



AGENDA

Regular Meeting of the Kalamazoo Area Building Authority Board of Directors
February 18, 2025
2:00 PM

1. Call to Order
2. Approval of the Agenda [MOTION]
3. Consent Agenda [MOTION]
 - a. Approval of Minutes from January 21, 2025 Board Meeting
 - b. Receipt of Bank Reconciliation Reports – January 2025
 - c. Receipt of Financial Reports – January 2025
 - d. Receipt of Building Report – January 2025
 - e. Receipt of Permit Lists – January 2025
4. Citizen Comments on Agenda and Non-Agenda Items
 - a. *Policy: A citizen shall state his/her name and address and speak only one time, for no more than three (3) minutes. This time not be given to another citizen to extend their time. During this time, you will be making statements, without discussion from the Board, but you are welcome to make an appointment with the Building Official or Board Chair to discuss your comments further. (Approved by KABA Board on December 9, 2017)*
5. Business
 - a. Paid Medical Leave Act – Discussion [MOTION]
 - b. 2025 Budget Amendment (Office Equipment) [MOTION]
6. Board Member Comments
7. Staff Member Comments
8. Adjournment

Consent Agenda

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
January 21, 2025**

Acting Chairperson, Justin Mendoza called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:05 P.M., at the KABA Offices, 2322 Nazareth Road.

Present: Jerry Amos / Alternate Representative from Comstock Township
Craig Sherwood / Representative from Kalamazoo Township
Justin Mendoza, Treasurer / Representative from City of Parchment
Pam Visser / Representative from Pine Grove Township
Art White, Secretary / Representative from Richland Township
Gail Koporetz / Alternate Representative from Village of Richland
Vik Bawa / At-Large Board Member

Also, present were Building Official, Mike Alwine; and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Bawa to approve the agenda as presented, seconded by Sherwood, and motioned carried.

Approval of Consent Agenda – Mendoza noted that members' last names were misspelled in the meeting minutes. A motion was made by Sherwood to approve the Consent Agenda as presented, with changes to the meeting minutes, seconded by White, and motion carried.

Citizen Comments – There were no citizen comments.

Business –

5. a. Conflict of Interest (Annual) – The Conflict-of-Interest Policy is an annual function of the KABA Board. All KABA Board Members and their alternates are required to sign the acknowledgment of receipt for the policy.

5. b. Appointment of Board of Appeals – A list of the Construction Board of Appeals Members for 2025-2027 Term was provided as a handout. White motioned to appoint the six members listed on the handout to the KABA Construction Board of Appeals, seconded by Bawa, and carried with a vote 7-0.

5. c. Engagement Letter from Maner Costerisan (Annual) – Sherwood motioned to accept the Engagement Letter from Maner Costerisan for 2024 - 2026 and authorize Alwine to sign and submit, seconded by Visser, and carried with a vote 7-0.

5. d. Engagement Letter from KABA Legal Counsel (Annual) – Bawa motioned to accept the Engagement Letter from Kreis, Enderle, Hudgins & Borsos, dated January 13, 2025, and authorize Alwine to sign and submit, seconded by Koporetz, and carried with a vote 7-0.

Board Member Comments – Mendoza indicated the City of Parchment is in the process of hiring the next City Manager, as the current one is retiring.

Staff Member Comments – Alwine stressed that if a board packet or such is needed, to please inform Cassidy before the meeting.

There was no further business. The meeting was adjourned at approximately 2:25 P.M.

Drafted: January 23, 2025

Approved:

DRAFT

1:47 PM

02/04/25

Kalamazoo Area Building Authority
Reconciliation Summary
1065 - Savings / CCU, Period Ending 01/31/2025

	<u>Jan 31, 25</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 01/31/2025	25.00
Ending Balance	25.00

1:48 PM

02/04/25

Kalamazoo Area Building Authority
Reconciliation Detail
1060 - Checking (Reserves) / CCU, Period Ending 01/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						200,632.98
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	01/31/2025			X	25.56	25.56
Total Deposits and Credits					25.56	25.56
Total Cleared Transactions					25.56	25.56
Cleared Balance					25.56	200,658.54
Register Balance as of 01/31/2025					25.56	200,658.54
Ending Balance					25.56	200,658.54

Kalamazoo Area Building Authority
Reconciliation Summary
1050 · Checking (Primary) / SMBT, Period Ending 01/31/2025

	<u>Jan 31, 25</u>
Beginning Balance	227,052.77
Cleared Transactions	
Checks and Payments - 62 items	-138,690.66
Deposits and Credits - 125 items	57,258.36
Total Cleared Transactions	<u>-81,432.30</u>
Cleared Balance	<u><u>145,620.47</u></u>
Uncleared Transactions	
Checks and Payments - 10 items	-4,859.94
Deposits and Credits - 13 items	1,653.00
Total Uncleared Transactions	<u>-3,206.94</u>
Register Balance as of 01/31/2025	<u><u>142,413.53</u></u>
New Transactions	
Checks and Payments - 2 items	-1,245.49
Total New Transactions	<u>-1,245.49</u>
Ending Balance	<u><u>141,168.04</u></u>

Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							227,052.77
Cleared Transactions							
Checks and Payments - 62 items							
Check	12/06/2024	8082	Pryor & Osborn Electric	Partial Refund - PE24-07-544	√	-120.00	
Bill Pmt -Check	12/12/2024	8089	West Michigan Lawn Services	fall cleanup: 11/11	√	-155.00	
Bill Pmt -Check	12/19/2024	8094	Scott Paddock	12/08-12/14/24 (12 Inspections)	√	-600.00	
Bill Pmt -Check	12/19/2024	8093	ICC - International Code Council	'21 IFGC code book	√	-109.50	
Bill Pmt -Check	12/26/2024	8102	Kreis Enderle Hudgins and Borsos	general through 11/30/24	√	-1,058.00	
Bill Pmt -Check	12/26/2024	8104	Scott Paddock	12/15-12/21/24 (16 Inspections)	√	-800.00	
Bill Pmt -Check	12/26/2024	8103	Molly Maid	office cleaning: 12/20	√	-120.00	
Bill Pmt -Check	12/26/2024	8106	Zemlick	ink	√	-81.95	
Liability Check	12/31/2024	8108	State of Michigan/Withhold	Dec 2024	√	-1,374.63	
Liability Check	12/31/2024	ACH	Great-West	Payroll (W/E 12/29/24)	√	-666.31	
Check	12/31/2024	8107	Cassidy, Penny M	Reimbursement - Mileage (Jul-Dec 2024)	√	-144.05	
Bill Pmt -Check	01/02/2025	8120	SMBT	payoff of loan	√	-82,338.01	
Bill Pmt -Check	01/02/2025	8115	Scott Paddock	12/22-12/28/24 (16 Inspections)	√	-800.00	
Bill Pmt -Check	01/02/2025	8113	Metronet	12/22/24 - 01/21/25	√	-722.25	
Bill Pmt -Check	01/02/2025	8111	Doug Scott	12/22-12/28/24 (14 Inspections)	√	-700.00	
Check	01/02/2025	8121	Roy, Stephen A	Reimbursement - Mileage (570.84) & Phone (94.65)	√	-665.49	
Bill Pmt -Check	01/02/2025	8117	Terry Thatcher/MP Services	12/22-12/28/24 (7 Mech / 5 Plumb Inspections)	√	-600.00	
Bill Pmt -Check	01/02/2025	8118	West Michigan Business Forms	inspector stickers	√	-450.00	
Bill Pmt -Check	01/02/2025	8110	Consumers Energy	11/20-12/19/24	√	-443.33	
Bill Pmt -Check	01/02/2025	8112	Graybar Financial Services	phone rental	√	-198.83	
Liability Check	01/02/2025	ACH	QuickBooks Payroll Service	Payroll (W/E 01/12/25)	√	-177.64	
Bill Pmt -Check	01/02/2025	8114	Republic Services	01/01-01/31/25	√	-76.91	
Bill Pmt -Check	01/02/2025	8119	Zemlick	card holders/inspector stickers & stamp - Permit #	√	-35.50	
Bill Pmt -Check	01/02/2025	8116	Spectrum VoIP	01/01-01/31/25	√	-22.33	
Check	01/06/2025	8122	Alwine, Michael R	Reimbursement - Mileage (292.12) & Phone (73.52)	√	-365.64	
Liability Check	01/06/2025	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/12/25)	√	-30.84	
Liability Check	01/08/2025	ACH	Great-West	Payroll (W/E 01/12/25)	√	-12.10	
Bill Pmt -Check	01/09/2025	8127	Scott Paddock	12/29-12/31/24 (5 Inspections) & 01/01-01/04/25 (13 Inspections)	√	-900.00	
Bill Pmt -Check	01/09/2025	8124	CCU - Mastercard	Annual payroll subscription - unlimited employees & Payroll Mthly Per Employee Fee Usage - Nov 2024	√	-728.00	
Bill Pmt -Check	01/09/2025	8128	Terry Thatcher/MP Services	12/29-12/31/24 (3 Mech / 2 Plumb Inspections) & 01/01-01/04/25 (3 Mech / 6 Plumb Inspections)	√	-700.00	
Bill Pmt -Check	01/09/2025	8125	Doug Scott	12/29-12/31/24 (13 Inspections)	√	-650.00	

