

**MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
August 18, 2026**

Acting Chairperson, Pam Visser called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., at the KABA Office, 2322 Nazareth Road.

Present: Craig Sherwood / Representative from Kalamazoo Township
Jerry Amos / Representative from Comstock Township
Pam Visser / Representative from Pine Grove Township
Jason Ramer, Secretary / Representative from Richland Township
Vik Bawa / At-Large Board Member

Absent: Kim Lewis, Chairperson / Representative from Village of Richland
Justin Mendoza, Treasurer / Representative from City of Parchment

Also present were Building Official, Mike Alwine; KABA Legal Counsel, Robb Krueger; and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Amos to approve the agenda as presented, seconded by Sherwood, and motion carried.

Approval of Consent Agenda – A motion was made by Sherwood to approve the Consent Agenda as presented, seconded by Ramer, and motion carried.

Citizen Comments – There were no citizen comments.

Business –

5.a. General Insurance Renewal – Sherwood motioned to approve the General Insurance Renewal for 2026-2027 & allow Alwine to sign on behalf, seconded by Bawa, and carried with a vote 5-0.

5.b. 2027 Employee Wage Approval – Visser motioned to create a sub-committee, consisting of Ramer, Bawa, Lewis (Sherwood as alternate), to analyze the current wages in other like-authorities, and provide recommendation at the September 15th board meeting, seconded Ramer, and carried with a vote 5-0.

5.c. LTD/STD/Life Insurance Renewal – Ramer motioned to approve the 11/01/26 – 10/31/27 renewal of the STD/LTD/Life Insurance, seconded by Sherwood, and carried with a vote 5-0.

5.d. Board Meeting Stipend Policy – Sherwood motioned to postpone the Board Meeting Stipend Policy and add to the sub-committee's task, provide recommendation at the September 15th board meeting, seconded by Visser, and carried with a vote 5-0.

Board Member Comments – Visser shared that the Pine Grove Township and Planning Commission had an informational meeting on renewable energy. Sherwood commented on the misleading information that is surfacing on social media about the Grand Prairie Golf Course.

Staff Member Comments – Alwine shared the status of the current and upcoming permits.

There was no further business. The meeting was adjourned at approximately 2:30 P.M.

Drafted: August 18, 2026

Approved: September 15, 2026