

2322 Nazareth Road Kalamazoo, MI 49048 Ph: 269-216-9511 Fax: 269-250-9078

Email: permits@kaba-mi.org

www.kaba-mi.org

Authority: 1972 PA 230

Completion: Mandatory to obtain permit Penalty: Application must be completed, signed, and proper fee paid, or permit will not be issued

BUILDING PERMIT APPLICATION

Parcel #	Acreage:	Permit	# B		
PROJECT INFORMATION		·			
Address:			Jurisdiction/Municipality:		
Applicant: Owner	□Architect		□Licensee	□Agent	
IDENTIFICATION				-	
A. Property Owner/Lessee/Age	nt				
Name:			Telephone:		
Address: (if different from above)			Email:		
City:	State:		Zip Code:		
B. Architect/Engineer			,		
Name:			Telephone:		
Address:			Email:		
City:	State:		Zip Code:		
License #	·		Expiration Date:		
C. Contractor/Licensee					
Company/Contractor Name:			Telephone:		
Address:			Email:		
City:	State:		Zip Code:		
Licensee Name and #	<u>.</u>		Expiration Date:		
IF N/A ON	INFORMATION	I BELOW, GIVE R	EASON FOR EXEMPTION		
FEIN #:	W/C Insurance	ce Carrier:	U	IA/MESC #:	
TYPE OF WORK			CONSTRUCTION VALUA	TION \$	
☐ Residential ☐ Commercial (Cons	truction Type:	Use Group:	Occ. Load:	☐ New Building	
☐ Deck ☐ Manufactured Hor		 Addition	 Demolition	☐ Re-Roofing	
☐ Alteration ☐ Detached Garage/	Accessory Bldg.	□Siding	□Fence	☐Swimming Pool	
☐ Foundation Only ☐ Fence	,	□Sign		•	
Other:		_			
DIMENSIONS					
FLOOR AREA					
Basement: (Width)x (Depth)	=	square f	feet Is the basement fin	ished?	
1 st Floor: (Width)x (Depth)	=	square f	eet		
2 nd Floor: (Width)x (Depth)	=	square f	eet		
				_	
Garage: (Width)x (Depth) _	=	square fo	eet Is the garage attach	ned?	
SETBACKS					
Front: Left Sig		_ Right Sic		Rear:	
DESCRIPTION OF WORK: Please provide a brief description of the work below					

- ** No work shall commence until a permit has been obtained, and work shall not be concealed until it has been inspected.
- ** When ready for an inspection, call KABA, providing as much advance notice as possible (as least 24 hours). KABA will need the job location and/or permit number, as well as any access instructions/on site contact information.
- ** Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the times the work is commenced.
- ** \$50.00 of the permit fee is non-refundable for cancelled permits.
- ** "As Built" plans are required before a Certificate of Occupancy is issued for all commercial projects and any residential projects that have had changes made to the original drawings.
- ** One courtesy re-inspection per type with a \$55 fee for every re-inspection following.

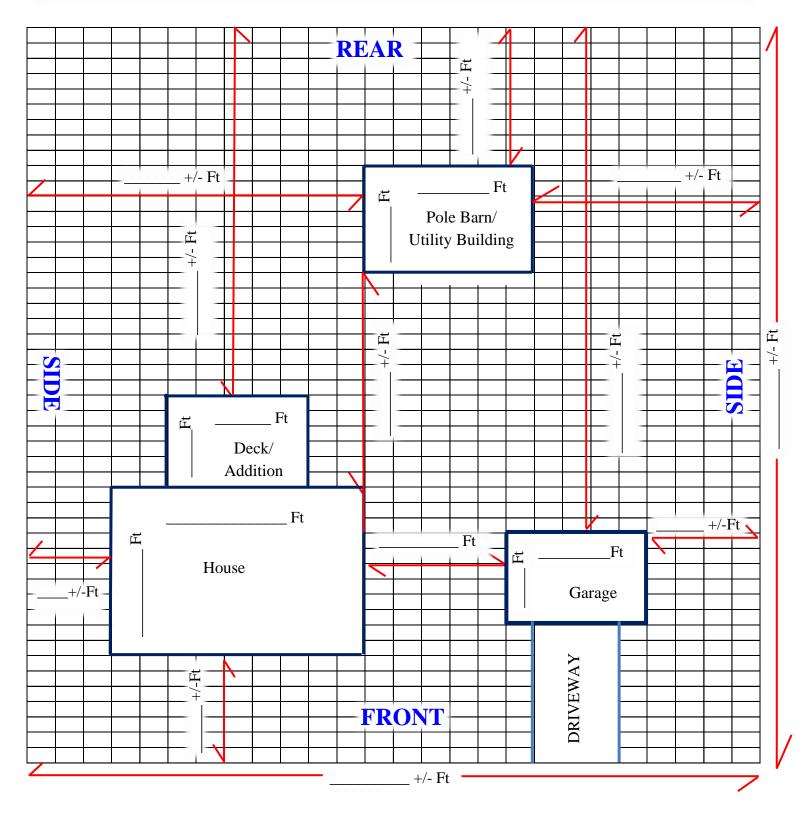
Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT. WE AGREE TO COMPLY WITH ALL APPLICABLE ORDINANCES OF THE LOCAL JURISDICTION IN WHICH THIS PROPERTY IS LOCATED, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

WITH MY SIGNATURE BELOW, I HEREBY CERTIFY THAT THE PROPOSED PROJECT WILL ADHERE TO ALL REQUIREMENTS OF THE CURRENT MICHIGAN BUILDING CODE.

