



# AGENDA - Amended

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors  
December 17, 2024  
2:00 PM

1. Call to Order
2. Introduction<sup>i</sup>
3. Approval of the Agenda [MOTION]
4. Consent Agenda [MOTION]
  - a. Approval of Minutes from the November 19, 2024 Board Meeting
  - b. Receipt of Bank Reconciliation Reports – November 2024
  - c. Receipt of Financial Reports – November 2024
  - d. Receipt of Building Report – November 2024
  - e. Receipt of Permit Lists – November 2024
5. Citizen Comments on Agenda and Non-Agenda Items
  - a. *Policy: A citizen shall state his/her name and address and speak only one time, for no more than three (3) minutes. This time not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on November 9, 2017)*
6. Business
  - a. Appointment of Board Members [MOTION]<sup>ii</sup>
  - b. Accept resignation of Kim Lewis as Interim-Treasury [MOTION]
  - c. 2025 Board Meeting Schedule [MOTION]
  - d. Engagement Letter from Siegfried Crandall (Annual) [MOTION]
  - e. Refresher & Introduction to Board on how KABA is organized & it's statutory duties.<sup>iii</sup>
  - f. Closed Session to update current & new Board Members on pending litigation<sup>iv</sup>
7. Board Member Comments
8. Staff Member Comments
9. Adjournment

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<sup>i</sup> Added by Lewis

<sup>ii</sup> Motion to change order listed of item a. & b.by Sherwood

<sup>iii</sup> Added by Alwine

<sup>iv</sup> In packet: Listed as Item E, will now become Item F.