MINUTES OF THE REGULAR MEETING OF THE
KALAMAZOO AREA BUILDING AUTHORITY
KALAMAZOO, MI
September 15, 2026

Chairperson, Kim Lewis called the regular meeting of the Kalamazoo Area Building Authority (KABA) Board to order at approximately 2:00 P.M., at the KABA Office, 2322 Nazareth Road.

Present: Jerry Amos / Representative from Comstock Township
Justin Mendoza, Treasurer / Representative from City of Parchment
Pam Visser / Representative from Pine Grove Township
Jason Ramer, Secretary / Representative from Richland Township
Kim Lewis, Chairperson / Representative from Village of Richland

Absent: Craig Sherwood / Representative from Kalamazoo Township
Vik Bawa / At-Large Board Member

Also present were Building Official, Mike Alwine; Representative from KABA Legal Counsel, Shaza Hussein; and Office Coordinator/Board Liaison, Penny Cassidy.

Approval of Agenda – A motion was made by Mendoza to approve the agenda as presented, seconded by Visser, and motion carried.

Approval of Consent Agenda – A motion was made by Ramer to approve the Consent Agenda as presented, seconded by Amos, and motion carried.

Citizen Comments – There were no citizen comments.

Business –
5.a. 2027 Employee Wages – A packet was handed out from the Salary Increase Recommendation Sub-committee. Mendoza motioned to approve the proposed salary increase of 3.75% for all KABA staff for 2027, seconded by Visser, and carried with a vote 5-0.

5.b. Board Meeting Stipend Policy – After brief discussion, the board decided not to change the Board Meeting Stipend Policy and to review the policy annually.

5.c. Medical/Dental/Vision Insurance Renewal / In Lieu of Medical – Ramer motioned to approve the 12/01/26-11/30/27 BCBS renewal, as presented, seconded by Mendoza and carried with a vote 5-0.

5.d. Resolution to Opt Out of PA 152 – Mendoza motioned to adopt the Resolution to Opt Out of PA 152 for calendar year 2027, seconded by Ramer, and carried with a vote 4-1, with 2 absent.
Roll Call Vote: Yes: Visser, Mendoza, Ramer, and Lewis.
No: Amos.
Abstained: None
Absent: Bawa, Sherwood.

Ramer motioned to rescind the motion due to the lack of 2/3 vote from the board and table the Resolution to Opt Out of PA 152 to the October 17th meeting, seconded by Mendoza and carried with a vote 5-0.

5.e. Permit Fee Schedule (Review) – Mendoza motioned to approve the Permit Fee Schedule, as presented, with no changes, seconded by Visser, and carried with a vote 5-0.

Board Member Comments – Lewis thanked the sub-committee for all their work into the salary increase recommendation.

Staff Member Comments – Alwine thanked the board for their continuous support and for Ramer, Bawa & Sherwood's homework in the salary increase recommendation.

There was no further business. The meeting was adjourned at approximately 2:30 P.M.

Drafted: September 15, 2026
Approved: October 20, 2026