Applicant Signature		Date
Permit Fee	Approval Signature	Date

SAMPLE SITE PLAN

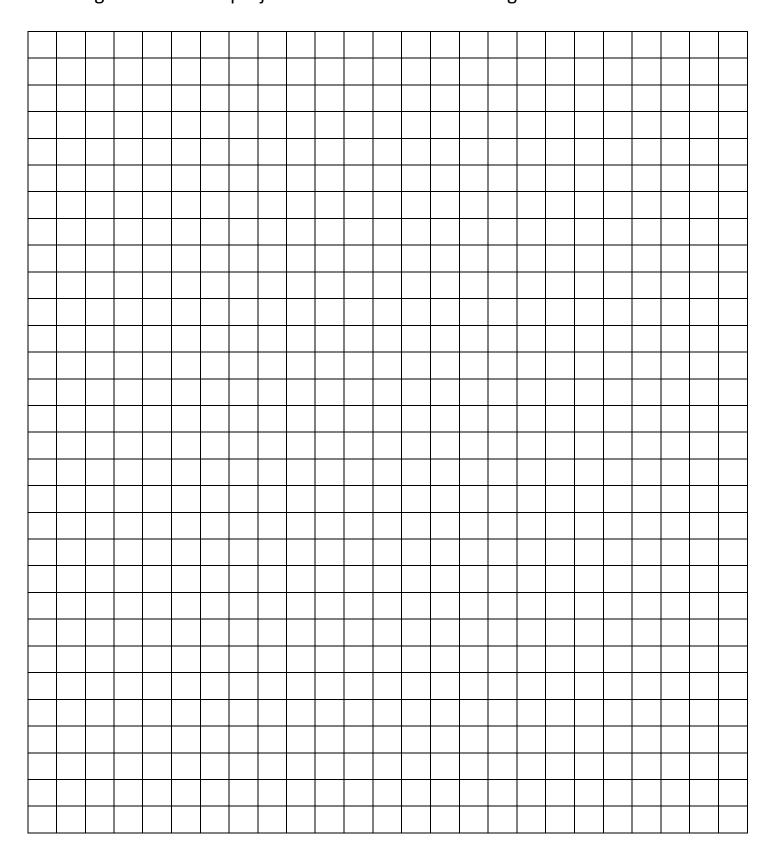


^{*} Indicate ALL street names and indicate which direction is North*

* Front Property Line is **ROAD RIGHT OF WAY** *

Site of Plot Plan – To Be Completed by Applicant

Site or plot plan representations provided below must include all proposed building extensions or projects. Include current buildings and notate the setbacks.



CHECKLISTS

New Residential Construction

Completed Building Permit Application	
 2 Full Sets of Plans (plus 1 Digital Set) 	
Energy Compliance Worksheet	
Site Plan	
Driveway Permit (issued to jurisdiction)	
Water & Sewer or Well & Septic Permit (issued to jurisdiction)	
Soil Erosion Permit	
Son Elosion Fermit	
New Commercial Construction	
Completed Building Permit Application	
3 Sets of Plans (plus 1 Digital Set)	
** Must be sealed by design professional	
Energy Compliance Worksheet	
2 Energy compliance worksheet	
Addition/Attached Garage	
Completed Building Permit Application	
• 2 Sets of Plans (plus 1 Digital Set)	
Site Plan	
Energy Compliance Worksheet (if temperature controlled)	
Alteration	
Completed Building Permit Application	
 2 Sets of Plans to include: the Existing Floor Plan and the Proposed Floor Plan (plus 1 Digital Set) 	
• Energy Compliance Worksheet (If applicable)	
Energy Compliance Worksheet (II applicable)	
Foundation Only	
Completed Building Permit Application	
Foundation Plan	
Site Plan	
<u>Deck</u>	
Completed Building Permit Application	
Floor Plan	
Site Plan	
Elevation (side view)	
 Cross Section (footing to top of super structure) 	
Connection Detail (post to girder)	
Detached Garage/Accessory Building	
Completed Building Permit Application	
Site Plan	
Exterior Elevation	
Floor Plan	
Energy Compliance Worksheet (If conditioned)	
• Cross Section	
Truss Diagram	
U ·	

Fence Completed Building Permit Application Site Plan Details **Manufactured Home Completed Building Permit Application** If putting in a home which does not fit the current foundation, applicant will need to submit a Foundation Plan & Foundation Inspection Roof Repair - When structural work or sheathing is needed **Completed Building Permit Application** Drawings of work to be performed **Swimming Pools Completed Building Permit Application Completed Electrical Permit Application** Completed Mechanical Permit Application (if heated) Site Plan (with barriers) **Cross Section** Alarms (if applicable) Indicate Type of Pool **Bonding Requirements Solar Panels on Roof Completed Building Permit Application Completed Electrical Permit Application** Manufacturer's Specs (installation instructions) Brick/Masonry Siding - Changing or Replacing **Completed Building Permit Application** Description of Work Signs **Completed Building Permit Application** Completed Electrical Permit Application (if illuminated)

Revised: November 29, 2022

Foundation (free standing signs or monuments)

Engineered Drawings