



# AGENDA - Amended

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors  
December 19, 2023  
2:00 PM

1. Call to Order
2. Approval of the Agenda [MOTION]
3. Consent Agenda [MOTION]
  - a. Approval of Minutes from the November 21, 2023 Board Meeting
  - b. Receipt of Bank Reconciliation Reports – November 2023
  - c. Receipt of Financial Reports – November 2023
  - d. Receipt of Building Report – November 2023
  - e. Receipt of Permit Lists – November 2023
4. Citizen Comments on Agenda and Non-Agenda Items
  - a. *Policy: A citizen shall state his/her name and address and speak only one time, for no more than three (3) minutes. This time not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
5. Business
  - a. Holiday Schedule [MOTION]
  - b. Engagement Letter from Siegfried Crandall (Annual) [MOTION]
  - c. Auxiliary Services [MOTION]<sup>i</sup>
6. Board Member Comments
7. Staff Member Comments
8. Adjournment

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<sup>i</sup> Requested by Mike Alwine