Kalamazoo Area Building Authority Reconciliation Detail

1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Bill Pmt -Check	01/09/2025	8126	Molly Maid	office cleaning: 01/03	√	-120.00	
Check	01/09/2025	8129	Homeowner	Refund - PS24-20-102 (job canceled)	√	-60.00	
Liability Check	01/14/2025	ACH	QuickBooks Payroll Service	Payroll (W/E 01/12/25)	√	-6,977.83	
Liability Check	01/14/2025	ACH	QuickBooks Payroll Service	Payroll (W/E 01/12/25)	√	-1,840.61	
Liability Check	01/15/2025	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/12/25)	√	-2,862.38	
Liability Check	01/15/2025	8130	LMCU	Payroll (W/E 01/12/25)	√	-882.21	
Liability Check	01/15/2025	ACH	Great-West	Payroll (W/E 01/12/25)	√	-687.22	
Liability Check	01/15/2025	ACH	Great-West	Payroll (W/E 01/12/25)	√	-200.00	
Bill Pmt -Check	01/16/2025	8134	Terry Thatcher/MP Services	01/05-01/11/25 (9 Mech / 15 Plumb Inspections)	√	-1,200.00	
Bill Pmt -Check	01/16/2025	8133	Scott Paddock	01/05-01/11/25 (20 Inspections)	√	-1,000.00	
Bill Pmt -Check	01/16/2025	8131	Doug Scott	01/05-01/11/25 (16 Inspections + Plan Review)	√	-850.00	
Bill Pmt -Check	01/16/2025	8132	Redmond Engineering and Design	1701 Olmstead Road (Pine Rest)	√	-500.00	
Check	01/16/2025	8135	Dan Wood Company	Refund - PM24-20-995 (job canceled)	√	-66.00	
Bill Pmt -Check	01/23/2025	8145	West Michigan Lawn Services	parking lot: 11/29 & 11/30 & parking lot: 12/03, 12/05, 12/12 (2x), 12/13, 12/20	√	-1,567.75	
Bill Pmt -Check	01/23/2025	8140	Kreis Enderle Hudgins and Borsos	general through 12/31/24	√	-1,219.00	
Bill Pmt -Check	01/23/2025	8138	EMC Insurance	Feb 2025	√	-1,121.06	
Bill Pmt -Check	01/23/2025	8144	Terry Thatcher/MP Services	01/12-01/18/25 (8 Mech / 14 Plumb Inspections)	√	-1,100.00	
Bill Pmt -Check	01/23/2025	8142	Scott Paddock	01/12-01/18/25 (21 Inspections)	√	-1,050.00	
Bill Pmt -Check	01/23/2025	8137	Doug Scott	01/12-01/18/25 (19 Inspections)	√	-950.00	
Bill Pmt -Check	01/23/2025	8139	Great-West	401(a) Plan Maintenance Fee - 10/01-12/31/24	√	-125.00	
Bill Pmt -Check	01/23/2025	8141	Molly Maid	office cleaning: 01/17	√	-120.00	
Bill Pmt -Check	01/23/2025	8146	Zemlick	(3) ink	√	-71.16	
Bill Pmt -Check	01/23/2025	8143	Spectrum VoIP	02/01-02/28/25	√	-21.38	
Liability Check	01/28/2025	ACH	QuickBooks Payroll Service	Payroll (W/E 01/26/25)	√	-8,715.48	
Bill Pmt -Check	01/29/2025	online	Blue Cross Blue Shield	02/01-02/28/25	√	-4,381.75	
Liability Check	01/29/2025	EFTPS	Dept of Treasury (IRS) - Form 941	Payroll (W/E 01/26/25)	√	-3,276.18	
Liability Check	01/29/2025	ACH	Great-West	Payroll (W/E 01/29/25)	√	-706.36	
Bill Pmt -Check	01/29/2025	online	Sun Life Assurance	02/01-02/28/25	√	-377.98	
Liability Check	01/29/2025	ACH	Great-West	Payroll (W/E 01/26/25)	√	-200.00	
Bill Pmt -Check	01/30/2025	8148	Doug Scott	01/19-01/25/25 (11 inspections)	√	-550.00	
Check	01/31/2025	ACH	Southern Michigan Bank & Trust - Fees	Cash Management Fees for month	√	-45.00	
Total Checks and Payments							-138,690.66
Deposits and Credits - 125 items							
Deposit	12/27/2024			Deposit ID # 168331322	√	108.00	
Deposit	12/27/2024			Deposit ID # 168315420	√	120.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	12/27/2024			Deposit ID # 168332296	√	254.00	
Deposit	12/27/2024			Deposit ID # 163835083	√	592.00	
Deposit	12/30/2024			Deposit ID # 168485974	√	140.00	
Deposit	12/30/2024			Deposit ID # 168452301	√	176.00	
Deposit	12/30/2024			Deposit ID # 168454709	√	191.00	
Deposit	12/30/2024			Deposit ID # 168453270	√	220.00	
Deposit	12/30/2024			Deposit ID # 168453109	√	385.00	
Deposit	12/31/2024			Deposit ID # 168525830	√	200.00	
Deposit	01/02/2025			Deposit	√	13.64	
Deposit	01/02/2025			Deposit ID # 168629239	√	125.00	
Deposit	01/02/2025			Deposit ID # 168648327	√	140.00	
Deposit	01/02/2025			Deposit ID # 168637432	√	255.00	
Deposit	01/02/2025			Deposit	√	450.00	
Deposit	01/03/2025			Deposit ID # 168712900	√	60.00	
Deposit	01/03/2025			Deposit ID # 168721019	√	290.00	
Deposit	01/06/2025			Deposit ID # 168850775	√	108.00	
Deposit	01/06/2025			Deposit ID # 168832390	√	125.00	
Deposit	01/06/2025			Deposit ID # 168860625	√	140.00	
Deposit	01/06/2025			Deposit ID # 168827840	√	182.00	
Deposit	01/06/2025			Deposit ID # 168838493	√	182.00	
Deposit	01/06/2025			Deposit ID # 168828475	√	182.00	
Deposit	01/06/2025			Deposit ID # 168826467	√	196.00	
Deposit	01/06/2025			Deposit ID # 168859917	√	296.00	
Deposit	01/06/2025			Deposit ID # 168829448	√	675.00	
Deposit	01/06/2025			Deposit	√	6,707.00	
Deposit	01/07/2025			Deposit ID # 168917067	√	116.00	
Deposit	01/07/2025			Deposit ID # 168902000	√	310.00	
Deposit	01/07/2025			Deposit ID # 168922347	√	340.00	
Liability Check	01/08/2025	8123	Great-West	VOID: printed in error	√	0.00	
Deposit	01/08/2025			Deposit ID # 168956254	√	116.00	
Deposit	01/08/2025			Deposit ID # 168952814	√	116.00	
Deposit	01/08/2025			Deposit ID # 168980110	√	125.00	
Deposit	01/08/2025			Deposit ID # 168967692	√	126.00	
Deposit	01/08/2025			Deposit ID # 168954288	√	140.00	
Deposit	01/08/2025			Deposit ID # 168973846	√	140.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/08/2025			Deposit ID # 168955591	√	270.00	
Deposit	01/09/2025			Deposit ID # 169018479	√	115.00	
Deposit	01/09/2025			Deposit ID # 169021710	√	140.00	
Deposit	01/09/2025			Deposit ID # 169037277	√	161.00	
Deposit	01/09/2025			Deposit ID # 169037875	√	260.00	
Deposit	01/09/2025			Deposit ID # 169030599	√	560.00	
Deposit	01/10/2025			Deposit ID # 169084290	√	60.00	
Deposit	01/10/2025			Deposit ID # 169073621	√	108.00	
Deposit	01/10/2025			Deposit ID # 169067291	√	108.00	
Deposit	01/10/2025			Deposit ID # 169094864	√	115.00	
Deposit	01/10/2025			Deposit ID # 169091444	√	140.00	
Deposit	01/10/2025			Deposit ID # 169083944	√	140.00	
Deposit	01/10/2025			Deposit ID # 169075651	√	190.00	
Deposit	01/10/2025			Deposit ID # 169089957	√	330.00	
Deposit	01/13/2025			Deposit ID # 169202079	√	104.00	
Deposit	01/13/2025			Deposit ID # 169217876	√	116.00	
Deposit	01/13/2025			Deposit ID # 169216374	√	120.00	
Deposit	01/13/2025			Deposit ID # 169226130	√	125.00	
Deposit	01/13/2025			Deposit ID # 169193232	√	193.00	
Deposit	01/13/2025			Deposit ID # 169200034	√	200.00	
Deposit	01/13/2025			Deposit ID # 169209561	√	400.00	
Deposit	01/13/2025			Deposit ID # 169190077	√	415.00	
Deposit	01/13/2025			Deposit	√	7,377.00	
Deposit	01/14/2025			Deposit ID # 169249923	√	108.00	
Deposit	01/14/2025			Deposit ID # 169271032	√	108.00	
Deposit	01/14/2025			Deposit ID # 169272292	√	182.00	
Paycheck	01/15/2025	DD30947	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30946	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30952	Roy, Stephen A	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30945	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30951	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30950	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30949	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	01/15/2025	DD30948	Roy, Stephen A	Direct Deposit	√	0.00	
Deposit	01/15/2025			Deposit ID # 169340373	√	115.00	

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/15/2025			Deposit ID # 169342178	√	170.00	
Deposit	01/15/2025			Deposit ID # 169317661	√	180.00	
Deposit	01/15/2025			Deposit ID # 169325832	√	285.00	
Deposit	01/15/2025			Deposit ID # 169325765	√	1,160.00	
Deposit	01/16/2025			Deposit ID # 169381932	√	115.00	
Deposit	01/16/2025			Deposit ID # 169400858	√	116.00	
Deposit	01/17/2025			Deposit ID # 169446234	√	116.00	
Deposit	01/17/2025			Deposit ID # 169441817	√	170.00	
Deposit	01/21/2025			Deposit ID # 169599895	√	115.00	
Deposit	01/21/2025			Deposit ID # 169601115	√	116.00	
Deposit	01/21/2025			Deposit ID # 169600508	√	140.00	
Deposit	01/21/2025			Deposit ID # 169623197	√	182.00	
Deposit	01/21/2025			Deposit ID # 169600384	√	195.00	
Deposit	01/21/2025			Deposit ID # 169620914	√	206.00	
Deposit	01/21/2025			Deposit ID # 169611602	√	213.00	
Deposit	01/21/2025			Deposit ID # 169616740	√	266.00	
Deposit	01/21/2025			Deposit	√	2,227.00	
Deposit	01/21/2025			Deposit	√	12,797.30	
Deposit	01/22/2025			Deposit ID # 169685364	√	20.00	
Deposit	01/22/2025			Deposit ID # 169692557	√	120.00	
Deposit	01/22/2025			Deposit ID # 169695197	√	121.00	
Deposit	01/22/2025			Deposit ID # 169672470	√	180.00	
Deposit	01/22/2025			Deposit ID # 169685907	√	182.00	
Deposit	01/22/2025			Deposit ID # 169693812	√	236.00	
Deposit	01/23/2025			Deposit ID # 169744022	√	60.00	
Deposit	01/23/2025			Deposit ID # 169747727	√	116.00	
Deposit	01/23/2025			Deposit ID # 169717910	√	116.00	
Deposit	01/23/2025			Deposit ID # 169748417	√	120.00	
Deposit	01/23/2025			Deposit ID # 169744022	√	182.00	
Deposit	01/23/2025			Deposit ID # 169745402	√	182.00	
Deposit	01/23/2025			Deposit ID # 169717641	√	182.00	
Deposit	01/23/2025			Deposit ID # 169725174	√	228.00	
Deposit	01/24/2025			Deposit ID # 169785305	√	115.00	
Deposit	01/24/2025			Deposit ID # 169778907	√	115.00	
Deposit	01/24/2025			Deposit ID # 169782066	√	170.00	

**Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking (Primary) / SMBT, Period Ending 01/31/2025**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	01/24/2025			Deposit ID # 169795814	√	270.00	
Deposit	01/24/2025			Deposit ID # 169777656	√	512.00	
Deposit	01/27/2025			Deposit ID # 169905093	√	80.00	
Deposit	01/27/2025			Deposit ID # 169905909	√	115.00	
Deposit	01/28/2025			Deposit ID # 169980278	√	116.00	
Deposit	01/28/2025			Deposit ID # 169967441	√	116.00	
Deposit	01/28/2025			Deposit ID # 169993937	√	182.00	
Paycheck	01/29/2025	DD30953	Alwine, Michael R	Direct Deposit	√	0.00	
Paycheck	01/29/2025	DD30954	Cassidy, Penny M	Direct Deposit	√	0.00	
Paycheck	01/29/2025	DD30955	Feist, Erin L	Direct Deposit	√	0.00	
Paycheck	01/29/2025	DD30956	Roy, Stephen A	Direct Deposit	√	0.00	
Deposit	01/29/2025			Deposit	√	1,467.00	
Deposit	01/29/2025			Deposit	√	2,746.00	
Deposit	01/31/2025			Deposit - Cash	√	1.46	
Deposit	01/31/2025			Deposit - Cash	√	60.00	
Deposit	01/31/2025			Interest	√	70.96	
Deposit	01/31/2025			Deposit	√	115.00	
Deposit	01/31/2025			Deposit	√	3,891.00	
Total Deposits and Credits							57,258.36
Total Cleared Transactions							-81,432.30
Cleared Balance							145,620.47
Uncleared Transactions							
Checks and Payments - 10 items							
Bill Pmt -Check	01/02/2025	8109	Barret Priest	(Z20) 12/01-12/31/24 (6 hrs + (5) ZCP) & (Z19) 12/01-12/31/24 (1 ZCP)		-630.00	
Bill Pmt -Check	01/23/2025	8136	Butch Hayes/State Approved Insp Srvs	01/12-01/18/25 (1 Inspection)		-50.00	
Bill Pmt -Check	01/30/2025	8153	Terry Thatcher/MP Services	01/19-01/25/25 (5 Mech / 15 Plumb Inspections)		-1,000.00	
Liability Check	01/30/2025	8155	State of Michigan/Withhold	Jan 2025		-938.79	
Bill Pmt -Check	01/30/2025	8151	Metronet	01/22-02/21/25 restore KABA scan folder, QB update hung & QB update on server, update servers & Meraki		-722.25	
Bill Pmt -Check	01/30/2025	8147	Brian Bowman			-520.00	
Bill Pmt -Check	01/30/2025	8152	Scott Paddock	01/19-01/25/25 (10 Inspections)		-500.00	
Bill Pmt -Check	01/30/2025	8150	Great America Financial	toshiba copier		-275.07	
Bill Pmt -Check	01/30/2025	8149	Graybar Financial Services	phone rental		-198.83	
Check	01/30/2025	8154	Homeowner	Refund - PM25-07-039 (overpayment)		-25.00	
Total Checks and Payments							-4,859.94

Kalamazoo Area Building Authority
Reconciliation Detail
1050 - Checking (Primary) / SMT, Period Ending 01/31/2025

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposits and Credits - 13 items							
Deposit	01/29/2025			Deposit ID # 170049029		60.00	
Deposit	01/29/2025			Deposit ID # 170023947		84.00	
Deposit	01/29/2025			Deposit ID # 170026513		216.00	
Deposit	01/29/2025			Deposit ID # 170025173		228.00	
Deposit	01/30/2025			Deposit ID # 170092241		60.00	
Deposit	01/30/2025			Deposit ID # 170094920		115.00	
Deposit	01/30/2025			Deposit ID # 170093089		116.00	
Deposit	01/30/2025			Deposit ID # 170091115		116.00	
Deposit	01/30/2025			Deposit ID # 170105288		120.00	
Deposit	01/30/2025			Deposit ID # 170091856		146.00	
Deposit	01/30/2025			Deposit ID # 170122398		150.00	
Deposit	01/30/2025			Deposit ID # 170084882		182.00	
Deposit	01/31/2025			Deposit ID # 170162933		60.00	
Total Deposits and Credits						1,653.00	
Total Uncleared Transactions						-3,206.94	
Register Balance as of 01/31/2025						142,413.53	
New Transactions							
Checks and Payments - 2 items							
Check	02/04/2025	8157	Roy, Stephen A	Reimbursement - Mileage (832.30) & Phone (94.67)		-926.97	
Check	02/04/2025	8156	Alwine, Michael R	Reimbursement - Mileage (245.00) & Phone (73.52)		-318.52	
Total Checks and Payments						-1,245.49	
Total New Transactions						-1,245.49	
Ending Balance						141,168.04	

Kalamazoo Area Building Authority Profit & Loss YTD Comparison January 2025

	Jan 25	Jan 24	% Change
Income			
4010 · Building Permits	25,232.00	7,813.00	223.0%
4015 · Special Permits	320.00	665.00	-51.9%
4020 · Electrical Permits	9,981.00	10,376.00	-3.8%
4030 · Mechanical Permits	13,574.30	16,106.00	-15.7%
4040 · Plumbing Permits	6,561.00	3,821.00	71.7%
4100 · Zoning Administration	110.00	150.00	-26.7%
4600 · Investment Income	96.52	327.65	-70.5%
Total Income	55,874.82	39,258.65	42.3%
Gross Profit	55,874.82	39,258.65	42.3%
Expense			
6200 · Bank Fees	45.00	45.00	0.0%
6500 · Payroll Expenses			
6501 · Salary - Building Official	7,407.46	7,914.04	-6.4%
6503 · Salary - Building Inspector	5,925.84	6,331.24	-6.4%
6505 · Wages - Administrative	7,493.76	8,006.40	-6.4%
6510 · Payroll Taxes	1,792.20	2,531.51	-29.2%
6511 · LTD / STD / AD&D / Life	377.98	377.98	0.0%
6512 · 401A (KABA)	1,405.68	1,985.50	-29.2%
6513 · Health Insurance	5,667.36	15,390.81	-63.2%
Total 6500 · Payroll Expenses	30,070.28	42,537.48	-29.3%
6700 · Insurance - General	1,121.06	1,071.61	4.6%
6810 · Computer Support (External)	1,047.25	1,119.97	-6.5%
6820 · Accounting Services	0.00	495.08	-100.0%
7100 · Office Equipment	591.59	563.01	5.1%
7110 · Office Supplies	259.29	194.63	33.2%
7115 · Postage	-1.46	411.00	-100.4%
7125 · Computer (Hardware/Software)	2,946.16	2,721.77	8.2%
7420 · Lawn Care/Snow Removal	3,029.75	1,647.04	84.0%
7450 · Maintenance & Repairs - Office	360.00	283.00	27.2%
7500 · Utilities	544.56	530.12	2.7%
7550 · Trash Removal	76.91	66.47	15.7%
7600 · Security (Office)	90.00	90.00	0.0%
7610 · Telephone - Office	221.16	280.04	-21.0%
7611 · Telephone - Cellular	168.19	185.48	-9.3%
7711 · Contracted Electrical Inspector	3,650.00	7,350.00	-50.3%
7712 · Contracted Mechanical Inspector	5,900.00	5,700.00	3.5%
7713 · Contracted Plumbing Inspector	3,150.00	5,850.00	-46.2%
7715 · Contracted Zoning Administrator	0.00	120.00	-100.0%
7721 · Plan Review - Electrical	50.00	250.00	-80.0%
7722 · Plan Review - Mechanical	500.00	800.00	-37.5%
7723 · Plan Review - Plumbing	0.00	50.00	-100.0%
7800 · Mileage Reimbursement	1,077.30	1,008.35	6.8%
7830 · Interest Expense	491.00	539.51	-9.0%
Total Expense	55,388.04	73,909.56	-25.1%
Net Income	486.78	-34,650.91	101.4%

Kalamazoo Area Building Authority
Profit & Loss YTD Comparison
January 2025

	Jan 25	Jan 24	% Change	Jan 25	% YTD
Income					
4010 · Building Permits	25,232.00	7,813.00	223.0%	25,232.00	100.0%
4015 · Special Permits	320.00	665.00	-51.9%	320.00	100.0%
4020 · Electrical Permits	9,981.00	10,376.00	-3.8%	9,981.00	100.0%
4030 · Mechanical Permits	13,574.30	16,106.00	-15.7%	13,574.30	100.0%
4040 · Plumbing Permits	6,561.00	3,821.00	71.7%	6,561.00	100.0%
4100 · Zoning Administration	110.00	150.00	-26.7%	110.00	100.0%
4600 · Investment Income	96.52	327.65	-70.5%	96.52	100.0%
Total Income	55,874.82	39,258.65	42.3%	55,874.82	100.0%
Gross Profit	55,874.82	39,258.65	42.3%	55,874.82	100.0%
Expense					
6200 · Bank Fees	45.00	45.00	0.0%	45.00	100.0%
6500 · Payroll Expenses					
6501 · Salary - Building Official	7,407.46	7,914.04	-6.4%	7,407.46	100.0%
6503 · Salary - Building Inspector	5,925.84	6,331.24	-6.4%	5,925.84	100.0%
6505 · Wages - Administrative	7,493.76	8,006.40	-6.4%	7,493.76	100.0%
6510 · Payroll Taxes	1,792.20	2,531.51	-29.2%	1,792.20	100.0%
6511 · LTD / STD / AD&D / Life	377.98	377.98	0.0%	377.98	100.0%
6512 · 401A (KABA)	1,405.68	1,985.50	-29.2%	1,405.68	100.0%
6513 · Health Insurance	5,667.36	15,390.81	-63.2%	5,667.36	100.0%
Total 6500 · Payroll Expenses	30,070.28	42,537.48	-29.3%	30,070.28	100.0%
6700 · Insurance - General	1,121.06	1,071.61	4.6%	1,121.06	100.0%
6810 · Computer Support (External)	1,047.25	1,119.97	-6.5%	1,047.25	100.0%
6820 · Accounting Services	0.00	495.08	-100.0%	0.00	0.0%
7100 · Office Equipment	591.59	563.01	5.1%	591.59	100.0%
7110 · Office Supplies	259.29	194.63	33.2%	259.29	100.0%
7115 · Postage	-1.46	411.00	-100.4%	-1.46	100.0%
7125 · Computer (Hardware/Software)	2,946.16	2,721.77	8.2%	2,946.16	100.0%
7420 · Lawn Care/Snow Removal	3,029.75	1,647.04	84.0%	3,029.75	100.0%
7450 · Maintenance & Repairs - Office	360.00	283.00	27.2%	360.00	100.0%
7500 · Utilities	544.56	530.12	2.7%	544.56	100.0%
7550 · Trash Removal	76.91	66.47	15.7%	76.91	100.0%
7600 · Security (Office)	90.00	90.00	0.0%	90.00	100.0%
7610 · Telephone - Office	221.16	280.04	-21.0%	221.16	100.0%
7611 · Telephone - Cellular	168.19	185.48	-9.3%	168.19	100.0%
7711 · Contracted Electrical Inspector	3,650.00	7,350.00	-50.3%	3,650.00	100.0%
7712 · Contracted Mechanical Inspector	5,900.00	5,700.00	3.5%	5,900.00	100.0%
7713 · Contracted Plumbing Inspector	3,150.00	5,850.00	-46.2%	3,150.00	100.0%
7715 · Contracted Zoning Administrator	0.00	120.00	-100.0%	0.00	0.0%
7721 · Plan Review - Electrical	50.00	250.00	-80.0%	50.00	100.0%
7722 · Plan Review - Mechanical	500.00	800.00	-37.5%	500.00	100.0%
7723 · Plan Review - Plumbing	0.00	50.00	-100.0%	0.00	0.0%
7800 · Mileage Reimbursement	1,077.30	1,008.35	6.8%	1,077.30	100.0%
7830 · Interest Expense	491.00	539.51	-9.0%	491.00	100.0%
Total Expense	55,388.04	73,909.56	-25.1%	55,388.04	100.0%
Net Income	486.78	-34,650.91	101.4%	486.78	100.0%

