

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
August 15, 2023**

Chairperson, Randy Thompson called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Randy Thompson, Chairperson / Representative from Comstock Township
Steve Leuty, Treasurer / Representative from Kalamazoo Township
Robin Madaras / Representative from City of Parchment
Don Smith / Representative from Pine Grove Township
Lysanne Harma, Secretary / Representative from Richland Township
Kim Lewis / Representative from Village of Richland
Vik Bawa, At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Attorney, Robb Krueger; and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Smith to approve the agenda as presented, seconded by Lewis, and motion carried.

Approval of Consent Agenda – A motion was made by Leuty to approve the Consent Agenda as presented, seconded by Harma, and motion carried.

Citizen Comments – There were no citizens in attendance.

Business –

5. a. General Insurance Renewal - Harma motioned to approve the General Insurance Renewal as presented, seconded by Smith, and carried with a vote 7-0.

5. b. 2024 Employee Wage Approval – A handout was provided. Harma motioned to approve a cost-of-living wage increase for all employees, authorizing Alwine to investigate the current rate, seconded by Lewis, carried with a vote 7-0.

5. c. STD/LTD/Life Insurance Renewal – Harma motioned to approve the STD/LTD/Life Insurance Renewal as presented, seconded by Leuty, and carried with a vote 7-0.

5. d. Permit Fee Schedule – The current Permit Fee Policy/Schedule was reviewed, and no changes occurred.

KABA Board Member Comments – Smith inquired on an update of the building & technology improvements; Alwine provided the update. Thompson offered an update on the new Comstock Township office.

KABA Staff Comments – Alwine thanked the board members for their support and involvement in the authority; also provided an update on the current incoming permits.

There was no further business. The meeting was adjourned at approximately 2:50 P.M.

Drafted: August 16, 2023
Approved: September 19, 2023