternates to review and sign acknowledgment.

# **KALAMAZOO AREA BUILDING AUTHORITY**

## **CONFLICT OF INTEREST POLICY**

Approved by Board on June 8, 2017

### **Article I**

#### **Purpose**

Board Members and Officers of the Kalamazoo Area Building Authority (“KABA”), a governmental nonprofit authority and tax-exempt organization, owe KABA the duty of loyalty. This duty requires Board Members and Officers to act in the best interest of the KABA. The Board Members and Officers shall avoid any conflict, or the appearance of conflict, between their own interest and the interests of the KABA.

The purpose of this Conflict of Interest Policy (“Policy”) is to protect KABA’s interest and integrity when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an Officer or Board Member of the KABA or might result in a possible excess benefit transaction. This Policy is intended to supplement, but not replace (i) the KABA Bylaws and (ii) any applicable state and federal laws governing conflict of interest applicable to governmental nonprofit organizations. If any conflict exists between this Policy and the KABA Bylaws, the Bylaws shall control.

### **Article II**

#### **Definitions**

**1. Interested Person.**

Any Board Member, Officer, or member of a committee with governing board-delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

**2. Excess Benefit Transaction.**

An excess benefit transaction is a transaction in which an economic benefit is provided to an applicable tax-exempt organization, directly or indirectly, to or for the use of a disqualified person, and the value of the economic benefit provided by the organization exceeds the value of the consideration received by the organization.

**3. Financial Interest.**

- a. An ownership or investment interest in any entity with which KABA has a transaction or arrangement;
- b. A compensation arrangement with KABA or with any entity or individual with

which KABA has a transaction or arrangement; or

c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which KABA is negotiating a transaction or arrangement.

Compensation includes direct or indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the disinterested Board Members or designated committee determines that a conflict of interest exists.

### **Article III**

#### **Procedures**

##### **1. Duty to Disclose.**

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board Members and members of committees with governing board-delegated powers considering the proposed transaction or arrangement.

##### **2. Determining Whether a Conflict of Interest Exists.**

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

##### **3. Procedure for Addressing the Conflict of Interest.**

a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the governing board or committee shall determine whether KABA can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

d If a more advantageous transaction or arrangement is not reasonably possible under circumstances which would not produce a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested Board Members whether the transaction or arrangement is in KABA's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

**4. Violations of the Conflicts of Interest Policy.**

a If the governing board or committee has reasonable cause to believe a Board Member or Officer has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

b If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**Article IV**

**Records of Proceedings**

The minutes of the governing board and all committees with board-delegated powers shall contain:

a the names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.

b the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

**Article V**

**Compensation**

a A voting member of the governing board who receives compensation, directly or indirectly, from KABA for services is precluded from voting on matters pertaining to that member's compensation.

b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from an organization for services is precluded from voting on matters pertaining to that member's compensation.

c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who received compensation, directly or indirectly, from KABA, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

## **Article VI**

### **Annual Statements**

Each Board Member, Officer, and member of a committee with governing board-delegated powers shall annually sign a statement which affirms that such person:

- a. has received a copy of this Conflict of Interest Policy;
- b. has read and understands the Policy;
- c. has agreed to comply with the Policy; and
- d. understands that KABA is a governmental nonprofit authority and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

## **Article VII**

### **Periodic Reviews**

To ensure KABA operates in a manner consistent with its governmental nonprofit purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- b. whether partnerships, joint ventures, and arrangements with management organizations conform to KABA's written policies are properly recorded, reflect reasonable investment or payments for goods and services, further governmental nonprofit purposes, and do not result in inurement, impermissible private benefit, or in an excess benefit transaction.



## **Article VIII**

### **Use of Outside Experts**

When conducting the periodic reviews as provided under Article VII, KABA may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.



**ACKNOWLEDGEMENT OF RECEIPT**

**CONFLICT OF INTEREST POLICY**

I have received a copy of KABA's Conflict of Interest Policy and have read and understood the contents of that policy. I am hereby agreeing to comply with the policy in its entirety. I will sign the two copies of this Acknowledgement of Receipt, retain one copy for myself, and return one copy to the KABA Building Official for retention.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Engagement Letter from KABA Legal Counsel

# KREIS ENDERLE

KREIS, ENDERLE, HUDGINS & BORSOS, P.C.