Kalamazoo Area Building Authority Profit & Loss Budget Performance January 2025

	Jan 25	Budget	% of Budget	Jan 25	YTD Budget	% of Budget	Annual Budget
Income							
4010 · Building Permits	25,232.00	24,770.00	101.9%	25,232.00	24,770.00	101.9%	419,281.00
4015 · Special Permits	320.00	332.00	96.4%	320.00	332.00	96.4%	8,169.00
4020 · Electrical Permits	9,981.00	12,796.00	78.0%	9,981.00	12,796.00	78.0%	154,672.00
4030 · Mechanical Permits	13,574.30	14,512.00	93.5%	13,574.30	14,512.00	93.5%	165,560.00
4040 · Plumbing Permits	6,561.00	4,912.00	133.6%	6,561.00	4,912.00	133.6%	64,558.00
4100 · Zoning Administration	110.00			110.00			
4600 · Investment Income	96.52	10.00	965.2%	96.52	10.00	965.2%	120.00
Total Income	55,874.82	57,332.00	97.5%	55,874.82	57,332.00	97.5%	812,360.00
Gross Profit	55,874.82	57,332.00	97.5%	55,874.82	57,332.00	97.5%	812,360.00
Expense							
6010 · Advertising and Marketing	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
6200 · Bank Fees	45.00	45.00	100.0%	45.00	45.00	100.0%	890.00
6450 · Dues & Subscriptions	0.00	0.00	0.0%	0.00	0.00	0.0%	720.00
6500 · Payroll Expenses							
6501 · Salary - Building Official	7,407.46	8,230.60	90.0%	7,407.46	8,230.60	90.0%	106,997.80
6503 · Salary - Building Inspector	5,925.84	6,584.48	90.0%	5,925.84	6,584.48	90.0%	85,598.24
6505 · Wages - Administrative	7,493.76	10,855.04	69.0%	7,493.76	10,855.04	69.0%	141,115.52
6510 · Payroll Taxes	1,792.20	1,994.62	89.9%	1,792.20	1,994.62	89.9%	25,998.95
6511 · LTD / STD / AD&D / Life	377.98	378.00	100.0%	377.98	378.00	100.0%	4,536.00
6512 · 401A (KABA)	1,405.68	1,412.69	99.5%	1,405.68	1,412.69	99.5%	18,364.99
6513 · Health Insurance	5,667.36	4,821.19	117.6%	5,667.36	4,821.19	117.6%	58,323.66
Total 6500 · Payroll Expenses	30,070.28	34,276.62	87.7%	30,070.28	34,276.62	87.7%	440,935.16
6700 · Insurance - General	1,121.06	1,216.00	92.2%	1,121.06	1,216.00	92.2%	15,874.00
6800 · Legal Fees	0.00	0.00	0.0%	0.00	0.00	0.0%	12,000.00
6810 · Computer Support (External)	1,047.25	1,050.00	99.7%	1,047.25	1,050.00	99.7%	17,705.00
6820 · Accounting Services	0.00	24.00	0.0%	0.00	24.00	0.0%	16,162.00
7100 · Office Equipment	591.59	592.00	99.9%	591.59	592.00	99.9%	5,867.00
7110 · Office Supplies	259.29	300.00	86.4%	259.29	300.00	86.4%	3,600.00
7115 · Postage	-1.46	0.00	100.0%	-1.46	0.00	100.0%	3,000.00
7120 · Water Cooler	0.00	0.00	0.0%	0.00	0.00	0.0%	80.00
7125 · Computer (Hardware/Software)	2,946.16	2,950.00	99.9%	2,946.16	2,950.00	99.9%	10,030.00
7130 · Resource Materials	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
7400 · Rent/Lease Expense	0.00	84,000.00	0.0%	0.00	84,000.00	0.0%	84,000.00
7420 · Lawn Care/Snow Removal	3,029.75	2,150.00	140.9%	3,029.75	2,150.00	140.9%	7,100.00
7450 · Maintenance & Repairs - Office	360.00	360.00	100.0%	360.00	360.00	100.0%	13,120.00
7500 · Utilities	544.56	375.00	145.2%	544.56	375.00	145.2%	5,100.00
7550 · Trash Removal	76.91	70.00	109.9%	76.91	70.00	109.9%	840.00
7600 · Security (Office)	90.00	90.00	100.0%	90.00	90.00	100.0%	2,517.29
7610 · Telephone - Office	221.16	240.00	92.2%	221.16	240.00	92.2%	2,880.00
7611 · Telephone - Cellular	168.19	200.00	84.1%	168.19	200.00	84.1%	2,400.00
7700 · Building Board of Appeals	0.00	0.00	0.0%	0.00	0.00	0.0%	375.00
7701 · At-Large/Alternate Board Member	0.00	0.00	0.0%	0.00	0.00	0.0%	900.00
7710 · Contracted Building Inspector	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
7711 · Contracted Electrical Inspector	3,650.00	3,830.00	95.3%	3,650.00	3,830.00	95.3%	53,400.00
7712 · Contracted Mechanical Inspector	5,900.00	3,627.00	162.7%	5,900.00	3,627.00	162.7%	45,600.00
7713 · Contracted Plumbing Inspector	3,150.00	1,976.00	159.4%	3,150.00	1,976.00	159.4%	31,200.00
7721 · Plan Review - Electrical	50.00			50.00			
7722 · Plan Review - Mechanical	500.00			500.00			
7800 · Mileage Reimbursement	1,077.30	1,300.00	82.9%	1,077.30	1,300.00	82.9%	15,600.00
7810 · Training Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	1,600.00
7830 · Interest Expense	491.00			491.00			
7920 · Capital Outlay	0.00	0.00	0.0%	0.00	0.00	0.0%	7,000.00
7999 · Misc Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,000.00
Total Expense	55,388.04	138,671.62	39.9%	55,388.04	138,671.62	39.9%	810,495.45
Net Income	486.78	-81,339.62	-0.6%	486.78	-81,339.62	-0.6%	1,864.55

Kalamazoo Area Building Authority

Balance Sheet

As of January 31, 2025

02/06/25

Accrual Basis

	<u>Jan 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash on Hand (Cash Bags)	300.00
1050 · Checking (Primary) / SMBT	142,413.53
1060 · Checking (Reserves) / CCU	200,658.54
1065 · Savings / CCU	25.00
Total Checking/Savings	<u>343,397.07</u>
Other Current Assets	
1400 · Prepaid Items	5,880.79
Total Other Current Assets	<u>5,880.79</u>
Total Current Assets	<u>349,277.86</u>
Other Assets	
1600 · Accumulated Depreciation	-67,311.49
1900 · Capital Assets	329,819.25
Total Other Assets	<u>262,507.76</u>
TOTAL ASSETS	<u><u>611,785.62</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	7,072.93
Total Accounts Payable	<u>7,072.93</u>
Credit Cards	
2010 · CCU - Mastercard	576.29
Total Credit Cards	<u>576.29</u>
Other Current Liabilities	
2100 · Accrued Items	718.65
2300 · Accounts Payables / ADJ	1,785.00
Total Other Current Liabilities	<u>2,503.65</u>
Total Current Liabilities	<u>10,152.87</u>
Total Liabilities	10,152.87
Equity	
3010 · Net Position	601,145.97
Net Income	486.78
Total Equity	<u>601,632.75</u>
TOTAL LIABILITIES & EQUITY	<u><u>611,785.62</u></u>

2025 MONTHLY PERMITS BY JURISDICTION

MONTH OF JANUARY 2025

<u>JURISDICTION</u>	<u>PERMIT CATEGORY</u>	<u># PERMITS</u>	<u>PERMIT REVENUE</u>
COMSTOCK	BUILDING	10	4,152.00
COMSTOCK	ELECTRICAL	14	3,621.00
COMSTOCK	MECHANICAL	16	3,876.30
COMSTOCK	PLUMBING	11	1,800.00
COMSTOCK	SPECIAL - JURISDICTION	2	300.00
COMSTOCK	SPECIAL - HOMEOWNER	1	60.00
TOTAL COMSTOCK		54	\$ 13,809.30
KALAMAZOO	BUILDING	23	5,012.00
KALAMAZOO	ELECTRICAL	12	1,581.00
KALAMAZOO	MECHANICAL	33	5,448.00
KALAMAZOO	PLUMBING	9	1,045.00
KALAMAZOO	SPECIAL - JURISDICTION	6	600.00
KALAMAZOO	SPECIAL - HOMEOWNER	1	60.00
TOTAL KALAMAZOO		84	\$ 13,746.00
PARCHMENT	BUILDING	0	-
PARCHMENT	ELECTRICAL	0	-
PARCHMENT	MECHANICAL	1	170.00
PARCHMENT	PLUMBING	0	-
PARCHMENT	SPECIAL - JURISDICTION	0	-
PARCHMENT	SPECIAL - HOMEOWNER	0	-
TOTAL PARCHMENT		1	\$ 170.00
PINE GROVE	BUILDING	1	737.00
PINE GROVE	ELECTRICAL	2	324.00
PINE GROVE	MECHANICAL	3	430.00
PINE GROVE	PLUMBING	0	-
PINE GROVE	SPECIAL - JURISDICTION	0	-
PINE GROVE	SPECIAL - HOMEOWNER	0	-
TOTAL PINE GROVE		6	\$ 1,491.00
RICHLAND	BUILDING	15	14,623.00
RICHLAND	ELECTRICAL	15	4,045.00
RICHLAND	MECHANICAL	14	3,222.00
RICHLAND	PLUMBING	13	3,236.00
RICHLAND	SPECIAL - JURISDICTION	0	-
RICHLAND	SPECIAL - HOMEOWNER	1	60.00
TOTAL RICHLAND		58	\$ 25,186.00
RICHLAND VILLAGE	BUILDING	4	858.00
RICHLAND VILLAGE	ELECTRICAL	1	206.00
RICHLAND VILLAGE	MECHANICAL	2	345.00
RICHLAND VILLAGE	PLUMBING	2	480.00
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	-
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	-
TOTAL RICHLAND VILLAGE		9	1,889.00
TOTAL		212	\$ 56,291.30

