

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
May 19, 2026**

Chairperson, Kim Lewis called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:02 P.M., at the KABA Office, 2322 Nazareth Road.

Present: Craig Sherwood / Representative from Kalamazoo Township
Jerry Amos / Representative from Comstock Township
Justin Mendoza, Treasurer / Representative from City of Parchment
Pam Visser / Representative from Pine Grove Township
Jason Ramer, Secretary / Representative from Richland Township
Kim Lewis, Chairperson / Representative from Village of Richland

Absent: Vik Bawa / At-Large Board Member

Also present were Building Official, Mike Alwine; KABA Legal Counsel, Robb Krueger; and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Mendoza to approve the agenda as presented, seconded by Sherwood, and motion carried.

Approval of Consent Agenda – A motion was made by Amos to approve the Consent Agenda as presented, seconded by Mendoza, and motion carried.

Citizen Comments – There were no citizen comments.

Presentation – Jordan Smith, CPA/Principal with Maner Costerisan - Mr. Smith presented the highlights of the 2025 Financial Statements to the board members.

Business –

6. a. Approval of 2025 Audited Financial Statements – Sherwood motioned to approve the 2025 audited financial statements, seconded by Ramer, and carried with a vote 6-0.

6. b. Non-Budget Expense Approval – Alwine provided a synopsis of a 2023 incident at a new residential dwelling regarding a radon system. Mendoza motioned to approve up to \$750 for the radon system correction, utilizing funds in the miscellaneous expense account, seconded by Visser and carried with a vote 6-0.

Board Member Comments – Lewis and Ramer complimented and thanked the KABA staff for the wonderful job on the expense section of the prior year financials.

Staff Member Comments – Alwine thanked the board for all their support.

There was no further business. The meeting was adjourned at approximately 2:24 P.M.

Drafted: May 19, 2026
Approved: July 21, 2026