Robb S. Krueger

Direct Dial 269-321-2360  
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P.O. Box 4010  
Kalamazoo, MI 49003-4010  
269-324-3000  
Fax 269-324-3010

[www.KreisEnderle.com](http://www.KreisEnderle.com)

## ENGAGEMENT AGREEMENT

February 13, 2023

Kalamazoo Area Building Authority  
2322 Nazareth Road  
Kalamazoo, MI 49048

Re: Representation

To Whom It May Concern:

We are required to obtain an engagement agreement before we begin work for a client. The following constitutes the terms of our agreement. You have requested that this firm provide Kalamazoo Area Building Authority general counsel, employment work, and potentially civil litigation work. I emphasize that the firm will represent you because, even though your initial contact has been with me, I intend to use the services of other lawyers and staff personnel of the firm, as necessary, to do the best possible job of representing your interests.

### I. FEE DETERMINATION

The Model Rules of Professional Conduct adopted by the Michigan Supreme Court lists the following factors to be considered in establishing a reasonable fee for legal services.

1. The time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal service properly.
2. The likelihood, if apparent to the client, that the acceptance of the particular employment will preclude other employment by the lawyer.
3. The fee customarily charged in the locality for similar legal services.
4. The amount involved and the results obtained.
5. The time limitations imposed by the client or by the circumstances.
6. The nature and length of the professional relationship with the client.

7. The experience, reputation, and ability of the lawyer or lawyers performing the services.

This firm normally sends bills to clients once each month. We begin by reviewing the time devoted to the matter during the month. Time is recorded daily in one-tenth (1/10) hour minimum time blocks. The time is multiplied by the hourly rate for the person performing the services. Fees for Kalamazoo Area Building Authority are set as follows and shall apply for a term of two years from the date of engagement:

- A. General Counsel, Employment or Administrative work - \$210.00 per hour.
- B. Civil Litigation or Appeals, including alternative dispute resolution - \$260.00 per hour.
- C. Paralegal work to be billed at \$120.00 per hour.

We are unable to provide an estimate of the final bill for most projects. There are many factors which may serve to complicate a legal matter. If you have a question, at any time, as to where you stand in regard to your bill, we will attempt to provide an accurate estimate of the bill's current status.

## **II. EXPENSES**

In addition to the legal fees, all expenses incurred by us will be charged to you. Specifically, you will be charged for long distance telephone calls, photocopying (15¢ per copy), mileage for travel out of town (IRS Standard Mileage Rate), postage (other than for routine letters), couriers (FedEx and the like), and any other expenses reasonably necessary to accomplish the task for which we have been engaged. There may be other expenses incurred which are not among those enumerated above, which are the common expenses. In some cases, you will be asked to pay expenses in advance.

## **III. PAYMENT OF FEES AND EXPENSES**

We have the option and the discretion to continue work on your behalf in the event your retainer has been exhausted. In that event, you will be billed on a monthly basis. All billings will be payable upon receipt. Any agreement for other payment terms must be in writing. If billings are not paid promptly, we shall have the option to not perform further services.

We reserve the right to discontinue our representation of you and withdraw as your counsel if (1) you persist in a course of action we reasonably believe is criminal or fraudulent; (2) we reasonably believe you have used our services to perpetrate a crime or fraud; (3) you persist upon pursuing an objective that we consider repugnant or imprudent; (4) you fail substantially to fulfill an obligation to us regarding our services to you, and we have given you reasonable warning that we will withdraw unless the obligation is fulfilled; (5) our representation to you will result in an

unreasonable financial burden on us or has been rendered unreasonably difficult by you; or (6) other good cause exists for withdrawal.

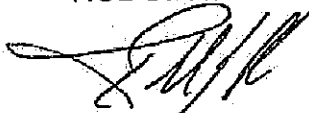
**IV. COMPLETION OF SERVICES**

Upon completion of the firm's work, we reserve the right to destroy or otherwise dispose of your file after we notify you at your last known address of our intent to destroy or dispose of your file. It is, therefore, important that you notify the firm whenever you change your address. If you choose to leave all or part of the file in our possession, we will have the authority to destroy your file after three (3) years from the date your matter is finally concluded.

We appreciate the opportunity to represent you in this matter. If you agree with the above terms, please sign the Acknowledgement below and return a signed copy of this letter to our office. If you have any questions concerning this matter, please call me.

Very truly yours,

KREIS, ENDERLE,  
HUDGINS & BORSOS, P.C.



Robb S. Krueger

RSK/lc

**ACKNOWLEDGEMENT**

I have read, understand, and agree to the above terms of your engagement. No other terms have been discussed.

KALAMAZOO AREA BUILDING AUTHORITY

Dated: \_\_\_\_\_, 2022

By: \_\_\_\_\_  
Its: \_\_\_\_\_