REVENUE	REVENUE
JANUARY 2024	% PREV YEAR MONTH
\$ 38,815.00	145.0%

PERMITS	PERMITS
JANUARY 2024	% 2024 - YTD
204	103.9%



2025 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: JANUARY

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	10	4,152.00
COMSTOCK	ELECTRICAL	14	3,621.00
COMSTOCK	MECHANICAL	16	3,876.30
COMSTOCK	PLUMBING	11	1,800.00
COMSTOCK	SPECIAL - JURISDICTION	2	300.00
COMSTOCK	SPECIAL - HOMEOWNER	1	60.00
TOTAL COMSTOCK		54	\$ 13,809.30
KALAMAZOO	BUILDING	23	5,012.00
KALAMAZOO	ELECTRICAL	12	1,581.00
KALAMAZOO	MECHANICAL	33	5,448.00
KALAMAZOO	PLUMBING	9	1,045.00
KALAMAZOO	SPECIAL - JURISDICTION	6	600.00
KALAMAZOO	SPECIAL - HOMEOWNER	1	60.00
TOTAL KALAMAZOO		84	\$ 13,746.00
PARCHMENT	BUILDING	0	-
PARCHMENT	ELECTRICAL	0	-
PARCHMENT	MECHANICAL	1	170.00
PARCHMENT	PLUMBING	0	-
PARCHMENT	SPECIAL - JURISDICTION	0	-
PARCHMENT	SPECIAL - HOMEOWNER	0	-
TOTAL PARCHMENT		1	\$ 170.00
PINE GROVE	BUILDING	1	737.00
PINE GROVE	ELECTRICAL	2	324.00
PINE GROVE	MECHANICAL	3	430.00
PINE GROVE	PLUMBING	0	-
PINE GROVE	SPECIAL - JURISDICTION	0	-
PINE GROVE	SPECIAL - HOMEOWNER	0	-
TOTAL PINE GROVE		6	\$ 1,491.00
RICHLAND	BUILDING	15	14,623.00
RICHLAND	ELECTRICAL	15	4,045.00
RICHLAND	MECHANICAL	14	3,222.00
RICHLAND	PLUMBING	13	3,236.00
RICHLAND	SPECIAL - JURISDICTION	0	-
RICHLAND	SPECIAL - HOMEOWNER	1	60.00
TOTAL RICHLAND		58	\$ 25,186.00
RICHLAND VILLAGE	BUILDING	4	858.00
RICHLAND VILLAGE	ELECTRICAL	1	206.00
RICHLAND VILLAGE	MECHANICAL	2	345.00
RICHLAND VILLAGE	PLUMBING	2	480.00
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	-
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	-
TOTAL RICHLAND VILLAGE		9	\$ 1,889.00
TOTAL KABA	YTD	212	\$ 56,291.30

REVENUE	REVENUE
YTD - JANUARY 2024	% 2024 - YTD
\$ 38,815.00	145.0%

REVENUE
% 2025 YTD BUDGET
83%

PERMITS	PERMITS
YTD - JANUARY 2024	% 2024 - YTD
204	103.9%

2025 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
212	\$ 56,291.30		JAN
-	\$ -		FEB
-	\$ -		MAR
-	\$ -		APR
-	\$ -		MAY
-	\$ -		JUN
-	\$ -		JUL
-	\$ -		AUG
-	\$ -		SEP
-	\$ -		OCT
-	\$ -		NOV
-	\$ -		DEC
212	\$ 56,291.30		TOTAL

BUILDING REPORT

JANUARY 2025

Residential / Commercial Building Permits and Construction Values

- A. Total Number of Commercial & Agricultural Permits Issued – 11
- B. Total Construction Value for Commercial & Agricultural Permits - \$189,000
- C. Total Number of New Residential Construction Permits Issued – 10
- D. Total Construction Value for New Residential Permits – \$4,293,664
- E. Total Number of All Other Residential Permits Issued – 32
- F. Total Construction Value for All Other Residential Permits – \$545,502

Revenue / Permit Summary YTD

- A. Total KABA Revenue in January 2025 - \$56,291.30 vs. Total KABA Revenue in January 2024 - \$38,815.00. **This is an increase of 45%.**
- B. Total Number of Permits Issued in January 2025 – 212 vs. Total Number of Permits issued in January 2024 – 204. **This is an increase of 3.9%.**
- C. Total KABA YTD Revenue in January 2025 - \$56,291.30 vs. Total KABA YTD Revenue in January 2024 - \$38,815.00. **This is an increase of 45%.**
- D. Total Number of Permits Issued YTD 2025 – 212 vs. Total Number of Permits Issued this time in 2024 – 204. **This is an increase of 3.9%.**
- E. The January 2025 Revenue of \$56,291.30 is **83.2%** of the forecast for January YTD 2025 Revenue (\$67,686.67).
- F. The YTD 2025 Revenue of \$56,291.30 is **6.9%** of the forecast for the entire 2025 Projected Budget of \$812,240.

Monthly Building Permits Issued

02/03/2025

Permit #	Address	Work Description	Applicant Name	Date Issued	Value	Amount Billed
PB24-03-682	6533 CHAFFEY CREEK CI	New 2705 s.f. 1 story 4 bed, 3.5 bath	AVB Inc.	01/03/2025	538,893.00	\$2,101.00
PB24-03-684	N 30TH ST	New 2053 s.f. 1 story 4 bed, 2 bath single	Allen Edwin Homes	01/09/2025	291,016.00	\$1,134.00
PB24-06-411	1521 GULL	Approx 300 s.f. of brick facade repair to	Weatherproofing Technologies	01/13/2025	0.00	\$104.00
PB24-06-487	4315 W MAIN ST Suite C	Install illuminated wall mount sign pe	RWL Sign Co LLC	01/29/2025	0.00	\$108.00
PB24-06-534	501 FENIMORE AVE	New 1464 s.f. 1 story 4 bed, 2 bath single	Andrew Louwaert	01/02/2025	201,985.00	\$787.00
PB24-06-538	4244 RAVINE RD	Alteration to existing dutch style roof to	Mulder Glass Inc	01/08/2025	0.00	\$231.00
PB24-06-540	1321 Red Maple Ln/Lot 103	Foundation only for 16' x 60'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-541	3234 Butternut Ln/Lot 55	Foundation only for 16' x 56'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-542	3239 Birch Ln/Lot 30	Foundation only for 16' x 56'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-543	1451 Red Maple Ln/Lot 119	Foundation only for 24' x 48'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-544	3240 Butternut Ln/Lot 58	Foundation only for 16' x 66'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-545	3251 Butternut Ln/Lot 72	Foundation only for 16' x 56'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-546	1391 Willow Ln/Lot 148	Foundation only for 16' x 60'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-547	3219 Birch Ln/Lot 40	Foundation only for 16' x 52'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-548	3225 Birch Ln/Lot 37	Foundation only for 16' x 52'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-549	3219 Butternut Ln/Lot 86	Foundation only for 16' x 60'	Lewis Homes LLC	01/13/2025	0.00	\$182.00
PB24-06-554	2411 CIMARRON DR	New 16' x 32' post frame detached	JLM Home Solutions	01/16/2025	16,128.00	\$182.00
PB24-06-650	557 IRA AVE VAC	New 1464 s.f. 1 story 4 bed, 2 bath single	Andrew Louwaert	01/02/2025	201,985.00	\$787.00
PB24-06-668	2626 HAZELNUT LANE	Installation of an above ground	TAYARA, MOLHAM	01/29/2025	0.00	\$81.00
PB24-07-670	1616 CONSTRUCTION DR	Interior remodel of existing 11,886 s.f.	Kalleward Group	01/10/2025	0.00	\$424.00
PB24-07-683	7333 SAGINAW DR	Install 26 panel roof mounted solar array	Tru Home Pros LLC	01/06/2025	0.00	\$108.00
PB24-19-652	7645 RICHLAND WOODS	Bathroom renovation, reconfigure lay out	JRD Construction LLC	01/06/2025	0.00	\$182.00
PB24-20-679	3003 40 HWY # M	Construct 6000 s.f. addition to replace	Mallory Pole Building Inc	01/03/2025	189,000.00	\$737.00
PB25-03-005	10381 COUNTRY CLUB DI	New 4910 s.f. 5 bed, 4.5 bath 2 story	AVB Inc.	01/10/2025	758,974.00	\$2,960.00
PB25-03-006	8920 W GULL LAKE DR	Interior remodel to create 2 bedroom	Hawks Hollow Builders	01/08/2025	250,000.00	\$182.00
PB25-03-008	N 30TH ST	New 2 story 2040 s.f. 4 bed, 2.5 bath	Allen Edwin Homes	01/13/2025	399,504.00	\$1,558.00
PB25-03-009	N 30TH ST	New 2054 s.f. 2 story 5 bed, 2.5 bath	Allen Edwin Homes	01/13/2025	395,321.00	\$1,541.00
PB25-03-010	N 30TH ST	New 1888 s.f. 2 story 4 bed, 2.5 bath	Allen Edwin Homes	01/13/2025	367,890.00	\$1,434.00

PB25-03-012	7695 COTTONWOOD ST	Kitchen remodel to include removal of 7'	Coffman Construction	01/10/2025	0.00	\$108.00
PB25-03-014	5169 E FG AVE	Remodel 2 bathrooms. 1. Master bath	Rohrstaff Renovations	01/10/2025	0.00	\$108.00
PB25-03-016	5300 TURKEY RUN DR	Replace decking and railing on existing	Hutcherson Construction	01/14/2025	0.00	\$108.00
PB25-03-017	9851 W GULL LAKE DR	Interior remodel and new windows to	MSC Carpentry LLC	01/14/2025	0.00	\$182.00
PB25-03-021	9369 E CD AVE	Remove existng deck and construct 18' x	Hutcherson Construction	01/23/2025	11,340.00	\$182.00
PB25-03-023	6474 CHAFFEY CREEK TR	New 3424 s.f. 4 bed, 3.5 bath 2 story	AVB Inc.	01/29/2025	682,308.00	\$2,661.00
PB25-03-024	10062 DOUBLE DAY DR	Interior remodel of approx. 1500 s.f.	Max Haase & Son Custom Builder	01/23/2025	0.00	\$182.00
PB25-03-032	8259 W STURTEVANT ST	New 12' x 18' attached deck with stairs to	Green Shield Deck Builders	01/30/2025	6,804.00	\$182.00
PB25-06-001	300 N SAGE	Remove and replace drywall, trim,	Mike Building Co.	01/09/2025	18,000.00	\$182.00
PB25-06-004	2241 THE DELLS	Re-roof, no decking being replaced.	Worthy Construction	01/06/2025	0.00	\$108.00
PB25-06-025	2926 RAVINE RD	20' x 24' post frame addition to existing	Balkema Service LLC	01/21/2025	7,200.00	\$150.00
PB25-06-027	521 E MOSEL AVE	Enlarge existing overhead door to 10x12	FCC Construction Inc	01/21/2025	0.00	\$182.00
PB25-06-028	3415 W MAIN ST	Replace existing monument sign with 6' x	RWL Sign Co LLC	01/23/2025	0.00	\$108.00
PB25-06-030	521 E MOSEL AVE	Construct 7'x7' recessed pit in floor for	FCC Construction Inc	01/23/2025	0.00	\$182.00
PB25-07-003	3401 N 26TH ST	Install 8 foundation anchors, 4 piers and 2	Foundation Systems of Michigan - G	01/06/2025	0.00	\$182.00
PB25-07-011	1785 PRESCOTT TRL	New 2368 s.f. 2 story 4 bed, 2.5 bath	Allen Edwin Homes	01/13/2025	455,788.00	\$1,777.00
PB25-07-013	102 N 30TH ST Lot 52	Demolish and remove existing	MORROW CROSSING LLC	01/09/2025	0.00	\$161.00
PB25-07-015	84 HENNING ST	Re-roof: No decking, lender required	Hunt for Home Construction	01/10/2025	0.00	\$108.00
PB25-07-018	3035 S 26TH ST	Demolish and remove existing attached	WHITE KERRI SUE & NICHOLA	01/16/2025	236,030.00	\$920.00
PB25-07-019	1190 MERRY BROOK ST	Bathroom remodel, to include removing	Robert Dean Lind	01/14/2025	0.00	\$108.00
PB25-07-026	1053 ANTLER ST	Combine 2 bathrooms into one full bath	BEAUCHAMP MATTHEW J & KE	01/22/2025	0.00	\$182.00
PB25-07-029	8418 E MICHIGAN AVE	INTERIOR FRAMING TO	HARKEERAT LLC	01/23/2025	0.00	\$182.00
PB25-19-020	9233 E DE AVE	Refinish portion of basement that was	BARNABE, KAILEIGH & ANDRI	01/14/2025	0.00	\$182.00
PB25-19-022	8020 N 32ND ST	Interior remodel for new office space	Glas Associates	01/22/2025	0.00	\$312.00
PB25-19-031	8643 GULL RD	Install lentil header into CMU wall to	RICHLAND BIBLE CHURCH	01/28/2025	0.00	\$182.00

Number of Permits: 53

Total Billed: \$25,382.00

Total Construction Value

\$5,028,166.00

Permit.DateIssued in <Previous month> [01/01/25 - 01/31/25]

AND

Permit.PermitType = Building

Monthly Trade Permits Issued

02/03/2025

Permit #	Address	Work Description	Applicant Name	Date Issued	Amount Billed
<u>Electrical</u>					
PE24-03-597	6583 CHAFFEY CREEK TRI	New home	H & M Electrical Services	01/02/2025	\$393.00
PE24-03-598	6508 CHAFFEY CREEK TRI	New home	H & M Electrical Services	01/02/2025	\$373.00
PE24-03-599	6568 E HIDDEN LAKE CIR	New home	H & M Electrical Services	01/02/2025	\$373.00
PE24-07-604	7333 SAGINAW DR	Roof mounted solar array	Osborn Electric	01/06/2025	\$126.00
PE25-03-005	10556 WILDWOOD CIR	Install new lights in 3 season room remodel & install sub	Signature Wiring	01/06/2025	\$196.00
PE25-03-006	8266 N 30TH ST	Manufactured home set	NEWHOUSE, KARL & KARST, A	01/06/2025	\$126.00
PE25-03-012	5169 E FG AVE	Bathroom remodel	Jackson Electric	01/10/2025	\$186.00
PE25-03-013	7695 COTTONWOOD ST	Kitchen remodel, adding can lights in house, and adding	Jackson Electric	01/10/2025	\$211.00
PE25-03-015	10161 E C AVE	Basement finish	Engbers Electrical	01/13/2025	\$196.00
PE25-03-032	8920 W GULL LAKE DR	Basement remodel	Hi-Tech Electric	01/21/2025	\$266.00
PE25-03-034	N 30TH ST	New HomeADDRESS: 8708 E STURTEVANT	Consolidated Electrical Contractors	01/22/2025	\$371.00
PE25-03-035	N 30TH ST	New HomeADDRESS: 8712 E STURTEVANT	Consolidated Electrical Contractors	01/27/2025	\$371.00
PE25-03-040	8440 N 26TH ST	EV charger installation	Hi-Tech Electric	01/22/2025	\$121.00
PE25-03-042	6116 E D AVE	100 amp overhead service upgrade	Webster Electric Co	01/23/2025	\$120.00
PE25-03-043	N 30TH ST	New homeADDRESS: 8797 E STURTEVANT	Consolidated Electrical Contractors	01/24/2025	\$371.00
PE25-03-044	N 30TH ST	New homeADDRESS: 8785 E STURTEVANT	Consolidated Electrical Contractors	01/27/2025	\$371.00
PE25-06-002	1229 FOSTER AVE	Servcie upgrade01/03 Per Elias, possibly adding to permit	Barrios Electric LLC	01/03/2025	\$120.00
PE25-06-008	3825 IROQUOIS TRL	Generator install	Steensma Lawn & Power	01/08/2025	\$125.00
PE25-06-026	2900 LAKE	Upgrade parking lot lighting to LED	Buist Electric	01/13/2025	\$120.00
PE25-06-027	209 W WESTWOOD DR	Generator install	Yes Electric LLC	01/13/2025	\$125.00
PE25-06-038	2645 ARROWWOOD LANE	Install new sub-panel & inlet box	Young Electric	01/22/2025	\$120.00
PE25-06-039	1060 E MOSEL AVE	Full rewire due to code violations found after flood	Hi-Tech Electric	01/22/2025	\$236.00
PE25-06-041	3415 W MAIN ST	Replace existing ground sign with illuminated sign	RWL Sign Co LLC	01/23/2025	\$120.00
PE25-06-045	521 E MOSEL AVE	100 AMP feed to milling equipment	Mitten Electric	01/24/2025	\$115.00
PE25-06-046	3610 CANTERBURY AVE	Generator install	Steensma Lawn & Power	01/24/2025	\$125.00
PE25-06-047	4315 W MAIN ST Suite C	Internally illuminated wall sign	RWL Sign Co LLC	01/29/2025	\$120.00
PE25-06-048	2626 HAZELNUT LANE	Above ground pool previously installed w/o permits	TAYARA, MOLHAM	01/29/2025	\$135.00
PE25-06-051	1506 NAZARETH RD	Upgrade sevice due to exisitng panel catching fire	Alpha Electric Pro	01/30/2025	\$120.00
PE25-07-001	1815 PRESCOTT TRL	New home	Consolidated Electrical Contractors	01/02/2025	\$361.00
PE25-07-003	6668 E ML AVE	Install (2) out building sub-panels	Bowker Electric LLC	01/06/2025	\$182.00
PE25-07-007	1960 RIVER ST	Add/replace outlets in kitchen remodel and add gas shut	Homestate Electric	01/07/2025	\$181.00
PE25-07-009	5455 LUCERNE AVE	EV charger install	Yes Electric LLC	01/08/2025	\$126.00

PE25-07-010	5010 GULL RD	Fire alarm panel upgrade	EPS (Grand Rapids)	01/09/2025	\$260.00
PE25-07-011	5787 E L AVE	Swapping meter socket to CT cabinet per Consumers	Hi-Tech Electric	01/08/2025	\$125.00
PE25-07-014	5570 GULL RD	New service and wiring throughout building	Southwest Electric LLC	01/13/2025	\$415.00
PE25-07-028	5185 E CORK ST	Low voltage/data wiring	Amble Electric LLC	01/14/2025	\$680.00
PE25-07-030	3035 S 26TH ST	Addition: includes temp service	WHITE KERRI SUE & NICHOLA	01/16/2025	\$452.00
PE25-07-033	1190 MERRY BROOK ST	Remodel: dedicated 20 AMP 220 circuit for heated	Jeff Galway	01/21/2025	\$213.00
PE25-07-036	8937 KRUM AVE	Replacing exisitng generator with new generator and	Esper Electric	01/22/2025	\$145.00
PE25-07-037	8778 E MICHIGAN AVE	Install used generator (from 8937 Krum) & transfer switch	Esper Electric	01/22/2025	\$205.00
PE25-07-052	6101 E MN AVE	Install sub panel and 6 circuits in unfinished basement	Webster Electric Co	01/30/2025	\$150.00
PE25-19-031	7645 RICHLAND WOODS C	Remodel: master bath and kitchen, adding 100 AMP sub	Homes Electric LLC	01/21/2025	\$206.00
PE25-20-004	4888 23 1/2 ST	Generator install	Steensma Lawn & Power	01/06/2025	\$125.00
PE25-20-029	23441 2ND AVE	GarageActual address: 11274 23nd Avenue	Shane Weber	01/14/2025	\$199.00

Number of Permits: 44

Total Billed: \$9,777.00

Mechanical

PM24-03-1000	6103 AUTUMN RDG	Furnace & AC replacement	Nieboer Heating & Cooling	01/02/2025	\$170.00
PM24-03-946	8676 M-89 HWY	New fire sprinkler protection under mezzanine, supplied by	Shambaugh & Son	01/06/2025	\$675.00
PM24-06-916	2021 BROOK DR	Furnace replacement	Nieboer Heating & Cooling	01/10/2025	\$140.00
PM24-20-989	33202 PINEDALE LN	Generator install	Sebesta Heating & Cooling	01/13/2025	\$145.00
PM25-03-007	8266 N 30TH ST	Manufactured home set: duct under floor & AC condensor	NEWHOUSE, KARL & KARST, A	01/06/2025	\$170.00
PM25-03-014	5600 E G AVE	Furnace & AC replacementLOCATION: 5569 Grassy	Royal Comfort Mechanical	01/07/2025	\$170.00
PM25-03-015	5600 E G AVE	Furnace & AC replacementLOCATION: 5599	Royal Comfort Mechanical	01/07/2025	\$170.00
PM25-03-027	7695 COTTONWOOD ST	Gas fireplace install	Hearth & Home Design Center	01/13/2025	\$200.00
PM25-03-028	6732 CHAFFEY CREEK TRI	Prefab fireplace	Williams Distributing	01/13/2025	\$200.00
PM25-03-029	6756 CHAFFEY CREEK TRI	Prefab fireplace	Williams Distributing	01/13/2025	\$200.00
PM25-03-035	N 30TH ST	New homeADDRESS: 8736 E STURTEVANT	B & A Mechanical	01/15/2025	\$290.00
PM25-03-036	N 30TH ST	New homeADDRESS: 8746 E STURTEVANT	B & A Mechanical	01/15/2025	\$290.00
PM25-03-037	N 30TH ST	New homeADDRESS: 8775 E STURTEVANT	B & A Mechanical	01/15/2025	\$285.00
PM25-03-041	5600 E G AVE	Water heater replacementLOCATION: 5581 Blue	Royal Comfort Mechanical	01/24/2025	\$116.00
PM25-03-043	7849 N 30TH ST	Water heater replacement	Absolute Heating & Ventilation	01/17/2025	\$116.00
PM25-03-064	10552 WILDWOOD DR	Install 2 mini split AC's	Metzger's Heating & Cooling	01/28/2025	\$170.00
PM25-06-0003	623 CHICAGO AVE	Replacement of furnace, power vent to furnace, and gas	Parker-Arntz Plumbing & Heating	01/02/2025	\$146.00
PM25-06-0005	3224 Butternut Ln/Lot 50	Furnace replacement	Sharon's Heating & Cooling Inc	01/02/2025	\$140.00
PM25-06-010	925 DAYTON AVE	Furnace replacement	Service Professor	01/07/2025	\$140.00
PM25-06-012	819 ASHLEY DR	Furnace replacement	Home Energy Solutions	01/08/2025	\$140.00
PM25-06-013	3308 W MAIN 103	Water heater replacement	Royal Comfort Mechanical	01/07/2025	\$116.00
PM25-06-016	3302 NORTHVIEW DR	Water heater replacement	Bel Aire Heating & Air	01/08/2025	\$116.00

PM25-06-017	3825 IROQUOIS TRL	Generator install	Steensma Lawn & Power	01/08/2025	\$145.00
PM25-06-018	2700 BARNEY RD	Water heater replacement	Dan Wood Co	01/08/2025	\$116.00
PM25-06-019	1060 E MOSEL AVE	Oil furnace replacement	Dan Wood Co	01/08/2025	\$140.00
PM25-06-024	224 S KENDALL #47	Furnace replacement	DeHaan Heating & Cooling	01/10/2025	\$140.00
PM25-06-026	1701 OLMSTEAD RD	Fire sprinkler system for Pine Rest remodel	Total Fire Protection	01/16/2025	\$980.00
PM25-06-032	2103 SONIA LANE	Furnace, AC, & humidifier replacement	Vredevoogd Heating & Cooling	01/15/2025	\$180.00
PM25-06-038	809 N DARTMOUTH ST	Furnace & AC replacement	Dan Wood Co	01/15/2025	\$170.00
PM25-06-040	3326 W MAIN 201	Water heater replacement	Royal Comfort Mechanical	01/16/2025	\$116.00
PM25-06-042	1509 WAVERLY DR	Furnace & AC replacement	Vredevoogd Heating & Cooling	01/17/2025	\$170.00
PM25-06-044	1005 DAYTON AVE	Furnace replacement	I Know A Guy Plus LLC	01/21/2025	\$140.00
PM25-06-048	1229 FOSTER AVE	Interior renovation to existing home. Work begun by	Phillips Services	01/22/2025	\$180.00
PM25-06-049	3420 W MAIN ST	Actual Address: 3502 W Main Street (Haven on	Zimmerman Heating and Plumbing	01/22/2025	\$170.00
PM25-06-050	3420 W MAIN ST	Actual Address: 3422 W Main Street (Haven on	Zimmerman Heating and Plumbing	01/22/2025	\$140.00
PM25-06-051	1923 SEMINOLE ST	Furnace replacement	Nieboer Heating & Cooling	01/24/2025	\$140.00
PM25-06-052	213 S LAUDERDALE DR	Water heater replacement	Bel Aire Heating & Air	01/23/2025	\$116.00
PM25-06-053	513 LUM AVE	Furnace replacement02/03: Water heater added per	Nieboer Heating & Cooling	01/27/2025	\$146.00
PM25-06-055	3304 W MAIN 103	Water heater replacement	Royal Comfort Mechanical	01/23/2025	\$116.00
PM25-06-056	3310 W MAIN 202	Furnace replacement	Royal Comfort Mechanical	01/24/2025	\$140.00
PM25-06-057	3326 W MAIN 102	Water heater replacement	Royal Comfort Mechanical	01/24/2025	\$116.00
PM25-06-058	3326 W MAIN 304	Furnace replacement	Royal Comfort Mechanical	01/24/2025	\$140.00
PM25-06-060	3714 PRISTINE AVE	Furnace & AC replacement	Vredevoogd Heating & Cooling	01/24/2025	\$170.00
PM25-06-061	3610 CANTERBURY AVE	Generator instsall	Steensma Lawn & Power	01/24/2025	\$145.00
PM25-06-062	3061 VALLEY GLENN CIR	Water heater replacement	Dan Wood Co	01/28/2025	\$116.00
PM25-06-065	1223 COOLIDGE AVE	Water heater replacement	Dan Wood Co	01/30/2025	\$116.00
PM25-06-067	3805 YEW AVE	Furnace & water heater replacement	Vredevoogd Heating & Cooling	01/30/2025	\$146.00
PM25-06-069	112 PINECOVE CIR	Water heater replacement	Vredevoogd Heating & Cooling	01/30/2025	\$116.00
PM25-07-0002	239 COURTNEY ST	Water heater replacement	Nieboer Heating & Cooling	01/06/2025	\$116.00
PM25-07-0004	5875 CELERY ST	Furnace, AC & duct work replacement	Temperature Pro	01/02/2025	\$255.00
PM25-07-006	10345 CRAVEN WAY	New home	B & A Mechanical	01/03/2025	\$290.00
PM25-07-008	6242 WRIGHT ST	Furnace replacement	Temperature Pro	01/06/2025	\$140.00
PM25-07-011	5688 E ML AVE	HVAC for storage building	Allied Mechanical Services - Kal	01/10/2025	\$190.00
PM25-07-021	1960 RIVER ST	Install gas line and microhood for range	MVA Heating & Cooling	01/10/2025	\$200.00
PM25-07-022	6708 E G AVE	Install 6 RTU's, 1 inline exhaust fan, forced air duct	Systematic Heating & Cooling Inc	01/09/2025	\$560.00
PM25-07-025	5593 ELAINE AVE	Furnace replacement	Nieboer Heating & Cooling	01/16/2025	\$140.00
PM25-07-030	101 GRANDVIEW ST	Water heater replacement	Dan Wood Co	01/13/2025	\$116.00
PM25-07-031	1616 CONSTRUCTION DR	Remodel: AC split systems, RTU's, and new duct	A-1 Refrigeration	01/17/2025	\$527.30
PM25-07-033	10335 CRAVEN WAY	New home	B & A Mechanical	01/15/2025	\$290.00
PM25-07-034	10325 CRAVEN WAY	New home	B & A Mechanical	01/15/2025	\$290.00

PM25-07-039	3035 S 26TH ST	Additon: removing fuel oil boiler; repalcing with	WHITE KERRI SUE & NICHOLA	01/16/2025	\$415.00
PM25-07-045	4628 LANDING WAY	Water heater replacement	Bel Aire Heating & Air	01/21/2025	\$116.00
PM25-07-063	6285 PLAINFIELD AVE	Water heater replacement	Absolute Heating & Ventilation	01/28/2025	\$116.00
PM25-07-070	1190 MERRY BROOK ST	Bath fan	Oswalt Mechanical	01/30/2025	\$115.00
PM25-18-009	3821 CLARNIN ST	Furnace & AC replacement	Service Professor	01/07/2025	\$170.00
PM25-19-020	9138 RICHLAND WOODS D	Furnace replacement	Vredevoogd Heating & Cooling	01/09/2025	\$140.00
PM25-19-047	8020 N 32ND ST	Remodel for new office space: 2 bath fans & misc.	Nieboer Heating & Cooling	01/22/2025	\$205.00
PM25-20-023	4888 23 1/2 ST	Generator install	S & F Propane LLC	01/10/2025	\$145.00
PM25-20-046	32687 CR 390	Furnace replacement	Field Plumbing & Heating	01/27/2025	\$140.00

Number of Permits: 69

Total Billed: \$13,491.30

Plumbing

PP24-03-471	N 30TH ST	Sewer connectionADDRESS: 8797 E STURTEVANT	Allen Edwin Homes	01/09/2025	\$115.00
PP24-07-468	1815 PRESCOTT TRL	New home	Superior Plumbing Services	01/02/2025	\$304.00
PP25-03-004	6568 E HIDDEN LAKE CIR	New home	Elite Plumbing	01/06/2025	\$318.00
PP25-03-006	N 30TH ST	Sewer connectionADDRESS: 8785 E STURTEVANT	Allen Edwin Homes	01/13/2025	\$115.00
PP25-03-007	N 30TH ST	Sewer connectionADDRESS: 8712 E STURTEVANT	Allen Edwin Homes	01/13/2025	\$115.00
PP25-03-008	N 30TH ST	Sewer connectionADDRESS: 8708 E STURTEVANT	Allen Edwin Homes	01/13/2025	\$115.00
PP25-03-013	5169 E FG AVE	Bathroom remodels (2)Completed (1) at a time	DC Plumbing	01/10/2025	\$330.00
PP25-03-014	10161 E C AVE	Basement bath	Bergsma Plumbing	01/13/2025	\$193.00
PP25-03-017	N 30TH ST	New homeADDRESS: 8708 E STURTEVANT	Superior Plumbing Services	01/16/2025	\$335.00
PP25-03-018	N 30TH ST	New homeADDRESS: 8712 E STURTEVANT	Superior Plumbing Services	01/16/2025	\$335.00
PP25-03-026	N 30TH ST	New homeADDRESS: 8797 E STURTEVANT	Superior Plumbing Services	01/24/2025	\$315.00
PP25-03-027	N 30TH ST	New homeADDRESS: 8785 E STURTEVANT	Superior Plumbing Services	01/24/2025	\$330.00
PP25-03-028	8920 W GULL LAKE DR	Basement remodel	Portage Plumbing	01/22/2025	\$300.00
PP25-03-032	10062 DOUBLE DAY DR	Interior remodel	Alban Plumbing	01/28/2025	\$320.00
PP25-06-001	3816 BORGESS DR	Shower upgrade with valve/fixture, toilet & vanity	West Shore Home	01/02/2025	\$125.00
PP25-06-003	2902 ELLAMARIE DR	Water heater replacement	Dale W Hubbard Inc	01/06/2025	\$115.00
PP25-06-011	224 S KENDALL	Water heater replacement in mechanical room	Hayes Plumbing	01/10/2025	\$115.00
PP25-06-012	2104 IDA ST	Water heater replacement	Dale W Hubbard Inc	01/10/2025	\$115.00
PP25-06-015	3510 CANTERBURY AVE	Water heater replacement	Dale W Hubbard Inc	01/13/2025	\$115.00
PP25-06-016	2017 SAGEBRUSH ST.	Water heater replacement	Dale W Hubbard Inc	01/13/2025	\$115.00
PP25-06-020	2424 Texel	Water heater replacement in mechanical room	Bergsma Plumbing	01/15/2025	\$115.00
PP25-06-024	1512 TEXEL DR	Install sump pump	Foundation Systems of Michigan - G	01/21/2025	\$115.00
PP25-06-035	533 GAYLE AVE	Water heater replacement	Dale W Hubbard Inc	01/31/2025	\$115.00
PP25-07-002	6340 PLAINFIELD AVE	Sewer connection	KRUIS JAMES R & TRESA L	01/06/2025	\$115.00
PP25-07-005	9171 WEATHERVANE TRL	Sump pump	Foundation Systems of Michigan - G	01/10/2025	\$115.00

PP25-07-009	6452 TWILIGHT AVE	Water heater replacement	Service Professor	01/09/2025	\$115.00
PP25-07-010	1785 PRESCOTT TRL	Sewer connection	Allen Edwin Homes	01/13/2025	\$115.00
PP25-07-019	1616 CONSTRUCTION DR	Remodel: connections for new washing machines,	A-1 Refrigeration	01/17/2025	\$360.00
PP25-07-022	1871 N 30TH ST	Water heater replacement	Service Professor	01/16/2025	\$115.00
PP25-07-023	3035 S 26TH ST	Addition: & crock in garage	WHITE KERRI SUE & NICHOLA	01/16/2025	\$216.00
PP25-07-029	660 COLLETTE AVE	Water heater replacement	Service Professor	01/24/2025	\$115.00
PP25-07-030	6983 CADE AVE	Water heater replacement	Dale W Hubbard Inc	01/27/2025	\$115.00
PP25-07-031	760 ALGER ST	Repair to damaged water line	Kalamazoo Excavation & Septic	01/27/2025	\$115.00
PP25-19-025	7645 RICHLAND WOODS C	Master bath remodel	Herrema Plumbing	01/21/2025	\$195.00
PP25-19-033	8020 N 32ND ST	Remodel to accommodate office space	Alban Plumbing	01/28/2025	\$285.00

Number of Permits: 35

Total Billed: \$6,561.00

Number of Permits: 148

Total Billed: \$29,829.30

Population: All Records

Permit.PermitType = Electrical OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing

AND

Permit.DateIssued in <Previous month> [01/01/25 - 01/31/25]

Monthly Property Maintenance Requests

02/03/2025

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS23-07-080	675 REX AVE	07-18-376-341	HAYES MARGARET E	12/05/2023	\$600.00
Work Description:	Property Maintenance request from Comstock				
Inspections:	01/10/2025	Court Appearance	Approved		
Inspections:	01/09/2025	Property Maint. Re-inspection	Disapproved		
Inspections:	11/26/2024	Court Appearance	Disapproved		
Inspections:	11/25/2024	Property Maintenance Inspectio	Disapproved		
Inspections:	11/18/2024	Court Appearance	Disapproved		
Inspections:	12/06/2023	Property Maintenance Inspectio	Disapproved		
PS25-06-001	2028 CHARLES AVE	06-14-434-170	RUIMVELD, JEFFREY N.	01/03/2025	\$100.00
Work Description:					
Inspections:	01/03/2025	Property Maintenance Inspectio	Disapproved		
PS25-06-003	613 EDISON ST	06-04-245-120	SCHULTZ, RICKEY	01/03/2025	\$100.00
Work Description:	Siding deteriorated				
Inspections:	01/03/2025	Property Maintenance Inspectio	Disapproved		
PS25-06-005	2023 SCHIPPERS LN	06-14-475-021	DAVIS, LARRY LEE JR.	01/27/2025	\$100.00
Work Description:	Property Maintenance request from KTWP				
Inspections:	01/28/2025	Property Maintenance Inspectio	Disapproved		
PS25-06-006	2330 SCHIPPERS LN	06-13-320-010	KIEWIET, DANIEL J. & C	01/27/2025	\$100.00
Work Description:	Property Maintenance request from KTWP				
Inspections:	01/28/2025	Property Maintenance Inspectio	Disapproved		
PS25-06-007	615 GAYLE AVE	06-13-118-100	PATTOK, JOHN F. & SHE	01/27/2025	\$100.00
Work Description:	Property Maintenance request from KTWP				
Inspections:	01/28/2025	Property Maintenance Inspectio	Disapproved		

PS25-06-008

614 CRAFT AVE

06-13-215-890

WALTON, JEFFREY

01/28/2025

\$100.00

Work Description: Property Maintenance request from KTPD

Inspections: 01/28/2025 Property Maintenance Inspectio Disapproved

Total Permits For Type: 7

Total Fees For Type: \$1,200.00

Report Summary

Grand Total Fees: \$1,200.00

Grand Total Permits: 7

Population: All Records

Permit.PermitType = Special
Permit AND

Permit.Category = Jurisdiction
Request AND

Inspection.DateTimeScheduled
Between 01/01/2025 AND
01/31/2025

Monthly Special Permit - Owner Request

02/03/2025

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS25-03-009	5842 M-89 HWY	03-06-251-025	MYERS, RANDY E & WE	01/29/2025	\$60.00
Work Description:	Meter socket inspection				
Inspections:	02/03/2025	Meter Socket Inspection			
PS25-06-002	1042 DARWOOD AVE	06-11-105-560	ASH, DONALD E. JR.	01/03/2025	\$60.00
Work Description:	Electric off since Nov 2023				
	New Owner: Joe Hostiguin ok to issue per Mike				
Inspections:	01/06/2025	Meter Socket Inspection	Approved		
PS25-07-004	10000 SHADOWLANE A	07-24-160-020	COMSTOCK SENIOR CFI	01/23/2025	\$60.00
Work Description:	Actual Address: 10160 Shadow Lane Apt J				
	power off since Dec - Consumers states over 6mths				
Inspections:	01/29/2025	Meter Socket Inspection	Approved		

Total Permits For Type: 3

Total Fees For Type: \$180.00

Report Summary

Grand Total Fees: \$180.00

Grand Total Permits: 3

Population: All Records

01/01/2020 AND 01/01/2020

AND

Permit.Category = Meter Socket

Inspection OR

Permit.Category = Hood

Suppression OR

Permit.Category = Special Permit

OR

Permit.Category = Owner Request

2025 Budget Amendment (Office Equipment)

KALAMAZOO AREA BUILDING AUTHORITY
Proposed Amendment 02.18.25

INCOME	2025	Proposed	Diff
4010 BUILDING PERMITS	419,281.00		
4015 SPECIAL PERMITS	8,169.00		
2020 ELECTRICAL PERMITS	154,672.00		
4030 MECHANICAL PERMITS	165,560.00		
4040 PLUMBING PERMITS	64,558.00		
4600 INVESTMENT INCOME	120.00		
Subtotal Income	812,360.00		
RETAINED EARNINGS (Proposed at 12/31/2024)	483,436.98	343,072.07	(140,364.91) (as of 01/31/25)
TOTAL INCOME	1,295,796.98	343,072.07	
EXPENSE			
6010 ADVERTISING & MARKETING	2,000.00		
6200 BANK FEES	890.00		
6450 DUES & SUBSCRIPTIONS	720.00		
6501, 03, 05 PAYROLL - WAGES	333,711.56		
6510 PAYROLL TAXES	25,998.95		
6511 LIFE/AD&D/STD/LTD	4,536.00		
6512 401(a)	18,364.99		
6513 HEALTH INSURANCE	58,257.66		
6700 GENERAL INSURANCE	15,874.00		
6800 LEGAL FEES	12,000.00		
6810 COMPUTER SUPPORT (EXTERNAL)	17,720.00		
6820 ACCOUNTING SERVICES	16,162.00		
7100 OFFICE EQUIPMENT	5,867.00	10,867.00	5,000.00
7110 OFFICE SUPPLIES	3,600.00		
7115 POSTAGE	3,000.00		
7120 WATER COOLER	80.00		
7125 COMPUTER (HARDWARE/SOFTWARE)	10,030.00		
7130 RESOURCE MATERIALS	1,000.00		
	MORTGAGE		
	84,000.00		
7420 LAWN CARE/SNOW REMOVAL	7,100.00		
7450 MAINTENANCE & REPAIRS - OFFICE	13,120.00		
7500 UTILITIES	5,100.00		
7550 TRASH REMOVAL	840.00		
7600 SECURITY (OFFICE)	2,517.29		
7610 TELEPHONE - OFFICE	2,880.00		
7611 TELEPHONE - CELLULAR	2,400.00		
7700 BUILDING BOARD OF APPEALS	375.00		
7701 AT-LARGE/ALTERNATE BOARD MEMBER	900.00		
7710 CONTRACTED BUILDING INSPECTOR	5,000.00		
7711 CONTRACTED ELECTRICAL INSPECTOR	53,400.00		
7712 CONTRACTED MECHANICAL INSPECTOR	45,600.00		
7713 CONTRACTED PLUMBING INSPECTOR	31,200.00		
7800 MILEAGE REIMBURSEMENT	15,600.00		
7810 TRAINING EXPENSE	1,600.00		
7920 CAPITAL OUTLAY	7,000.00		
7999 MISC	2,000.00		
TOTAL EXPENSE	810,444.45	10,867.00	5,000.00
NET POSITION	485,352.53	332,205.07	(145,364.91)

D.L. Gallivan Office Solutions

February 11th, 2025

Proposal For: Kalamazoo Area Building Authority

2322 Nazareth Rd.
Kalamazoo, MI 49048
Attn: Penny Cassidy

ITEM	DESCRIPTION	Purchase	63 month lease
------	-------------	----------	----------------

Kyocera TASKalfa 4054CI	40 PPM Color	\$7,245.00	\$159.43
--------------------------------	---------------------	-------------------	-----------------

System Includes:

- (1) 140 Sheet Document Feeder, 140 sheets, 80 ipm
- (4) 500 Sheet Paper Drawers, envelopes, Letter, Legal and 11 x 17
- (1) Internal Stapling finisher
- (1) Scan to email, mail box
- (1) 40 images per minute
- (1) 100 Sheet Bypass Paper Tray (up to 12 x 48)
- (1) Fax

Description: The TASKalfa 4054CI helps cost-effectively maximize productivity, with the flexible configurations, enhanced functionality and advanced finishing options to meet even the most robust document imaging demands. Powerful and scalable integrated business applications simplify document workflow and combine with KYOCERA's award winning ultra-reliability and unique long-life technology to ensure superior performance, proven productivity and maximum efficiency. For document imaging innovation and quality you can rely on, the TASKalfa 4054CI delivers.

Full Service Maintenance Agreement:

\$.008 BLACK Per Print

\$.03 Color Tier 1 (Color Documents under 6% Color Fill)

\$.06 Color Tier 2 (Color documents 6% color fill or above)

Cost per copy covers all parts, labor, and supplies including toner and drums and rollers ECT... Paper and Staples are not included in this agreement. There **is NO MINIMUM** monthly or quarterly billing.



Tom Benjamin
tom@dlgallivan.com

Phone (269) 349-1581
1424 W Centre Street
Portage MI, 49024